

MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JUNE 7, 2016 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 16:06:01 Moved by Councillor Bachman to approve the agenda as presented with the following addition:

12(a) Canada 150 Community Infrastructure Program – Stettler Recreation Center Solar Power Project

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held May 17, 2016

Motion 16:06:02 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on May 17, 2016 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the May 17, 2016 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Cancellation of Summer (July & August) Committee Meetings

CAO G. Switenky advised that traditionally the July and August Committee of the Whole Meetings have been cancelled due to a lower priority work load over the summer.

A special meeting may be called, if necessary to deal with any emerging issue(s).

Motion 16:06:03 Moved by Councillor Nolls that the Town of Stettler Council cancel the July and August Committee of the Whole Meetings.

MOTION CARRIED
Unanimous

(b) Award of 2016 Road and Pathways Construction Tender

Mayor Richards welcomed Director of Operations, M. Robbins to the meeting.

Director of Operations M. Robbins advised that the 2016 Capital Budget include:

- 48 Avenue Overlay \$175,000
- Pathway Improvements \$100,000
- Pavement Patching \$150,000

Director of Operations M. Robbins reviewed the Asphalt Tenders received by Tagish Engineering on May 19, 2016, the specific project locations and current budget breakdown of each project:

Asphalt component tender prices exclude GST.

- Border Paving \$275,889.00
- Park Aid Asphalt \$301,468.50
- Central City Asphalt \$441,614.00

Project Locations:

- 48 Avenue Overlay from Hwy 56 to Hwy 12 (behind KFC) \$160,000
 - Pavement Patches (miscellaneous throughout town) \$92,000
 - Pathway Construction
 - South side of West Stettler \$17,300
 - Connection to new Kinette playground at West Stettler \$10,000
 - South side of 44 Avenue between 60-62 Street \$17,400
 - Connection behind Lift Station A (Hwy 56 and school) \$4,700
 - Emerson Pathway Connection \$68,850
 - Meadowlands Connection \$11,750
- \$382,000**

Budget Breakdown:

Project	Capital Budget	Asphalt Tender Costs	Additional Costs	Total Project Costs	Funding Source
48 Ave Overlay	\$175,000	\$129,427.00	\$30,573	\$160,000	BMTG
Pathway Improvement	\$100,000	\$69,682.00	\$60,318	\$130,000	Pathway Reserve Dec 31, 2015 (\$147,982)
Pavement Patching	\$150,000	\$76,780.00	\$15,220	\$92,000	BMTG
Total	\$425,000	\$275,889.00	\$106,111	\$382,000	\$43,000 diff

It was noted that additional Costs include engineering, testing, relocation of sprinklers, trees, etc. for construction.

Motion 16:06:04

Moved by Councillor Bachman that the Town of Stettler Council award the 2016 Road and Pathway Construction Asphalt Tender to Border Paving in the amount of \$275,889 excluding GST, and further, Town Council approves Administration to work with Border Paving to complete additional patches of \$15,000.

MOTION CARRIED
 Unanimous

Mayor Richards thanked Director of Operations, M. Robbins for attending the meeting and answering questions regarding the tender results.

M. Robbins departed the meeting at 6:40pm.

(d) Meetings

- Wednesday, June 8 - Seniors Week Lunch – 12 noon - Willow Creek (MF & SN)
- Thursday, June 9 - Seniors Week Lunch – 12 noon - Points West Living (WB & DB)
- Thursday, June 9 - Seniors Week Lunch – 3 pm – floor curling – The HUB (MF, AC, SN)
- Thursday – June 9 – NOVA Nature Walkway Grand Opening
- Friday-Sunday, June 10-12 – Stettler Steel Wheel Stampede
- Tuesday, June 14 – Committee of the Whole Meeting
- Thursday, June 16 – Minister of Municipal Affairs – MGA Review Tour – Red Deer
- Tuesday, June 21 – Council Meeting
- Wednesday, June 29 – Joint Town/County Meeting 6:16 pm at County Office
- Tuesday, July 5 – Council Meeting
- Sunday – Tuesday, July 10-12 – Communities in Bloom Judges
- Tuesday, July 19 – Council Meeting
- Tuesday, August 2 – Council Meeting
- Tuesday, August 16 – Council Meeting

(e) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

Motion 16:06:05

Moved by Councillor Sernecky that the Town of Stettler accept the CAO Report for the month of May.

MOTION CARRIED
Unanimous

(g) Accounts Payable in the amount of \$932,173.53

Motion 16:06:06

Moved by Councillor Brown that Accounts Payable in the amounts of \$205,651.72, \$390,865.77 & \$335,656.04 for the period ending June 3, 2016 for a total amount of \$932,173.53 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- May 18 - Leadership Day at the Elementary School.
- May 19 - Conference call with Premier Office.
- May 20 - Town Office cheques.
- May 21 - Fort McMurray Family BBQ.
- May 24 - Municipal Info Sharing Meeting with Clearview.
 - 4-H Show.
- May 25 - Central Alberta Mayor's Meeting.
- May 27 - Seniors Proclamation at Paragon Place.
 - Town Office cheques.
- May 28 - Graduation Ceremony.
- May 31 - Ambulance Board Meeting with Regional Leadership.
 - Taxpayer water issue.
- Jun 1-5 - FCM Conference.
- Jun 6 - Met with Fort McMurray family re: Thank-you.

(b) Councillor Bachman

- May 19 - Library Board Meeting.
- May 21 - Fort McMurray Family BBQ.
- May 24 - Ag. Society Meeting.
- May 26 - Act for the Future Coal Association of Canada.

(c) Councillor Brown

- May 21 - Fort McMurray Family BBQ.
- May 31 - Ambulance Board Meeting.
 - PAC Meeting.
- Jun 2 - Beautification Meeting.

(d) Councillor Campbell

- May 21 - Fort McMurray Family BBQ.
- May 30 - Grand Stand cleaning
- Jun 1 - Rodeo Meeting and workbee.
- Jun 2/3 - Grand Stand painting.
- Jun 6 - Met at rodeo arena re: safety measures for stock contractor.
 - Welcomed Amusement Company to Stettler.

(e) Councillor Fischer

- May 29 - P&H Elevator preservation Society's pancake breakfast and annual fundraising event.
 - Official Opening of the Big Valley Historical Society's Rod Miller Tool Museum.
- May 31 - Attended and discussed progress and perhaps future planning for the Downtown Park's east wall.
 - Attended residence re: discussion on ongoing water issue.
- Jun 1-5 - Federation of Canadian Municipalities (FCM) Conference in Winnipeg.
- Jun 6 - Senior's week luncheon at Paragon Place and presented fruit trays.
- Jun 7 - Senior's week luncheon at Heart Haven and presented fruit trays.
 - Met with Dave McCourt re: future east wall development at Downtown Park.

(f) Councillor Nolls

- May 10 - Stettler Board of Trade.
 - Committee of the Whole.
- May 11 - Stettler Steel Wheel Stampede.
- May 19 - Stettler Housing Authority.
- May 23 - Stettler Town & Country Museum.
- May 25 - Ag. Society grandstand workbee.
- Jun 1 - Priced items for the upcoming garage sale at the Museum.
 - Stettler Steel Wheel Stampede.
- Jun 3 - HYC Awesome Auction.
- Jun 5 - Met with Amusement Company at the Ag. Society.

(g) Councillor Sernecky

- May 21 - Fort McMurray Family BBQ.
- Jun 2 - Beautification Meeting.
- Jun 3 - Signed cheques at Town Office and approved agenda.

9. **Public Hearing:** (a) 7:45 P.M. – Bylaw 2083-16 re: Amend Land Use Bylaw 2065-15 & Review of Public Notice

Mayor Richards declared the Public Hearing for Bylaw 2083-16 open at 7:45 p.m.

Present:

Mayor D. Richards
Councillors A. Campbell, W. Brown, D. Bachman, S. Nolls,
M. Fischer & K. Sernecky
CAO G. Switenky
Assistant CAO S. Gerlitz
Press (2)

Mayor Richards explained the purpose of the Public Hearing and noted that there were no members of the public present.

CAO G. Switenky advised that Bylaw 2083-16 is to amend Schedule "A" of the Land Use Bylaw 2060-15 that Lots 19 & 20, Block 9, Plan RN54A be re-designated from R2: Residential General to C3: Neighborhood Commercial.

Mayor Richards advised that the bylaw was advertised on May 18 & May 25, 2016 for the Public Hearing to be held tonight (June 7, 2016).

Administration informed Council that no written or verbal submissions have been received for or against Bylaw 2083-16.

There were no other representations heard or made.

Mayor Richards declared the Public Hearing for Bylaw 2083-16 closed at 7:46 p.m.

Mayor Richards reconvened the regular Council Meeting at 7:46 p.m.

With the mutual consent of Council, Mayor Richards varied the order of the Agenda to consider Bylaw 2083-16.

- Motion 16:06:07** Moved by Councillor Bachman that the Town of Stettler Council give second reading to Bylaw 2083-16.

MOTION CARRIED
Unanimous

- Motion 16:06:08** Moved by Councillor Campbell that the Town of Stettler Council give third and final reading to Bylaw 2083-16.

MOTION CARRIED
Unanimous

10. **Bylaws:** (a) 2083-16 re: Amend Land Use Bylaw 2060-15

This item was dealt with under item 9(a) – Public Hearing.

11. **Correspondence:** (a) Japan Photo Contest 2016
(b) Parkland Regional Library Financial Statements and Independent Auditor's Report as of December 31, 2016

- (c) Farmer's Appreciation Night & Policy VIII-4 - Miscellaneous Requests for Funds – Fundraising Initiatives

General discussion took place regarding the Rotary Club of Stettler Annual Farmer's Appreciation Night to take place at the Community Hall on Monday, June 20, 2016. Tickets for the event are \$40.00/person or a table of 8 for \$300.00. Mayor Richards summarized the discussion by indicating that agriculture remains to be a major backbone in the community and authorized the Town of Stettler to purchase 2 tables at a cost of \$600.00 as per Policy VIII-4 - Miscellaneous Requests for Funds – Fundraising Initiatives.

- (d) Municipal Government Act Summary of Changes

Motion 16:06:09

Moved by Councillor Nolls that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. Items Added:

- (a) Canada 150 - Community Infrastructure Program – Stettler Recreation Center (SRC) Solar Project

CAO G. Switenky advised that the Canada 150 Community Infrastructure Program was announced on May 24, 2016. Deadline for submissions is June 22, 2016.

Priorities for the Grant Program are as follows:

- Upgrades to recreational facilities;
- Advance a clean growth economy; and/or,
- Impact on Indigenous communities and peoples

CAO G. Switenky reported that the Town of Stettler has been working with ATCO Electric on a solar power project that will supply up to 450kw of clean energy through banks of solar panels located on the roof and south side wall of the Stettler Recreation Centre (SRC). A Resolution of Council is required as part of the Grant Application.

Motion 16:06:10

Moved by Councillor Fischer that the Town of Stettler Council participate in an application for the Town of Stettler – Stettler Recreation Centre (SRC) Solar Power Project to supply up to 450kw of clean energy, submitted by the Town of Stettler, under the Canada 150 Community Infrastructure Program.

MOTION CARRIED
Unanimous

13. In-Camera Session: (a) There was no In-Camera Session at this meeting.

14. Adjournment:

Motion 16:06:11

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:13 p.m.

Mayor

Assistant CAO