

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MARCH 1, 2005 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor J. Hunter

Councillors S. Hurley, G. Majeran, R. Peeples,
D. Richards & L. Thorogood

Town Manager R. Stoutenberg
Director of Finance & Administration G. Switenky

Press (2)

Absent: Councillor A. Campbell

Call to Order: Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 05:03:01 Moved by Councillor Richards to approve the agenda with the following addition:

12(a) Ambulance Funding

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held on February 15, 2005

Motion 05:03:02 Moved by Councillor Peeples that the Minutes of the Regular Meeting of Council held on February 15, 2005 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the February 15, 2005 Minutes

(i) None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Memo re: Leisure Centre Tender and Budget

Town Manager, R. Stoutenberg advised that the Leisure Centre tender closed on February 10, 2005 with 4 bidders.

Pentagon Structures Ltd.	\$5,465,000
Aman Building Corporation	\$5,549,000
Jen-Col Construction Ltd.	\$5,703,300
Man-Shield (Alta) Construction Inc.	\$5,770,000

Barr Ryder has determined all the bids are complete and recommends Pentagon Structures be awarded the project based on their low bid.

The tender is open to acceptance for a period of 30 days ending March 12, 2005. The overall budget for the Leisure Centre is now estimated at \$6 million, including engineering, storm sewer relocation, parking lot and contingency. Discussion ensued.

Motion 05:03:03

Moved by Councillor Majeran that the Town of Stettler Council approve the recommendation of Administration as follows:

- That Pentagon Structures be awarded the Leisure Centre Project.
- That additional avenues of grant money continue to be explored.
- That the budget be established at \$6 million.

MOTION CARRIED
Unanimous

Motion 05:03:04

Moved by Councillor Peebles that the Town of Stettler Council approve the recommendation of Administration as follows:

- That Pentagon Structures review the project and look for \$100,000 that can be adjusted without compromising the facility.

MOTION CARRIED (4 - 2)
Opposed Councillors Majeran & Thorogood

(b) Memo re: Board Appointments – Marketing & Beautification

Mayor Hunter explained that Kim Vany has expressed an interest to sit as a member-at-large on the Heartland Beautification Committee and Christine Jilek would like to participate on the Stettler & Region Marketing Corporation.

Motion 05:03:05

Moved by Councillor Hurley that the Town of Stettler Council approve the appointments of Kim Vany as a member-at-large on the Heartland Beautification Committee and Christine Jilek as a member-at-large on the Stettler & Region Marketing Corporation.

MOTION CARRIED
Unanimous

(c) Memo re: Smoking Bylaw, Education & Enforcement

Town Manager, R. Stoutenberg explained that initial courses of action have been taken to commence a public education/awareness and enforcement program on Smoking Bylaw 1898-04. The balance of the plan will be implemented upon approval of Council.

Discussion ensued regarding the numerous actions and guidelines included in the report.

Motion 05:03:06

Moved by Councillor Majeran that the Town of Stettler Council approve the proposed guidelines of Public Education and Enforcement for the implementation of the Smoking Bylaw 1898-04 as submitted.

MOTION CARRIED
Unanimous

(d) Memo re: Meadowlands Development

Town Manager, R. Stoutenberg explained that as of late December 2004 a rash of lot sales depleted Meadowlands R1 – single family residential lots. Continued demand and lack of inventory resulted in subdivision proceedings directed at a southerly expansion of Meadowlands.

The 2005 Capital Budget includes approval to borrow funds to develop the next phase; Meadowlands VI-A.

Administration has re-evaluated and re-configured this Phase as a result of expanding the conceptual planning for the entire remaining lands in Meadowlands.

Motion 05:03:07

Moved by Councillor Thorogood that the Town of Stettler Council approves in principle the revised conceptual plan for the undeveloped portion of Meadowlands lying east of 68th Street and that undeveloped portion of Meadowlands lying west of 68th Street that is south of 40th Avenue. And further authorizes Administration to re-configure Meadowlands VI-A as necessary to substantially conform to the conceptual plan.

MOTION CARRIED
Unanimous

(e) Memo re: Cemetery Fees

Director of Finance & Administration, G. Switenky explained that an additional \$150.00 short notice burial extra fee was recently charged to a local funeral home.

The Cemetery Bylaw allows the Town of Stettler to charge an additional fee of \$150.00 (winter) for a short notice burial. Subsection 2 reads as follows: *“All applications for burial shall be made to the Town Office at least twenty-four (24) hours before time for interment. Any short notice burials may be assessed an additional fee.....”*

Administration has interpreted, made to the Town Office at least (24) hours before time for interment, to mean at least one clear working/business day. Administration has been questioned regarding this interpretation and requires Council to provide an interpretation.

Discussion ensued regarding Council's original intent.

Motion 05:03:08

Moved by Councillor Hurley that the Town of Stettler Council support Administration's interpretation that "At least twenty-four (24) hours before time for interment" per Section G in the Cemetery Bylaw 1814-99, means, at least one working/business day before time for interment. And further direct Administration to bring forward an amendment to the Bylaw for clarification purposes, and to refund the short notice burial extra fee of \$150.00 charged for the funeral held on February 7, 2005.

MOTION DEFEATED (2 - 4)
Opposed Mayor Hunter,
Councillors Thorogood, Peeples &
Majeran

Motion 05:03:09

Moved by Councillor Thorogood that the Town of Stettler Council support Administration's interpretation that "At least twenty-four (24) hours before time for interment" per Section G in the Cemetery Bylaw 1814-99, means, at least one working/business day before time for interment. And further direct Administration to bring forward an amendment to the Bylaw for clarification purposes.

MOTION CARRIED (5 - 1)
Opposed Councillor Hurley

(f) Town Manager's Report

Motion 05:03:10

Moved by Councillor Majeran that the Town Manager's Report for the month of February be accepted as presented.

MOTION CARRIED
Unanimous

(g) Accounts Payable in the amount of \$555,129.03

Motion 05:03:11

Moved by Councillor Hurley that Accounts Payable for the period ending February 24, 2005 in the amount of \$555,129.03 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Hunter

- Feb 17 - Proclaimed Kinsmen Week.
- Chamber of Commerce Meeting & Marketing Joint Meeting.
- Feb 18 - Regular Office.
- Feb 25 - Regular Office, interview with Z-99 and RDTV and proclaimed Kidsport Office.

(b) Councillor Campbell

-No report – absent from meeting.

(c) Councillor Hurley

-Feb 25 - Ambulance Board Meeting - It was announced on the radio today (March 1st) that Ambulance Governance and Funding by the Province has been postponed for one year. Discussion ensued. Mayor Hunter concluded that more information is required to determine the financial impact should the Provincial Government provide/not provide per capita funding as an alternative.

(d) Councillor Majeran

-No meetings to report.

(e) Councillor Peeples

-Feb 16 - Joint Use Agreement re: costs sharing and preparing usage.

-Feb 23 - Calgary session with Brownlee L.L.P. on emerging trends.
- 1st Session re: The Municipal Voice in Regulatory Proceedings AEUB and Utility Rate Hearings.
- 2nd Session re: Amalgamation and Annexation – considering alternatives to promote Intermunicipal cooperation.
- 3rd Session re: Employees Have Rights Too – Hiring new staff – terms and conditions.
- 4th Session re: Municipal Services Corporations Regionalization of Services, Structures and Benefits.

(f) Councillor Richards

-Feb 25 - Ambulance Board Meeting.

-Feb 28 - FCSS Meeting.

(g) Councillor Thorogood

-Feb 16 - Stettler Ag. Society Meeting re: events planned including country artist concert.

-Feb 24 - Summer Games Committee Meeting.

-Feb 28 - FCSS Meeting.
- Parks & Leisure Services Meeting.

Mayor Hunter recessed the meeting at 7:53 p.m.

Mayor Hunter reconvened the meeting at 7:59 p.m.

8. **Minutes:** (a) Centennial Celebration Meeting of February 17, 2005
(b) Joint Town, Villages & County Meeting of February 9, 2005
(c) Trail of the Buffalo Meeting Agenda for February 23, 2005 & Minutes of the January 26, 2005 Meeting

Motion: 05:03:12

Moved by Councillor Peeples that the Minutes, items 8(a) to 8(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearings:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Stettler Regional Partnership Steering Committee
(b) Alberta Environment re: Battle River Watershed Planning Process

Motion: 05:03:13

Moved by Councillor Thorogood that the correspondence items 11(a) & 11(b) be accepted for information.

MOTION CARRIED
Unanimous

12. **Additions:** (a) Ambulance Funding

This item was discussed under Councillor Hurley's meeting report 7(c). Further clarification is needed from the Province.

13. **In-Camera Session:** (a) Memo re: Joint Use Negotiations

Motion 05:03:14

Moved by Councillor Thorogood that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager and Director of Finance & Administration present.

MOTION CARRIED
Unanimous at 8:14 p.m.

Motion 05:03:15

Moved by Councillor Thorogood that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:56 p.m.

14. Adjournment:

Motion 05:03:16

Moved by Councillor Richards that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:56 p.m.

Mayor

Director of Finance & Administration