

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JUNE 3, 2014 IN THE MUNICIPAL OFFICE
COUNCIL CHAMBERS**

Present: Deputy Mayor Malcolm Fischer

Councillors A. Campbell, D. Bachman, W. Brown & S. Nolls

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Parks and Leisure Services L. Penner
Executive Director, Stettler Regional Board of Trade, A. Brown

Press (2)

Absent: Mayor Dick Richards & Councillor K. Sernecky

Call to Order: Deputy Mayor M. Fischer called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 14:06:01 Moved by Councillor Brown to approve the agenda as presented with the following additions:

- 12(a) Councillor Campbell – Information Item
- 12(b) Deputy Mayor Fischer – Information Item
- 12(c) Deputy Mayor Fischer – Information Item
- 13(a) Legal Matter
- 13(b) Land Matter

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held May 20, 2014

Motion 14:06:02 Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on May 20, 2014 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the May 20, 2014 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45 P.M. – Skate Board Park Association re: Revised Pricing/Fundraising

This item was dealt with later in the meeting.

- (b) 7:15 P.M. – Leona Thorogood re: Stettler Hospital Foundation Funding Commitment

This Item was dealt with later in the meeting.

6. Administration: (a) Update re: Strategic Plan Review

CAO G. Switenky reviewed the Town's 2014 Strategic Plan and updated Council with respect to the actions/results achieved to date on the following strategic Goals:

1. Equitable Recreation Cost Sharing
2. Healthcare Improvements
3. Housing Development Strategy
4. Indoor Sports Facility
5. Enhanced Public Communication of Town Accomplishments
6. Community Internet Speed & Capability Assessment/Audit

Discussion ensued regarding various areas of progress to date.

It was noted that this update is presented to Council for information purposes on a regular/quarterly basis.

This item was mutually accepted for information purposes.

(b) Memo re: Cancellation of Summer Committee Meetings

CAO G. Switenky advised that traditionally the July and August Committee of the Whole Meetings have been cancelled due to a lower work load over the summer.

A special meeting may be called, if necessary to deal with any emerging issue(s).

Motion 14:06:03

Moved by Councillor Campbell that the Town of Stettler Council approve the cancellation of the 2014 July and August Committee of the Whole Meetings.

MOTION CARRIED
Unanimous

5. Delegations: (a) 6:45 P.M. – Skate Board Park Association re: Revised Pricing/Fundraising

Deputy Mayor M. Fischer welcomed Representatives of the Skateboard Park Association and Lee Penner, Director of Parks & Leisure Services to the meeting.

CAO G. Switenky advised that as recommended the Stettler Skate Park Association was to meet with Council again in June after additional fundraising efforts.

Since the last Council Meeting the Skate Park Association has raised \$20,910.72, plus a commitment from the County of \$30,000 for aggregate and cash. The design of the Park, \$21,000 has already been paid for by the Association.

Budget:

\$ 75,000	Town reserve, prior year savings
\$100,000	Committed from 2014 Capital Budget
\$133,425	Fundraising and CFEP grant
<u>\$ 30,000</u>	<u>Stettler County Commitment</u>
\$338,425	Total Funds to Date

\$ 5,300	Design 1
<\$5,300>	Paid by Association
\$397,300	Remaining Quote
<\$15,700>	Less Design 2 – Paid by Association
\$381,600	
<\$13,500>	Less landscaping to be completed by Town
\$368,100	Remaining Phase1 Park Costs
\$29,675	Remaining Deficit

During the meeting it was reported that an additional \$10,000.00 in fundraising commitments have also been received by the Association.

CAO G. Switenky indicated that an application under the Community Facility Enhancement Program (CFEP) has also been submitted.

Discussion ensued regarding the remaining \$19,675 deficit. Council commended the Association on their fundraising efforts to date and encouraged them to continue.

The Stettler Skate Park Association requests interim funding from the Town for the remainder of the money required to construct the park in 2014. "New Line Skateparks Inc." has an opening to begin June 9th.

Motion 14:06:04

Moved by Councillor Brown that the Town of Stettler Council approve the design and construction quote for a new heart shaped Skatepark from New Line Skateparks Ltd., excluding the bowl, in the amount of \$402,600 with funding as presented. And further authorize construction to proceed with a commitment from the Skate Park Association to continue with fundraising initiatives.

MOTION CARRIED
Unanimous

Deputy Mayor M. Fischer thanked the representatives of the Stettler Skate Park Association & L. Penner for their informative presentation.

Delegation members and L. Penner departed the meeting at 7:05 p.m.

6. **Administration:** (c) Request for Decision re: Subdivision 2014-13

CAO G. Switenky advised that the applicant (Steven Vaughn Wilfort) is proposing to subdivide six (6) parcels consisting of:

- 25 +/- acre Highway Commercial Parcel
- 8.7 +/- acre Highway Commercial/Urban Reserve Parcel
- 19.5 +/- acre Urban Reserve Parcel
- 34.6 +/- acre Urban Reserve Parcel
- 10.7 +/- acre Urban Reserve Parcel
- 17.5 +/- acre Municipal Reserve Parcel

CAO G. Switenky explained that the proposed subdivision of six (6) parcels is located within the Intermunicipal Development Plan area as part of the annexation in 2010. The applicant has requested this subdivision to separate his personal owned land (home site) from his corporation lands (future development sites) and to clean up his dedication of municipal reserve to the Town of Stettler.

Mr. Wilfort is currently working with Town of Stettler Administration on a highway commercial subdivision of 3 parcels for development which will include the requirements for offsite levies and municipal improvements such as water supply, sewage disposal, storm water management, on-site roads and other utilities.

CAO G. Switenky explained that Administration has assessed this proposal against the Town of Stettler Land Use Bylaw 2018-11, the Town & County of Stettler Intermunicipal Development Plan and the Town of Stettler Municipal Development Plan.

Motion 14:06:05

Moved by Councillor Bachman that the Town of Stettler Council approve Subdivision Application 2014-03 as presented.

That the application for a six (6) parcel subdivision as shown on the Tentative Plan has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, it is recommended that the application be approved as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations.
2. The application is consistent with the policies of the Municipal Development Plan, and
3. The application is consistent with the Land Use Bylaw 2018-11.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
3. Municipal Reserves in the amount of 17.5 +/- Acres shall be dedicated to the Town of Stettler, pursuant to Section 669 of the Municipal Government Act.
4. The requirement for offsite levies are deferred until further subdivision or development applications.
5. The requirement for a Development Agreement regarding municipal improvements such as water supply, sewage disposal, storm water management, on-site roads, and other utilities is deferred until further subdivision or development applications.

MOTION CARRIED
Unanimous

(d) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

Deputy Mayor M. Fischer welcomed new Assistant CAO Steven Gerlitz to the Town of Stettler.

Motion 14:06:06

Moved by Councillor Nolls that the Town of Stettler accept the CAO Report for the month of May.

MOTION CARRIED
Unanimous

- (e) Accounts Payable in the amount of \$795,977.18

Motion 14:06:07

Moved by Councillor Brown that Accounts Payable in the amounts of \$100,094.41 & \$695,882.77 for the period ending May 30, 2014 for a total amount of \$795,977.18 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

- (a) Mayor Richards

- No report – absent from meeting.

- (b) Councillor Bachman

- May 26 - FCSS Meeting.
- May 27 - Ag. Society Meeting.

- (c) Councillor Brown

- May 26 - FCSS Meeting.

- (d) Councillor Campbell

- May 22 - Rodeo Meeting.
- May 30 - Induction of Susan Sloan-Kelsey into the AB Sports Hall of Fame.

- (e) Councillor Fischer

- May 21 - Regional Water Commission.
- May 24 - Wm. E. Hay Grad as Deputy Mayor.
- May 28 - Cheque signing at Town Office.
- Central Alberta Mayors & Reeves Meeting in Red Deer.
- June 3 - Heart Haven Seniors Week luncheon.
- Met with concerned citizen re: bridge over Red Willow Creek.
- Met with concerned citizen re: land alignment.
- BBQ supper at Paragon.

- (f) Councillor Nolls

- May 23 - Grand Opening of the Community Gardens.
- June 3 - Seniors luncheon at Heart Haven Lodge.
- Served supper at Heart Haven Lodge for seniors.

- (g) Councillor Sernecky

- No report – absent from meeting.

8. **Minutes:** (a) Regional Water Services Commission Meeting of May 21, 2014
(b) Special Stettler Waste Management Authority Meeting of May 9, 2014

Motion 14:06:08

Moved by Councillor Brown that the Town of Stettler Council accept the minutes, items 8(a) & 8(b) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Municipal Affairs re: Equitable Recreation Cost-Sharing Mediation
(b) Telus re: Wireless Technology
(c) Alberta Tourism, Parks & Recreation re: 2014 Energize Workshop
(d) Battle River Watershed Alliance AGM – June 19th at the County of Stettler Office
(e) Member Notices re: The Road Trip to Water Savings
(f) President's Summit – June 18 & 19
(g) David Thompson Health Advisory Council - June 24

Motion 14:06:09

Moved by Councillor Campbell that correspondence items 11(a) to 11(g) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** Discussion ensued regarding Councillor information updates.

Deputy Mayor Fischer recessed the meeting at 7:26 pm

Deputy Mayor Fischer reconvened the meeting at 7:40 pm.

Director of Operational Services M. Robbins entered the meeting at 7:40 pm.

5. **Delegations:** (b) 7:41 P.M. – Leona Thorogood re: Stettler Hospital Foundation Funding Commitment

Deputy Mayor M. Fischer welcomed Leona Thorogood to the meeting.

L. Thorogood, representing the Stettler Health Services Foundation highlighted her presentation which included a costing from JLT Management Consulting to present a proposal for consulting services that will assist in the future capital planning for health care in Stettler based on the following Key Priorities:
1. Enhance the Second Operating Room (OR)
2. Enhanced Labor and Deliver Suite (LDR)

3. Emergency Room Expansion (ER)
4. Expand Laboratory & Diagnostic Imaging (Lab/DI)

Discussion ensued regarding the importance of having a Community Stakeholder proposal available for discussions with the Provincial Government and Alberta Health Services. It was reported that the Foundation have agreed to fund 100% of the proposal to be prepared by JLT Management Consulting LTD which would outline the future planning needs of the Stettler Hospital and Care Centre. This proposal would be important for the ongoing communication with the Minister of Health and Wellness and Alberta Health Services for future capital funding sources. This document will be developed through a collaborative process of all stakeholders to determine needs and feasibility. The process will be led by the Stettler Community Collaborative, with Alberta Health Services (AHS) being invited to be key partner in the collaborative planning process. A Conceptual Planning design would highlight the potential physical layout of priority areas as well as the impact of the planned changes to the facility as a whole. The estimated cost of the JLT Management Consulting proposal is \$18,000.00. Even though the Foundation has agreed to fund 100%, Council agreed that it would strengthen the discussions with the Minister of Health and Wellness about future Provincial funding, if the Community stakeholders, namely; the Foundation, the Town of Stettler, the County of Stettler No. 6 and the Doctors, shared in the financial responsibility to complete the document prepared by JLT Management Consulting.

Motion 14:06:10

Moved by Councillor Brown that the Town of Stettler Council support the Stettler Health Services Foundation in their acceptance of their proposal from JLT Management Consulting as presented to provide collaborative consulting services to assist in the future capital planning for Health Care in Stettler. And further that the Town of Stettler approve equitable partnership funding to a maximum of \$6,000.00 from Internal Community Development Sources.

MOTION CARRIED
Unanimous

Deputy Mayor M. Fischer thanked L. Thorogood for her informative presentation.

Delegation members and A. Brown departed the meeting at 8:02 p.m.

13. **In-Camera Session:** (a) Legal Matter
(b) Land Matter

Motion 14:06:11

Moved by Councillor Nolls that the Town of Stettler Council proceed into an In-Camera Session with the CAO, Assistant CAO and Director of Operational Services present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 8:04 p.m.

Motion 14:06:12

Moved by Councillor Bachman that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:29 p.m.

Motion 14:06:13

Moved by Councillor Bachman that the Town of Stettler Council approves the design, contract preparation and tendering services for the remediation of the Lagoon Upgrades to Morrison Hershfield in the amount of \$70,000 excluding GST.

MOTION CARRIED
Unanimous

14. **Adjournment:**

Motion 14:06:14

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:31 p.m.

Mayor

Assistant CAO