

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MAY 4, 2004 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor K. Ryder

Councillors A. Campbell, S. Hurley, J. Hunter, R. Peeples & D. Richards (arrived at 6:50 p.m.)

Town Manager R. Stoutenberg
Administrative Assistant S. Mayer

Absent:

Councillor G. Majeran

Call to Order:

Mayor K. Ryder called the meeting to order at 6:35 p.m.

1/2. **Agenda Additions/Approval:**

Motion 04:05:01

Moved by Councillor Peeples to approve the agenda as presented with the following addition:

12(a) Alberta Prairie Excursions re: Use of Tour Wagon on Town Streets

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held on April 20, 2004

Motion 04:05:02

Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on April 20, 2004 be approved as amended:

Stettler & Area Tobacco Reduction Network

Motion should read:

In Favor: Councillors Majeran, Hunter & Peeples

Opposed: Mayor Ryder, Councillors Campbell, Richards & Hurley

MOTION DEFEATED

Add the following: "A consensus showed that Council was not in favor of a smoke-fee Bylaw".

Bylaw 1892-04 re: Election Bylaw

Delete the word "first" in Motion 04:04:31

MOTION CARRIED
Unanimous

(b) Business Arising from the April 20, 2004 Minutes

(i) Leisure Centre

4. **Citizen's Forum:**

(a) No one was present at the Citizen's Forum

5. **Delegations:**

(a) 7:30 P.M. – Sheldon Chick & Landon Catt re: Stettler MotoCross Association

This item was dealt with later in the meeting.

6. **Administration:**

- (b) Memo re: 2004 Sidewalk Rehabilitation Tender

Town Manager, R. Stoutenberg explained that only one bid was received for the 2004 Sidewalk Rehabilitation Tender. This was from L-Con Concrete at a cost of \$53,500.00 (tax out).

Motion 04:05:03

Moved by Councillor Hunter that the Town of Stettler Council approve Administration's recommendation to award the 2004 Sidewalk Rehabilitation Tender to L-Con Concrete at a cost of \$53,500.00 (tax out).

MOTION CARRIED
Unanimous

- (d) County of Stettler Housing Authority Appointment re: Greg Hayden

Motion 04:05:04

Moved by Councillor Campbell that the Town of Stettler Council approve the appointment of Greg Hayden to the County of Stettler Housing Authority.

MOTION CARRIED
Unanimous

- (e) Memo re: Taxes on #40 Emmerson Acres

Town Manager, R. Stoutenberg reviewed the memorandum regarding the outstanding taxes in the amount of \$386.23 for the abandoned mobile home. A letter was received from Chiles Holdings asking if the Town would like the trailer in lieu of taxes owing. Town Manager advised that he did an onsite inspection and stated that the trailer is in very poor condition. It would be difficult to remove as it has no wheels on it. Discussion ensued on the cost to move the trailer.

Motion 04:05:05

Moved by Councillor Hurley that the Town of Stettler Council approve Administration's recommendation to write-off the outstanding taxes in the amount of \$386.23 and advise Chiles Holdings that the Town has no interest in the mobile home and that they may remove it from their lot.

MOTION CARRIED
Unanimous

Councillor Richards arrived at 6:50 p.m.

- (f) Town Manager's Report

Motion 04:05:06

Moved by Councillor Peeples that the Town Manager's Report for the month of April be accepted as presented.

MOTION CARRIED
Unanimous

- (a) 2004 Operating Budget & Mill Rate Bylaw 1893-04

Town Manager, R. Stoutenberg reviewed the 2004 Operating Budget. Discussion followed.

Motion 04:05:07

Moved by Councillor Peeples that the Town of Stettler Council give first reading to Bylaw 1893-04.

MOTION CARRIED
Unanimous

Motion 04:05:08

Moved by Councillor Hurley that the Town of Stettler Council give second reading to Bylaw 1893-04.

MOTION CARRIED
Unanimous

Motion 04:05:09

Moved by Councillor Richards that the Town of Stettler Council give permission for third and final reading to Bylaw 1893-04.

MOTION CARRIED
Unanimous

Motion 04:05:10

Moved by Councillor Campbell that the Town of Stettler Council give third and final reading to Bylaw 1893-04.

MOTION CARRIED
Unanimous

5. **Delegations:**

- (a) 7:30 P.M. – Sheldon Chick & Landon Catt re: Stettler MotoCross Association

Sheldon Chick & Landon Catt entered the meeting at 7:32 p.m. They were present to inform Council of their plans and items which have been put in place for the MotoCross Association. The Association is requesting a 10-year lease.

Town Manager, R. Stoutenberg advised that The MotoCross Association was to complete a number of items before Council would execute a lease with them, all items have now been addressed. A sample lease agreement from the Town of Raymond was reviewed.

Sheldon Chick advised that the Association has visited adjacent property owners and there was one objection in relation to the noise and property value. He advised that there is a lot of interest with about 40 members signed up.

Motion 04:05:11

Moved by Councillor Hunter that Administration prepare a Lease Agreement between the Town of Stettler and the MotoCross Association and present to Council for consideration.

MOTION CARRIED
Unanimous

Delegation members left the meeting at 7:47 p.m.

Mayor Ryder recessed the regular meeting at 7:48 p.m.

Mayor Ryder reconvened the regular meeting at 7:59 p.m.

(c) Memo re: Building Compliance Monitoring

Town Manager, R. Stoutenberg reviewed his memo to Council regarding the transition plan for building inspections. He is recommending that Alberta Permit Pro be hired on an interim basis to assist until the Partnership Committee has had a chance to do their review.

Discussion ensued.

Motion 04:05:12

Moved by Councillor Campbell that the Town of Stettler Council execute the Alberta Permit Pro Agreement subject to the following amendments as recommended by Administration:

1. To include a 30 day termination clause.
2. To require Permit Pro to complete all building permits that they issue.
3. To provide the Town of Stettler with copies of all building permit data (prints, inspections, etc.).
4. To execute the agreement after making the amendments.
5. To adopt the Uniform Quality Management Plan.

MOTION CARRIED
Unanimous

6. Administration Con't: (g) Accounts Payable in the amount of \$186,041.24

Motion 04:05:13

Moved by Councillor Campbell that Accounts Payable Cheque #42030 in the amount of \$332.77 payable to Town Centre Trophy & Gifts be approved for payment.

MOTION CARRIED

Abstained: Mayor Ryder

Motion 04:05:14

Moved by Councillor Richards that Accounts Payable for the period ending April 28, 2004 in the amount of \$185,708.47 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Ryder

- Apr 20 - Worked with County of Stettler in preparation of the Regional Water project (attended Open House).
- Apr 22 - Red Deer River Basin Meeting.
- Apr 27 - Meeting with Dr. Rodney Fraser of the U of A.
- May 1 - Attended graduation of 18 railway conductors.
- May 3 - Pool Open House.

(b) Councillor Campbell

-May 3 - Pool Meeting.

(c) Councillor Hunter

-Apr 21 - Legion Youth Complex Society Meeting.

-May 3 - Parks & Leisure Meeting.
- Pool Open House

(d) Councillor Hurley

-Apr 21 - Ag. Society Meeting
Parade will be held June 24
Wagon Races will be held June 23 & 24.

-Apr 22 - Centennial Committee Meeting.

-May 3 - Leisure Centre Meeting.

(e) Councillor Majeran

-No report - absent from meeting.

(f) Councillor Peebles

-Apr 22 - David Thompson Health Region Symposium –
good dialogue with other Councillors and
David Thompson Health Region.

-Apr 28 - Airport Board Special Meeting – will draft a
traffic and weight restructuring policy via the
County of Stettler to protect the tarmac.
Permits will be approved under certain
conditions.

(g) Councillor Richards

-Apr 27 - Meeting with FCSS re: Personnel matter.

-Apr 27 - Meeting with Dr. Rodney Fraser of the U of A.

8. **Minutes:**

(a) Centennial Committee Meeting of April 22, 2004

(b) FCSS Board Meeting of March 15, 2004

FCSS extended their appreciation to the Town for sharing
their booth at the Trade Fair.

(c) Stettler Legion Youth Complex Society Meeting of April 21,
2004

(d) Stettler Public Library Board Meeting of March 15, 2004

(e) Stettler Town & Country Museum Meetings of March 26 &
April 19, 2004

(f) Marketing Corporation Meeting of April 8, 2004

Mayor Ryder advised that Alan Willis has held meetings
with the Downtown Merchants.

Motion: 04:05:15

Moved by Councillor Peebles that the Minutes, items 8(a) to 8(f) inclusive be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearings:**

(a) None

10. **Bylaws:**

(a) 1893-04 re: Mill Rate Bylaw

This item was dealt with under 6(a) – Administration.

(b) 1890-04 re: Road Closure Bylaw

Motion 04:05:16

Moved by Councillor Hurley that the Town of Stettler Council give second reading to Bylaw 1890-04.

MOTION CARRIED
Unanimous

Motion 04:05:17

Moved by Councillor Richards that the Town of Stettler Council give third and final reading to Bylaw 1890-04.

MOTION CARRIED
Unanimous

11. **Correspondence:**

(a) Government of Alberta News Release

The news release regarding additional funding for Centennial projects was received for information. A grant in the amount of \$16,200 is available. This will be over and above the local centennial funding of \$15,000.

Projects that can be undertaken include: beautification, purchasing sports or cultural equipment, upgrading facilities, etc. Administration will discuss possible projects for Council's consideration.

(b) Sustaining Prosperity Together

Motion: 04:05:18

Moved by Councillor Hunter that the correspondence items 11(a) & 11(b) be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

(a) Alberta Prairie Railway Excursions re: Use of Tour Wagon on Town Streets

A letter from Alberta Prairie Railway Excursions requesting the use of a Tour Wagon on Town streets was received. To be able to operate the Tour Wagon on Town streets a Bylaw needs to be drafted to permit the use. The letter from Alberta Prairie Railway Excursions outlined conditions for the bylaw.

Motion 04:05:19

Moved by Councillor Campbell that the Town of Stettler draft a bylaw regarding the use of the Tour Wagon on Town streets and present to Council for consideration.

MOTION CARRIED

Unanimous

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13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

Motion 04:05:20

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:50 p.m.

Mayor

Town Manager