

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, NOVEMBER 6, 2012 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, M. Fischer, P. Simons,
L. Thorogood (via telephone) & S. Wildeboer

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 12:11:01 Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held October 16, 2012

Motion 12:11:02 Moved by Councillor Wildeboer that the Minutes of the Regular Meeting of Council held on October 16, 2012 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the October 16, 2012 Meeting Minutes

CAO R. Stoutenberg provided a brief update regarding the on-going status of the AE Kennedy Building Lease Renewal negotiations and the Global Medics proposal for Physician recruitment.

(c) Minutes of the Organizational Meeting of Council held October 16, 2012

Motion 12:11:03 Moved by Councillor Fischer that the Minutes of the Organizational Meeting of Council held on October 16, 2012 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the October 16, 2012 Organizational Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:**

- (a) 7:15 P.M. – Stettler Tennis Club – Mitch Koehler (President), Darrin Bosomworth (Vice President) & Leo Gitzel (Board Member) re: Request for Repairs and Improvements to Stettler Tennis Court

This item was dealt with later in the meeting.

- (b) 7:30 P.M. – Associated Engineering re: Storm Main Master Plan

This item was dealt with later in the meeting.

6. **Administration:**

- (a) Operating Budget Meeting from 3-6:00 pm on November 13, 2012

CAO R. Stoutenberg advised that the 2013-2015 Interim Budget Meeting will be held on November 13, 2012.

It was mutually agreed that this session will now start a 3:30 p.m. rather than 3:00 p.m. as originally planned. It was noted that Councillors Campbell and Wildeboer will be unable to attend and will provide CAO R. Stoutenberg with feedback prior to the meeting.

- (b) Stettler Waste Management Authority Agreement

CAO R. Stoutenberg provided a brief overview of the agreed upon amendments/revisions since the original draft was reviewed by Council.

It was mutually agreed that the revisions are satisfactory.

Motion 12:11:04

Moved by Councillor Simons that the Town of Stettler Council approve the Stettler Waste Management Authority Agreement as presented.

MOTION CARRIED
Unanimous

- (c) Waste to Energy Conversion Facility Lease Agreement

CAO R. Stoutenberg provided a brief overview of the agreed upon amendments/revisions since the original draft was reviewed by Council.

It was mutually agreed that the revisions are satisfactory.

Motion 12:11:05

Moved by Councillor Fischer that the Town of Stettler Council approve the Waste to Energy Conversion Facility Lease Agreement as presented.

MOTION CARRIED
Unanimous

- (d) Shaw WiFi Agreement

CAO R. Stoutenberg highlighted the various terms included in the Agreement.

It was noted that Shaw has satisfactorily accommodated all revisions as proposed by Town Administration.

Motion 12:11:06

Moved by Councillor Bachman that the Town of Stettler Council approve executing the Shaw WiFi Agreement as presented.

MOTION CARRIED
Unanimous

(e) CAO Report

CAO R. Stoutenberg highlighted the CAOs monthly organizational report to Council.

Motion 12:11:07

Moved by Councillor Campbell that the Town of Stettler accept the CAO Report for the month of October as presented.

MOTION CARRIED
Unanimous

(f) Accounts Payable in the amount of \$584,074.33

Motion 12:11:08

Moved by Councillor Wildeboer that Accounts Payable in the amounts of \$25.00 (Void), \$14.46 (Void), \$223,778.08, \$142,357.38, \$100,459.99 & \$117,518.34 for the period ending November 1, 2012 for a total amount of \$584,074.33 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Oct 17 - Joint Town/County Meeting.
- Q93.3 Kick-Off.
- Oct 19 - Wind Project Tour in Halkirk.
- Town Office duties.
- Oct 24 - Conference Call – Physician Recruitment, Ron Casey.
- Oct 26 - Foster Parent Week Proclamation.
- Town Office duties.
- Nov 1 - Heartland Beautification Meeting.
- Nov 2 - Bullying Awareness Proclamation.
- Town Office duties.

(b) Councillor Bachman

- Oct 17 - Joint Town/County Meeting.
- Oct 19 - Wind Project Tour in Halkirk.
- Oct 24 - Farewell supper for FCSS Director, T. Tempest.
- Oct 25 - Citizen of the Year/Business Awards and brought greetings on behalf of the Town.
- Nov 5 - FCSS Meeting.

(c) Councillor Campbell

- Oct 19 - Wind Project Tour in Halkirk.
- Oct 20 - Meeting with doctors and nurses at the SRC.
- Oct 23 - Municipal Development Plan Open House.
- Oct 25 - Citizen of the Year/Business Awards.
- Oct 26 - Stettler Waste Management Authority
- Nov 1 - Rodeo Meeting.
- Nov 2/3 - Fracking Conference in Camrose.

(d) Councillor Fischer

- Oct 17 - Joint Town/County Meeting.
- Oct 19 - Wind Project Tour in Halkirk.
- Oct 22 - FCSS Meeting.
- Oct 23 - Municipal Development Plan Open House.
- Oct 24 - Visited Heart Haven re: renovations.
- Farewell supper for FCSS Director, T. Tempest.
- Oct 25 - Citizen of the Year/Business Awards.
- Oct 26 - Regional Waste Management Pre-Meeting
and SWMA Meeting.
- Oct 31 - MPC Meeting.
- Nov 1 - Heartland Beautification Meeting.
- Campus Alberta Meeting.
- Nov 2/3 - Fracking Conference in Camrose.
- Nov 5 - Regional Fire Authority Joint Meeting.
- FCSS Meeting.

(e) Councillor Simons

- Oct 17 - Joint Town/County Meeting.
- Oct 25 - Citizen of the Year/Business Awards.
- Oct 30 - AHS Meeting in Red Deer.
- Nov 1 - Heartland Beautification Meeting.
- Campus Alberta Meeting.
- Nov 2 - Rotary Friendship Dinner.
- Nov 6 - Campus Alberta Central Governance Team
Meeting.

(f) Councillor Thorogood

- Oct 17 - Joint Town/County Meeting.
- Oct 20 - Student RPAP Tour to Botha Colony.
- Oct 25 - Board of Trade Citizen of the Year. Thanks to
all that attended and the well wishes.
- Oct 30 - Teleconference DTHT Board call.

(g) Councillor Wildeboer

- Oct 17 - Joint Town/County Meeting.
- Oct 23 - Municipal Development Plan Open House.
- Oct 25 - Citizen of the Year/Business Awards.
- Nov 1 - Heartland Beautification Meeting.
- Nov 5 - Regional Fire Authority Joint Meeting.

5. Delegations:

(a) 7:15 P.M. – Stettler Tennis Club – Mitch Koehler (President),
Darrin Bosomworth (Vice President) & Leo Gitzel (Board
Member) re: Request for Repairs and Improvements to
Stettler Tennis Court

Stettler Tennis Club Members Mitch Koehler (President),
Darrin Bosomworth (Vice President) & Leo Gitzel (Board
Member) entered the meeting at 7:20 p.m.

Mayor Richards welcomed delegation members to the
meeting.

M. Koehler read a letter (included in the agenda package)
itemizing the Tennis Club's concerns regarding the repairs
and upgrades of the Stettler tennis courts as follows:

1. Need to replace or repair the existing perimeter fence.
2. Replacement of backboards.
3. Toilet facilities.
4. Garbage receptacle for the tennis courts.
5. Southwest drainage problem needs fixing.

6. Signage on the highway.
7. Electrical box replacement.
8. Clubhouse
9. Changing the venue to the West Stettler Sports area.

Discussion ensued regarding whether there has been any previous discussion with the Parks & Leisure Services Department, the ownership of the existing site (Joint Use Facility with School Board) and the estimated cost for relocation to a new site.

It was noted that the replacement of the entire fence and a new backboard would be approximately \$30,000.

Mayor Richards concluded by suggesting that a meeting of the responsible stakeholders, including the Town, County, Clearview and the Tennis Club needs to be organized. It was mutually agreed that CAO R. Stoutenberg will attempt to facilitate a meeting.

Mayor Richards thanked the delegation members for their informative presentation.

M. Koehler, D. Bosomworth & L. Gitzel. departed the meeting at 7:43 p.m.

Mayor Richards temporarily recessed the meeting at 7:43 p.m.

Mayor Richards reconvened the meeting at 7:50 p.m.

(b) 7:30 P.M. – Associated Engineering re: Storm Main Master Plan

Melissa Robbins, Director of Operations, Representatives of Associated Engineering Heather Bettenson, P.Eng and Steven Kennedy, C. Tech entered the meeting at 7:50 p.m.

Mayor Richards welcomed delegation members to the meeting.

H. Bettenson explained why a Storm Water Management Plan is important, and highlighted the objectives being: to identify existing capacity constraints, review areas of flooding, develop upgrade plan with cost estimates and to define storm water concepts for future growth areas.

She highlighted the design criteria used to assess existing storm trunks and to warrant upgrades.

Her presentation continued respecting the cost estimates associated with problem areas identified by the Town, and other problem areas identified by the computer modeling.

In conclusion it was quantified that a conservative estimate to complete all identified upgrades is approximately \$22,919,000, which includes \$4,583,800 for rehabilitative roadwork.

Discussion ensued regarding some of the flooding implications that currently exist.

Mayor Richards thanked the delegation members for their informative presentation.

M. Robbins, H. Bettenson & S. Kennedy departed the meeting at 8:18 p.m.

8. **Minutes:** (a) Parkland Regional Library Board Meeting of September 6, 2012

Motion 12:11:09

Moved by Councillor Bachman that the Town of Stettler Council accept the minutes, item 8(a) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None

10. **Bylaws:** (a) None

11. **Correspondence:** (a) Edmonton Sewer and Garbage Fees Likely to Increase
(b) Water Main Break Rates in the USA and Canada: A Comprehensive Study
(c) Alberta Transportation re: Follow-up to AUMA Convention Meeting
(d) South Saskatchewan Regional Plan
(e) Emerging Trends in Municipal Law 2013
(f) Battle River Watershed Alliance Newsletter
(g) Campus Alberta Invitation – November 16, 2013
(h) MLA, Steve Young re: Stettler Hospital Facility

Motion 12:11:10

Moved by Councillor Simons that correspondence items 11(a) to 11(h) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) Discussion re: Return of Pool Site to School District
(b) Meeting with Consultants re: SRC Updating/Seniors Facility Project

Motion 12:11:11

Moved by Councillor Campbell that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 8:30 p.m.

Motion 12:11:12

Moved by Councillor Thorogood that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 9:00 p.m.

14. **Adjournment:**

Motion 12:11:13

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 9:00 p.m.

Mayor

Assistant CAO