

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MAY 19, 2015 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, M. Fischer, S. Nolls &
K. Sernecky

CAO G. Switenky
Assistant CAO S. Gerlitz
Contract Development Officer D. Dittrick

Press (3)

Absent: Councillor W. Brown

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 15:05:14 Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held May 5, 2015

Motion 15:05:15 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on May 5, 2015 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the May 5, 2015 Meeting Minutes

None

(c) Minutes of the Special Council Meeting held May 6, 2015

Motion 15:05:16 Moved by Councillor Nolls that the Minutes of the Special Council Meeting held on May 6, 2015 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the May 6, 2015 Special Council Meeting Minutes

None

(e) Minutes of the Committee of the Whole Meeting held May 12, 2015

Motion 15:05:17 Moved by Councillor Campbell that the Minutes of the Committee of the Whole Meeting held on May 12, 2015 be approved as presented.

MOTION CARRIED
Unanimous

(f) Business Arising from the May 12, 2015 Committee of the Whole Meeting Minutes

None

4. Citizen's Forum: (a) No one was present at the Citizen's Forum

5. Delegations: (a) 6:45 P.M. – Allison Baird, Kinette Club re: West Stettler Park Playground

This item was dealt with later in the meeting.

6. Administration: (a) Committee of the Whole Meeting Recommendations

1. Wm. E. Hay Composite High School re: Request for Tri Caster 40 Multi Camera Mixer

Motion 15:05:18

Moved by Councillor Fischer that the Town of Stettler Council approve a grant in the amount of \$8,000 with funding to come from the Culture Reserve Account in the 2015 Budget to Wm. E. Hay Composite High School for the purchase of a Tri-Caster 40 multi camera mixer.

MOTION CARRIED
Unanimous

2. Skate Park Association re: Request for Solar Lights

Motion 15:05:19

Moved by Councillor Bachman that the Town of Stettler Council approve the Skate Park Association installing two (2) solar lights at a cost of \$3,090/each with funding to come from the Skate Park Association on a trial basis, with no restrictions on the hours of light. And further, at the discretion of the Town of Stettler, if the solar lights are found to be unwarranted, the Town of Stettler will reimburse the Skate Park Association for the cost of the solar lights and remove the lights to be used at another Town-owned facility or green space.

MOTION CARRIED
Unanimous

3. Kinette Playground at West Stettler Park

Motion 15:05:20

Moved by Councillor Nolls that the Town of Stettler Council endorse the Kinette Club Building a playground at West Stettler Park located on the west side of the bridge adjacent to the Spray Park.

MOTION CARRIED
Unanimous

5. Delegations: (a) 6:45 P.M. – Allison Baird, Kinette Club re: West Stettler Park Playground

Allison Baird, Stettler Kinette Club entered the meeting at 6:45 p.m.

Mayor Richards welcomed A. Baird to the meeting and congratulated the Stettler Kinette Club for the excellent work they are doing for the community.

A. Baird updated Council on the excavation of the playground. Estimated cost of the excavation is approximately \$7,000. A. Baird asked Council if excavation is something that could be done by the Town of Stettler and possibly with some mutual assistance from the County of Stettler No. 6 (use of trackhoe).

Councillor Sernecky entered the meeting.

Budget	\$215,000 (includes excavation)
Fundraising to date	\$186,000
Community Facility Enhancement Program (CFEP) Grant	\$111,000 (maximum amount)

Excavation Site is 18.6m X 16.14m X 1' depth.

It was noted that the Town will assume ownership and responsibility of the playground once completed.

Motion 15:05:21

Moved by Councillor Fischer that the Town of Stettler Council direct Administration to undertake/facilitate the excavation of the Kinette playground site at the appropriate time utilizing Town resources.

MOTION CARRIED
Unanimous

Mayor Richards thanked A. Baird for her informative presentation.

A. Baird departed the meeting at 6:52 p.m.

(b) 2015 Operating Budget and Tax Rate Bylaw

Assistant CAO S. Gerlitz presented the 2015 Operating (Tax) Budget and reviewed the information presented in the package.

The 2015 Operating (Tax) Budget has been prepared based on the approved 3 year 2015 – 2017 Interim Operating Budget (December 2, 2014), the approved 2015 Capital Budget (February 25, 2015) as well as several subsequent individual budget adjustments that are considered necessary to improve forecasting accuracy.

Town Council considered a number of taxation options at its 2015 Operating Budget and Tax Rate session held on May 12, 2015. At this session a Summary of 2015 Property Tax Options were reviewed which quantified cumulative financial/budgetary impacts at various alternative percentage tax increases over 2014 levels.

The 2015 Operating (Tax) Budget and Tax Rate Bylaw are based on the following municipal tax percentage increase over 2014 amounts collected:

Residential	+3.00%
Non-Residential	+3.00%

Mayor Richards summarized the discussion by indicating this is a responsible operating budget in these economic times. It reflects Council's intent to be fiscally responsible and accountable to our residents.

Mayor Richards highlighted that the Town's sample residential property with an assessed value of \$270,410 will see a combined 2015 property tax including school, seniors housing and (previously approved) municipal utilities increase of \$143 (4.03%) combined property taxes only (2.86%).

Motion 15:05:22

Moved by Councillor Fischer that the Town of Stettler Council adopt, per Section 242(1) of the Municipal Government Act, the 2015 Operating Budget for the Town of Stettler as presented with combined expenditures and transfers totaling \$17,221,863 and with average municipal property tax class increases as follows:

Residential	3%
Non-Residential	3%

MOTION CARRIED
Unanimous

Mayor Richards with the mutual consent of Council varied the order of the agenda to appropriately consider related Agenda Item 10(b) – Bylaw 2064-15.

10. **Bylaws:** (b) 2064-15 re: 2015 Tax Rate Bylaw

Mayor Richards explained that Bylaw 2064-15 is to authorize the rates of taxation to be levied against assessable property within the Town of Stettler in the Province of Alberta for the 2015 Taxation Year.

Motion 15:05:23

Moved by Councillor Bachman that the Town of Stettler Council give first reading to Bylaw 2064-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:05:24

Moved by Councillor Fischer that the Town of Stettler Council give second reading to Bylaw 2064-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:05:25

Moved by Councillor Campbell that the Town of Stettler Council give permission for third and final reading to Bylaw 2064-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:05:26

Moved by Councillor Bachman that the Town of Stettler Council give third and final reading to Bylaw 2064-15 as presented.

MOTION CARRIED
Unanimous

(c) Memo re: Sidewalk Replacement Tender

CAO G. Switenky advised that Town Council approved a capital budget in the amount of \$130,000 to replace miscellaneous sections of concrete sidewalks throughout the Town to ensure the Town is complying with policy.

Approved capital budget of \$340,000 to complete an asphalt overlay and replace the sidewalk on the west side of 54 Street from 48-50 Avenue.

The sidewalk replacement portion of 54 Street was included in the tender for sidewalk replacement in an effort to remove all concrete work from the paving tender, and ideally get earlier completion dates.

Summary of Tenders Received on May 7, 2015:

Tender prices exclude GST.

- J. Branco and Sons \$233,084.70
- Proform Concrete Services \$309,602.00

Budget Evaluation:

Capital Project	Tender Value	Capital Budget
2015 Sidewalk Replacement	\$121,049.70	\$130,000
54 Street from 48-50 Avenue overlay and concrete replacement	\$112,035.00 (concrete only)	\$125,000 (concrete) \$215,000 (asphalt) \$340,000 total budget

Motion 15:05:27

Moved by Councillor Nolls that the Town of Stettler award the 2015 Sidewalk Replacement Tender to J. Branco and Sons Concrete Services Ltd. and approves expenditures up to the combined budgeted amount of \$255,000 for both sidewalk replacement and for concrete replacement on 54 Street.

MOTION CARRIED
Unanimous

(d) Request for Input re: Annual Appraisal for Assistant CAO S. Gerlitz

CAO G. Switenky requested input by May 29, 2015 for the Annual Appraisal of Assistant CAO Steven Gerlitz.

(e) Meeting Dates

- Wednesday, May 20 – Seniors Week Proclamation
- Monday, June 1 – 12 Noon – Paragon Place (Senior Week Social)
- Tuesday, June 2 – 12 Noon – Heart Haven Lodge (Senior Week Social)
- Tuesday, June 2 – Council Meeting
- Wednesday, June 3 – 12 Noon – Willow Creek Lodge (Senior Week Social)
- Wednesday, June 3 – 2 pm – The Hub (Senior Week Social)
- Thursday, June 4 – 12 Noon – Points West Living (Senior Week Social)
- Tuesday, June 9 – Committee of the Whole Meeting
- Tuesday, June 16 – Council Meeting
- Tuesday, July 7 – Council Meeting
- Tuesday, July 14 – Committee of the Whole Meeting (May Cancel)
- Tuesday, July 21 – Council Meeting
- Thursday, July 23 – Communities in Bloom Judges

9. **Public Hearing:** (a) 7:05 P.M. – Bylaw 2063-15 re: Northeast Industrial Area Structure Plan – Public Hearing Brief & Request for Decision

Mayor Richards declared the Public Hearing for Bylaw 2063-15 open at 7:05 p.m. and explained that Bylaw 2063-15 is to adopt the Northeast Industrial Area Structure Plan.

Present:

Mayor D. Richards
Councillors A. Campbell, D. Bachman, M. Fischer, S. Nolls & K. Sernecky
CAO G. Switenky
Assistant CAO S. Gerlitz
Contract Development Officer D. Dittrick
Press (3)

Absent:

Councillor W. Brown

Mayor Richards explained the purpose of the Public Hearing and noted that there were no members of the public present.

Mayor Richards advised that Bylaw 2063-15 is to adopt the Northeast Industrial Area Structure Plan.

Mayor Richards advised that the bylaw was advertised on April 29 & May 6, 2015 for the Public Hearing to be held tonight (May 19).

Contract Development Officer, D. Dittrick read the summary of feedback received from N. Lyster for the NE Industrial ASP Open House held on May 19th. He was unable to attend, but asked that his comments be considered and the plan amended prior to 2nd and 3rd readings. N. Lyster's email read: "I would make it clear that the drainage issue is not from our land, but is from the industrial area to the south that has been diverted at 48 Avenue and 42 Street to run east and has been exiting the drainage ditch onto our land. Important nuance that ditch runs against grade".

1. 3.3.3 General Policies:
 - a. States storm water will be via piped municipal systems. Will this be the case, or will the storm drainage be accommodated via drainage ditches, with culverts at driveways and minimal piping around storm ponds?
 - b. States that cable television will be a required shallow utility. Is this correct, or an oversight?
2. Figure 7: Water Mains
 - a. Shows a 250mm water main required for the cul-de-sac on the Lyster land. Why is not smaller sizing required for the cul-de-sac? This cul-de-sac will be serviced from existing 150mm water mains. Does the water main sizing have to be identified at this time?
3. Figure 9: Storm System
 - a. How will the overland drainage from Lyster Farms reach 50 Avenue into the storm pond without the road right of way being built across the ATCO lands with ditches to accommodate the overland drainage? Bylaws state cannot direct drainage across neighboring property.

4. Figure 11: Phasing
 - a. Figure 11 shows a closure of the existing road right of way plan. Is this accurate? Will a utility right of way be required instead? The servicing plans do not show any utility connections through this location. Please clarify.
 - b. The Lyster land is divided into two phases. Will likely never develop this way because site grading will require all the land to balance cut/fill plans. Lyster lands are separate from the land north of the rail tracks and could potentially develop at any time, independent of any other phase.
5. Lyster land development plan. Earlier plans showed a different option for a cul-de-sac off of 50 Avenue, instead of the one identified from 48 Avenue. Would like to know that this would still be considered in the future.

Contract Development Officer D. Dittrick recommended to table 2nd & 3rd Readings in order to investigate Mr. Lyster's concerns and consider mutually appropriate amendments prior to any further readings.

There were no other representations heard or made.

Mayor Richards declared the Public Hearing for Bylaw 2063-15 closed at 7:15 p.m.

Mayor Richards reconvened the regular Council Meeting at 7:15 p.m.

Mayor Richards with the mutual consent of Council declared that further consideration of Bylaw 2063-15 was tabled to a future Council Meeting to allow for the preparation and review of additional relevant information.

6. **Administration Cont't:** (f) Accounts Payable in the amount of \$170,336.66

Motion 15:05:28

Moved by Councillor Sernecky that Accounts Payable in the amounts of \$112,044.92, & \$58,291.74 for the period ending May 15, 2015 for a total amount of \$170,336.66 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:** Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- May 6 - Special Council Meeting re: Recreation Funding Agreement.
- May 8 - Red Deer River Watershed Alliance Atco Breakfast Meeting.
 - Atco Gas Franchise Agreement Meeting.
 - Signed cheques and reviewed Committee Agenda.
- May 9 - Attended surprise birthday party for Councillor Fischer.
- May 12 - Committee of the Whole & Capital Budget.
- May 15 - Signed cheques and reviewed Council Agenda.
 - Lunch and meeting with prospective doctors.
- May 19 - Meeting with MP K. Sorenson.

(b) Councillor Bachman

- May 6 - Special Council Meeting re: Recreation Funding Agreement.
- May 12 - Committee of the Whole & Capital Budget.
- May 13 - Pheasant Festival Meeting.
- May 15 - Met with physicians.

(c) Councillor Brown

- No report – absent from meeting.

(d) Councillor Campbell

- May 6 - Special Council Meeting re: Recreation Funding Agreement.
- May 8 - Red Deer River Watershed Alliance Breakfast at Atco.
 - Red Deer River Watershed Alliance Meeting.
- May 12 - Committee of the Whole & Capital Budget.
- May 14 - Pheasant Meeting at Village of Rockyford.

(e) Councillor Fischer

- May 6 - Special Council Meeting re: Recreation Funding Agreement.
 - Worked shift at McDonalds for McHappy Days.
- May 8 - Red Deer River Watershed Alliance breakfast at Atco.
- May 12 - Committee of the Whole & Capital Budget.
- May 13 - Dropped in at the Hub for birthday cake and “state of the facility” discussion – very positive.

(f) Councillor Nolls

- May 6 - Special Council Meeting re: Recreation Funding Agreement.
 - Steel Wheel Stampede Meeting.
- May 12 - Board of Trade Meeting.
 - Committee of the Whole Meeting.
- May 15 - Meeting with new physicians.
- May 18 - Museum Meeting re: received obsidian (rock from volcano) pieces from Wyoming, celebration for W. Gibbon on June 1 at the United Church, pancake breakfast and garage sale on June 1, free admission for County residents on June 18 for County’s 60th Anniversary.

(g) Councillor Sernecky

- May 6 - Special Council Meeting re: Recreation Funding Agreement.
- May 8 - Red Deer River Watershed Alliance breakfast at Atco.
- May 12 - Committee of the Whole & Capital Budget.
- May 15 - Tour and meeting with Dr. Chapman and Dr. Erasmus.

8. Minutes:

(a) Heartland Beautification Minutes of May 7, 2015

Motion 15:05:29

Moved by Councillor Fischer that the Town of Stettler Council accept the minutes, item 8(a) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) 6:45 P.M. – Bylaw 2063-15 re: Northeast Industrial Area Structure Plan – Public Hearing Brief & Request for Decision

This item was dealt with earlier in the meeting.

10. **Bylaws Con't:** (a) 2063-15 re: Northeast Industrial Area Structure Plan

Bylaw 2063-15 was tabled to a future Council Meeting for 2nd & 3rd Readings

- (b) 2064-15 re: 2015 Tax Rate Bylaw

This item was dealt with earlier in the meeting under 6(b) – Administration.

11. **Correspondence:** (a) EMS Week – May 24-30, 2015

- (b) Parkland Regional Library Annual Report 2014

- (c) News Release County of Stettler No. 6 and Town of Stettler re: Recreation Contribution Partnership

- (d) Thank You Card from Wilda Gibbon

- (e) Clearview – Local Government Partners Meeting

Motion 15:05:30

Moved by Councillor Bachman that correspondence items 11(a) to 11(e) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

Motion 15:05:31

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:40 p.m.

Mayor

Assistant CAO