

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
HELD MARCH 13, 2012

Present: Mayor D. Richards, Councillors A. Campbell, D. Bachman, M. Fischer, L. Thorogood & P. Simons

CAO R. Stoutenberg
Corporate Secretary C. Smith

Absent: Councillor S. Wildeboer & Assistant CAO G. Switenky

Call to Order: Mayor D. Richards called the meeting to order at approximately 4:30 p.m.

1. Agenda Additions/Deletions

6(a) Discussion re: IDP Meeting

2. Agenda Approval

Moved by Councillor Bachman that the agenda be approved as presented with the following addition:

6(a) Discussion re: IDP Meeting

MOTION CARRIED
Unanimous

3. P & H's Application for CFEP Grant

CAO R. Stoutenberg explained that the Stettler P & H Elevator Preservation Society is applying to the Community Facility Enhancement Program for a grant to re-side and paint the grain elevator complex.

The Society is requesting a letter of support from the Town of Stettler for this project.

It was mutually agreed that a letter of support be sent to the Stettler P & H Elevator Preservation Society.

4. AUMA – Local Matters Campaign

CAO R. Stoutenberg explained that AUMA is promoting a “Local Matters Campaign” for the province and municipalities to work together, to cooperate and to ensure that critical services and infrastructure commitments are properly planned, funded and delivered.

CAO R. Stoutenberg highlighted items of importance with Council regarding the Local Matters Campaign Toolkit.

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Specifically, municipalities require the provincial government to work with AUMA towards the goal of recognizing municipalities as an order of government in which there are:

1. Clearly defined obligations.
2. Clearly defined authorities to match those obligations, and
3. The financial capacity to meet those obligations.

This item was accepted for information purposes.

5. Open Discussion on Organizational Effectiveness

CAO R. Stoutenberg explained the initiative to look at how an organization is functioning. He explained the benefits of working together and supporting the organization. Ensuring that the issues are being heard, actions are being taken, efforts are being taken to ensure the organization is steering in the right direction – “Keeping Wheels Aligned”.

Examples of questions for Council and Administration include:

- Strategic Direction
 - Do we have a clear strategic direction?
 - Is the direction consistently pursued by Council & Administration?
 - How do we measure and celebrate progress and results?
- Policy Choices
 - Does the decision-making process work well?
 - How do we ensure good information to make decisions?
 - Do we make good policy and ensure it is implemented?
- Service Delivery
 - Are service expectations realistic given our organizational capacity?
 - Are people satisfied with the quality of services that we provide?
 - Do we provide services in the most efficient manner?
- System Coordination
 - Do we have a position and productive work environment?
 - What ways do we ensure a high degree of performance and fiscal accountability?
 - How do we maximize internal and external communication efforts?

The consensus of Council was that the organization is running efficiently, that the Mayor and CAO work well together with Council as well as Administration and staff. They noted that any issues are brought to Council Meetings or discussed at the Strategic Planning Meeting. Council decided that once a year they would take some time to make sure everyone is engaged and working in the right direction.

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6. Discussion re: IDP Meeting

Melissa Robbins, Director of Operations and Leann Graham, Planning & Development Officer entered the 4:45 p.m.

Mayor Richards welcomed M. Robbins and L. Graham to the meeting.

Discussion ensued on issues of concern regarding the IDP Meeting (Resolution of Disagreement Process) that was previously held with the County of Stettler on March 9, 2012.

Discussion continued on the issues of joint planning and cost-sharing, delaying the subdivision until planning is complete and off-site levies. L. Graham advised of the legal options from Brownlee Law.

Council directed Administration to compile a memo with options, costs and visuals for review before the next IDP Meeting with the County of Stettler on March 16, 2012 at 1:00 p.m. at the County Office.

7. Adjournment

Moved by Councillor Campbell that the Committee of Whole Meeting be adjourned.

MOTION CARRIED

Unanimous at 5:15 p.m.