

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JUNE 21, 2005 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor J. Hunter

Councillors A. Campbell, S. Hurley, G. Majeran, R. Peebles & L. Thorogood

Town Manager R. Stoutenberg
Director of Finance & Administration G. Switenky
Director of Parks & Leisure Services L. Penner

Press (2)

Absent:

Councillor D. Richards

Call to Order:

Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 05:06:21

Moved by Councillor Hurley to approve the agenda as presented with the following additions:

- 12(a) Request for Outdoor Party – June 25, 2005
- 13(a) In-Camera Session re: Land Matter

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held June 7, 2005

Motion 05:06:22

Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on June 7, 2005 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the June 7, 2005 Minutes

None

4. **Citizen's Forum:**

- (a) No one was present at the Citizen's Forum

5. **Delegations:**

- (a) None

6. **Administration:**

- (a) Memo re: West Stettler Survey & 2005 Work Plan

Director of Parks & Leisure Services, L. Penner reviewed the memo dated May 18, 2005.

A survey of Stettler residents was developed that would collect information on residents' desires for natural groomed or a combination landscape in West Stettler Park. The survey was given out during the Stettler Trade Show to interested parties. The questions: "What was liked?" and "What should be changed?" provided some good suggestions.

Results of the 114 surveys filled out were as follows:

- Groomed – 13
- Combination – 54
- Natural - 47

Focus Priority 1 – Of the changes suggested 37 surveys asked for trees. The focus for the next two years will be on trees given new successes that have been noted in the native species together with bark mulch being used.

Focus Priority 2 – To achieve the 8 items that were developed as priority at the Open House held on January 21, 2004. Based on this focus 3 phases will be implemented in the next three years.

Town Manager, R. Stoutenberg explained that the Major Capital Plan currently under development includes a significant budget for parks. Once approved and given the additional funding from Council, enhancements to the work plan will be developed for 2006. Discussion ensued.

The memo was presented for information purposes.

(b) Discussion re: Complex Naming Criteria

Councillor Thorogood, Council's appointee to the Parks & Leisure Services Board, presented in "Draft" form the Complex Naming Criteria as prepared by the Parks & Leisure Services Board. Brief discussion ensued.

Councillor Thorogood presented in "Draft" form the proposal for a Stettler Lifetime Achievement Award and a Stettler Community Recognition Award as prepared by the Parks & Leisure Services Board. Mayor Hunter explained that no decisions are required at this time and this item will be placed on a future Council agenda.

Motion 05:06:23

Moved by Councillor Majeran that the Town of Stettler Council accept for information the "Drafts" of the Complex Naming Criteria, the Stettler Lifetime Achievement Award and the Stettler Community Recognition Award as prepared by the Parks & Leisure Services Board.

MOTION CARRIED
Unanimous

Director of Parks & Leisure, L. Penner departed from the meeting.

(c) Discussion re: July/August Committee Meetings

Mayor Hunter informed Council that it is usual practice to cancel committee meetings over the summer months.

Town Manager, R. Stoutenberg explained that special meetings can be called to handle issues requiring immediate attention.

Motion 05:06:24

Moved by Councillor Campbell that the Town of Stettler Council cancel the July & August Summer Committee Meetings and resume the Committee Meetings on September 13, 2005.

MOTION CARRIED
Unanimous

(d) Memo re: Apollo Lodge #27 – Tax Refund Request

Mayor Hunter and Councillor Campbell declared a possible conflict of interest and by departing the Council Chambers excused themselves from voting and discussion on this item.

Deputy Mayor Majeran assumed the Chair.

Town Manager, R. Stoutenberg noted that in previous years the practice of Town Council was to refund the municipal portion of the property taxes for the Apollo Lodge. The reason for this refund is that part of the Apollo Lodge is used by the community.

Motion 05:06:25

Moved by Councillor Peebles that the Town of Stettler Council approve a refund of 2005 municipal property taxes for the Apollo Lodge #27, Tax Roll #119900009 in the amount of \$709.10 as allowed per Section 347 of the *Municipal Government Act*.

MOTION CARRIED
Unanimous with the abstentions
of Mayor Hunter & Councillor
Campbell

Mayor Hunter resumed the Chair.

(e) Memo re: Joint Use Agreement

Town Manager, R. Stoutenberg reviewed the Agreement for Joint Use of Facilities with the Clearview School Division #71. The Clearview School Division has already approved the Agreement.

Discussion ensued regarding the Equipment Fee as per Schedule "B" and the condition of each of the party's respective facilities and equipment.

Motion 05:06:26

Moved by Councillor Thorogood that the Town of Stettler Council execute the Agreement for Joint Use of Facilities with Clearview School Division #71 and that the equipment fee (schedule B) be reviewed and mutually agreed upon yearly by the Administrations.

MOTION CARRIED
Unanimous

(f) Input requested by June 24, 2005 re: Director of Finance & Administration and Director of Operational Services

Town Manager, R. Stoutenberg requested input from members of Council regarding the annual appraisals for the two managers.

- (g) July Newsletter Items
- Centennial Celebration July 28 – August 1
 - 2004 Financial Statement Available
 - Committee of the Whole Meetings for July/August
 - Water Smart Program
 - Compost Program
 - Mowing Grass on Boulevards
 - Keeping the Mosquito Population Down
 - Transfer Station Hours of Operation
 - Communities in Bloom Judging – July 22

(h) Update re: Leisure Centre

Town Manager, R. Stoutenberg informed Council that the contractor is making progress even with the wet weather.

(i) Bank Reconciliation as of May 31, 2005

Motion 05:06:27

Moved by Councillor Peeples that the Bank Reconciliation as of May 31, 2005 be accepted as presented.

MOTION CARRIED
Unanimous

(j) Accounts Payable in the amount of \$313,356.24

Motion 05:06:28

Moved by Councillor Campbell that Accounts Payable for the period ending June 16, 2005 in the amount of \$313,356.24 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Town Manager, R. Stoutenberg updated Council on the flood planning/conditions at the Water Treatment Plant since Thursday, June 16, 2005.

Mayor Hunter, on behalf of Council, thanked Town Manager, R. Stoutenberg and all Town staff for their commitment and effort in responding to the potential flooding of the Red Deer River.

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Hunter

- June 2 - Beautification Meeting.
- Interview with RDTV.
- June 4 - Library Grass Roots Display.
- June 14 - Committee of the Whole Meeting.
- Attended ATCO Display.
- June 15 - Attendance at the WTP and Town Office re: Flooding.
- June 17 - Special Council Meeting.
- June 18 - WTP to observe flooding situation.

(b) Councillor Campbell

- June 8 - Willow Creek Senior's Week.
- Municipal Planning Commission Meeting.
- June 10 - Spruce Meadows.
- June 13 - Special Areas Water Meeting.
- ATCO Show (cancelled).
- June 14 - Committee of the Whole Meeting.
- June 16 - WTP to observe flooding situation.
- Centennial Meeting.
- June 17 - Special Flood Meeting.

(c) Councillor Hurley

- June 10 - Waste Management re: compost concerns.
- June 14 - Capital Funding Committee of the Whole Meeting.
- June 16 - Centennial Meeting.
- June 17 - Special Council Meeting.

(d) Councillor Majeran

- June 8 - Municipal Planning Commission Meeting.
- June 9 - Willow Creek for Seniors Week.
- June 10 - Waste Management Authority Meeting.
- June 14 - Committee of the Whole Meeting.
- June 17 - Special Meeting of Council.

(e) Councillor Peeples

- June 10 - Airport Board Meeting.
- June 13 - Special Areas Water Meeting.
- June 14 - Committee of the Whole Meeting.
- June 15 - Red Deer River Watershed Alliance Meeting at Trochu. Strong representation from all areas of the watershed.
- June 16 - Content Bridge and the WTP re: flooding situation.
- June 17 - Special Council Meeting re: Red Deer River flooding.
- June 20 - Museum Meeting.

(f) Councillor Richards

-No report – absent from meeting.

(g) Councillor Thorogood

-June 9 - Municipal Planning Commission Meeting.
- Tim Horton's re: Camp Day

-June 10 - Attended Elks Provincial Conference.
Brought Greetings on behalf of the Town of Stettler.

-June 11 - Bashaw Parade representative.
- Provincial Elks Presidents banquet.

-June 13 - Parks & Leisure Services Board Meeting.
- Heartland Youth Centre Meeting.

-June 14 - Committee of the Whole Meeting.

-June 15 - Ag. Society Meeting.

-June 17 - Special Council Meeting re: flooding
situation.

-June 20 - FCSS Board Meeting.

8. **Minutes:**

(a) Centennial Celebration Meeting of June 2, 2005

(b) Regional Partnership Steering Committee of May 26, 2005

(c) Airport Board Meeting of June 10, 2005

(d) Marketing Corporation Meeting of June 2, 2005

(e) Heartland Beautification Committee Meeting of June 2, 2005

Motion 05:06:29

Moved by Councillor Thorogood that the Minutes, items 8(a) to 8(e) inclusive be accepted for information.

MOTION CARRIED

Unanimous

9. **Public Hearing:**

(a) 8:00 P.M. – Bylaws 1911-05, 1912-05 & 1913-05 – Amend Land Use Bylaw

Mayor Hunter declared the Public Hearings for Bylaws 1911-05, 1912-05 & 1913-05 open at 8:00 p.m.

Present:

Mayor J. Hunter
Councillors A. Campbell, S. Hurley, G. Majeran,
R. Peeples & L. Thorogood
Town Manager R. Stoutenberg
Director of Finance & Administration G. Switenky

Public (2)

Press (1)

Town Manager, R. Stoutenberg informed Council that calls from the public requesting clarification have been received, however no written or verbal submissions have been received for or against Bylaws 1911-05, 1912-05 & 1913-05.

Mayor Hunter noted that two members of the public were present at the Public Hearing respecting Bylaw 1913-05.

There were no representations heard or made for Bylaws 1911-05 or 1912-05.

Mayor Hunter declared the Public Hearings closed for Bylaws 1911-05 & 1912-05 at 8:04 p.m.

The members of the public, Gilbert & Wendy Ellis of 6414 – 39 Avenue informed Council that they are adjacent property owners and have no comments respecting the bylaw, however inquired as to whether the undeveloped pathway adjacent to their home would be developed as a connection to the new subdivision? Town Manager, R. Stoutenberg informed them that there was no immediate plan to develop this pathway, at this time.

There were no other representations heard or made.

Mayor Hunter declared the Public Hearing closed for Bylaw 1913-05 at 8:07 p.m.

Mayor Hunter reconvened the regular Council Meeting at 8:07 p.m.

10. **Bylaws:**
- (a) 1911-05 – Amend Land Use Bylaw
- Motion 05:06:30** Moved by Councillor Hurley that the Town of Stettler Council give second reading to Bylaw 1911-05.
- MOTION CARRIED
Unanimous
- Motion 05:06:31** Moved by Councillor Majeran that the Town of Stettler Council give third and final reading to Bylaw 1911-05.
- MOTION CARRIED
Unanimous
- (b) 1912-05 – Amend Land Use Bylaw
- Motion 05:06:32** Moved by Councillor Thorogood that the Town of Stettler Council give second reading to Bylaw 1912-05.
- MOTION CARRIED
Unanimous
- Motion 05:06:33** Moved by Councillor Peeples that the Town of Stettler Council give third and final reading to Bylaw 1912-05.
- MOTION CARRIED
Unanimous

(c) 1913-05 – Amend Land Use Bylaw

Motion 05:06:34

Moved by Councillor Campbell that the Town of Stettler Council give second reading to Bylaw 1913-05.

MOTION CARRIED
Unanimous

Motion 05:06:35

Moved by Councillor Hurley that the Town of Stettler Council give third and final reading to Bylaw 1913-05.

MOTION CARRIED
Unanimous

(d) 1917-05 – Intermunicipal Development Plan Amendment

Town Manager, R. Stoutenberg explained that the County of Stettler has requested an amendment to Map 3 respecting a relatively small Highway Commercial Boundary Adjustment east of Stettler.

Motion 05:06:36

Moved by Councillor Campbell that the Town of Stettler Council give first reading to Bylaw 1917-05.

MOTION CARRIED
Unanimous

11. **Correspondence:**

(a) Chamber of Commerce

Town Manager, R. Stoutenberg informed Council that it would be important for Council to get input from A. Willis, Manager, Marketing Corporation prior to making decisions regarding matters/issues included in this correspondence.

(b) Community Economic Development Training Program

(c) Municipal Safety News

Motion 05:06:37

Moved by Councillor Peeples that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

(a) Request for Outdoor Party – June 25, 2005

Town Manager, R. Stoutenberg reviewed correspondence from Darren & Wendy Meston requesting permission under the Noise Bylaw to hold a backyard party with entertainment expected to play until +/- 12:00 a.m.

The Town's Noise Bylaw allows Council to grant permission.

Motion 05:06:38

Moved by Councillor Campbell that the Town of Stettler Council grant permission, under the Noise Bylaw, to Darren & Wendy Meston of 5207 – 58A Street Close to host a backyard party on June 25, 2005 with entertainment until +/- 12:00 a.m.

MOTION CARRIED
Unanimous

13. **In-Camera Session:** (a) Land Matter

Motion 05:06:39

Moved by Councillor Hurley that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager present to discuss the above item.

MOTION CARRIED
Unanimous at 8:25 p.m.

Motion 05:06:40

Moved by Councillor Majeran that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:55 p.m.

14. **Adjournment:**

Motion 05:06:41

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 9:10 p.m.

Mayor

Director of Finance & Administration