

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, NOVEMBER 3, 2015 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 15:11:01 Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held October 20, 2015

Motion 15:11:02 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on October 20, 2015 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the October 20, 2015 Meeting Minutes

None

(c) Minutes of the Organizational Meeting held October 20, 2015

Motion 15:11:02 Moved by Councillor Fischer that the Minutes of the Organizational Meeting held on October 20, 2015 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the October 20, 2015 Organizational Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:35 P.M. – Welcome Sgt. Phil Penny

Stettler RCMP Detachment Sgt. Phil Penny & Cpl. Ryan Koehli entered the meeting at 6:35 p.m.

Mayor Richards welcomed Sgt. P. Penny & Cpt. R. Koehli to the meeting.

Sgt. P. Penny introduced himself as the new Stettler RCMP Detachment Sergeant and provided a history of his 14 years in the service.

Mayor Richards noted that the Town is looking forward to working together on community priorities. The Town has enjoyed the great working partnership with the local detachment.

Sgt. P. Penny explained his primary internal goal of the detachment is to streamline operations and internal procedures. This will enhance his external goals of increase visibility of RCMP members in the community.

Members of Council and staff thanked the RCMP for their increased presence at the school zones.

CAO G, Switenky thanked Cpl. R. Koehli for his continued community involvement and acknowledged Cpl. C. Russell and Cpl. Koehli for their management of detachment operations in this transition period.

Mayor Richards thanked Sgt. P. Penny & Cpl. R. Koehli for attending the meeting.

(b) 6:45 P.M. – Tracey Marko & Kelsey McNeil re: 68th Street Speed Concerns

Tracey Marko & Kelsey McNeil along with residents from 68th Street entered the meeting at 6:45 p.m.

Mayor Richards welcomed T. Marko, K. McNeil and residents to the meeting and outlined the process for the evening.

T. Marko & K. McNeil explained that they have lived in the area for 9 and 4 years respectively and thanked Council for speaking to them and the numerous residents attending the meeting about the several safety concerns on 68th Street.

T. Marko & K. McNeil advised that they have gone door to door to over 27 residents along 68th Street and they have heard several concerns:

- Excessive speeding
- Loud mufflers
- Increased vehicles using 68th Street as a through fare to access to local commercial and highway regions.
- Construction vehicles using roadway to access the new Meadowlands subdivision
- The roadway has become more than just an internal residential street.
- Safety of children walking on road due to the fact there is no sidewalks on either side of the road
- The existing crosswalk is hidden and not ideal location
- The walking paths are not lit and become dangerous at night
- The existing school bus stop does not provide adequate sight lines
- Due to the number of holiday trailers parked in driveways, it is difficult to back out of driveways safely and also be mindful of pedestrians on the roadway

- The existing playground is in the vicinity, but not close enough to 68th Street to warrant a 30km playground zone

T. Marko & K. McNeil also provided Council with several solutions to be considered in the discussion:

- Increased RCMP enforcement
- Reduce speed to 30km per hour through a community bylaw.
- Parking be allowed only on 1 side of the street
- A 4 way stop be installed at the corner of 41 Avenue and 68th Street
- Speed bumps be installed at strategic locations along the roadway
- Speed signs be installed to monitor vehicles
- Installing a sidewalk(s)

Mayor Richards welcome Director of Operations M. Robbins and RCMP Sgt. P. Penny & Cpl. R. Koehli to the discussion. General discussion took place on the following issues and solutions:

- Increase RCMP enforcement - Sgt. P. Penny advised that the detachment would work with the residents to capture a detailed time violation trend to establish a pattern for enforcement. It was noted that a traffic counter could also be used to establish a trend when the majority of violations occur. Traffic counters collect information such as speed and time of each vehicle.
- Sidewalks – CAO G. Switenky advised that sidewalks are usually built and cost allocated as part of the development. Residents living within the development would then have the cost of the sidewalks included in the lot purchase. This was not the case in terms of 68th Street. The developer did not include sidewalks built into the development, therefore no sidewalk cost was included in the lot price. Sidewalks can be installed through a local improvement paid for by the residents living along 68th street. CAO G. Switenky encouraged residents living along 68th Street to work with Town administration on the local improvement process, options and costing of sidewalks.
- Vehicle calming procedures such as speed bumps and 4 way stops. Director of Operations M. Robbins advised that speed bumps create additional maintenance issues/concerns for the transportation department. She further noted that 68th Street was built a little wider, being a residential collector, to better accommodate the accumulation of higher traffic volumes.
- Holiday Trailers, it was noted that a partial solution could be to limit the parking of holiday trailers in front yards.
- Speed control signs, Director of Operations M. Robbins advised that the current speed control sign is owned and operated by the local RCMP detachment. The Town of Stettler is looking at a new traffic counter in the 2016 capital budget. The traffic counter measures the speed and time of each passing vehicle and would be very helpful in establishing a trend to be used by the RCMP for enforcement.

Mayor Richards summarized the discussion by suggesting that traffic complaints should continue to be forward to the Town Office where they can be documented on "green sheets" and addressed appropriately. He concluded that support from the local RCMP detachment, elected officials and senior administration is required to assess and implement workable/effective solutions that assist to improve desirable traffic/safety concerns.

Mayor Richards thanked T. Marko, K. McNeil and residents for attending the meeting and for their concerns and possible solutions regarding 68th Street.

Delegation members departed the meeting at 7:36 p.m.

6. **Administration:**

(a) 2015 Strategic Plan Update

CAO G. Switenky reviewed the Town's 2015 Strategic Plan and updated Council with respect to the top five actions that will be achieved on a goal by goal basis.

1. Health Care Advocacy
2. Community Webcams
3. Multi-Use Recreation Facility
4. School Zone Treatment
5. Hwy 12 West Traffic Improvements

It was noted that this update is presented to Council for information purposes on a regular/quarterly basis.

(b) Battle River Watershed Alliance Annual Funding Request

CAO G. Switenky advised that the Town of Stettler has received an invoice from Battle River Watershed Alliance in the amount of \$2874 which represents a \$0.50 per capita annual membership fee. It was noted that the Town of Stettler does appoint a representative (Councillor Campbell) to the BRWA, but to date has not made any financial contributions.

CAO G. Switenky explained that the Town's water comes from the Red Deer River and that the Town is a member of the Red Deer River Watershed Alliance. The Town of Stettler currently pays an annual membership fee to the RDRWA because of our involvement and the importance of water quality supporting the Town and our regional partners from the Red Deer River. It was noted however that the Town of Stettler is located within the Battle River Watershed. When the lagoons are discharged, the filtered water may eventually find its way to the Battle River.

The Town of Stettler agreed to join the BRWSA in 2010, but has not contributed financially.

General discussion ensued regarding membership. Mayor Richards summarized the discussion by adding that we remain a member in support but not financially.

This item was discussed for information purposes only.

(c) AUMA Provincial Budget Analysis Fall 2015 – October 27, 2015

CAO G. Switenky advised that the NDP's 2015-16 budget was introduced on October 27, 2015 and replaces the budget tabled earlier this spring by the prior government.

A key interest to the Town of Stettler was the Municipal Sustainability Initiative (MSI) funding. It was noted that MSI funding levels announced in the Provincial Budget were as expected at levels approved by previous government.

This item was discussed for information purposes only.

(d) Meeting Dates

- Tuesday, November 10 – Committee of the Whole Meeting
- Tuesday, November 17 – Council Meeting
- Friday, November 27 – Regional Water Meeting
- Tuesday, November 24 – Council 2016-2019 Operational Budget Deliberations – 3:00pm
- Tuesday, December 1- Council Meeting
- Tuesday, December 8 – Committee of the Whole Meeting
- Tuesday, December 15 – Council Meeting
- Tuesday, January 5 – Council Meeting
- Tuesday, January 12 – Committee of the Whole Meeting
- Wednesday, January 13 – Strategic Planning Workshop – 3:00pm
- Tuesday, January 19 – Council Meeting
- Tuesday, January 26 – Council 2016-2019 Capital Budget Deliberations
- Tuesday, February 2 – Council Meeting

(e) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

Motion 15:11:03

Moved by Councillor Nolls that the Town of Stettler accept the CAO Report for the month of October.

MOTION CARRIED
Unanimous

(f) Accounts Payable in the amount of \$1,485,528.91

Motion 15:11:04

Moved by Councillor Fischer that Accounts Payable in the amounts of \$1,310,013.27 & \$175,515.64 for the period ending October 30, 2015 for a total amount of \$1,485,528.91 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Oct 21 - Skate Park Grand Opening.
- Oct 23 - Family Violence Proclamation.
 - Signed cheques and reviewed Council Agenda.
- Oct 26 - Luncheon with CAO & Sg. P. Penny.

- Oct 30 - Signed cheques and reviewed Council Agenda.
- Museum Haunted House.
- Nov 2 - Meeting with CAO, County Reeve & CAO re: Citizens Program.
- Health Advisory Update.

(b) Councillor Bachman

- Oct 21 - Skate Board Park Grand Opening.
- Oct 22 - Board of Trade Awards Gala.
- Oct 27 - Ag. Society Meeting.
- Nov 2 - Library Board resignation of member-at-large.

(c) Councillor Brown

- Oct 21 - Brought greetings at Skate Park Grand Opening.
- Oct 22 - Brought greetings at the Board of Trade Awards banquet.
- Oct 30 - Brought greetings at the Rotary Friendship dinner.

(d) Councillor Campbell

- Oct 21 - Skate Park Grand Opening.
- Oct 22 - RDRWA Executive & AB Environment Meeting.
- Meeting to discuss Provincial concerns in the Red Deer River Basin.
- Oct 26 - GE LED Light Meeting.
- Oct 28 - Pumpkin Carving at the Museum.
- Oct 30 - Rotary Friendship dinner.

(e) Councillor Fischer

- Oct 23/24 - Volunteered at the Museum – Booseum.
- Oct 24 - Attended funeral for Gertie Savage.
- Oct 26 - Attended the GE LED lighting presentation.
- Oct 27 - Toured Spring Structures facility in Aldersyde and Edge School structures near Springbank airport followed by tour of Olds Arena re: lighting with Assistant CAO S. Gerlitz & Director of Parks & Leisure Services L. Penner.
- Oct 29/30 - Volunteered at the Museum – Booseum.
- Oct 30 - Checked out the new climbing wall at the pool.
- Nov 3 - UFA's 50th Anniversary Open House.
- Tri-Lodge volunteer supper at the Parish Hall.

(f) Councillor Nolls

- Oct 22 - Business & Citizenship Awards dinner.
- Oct 23 - Night at the Booseum – 35 groups attended.
- Oct 24 - Night at the Booseum – 45 groups attended.
- Oct 27 - Ag. Society Meeting.
- Oct 28 - Pumpkin carving contest versus the County at the Museum.
- Stettler Steel Wheel Stampede Meeting.
- Oct 29 - Night at the Booseum – 58 groups attended.
- Oct 30 - Night at the Booseum – 162 groups attended.

(g) Councillor Sernecky

- Oct 27 - Website Design Meeting.
- Oct 28 - Pumpkin Carving Contest at the Museum.

8. **Minutes:** (a) None
9. **Public Hearing:** (a) None
10. **Bylaws:** (a) 2063-15 re: Northeast Industrial Area Structure Plan

Mayor Richards explained that Bylaw 2063-15 is for 2nd & 3rd Readings of the Northeast Industrial Area Structure Plan.

CAO, G. Switenky advised that the Northeast Area Structure Plan is a long-range planning document, to assist and guide developers when development is ready to occur.

CAO G. Switenky advised that the existing Plan was adopted in 1980. The amended Plan addresses changes which have occurred in the community. It also provides for more economical servicing through an efficient road and utility plan, and addresses stormwater management, which has become a significant issue within the Town over the past three decades.

The Plan development process included extensive stakeholder consultation, which involved two public sessions. Invitations to attend these sessions were distributed to all landowners, neighboring landowners as well as agencies, including the County of Stettler No. 6.

The majority of the Plan area is in agricultural use, and will remain so until such time as a project is proposed. This Area Structure Plan is a product of the Town taking the initiative to develop long-range land use plans for lands under Town jurisdiction.

Advertising of the proposed bylaw took place April 29 & May 6 and the Public Hearing was held on May 19, 2015. 1st reading of the Bylaw was given April 7, 2015

Motion 15:11:05

Moved by Councillor Bachman that the Town of Stettler Council give second reading as amended to Bylaw 2063-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:06

Moved by Councillor Nolls that the Town of Stettler Council give third and final reading as amended to Bylaw 2063-15 as presented.

MOTION CARRIED
Unanimous

- (b) 2068-15 re: Local Improvement Bylaw

Mayor Richards explained that Bylaw 2068-15 is to authorize construction of water line by levying a special assessment therefore as a local improvement on the parcels contained in Plan 1423243, Block 12, Lot 2.

Motion 15:11:07

Moved by Councillor Brown that the Town of Stettler Council give first reading to Bylaw 2068-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:08 Moved by Councillor Campbell that the Town of Stettler Council give second reading to Bylaw 2068-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:09 Moved by Councillor Sernecky that the Town of Stettler Council give permission for third and final reading to Bylaw 2068-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:10 Moved by Councillor Fischer that the Town of Stettler Council give third and final reading to Bylaw 2068-15 as presented.

MOTION CARRIED
Unanimous

(c) 2069-15 re: Local Improvement Bylaw

Mayor Richards explained that Bylaw 2069-15 is to authorize construction of pavement by levying a special assessment therefore as a local improvement on 50 Avenue from 38 Street to 42 Street.

Motion 15:11:11 Moved by Councillor Bachman that the Town of Stettler Council give first reading to Bylaw 2069-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:12 Moved by Councillor Nolls that the Town of Stettler Council give second reading to Bylaw 2069-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:13 Moved by Councillor Brown that the Town of Stettler Council give permission for third and final reading to Bylaw 2069-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:14 Moved by Councillor Campbell that the Town of Stettler Council give third and final reading to Bylaw 2069-15 as presented.

MOTION CARRIED
Unanimous

(d) 2070-15 re: Local Improvement Bylaw

Mayor Richards explained that Bylaw 2070-15 is to authorize construction of water & sanitary sewer by levying a special assessment therefore as a local improvement on NE 5-39-19-4 (5302-42 Street).

Motion 15:11:15 Moved by Councillor Sernecky that the Town of Stettler Council give first reading to Bylaw 2070-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:16 Moved by Councillor Fischer that the Town of Stettler Council give second reading to Bylaw 2070-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:17 Moved by Councillor Bachman that the Town of Stettler Council give permission for third and final reading to Bylaw 2070-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:18 Moved by Councillor Nolls that the Town of Stettler Council give third and final reading to Bylaw 2070-15 as presented.

MOTION CARRIED
Unanimous

(e) 2071-15 re: Debenture Bylaw

Mayor Richards explained that Bylaw 2071-15 to authorize the Council of the Municipality to incur Indebtedness by the issuance of debenture(s) in the amount of up to THREE HUNDRED FIFTY NINE THOUSAND ONE HUNDRED SIXTY SIX DOLLARS (\$359,166) for the purpose of constructing a ROAD/PAVEMENT LOCAL IMPROVEMENT (the "Project").

Motion 15:11:19 Moved by Councillor Brown that the Town of Stettler Council give first reading to Bylaw 2071-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:20 Moved by Councillor Campbell that the Town of Stettler Council give second reading to Bylaw 2071-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:21 Moved by Councillor Sernecky that the Town of Stettler Council give permission for third and final reading to Bylaw 2071-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:22 Moved by Councillor Fischer that the Town of Stettler Council give third and final reading to Bylaw 2071-15 as presented.

MOTION CARRIED
Unanimous

(f) 2072-15 re: Debenture Bylaw

Mayor Richards explained that Bylaw 2072-15 is to authorize the Council of the Municipality to incur Indebtedness by the issuance of debenture(s) in the amount of up to ONE HUNDRED THIRTY FOUR THOUSAND FOUR HUNDRED FORTY FIVE DOLLARS (\$134,445.00) for the purpose of constructing a WATER AND SANITARY SEWER SERVICE LOCAL IMPROVEMENT (the "Project")

Motion 15:11:23 Moved by Councillor Bachman that the Town of Stettler Council give first reading to Bylaw 2072-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:24 Moved by Councillor Nolls that the Town of Stettler Council give second reading to Bylaw 2072-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:25 Moved by Councillor Brown that the Town of Stettler Council give permission for third and final reading to Bylaw 2072-15 as presented.

MOTION CARRIED
Unanimous

Motion 15:11:26 Moved by Councillor Sernecky that the Town of Stettler Council give third and final reading to Bylaw 2072-15 as presented.

MOTION CARRIED
Unanimous

11. **Correspondence:**
- (a) Pheasant Festival Brings Visitors to Stettler – Media Release
 - (b) New Town Float Makes Miles – Media Release
 - (c) Honourable Danielle Larivee - Minister of Municipal Affairs
 - (d) Brownlee LLP – Emerging Trends Conference
 - (e) Family Violence Prevention Month

Motion 15:11:27 Moved by Councillor Fischer that correspondence items 11(a) to 11(e) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.

General discussion took place regarding the purchase of a Traffic Counter in the 2016 Capital Budget. Mayor Richards advised that in light of today's delegation regarding speeding and other safety concerns on 68th Street, the purchase of a traffic counter is very timely. Given a possible delivery date prior to the end of the year, Council may want to consider purchasing the traffic counter prior to the 2016 Council deliberations. Council mutually agreed to have Administration provide costing and a recommendation to purchase a traffic counter at the Committee of the meeting on November 10, 2015.

14. Adjournment:

Motion 15:11:28

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:48 p.m.

Mayor

Assistant CAO