

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MAY 19, 2009 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor J. Hunter

Councillors D. Dennis, D. Garbutt, R. Peeples, D. Richards & L. Thorogood

Town Manager R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: Councillor A. Campbell

Call to Order: Mayor J. Hunter called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 09:05:17 Moved by Councillor Richards to approve the agenda as presented with the following additions:

- 13(a) Offer to Purchase Land & Land Development Update
- 13(b) Health Care Concerns

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held May 5, 2009

Motion 09:05:18 Moved by Councillor Peeples that the Minutes of the Regular Meeting of Council held on May 5, 2009 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the May 5, 2009 Minutes

None

- (c) Minutes of the Committee of the Whole Meeting of Council held May 12, 2009

Motion 09:05:19 Moved by Councillor Garbutt that the Minutes of the Committee of the Whole Meeting held on May 12, 2009 be approved as presented.

MOTION CARRIED
Unanimous

- (d) Business Arising from the May 12, 2009 Committee Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:15 P.M. re: Stettler Minor Football – Mike Roach & Tim Loshny

This item was dealt with later in the meeting.

- (b) 7:30 P.M. re: Associated Engineering – Garry Drachenberg,
P.Eng re: Raw Water Ponds

This item was dealt with later in the meeting.

- (c) 8:00 P.M. re: Strategic/Sustainability Plan – Dave Dittrick &
Wes Holowachuk

This item was dealt with later in the meeting.

6. **Administration:**

- (a) Committee Recommendations

1. Downtown Streetscape Sidewalk Treatment/Sole Source
Supplier

Motion 09:05:20

Moved by Councillor Richards that the Town of Stettler Council accept the revised railway design sidewalk treatment prepared by Tagish Engineering and Proform Concrete to be the Town's sidewalk standard for replacements in the downtown core.

And that the 2009 sidewalk replacements planned in the downtown core are to be constructed in phases starting with the east side of 50th Street (at the north end) which will be completed as a trial project to assess the satisfaction with the overall railway design/pattern.

And further that Town Council authorizes Administration to negotiate a construction contract with Proform Concrete, as a sole source supplier, to undertake the initial phase of sidewalk replacements in the downtown core based on their estimated cost quotes as substantively presented, their ability to complete the work within the Town's desired timelines, and given the unique nature of the treatment/pattern proposed.

MOTION CARRIED (5-1)
Opposed: Councillor Dennis

It was stated and mutually agreed that for practicality and expediency purposes the Town desires that the negotiated contract should include provisions allowing it to be extended to subsequent 2009 construction phase(s) with the mutual consent of both parties, and subject to acceptable pricing adjustments, if any.

2. Policy XIV-3 re: Retention and Destruction of Municipal
Records

Motion 09:05:21

Moved by Councillor Garbutt that the Town of Stettler Council approve the Retention and Destruction of Municipal Records Policy XIV-3 as presented.

MOTION CARRIED
Unanimous

3. Policy IV-1 re: Building and Development Permit Fee Schedule

Motion 09:05:22

Moved by Councillor Thorogood that the Town of Stettler Council approve the Building and Development Permit Fee Schedule Policy IV-1 as presented.

MOTION CARRIED
Unanimous

(b) Memo re: Senior Citizens Week Activities

Town Council reviewed the memorandum regarding Senior Week activities June 1 to 7, 2009.

Members of Council coordinated their attendance regarding representation at Heart Haven Lodge, Willow Creek Lodge, Paragon Place and the Seniors Drop-In Centre:

Heart Haven Lodge	June 2 12:00 Noon	Mayor Hunter
Willow Creek Lodge	June 2 12:00 Noon	TBD
Paragon Place	June 3 12:00 Noon	Councillor Dennis
Seniors Drop-In Centre	June 4 3:00 P.M.	Councillor Thorogood

(c) June Newsletter Items

- Crazy Daze – June 12-14
- Stettler Show N' Shine & Cruise – June 20
- June 20 – Comedian Nick Arnette at the PAC
- Canada Day Celebrations – July 1
- Stettler Side-by-Side Shoot-Out – July 26
- 2009 Taxes Due June 30
- Stettler Rodeo – August 14-16

(d) Bank Reconciliation as of April 30, 2009

Motion 09:05:23

Moved by Councillor Peeples that Bank Reconciliation as of April 30, 2009 be accepted as presented.

MOTION CARRIED
Unanimous

(e) Accounts Payable in the amount of \$1,219,925.12

Motion 09:05:24

Moved by Councillor Thorogood that Accounts Payable in the amounts of (\$423,130.70 & \$796,794.42) for the period ending May 13, 2009 for a total amount of \$1,219,925.12 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Hunter

- May 6 - McHappy Day.
- May 7 - Beautification Meeting.
- May 8 - Town Office duties.
- May 11 - Meeting with Rotary re: Town Matters.
- May 12 - Committee of the Whole Meeting.
- May 15 - Town Office duties.

(b) Councillor Campbell

- No report – absent from meeting.

(c) Councillor Dennis

- May 11 - FCSS Board Meeting.
- May 12 - Ambulance Board Meeting.
 - Committee of the Whole Meeting.
- May 14 - Parkland Regional Library Board Meeting.

(d) Councillor Garbutt

- May 11 - FCSS Meeting.
- May 12 - Committee of the Whole Meeting.

(e) Councillor Peebles

- May 7 - Beautification Meeting.
- May 12 - Committee of the Whole Meeting.
- May 18 - Museum Meeting.

(f) Councillor Richards

- May 12 - Committee of the Whole Meeting.

(g) Councillor Thorogood

- No meetings to report – was on holidays.

8. **Minutes:**

(a) None

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) None

11. **Correspondence:**

(a) Letter re: Dave Lovell (Dust Control)

Town Manager, R. Stoutenberg advised that Administration is in the process of determining the cost to treat this road with an oil based product in the future.

This item will be dealt with at a future Council Meeting once costing information and/or alternatives are available for Council's consideration.

Motion 09:05:25

Moved by Councillor Thorogood that correspondence item 11(a) be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

(a) None

13. **In-Camera Session:**

(a) Offer to Purchase Lands & Land Development Update

(b) Health Care Concerns

Motion 09:05:26

Moved by Councillor Richards that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager & Assistant CAO present to discuss the items as presented on the In-Camera Agenda.

MOTION CARRIED
Unanimous at 6:40 p.m.

Motion 09:05:27

Moved by Councillor Richards that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 7:08 p.m.

5. **Delegations:**

(a) 7:15 P.M. re: Stettler Minor Football – Mike Roach & Tim Loshny

Mike Roach & Tim Loshny, Stettler Minor Football representatives entered the meeting at 7:10 p.m.

Mayor Hunter welcomed members of the delegation to the meeting.

M. Roach provided Council with a brief history of Stettler minor football's internal operations, athletic program and site challenges since inception in 2001. For clarification purposes it was stated that Stettler Minor Football includes the Pee Wee Panthers and the Bantam Cougars.

This past April, the Clearview School Division Board of Trustees approved a location for a stand alone dressing room/field house structure on school property at the north end of the track, and gave minor football a letter of support for grant application purposes.

The high school Wildcats have committed up to \$20,000 towards the structure and will have the largest dressing/equipment room.

In addition to the Wildcat commitment, Minor Football has \$46,000 in their building fund and has secured further in-kind commitments from local contractors.

Minor Football is asking the Town to run services (water, sewer, power & gas) to the building at no cost. Also would like the Town to consider taking care of permits and inspections, engineering help if it is needed and the provision of charitable tax receipts for any future donors, as well as, help with the grant application and a letter supporting such application.

M. Roach stated that the estimated cost to construct the building alone is \$250,000. Site work and utility servicing would be extra. It is their hope that they will be successful at getting a Lotteries grant for 50% of the project costs.

Discussion ensued regarding the estimated capital cost for the entire project, the estimated cost to operate the building on a monthly basis and the potential for other community groups to utilize the facilities.

Mayor Hunter thanked members of the delegation for attending the meeting and informed them that Council will have to discuss their request further at a later time.

Mike Roach & Tim Loshny departed the meeting at 7:30 p.m.

(b) 7:30 P.M. re: Associated Engineering – Garry Drachenberg
re: Raw Water Ponds

Associated Engineering representatives Garry Drachenberg, P.Eng, Manager, Water & Wastewater Division, Edith Asselin, P. Eng Project Engineer and Gates Bilodeau, C.E.T. Construction Manager entered the meeting at 7:30 p.m.

Mayor Hunter welcomed representatives from Associated Engineering to the meeting.

E. Asselin explained that Associated Engineering has determined that there are three options available to the Town respecting the creation of a raw water storage pond adjacent to the Water Treatment Plant.

The first option would be the creation of the largest pond at 185,000 m³ capacity. This option would require that the Town purchase an additional 5.4 acres from the neighboring parcel to the south at an asking price of \$300,000. It was noted that this land has been identified as a possible gravel deposit and therefore the asking price may increase substantially.

The cost to construct this pond would be approximately \$2,432,600 plus the cost of the additional land needed. It is estimated that this option would provide 15 days of water at the peak production demand of 12 MLD or 30 days at the average production demand of 6 MLD.

The second option would be the creation of a smaller pond at 90,000 m³ capacity. This size of pond would fit on existing Town owned lands.

The cost to construct this pond would be approximately \$1,930,000. It is estimated that this option would provide 7 days of water at the peak production demand of 12 MLD or 15 days at the average production demand of 6 MLD.

The third option would be the creation of the largest size pond that would fit on existing Town owned lands having a capacity of 120,000 m³.

The cost to construct this pond would likely be more than the largest pond because of the lay of the lands involved. It is estimated that this option would provide 10 days of water at the peak production demand of 12 MLD or 20 days at the average production demand of 6 MLD.

Associated Engineering is recommending that the Town proceed with option #2 at 90,000 m³ because it provides adequate backup storage, costs less, and would be engineered and constructed so as to be able to have an additional pond added in the future when adjacent lands to the south would be more economical to acquire.

Discussion ensued regarding the relatively small level of raw water storage that is currently available at many larger water plants throughout the province.

Discussion continued regarding the high cost and challenging hydrology that would be associated with bringing in more fill to construct a berm that would allow option #2 to hold more water.

It was noted that all three options utilize existing materials excavated on site and that no new materials have been budgeted for given the high cost of transportation.

Motion 09:05:28

Moved by Councillor Thorogood that the Town of Stettler Council approves Option #2, as recommended by Associated Engineering, for the construction of a raw water storage/settling pond with a capacity of approximately 90,000 m³ to be located adjacent to the Water Treatment Plant on Town owned lands.

MOTION CARRIED
Unanimous

Mayor Hunter thanked members of the delegation for attending the meeting and providing valuable information for Council's consideration.

Delegation members departed the meeting at 8:05 p.m.

(c) 8:00 P.M. re: Strategic/Sustainability Plan – Dave Dittrick & Wes Holowachuk

Dave Dittrick, Contract Planner & Wes Holowachuk, Development Officer entered the meeting at 8:05 p.m.

D. Dittrick highlighted the key issues and opportunities identified by Council and the community in Section 3 and 4 of the Draft Municipal Sustainability Plan as presented.

It was noted that only the first two pillars/dimensions of sustainability will be discussed tonight those being Economic Development and Governance.

It was stated that the draft report reflects 28 external public responses to the survey. Although this seems to be a low response rate it was viewed as adequate for a community with relatively few immediate needs, concerns or demands that are not already being contemplated by Council in various plans.

Stettler's Action Plan – Short Term priorities for Economic Development Strategies and Governance Initiatives were reviewed for the years 2009 and 2010.

Discussion ensued regarding next steps.

Mayor Hunter thanked D. Dittrick and W. Holowachuk for attending the meeting and outlining the first part of the draft Municipal Sustainability Plan for the Town of Stettler.

D. Dittrick & W. Holowachuk departed the meeting at 8:50 p.m.

(a) Stettler Minor Football Request

Mayor Hunter returned Council's attention to Agenda item 5(a) for further discussion purposes.

Discussion ensued regarding the request from Stettler Minor Football for Town support towards the construction of a building with four dressing rooms, public washrooms and a concession area to be located at the north end of the track on Clearview School Division property.

It was mutually agreed that the majority of Council would like to see improved cost estimates respecting the request for assistance to provide utility services to the proposed building at no cost to Minor Football.

It was also suggested that Clearview School Division should be challenged to participate to a greater extent in this venture given the intended use by the High School Football Team and the location of the structure being on school lands.

14. Adjournment:

Motion 09:05:29

Moved by Councillor Richards that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:55 p.m.

Mayor

Assistant CAO