

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JUNE 15, 2010 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, D. Dennis, R. Peeples &
L. Thorogood

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: Councillor D. Garbutt

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 10:06:14 Moved by Councillor Peeples to approve the agenda as presented with the following addition:

12(a) Lion's Campground

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held June 1, 2010

Motion 10:06:15 Moved by Councillor Bachman that the Minutes of the Regular Meeting of Council held on June 1, 2010 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the June 1, 2010 Meeting Minutes

None

(c) Minutes of the Committee of the Whole Meeting held June 8, 2010

Motion 10:06:16 Moved by Councillor Peeples that the Minutes of the Committee of the Whole Meeting held on June 8, 2010 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the June 8, 2010 Committee Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:15 P.M. – Henry Johnson & Garry Fix Stettler Flying Club & Airport Board Members re: Airport Fuel Tank Replacement

This item was dealt with later in the meeting.

- (b) 7:30 P.M. – Bonnie Ireland, Program Manager re: Stettler Adult Learning Council

This item was dealt with later in the meeting.

6. **Administration:**

- (a) Cancellation of July & August Committee Meetings

CAO R. Stoutenberg advised that traditionally the July and August Committee of the Whole Meetings have been cancelled due to a lower work load over the summer. A special meeting may be called, if necessary to deal with any emergent issue(s).

Motion 10:06:17

Moved by Councillor Campbell that the Town of Stettler Council cancel the July and August Committee of the Whole Meetings.

MOTION CARRIED
Unanimous

- (b) Update re: 2010 Strategy Planning

CAO, R. Stoutenberg reviewed the Town's 2010 Strategic Plan and updated Council with respect to the actions/results achieved to date on a goal by goal basis.

Discussion ensued regarding various areas of progress to date.

It was noted that this update is presented to Council for information purposes on a regular/quarterly basis.

Motion 10:06:18

Moved by Councillor Bachman that the Town of Stettler Council accept the 2010 Strategy Planning update as presented.

MOTION CARRIED
Unanimous

- (c) Policy VII-4 re: Purchasing of Goods and Services

CAO, R. Stoutenberg advised that a housekeeping amendment is required to Policy VII-4 in order to change the references respecting the inter-provincial (AB/BC) Trade, Investment and Labour Mobility Agreement (TILMA) to the New West Partnership Trade Agreement (NWPTA- AB/BC/SK).

This new replacement agreement will effectively add the Province of Saskatchewan to the inter-provincial trade Agreement.

Motion 10:06:19

Moved by Councillor Campbell that the Town of Stettler Council accept Policy VII-4, being the Purchasing of Goods and Services as presented.

MOTION CARRIED
Unanimous

- (d) Review of June 21, 2010 Joint Town/County Council Meeting Items at 7:00 P.M. at the County Office

CAO, R. Stoutenberg advised that a Joint Town/County Council Meeting will be held at 7:00 p.m. on June 21st, 2010 at the County Office. Items for discussion include:

1. Discussion re: Rural Policing
2. Discussion re: Cemetery Road Upgrading
3. Update re: Prairie Bio Gas
4. Update re: Ambulance Service – Number of Units
5. Discussion re: Stettler Auto Wreckers Request for Rezoning

This item was presented for information purposes.

(e) Bank Reconciliation as of May 31, 2010

Motion 10:06:20

Moved by Councillor Dennis that the Town of Stettler Council accept the Bank Reconciliation as of May 31, 2010 as presented.

MOTION CARRIED
Unanimous

(f) Accounts Payable in the amount of \$780,522.71

Motion 10:06:21

Moved by Councillor Peebles that Accounts Payable in the amounts of \$445,474.21, (\$140.52 VOID) & \$335,189.02 for the period ending June 11, 2010 for a total amount of \$780,522.71 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- June 2 - Tim Horton's Camp Day.
- June 2 - Jeff Mulligan Social Media Presentation.
- June 3 - Grand Opening of Battle River Source for Sports.
- June 4 - Town Office duties.
- June 4 - County of Stettler Open House.
- June 5 - HYC Awesome Auction.
- June 6 - Stettler Museum Pancake Breakfast.
- June 8 - Committee of the Whole Meeting.
- June 10 - Meeting in Edmonton with the Hon. Minister Oberle, Solicitor General.
- June 11 - 50th Anniversary of Heart Haven Lodge.
- June 11 - MP Dinner in Camrose.

(b) Councillor Bachman

- June 8 - Committee of the Whole Meeting.
- June 12 - Bashaw Parade.
- June 15 - Signed cheques at FCSS.

(c) Councillor Campbell

- June 2 - Social Media Presentation at the SRC.
- June 4 - County of Stettler Open House.
- June 8 - Committee of the Whole Meeting.
- June 10 - Presented tray for Senior's Week at the Drop-In Centre.
- June 10 - CAEP Meeting in Red Deer.
- June 11 - 50th Anniversary of Heart Haven Lodge.
- June 15 - Tourism Workshop in Drumheller re: Canadian Badlands.

(d) Councillor Dennis

- June 4 - Airport Board Meeting.
- June 5 - Stettler Museum Pancake Breakfast.
- June 8 - Presented tray for Senior's Week at Heart Haven with County of Stettler Reeve Earl Marshall.
 - Committee of the Whole Meeting.
- June 11 - 50th Anniversary of Heart Haven Lodge.

(e) Councillor Garbutt

- No report – absent from meeting.

(f) Councillor Peeples

- June 3 - Heartland Beautification Meeting.
- June 4 - County of Stettler Open House.
- June 5 - Stettler Museum Pancake Breakfast.
- June 8 - Committee of the Whole Meeting.
- June 9 - Presented tray for Senior's Week at Paragon Place.
- June 10 - CAEP Meeting in Red Deer.

(g) Councillor Thorogood

- June 2 - Stettler Health Services Foundation Meeting.
- June 3 - PAC Meeting.
- June 5 - Health Advisory Meeting in Edmonton.
- June 7 - Kin Build Meeting.
- June 8 - Board of Trade Meeting.
- June 10 - Physicians Recruitment Meeting.
- June 11 - Brought Greetings at the 50th Anniversary of Heart Haven Lodge.
 - Meeting in Camrose with MP, Kevin Sorenson.

5. Delegations:

(a) 7:15 P.M. – Henry Johnson & Garry Fix Stettler Flying Club & Airport Board Members re: Airport Fuel Tank Replacement

Henry Johnson & Garry Fix entered the meeting at approximately 7:15 p.m.

Mayor Richards welcomed H. Johnson & G. Fix to the meeting and initiated introductions.

H. Johnson explained that the Stettler Airport is an excellent facility for a community the size of Stettler and that it is important to maintain available and reliable fuel sales to remain viable for local and regional air traffic.

He advised that the Stettler Flying Club has been informed that the airplane refueling tank (located at the Stettler Airport) no longer meets the standards set by the Petroleum Tank Management Association of Alberta. The consequence of this is that fuel suppliers can no longer legally deliver product to this tank.

G. Fix advised that the Stettler Flying Club has done some research and has determined that the facility requires a new 25,000 litre double walled fuel tank costing approximately \$30,000, plus associated concrete collision barriers, and will require the tank and installation to be engineered by a qualified professional.

It was noted that a tank of this size is appropriate so as not to run out of fuel prior to a required full truck load +/- 17,000 litres being received from a distant supplier.

The Stettler Flying Club has about \$10,000 to contribute towards this purchase and has asked the Town for financial help with the remainder.

It was further noted that a card lock system (for credit card acceptance) would be ideal however would be difficult to financially justify at approximately +/- \$70,000 (plus ongoing operating costs). Given relatively low historical/annual fuel sales volumes, greater sales levels would be necessary to recover/achieve a small rate of return on this level of capital investment. It was noted that a basic refueling station could be retrofitted/automated at a later date if desired.

Discussion ensued regarding the modest/respectable profit that can be achieved by the Stettler Flying Club based on historical/current sales levels.

Discussion continued regarding whether there were any other potential regional tank suppliers/manufactures to obtain quotes from.

Councillor L. Thorogood entered the meeting at 7:30 p.m.

Discussion continued regarding the gravel/granular base required for the tank, and given a double walled tank there is no spill containment area necessary.

Mayor Richards concluded that Administration will work with the Flying Club to draft a tank replacement plan and funding agreement for Council's future consideration.

Mayor Richards thanked H. Johnson & G. Fix for their valuable information and for addressing Council.

Henry Johnson & Garry Fix departed the meeting at 7:35 p.m.

(b) 7:30 P.M. – Bonnie Ireland, Program Manager re: Stettler Adult Learning Council

Bonnie Ireland, Program Manager, Stettler Adult Learning Council entered the meeting at approximately 7:35 p.m.

Mayor Richards welcomed B. Ireland to the meeting and initiated introductions.

B. Ireland explained her previous educational employment history in Stettler. She advised that currently the Stettler Adult Learning Council supports three integrated program initiatives:

1. Non-Credit Courses Relating to:
 - Employment; classroom, on-line, video conferencing.
 - English as a second language.
 - Community Issues.
 - General Interest.
2. Literacy:
 - Volunteer Tutor Program.
 - Family Literacy.
 - Foundational Learning.

3. Non-Credit Courses Relating to:
- Programs for Seniors.
 - Learning Centre; distance education support.

Both Statistics Canada and the Composite Learning Index (CLI) identify that Stettler has below average post-secondary participation, yet Stettler youth achievement skills are high average or above the average.

The Stettler Adult Learning Council serves to engage adults into learning opportunities thereby ultimately supporting their continuation into higher learning programs.

Discussion ensued regarding Town Council's support for the Adult Learning initiatives offered by the Stettler Adult Learning Council.

It was noted that the regional Big Country Educational Consortium has been replaced by the recently announced "Campus Alberta" collaboration under the partnership of Red Deer and Olds Colleges. It was noted that the Stettler Adult Learning Council will continue to play a valued role in this new learning environment.

Mayor Richards thanked B. Ireland for her informative presentation and for attending Council.

B. Ireland departed the meeting at 8:00 p.m.

8. **Minutes:**
- (a) Heartland Beautification Meeting of June 3, 2010
 - (b) Stettler Airport Board Meeting of June 4, 2010
 - (c) Board of Trade Meeting of May 11, 2010
 - (d) Parkland Regional Library Board Meeting of May 13, 2010

Motion 10:06:23

Moved by Councillor Bachman that the Minutes, items 8(a) to 8(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:**
- (a) Government of Alberta Transportation
 - (b) Stettler Rotary Club – Annual Farmer's Appreciation Night

It was noted that the guest speakers for the Rotary Annual Farmer's Appreciation Night include Kevin Sorenson, MP and Jack Hayden, MLA.

CAO R. Stoutenberg will coordinate attendance of available Members of Council and their spouses to this event.

- (c) Real Estate Veteran on Front Lines of Growth

(d) Rocky, Clearview Buy Medical Clinic

Motion 10:06:24

Moved by Councillor Thorogood that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

(a) Lions Campground

It was noted that only 15 amp sites are available throughout the campground. It was further mutually agreed that campsites should be upgraded to 30 or possibly 50 amp services. Administration will research the cost to upgrade the service throughout the campground.

13. **In-Camera Session:**

(a) There was no In-Camera Session at this Meeting

14. **Adjournment:**

Motion 10:06:25

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:18 p.m.

Mayor

Assistant CAO