

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
HELD OCTOBER 13, 2015

Present: Mayor D. Richards, Councillors M. Fischer, D. Bachman, W. Brown & S. Nolls

CAO G. Switenky  
Assistant CAO S. Gerlitz  
Director of Parks & Leisure Services L. Penner  
Parks & Leisure Services Foreman A. King

Absent: Councillors A. Campbell & K. Sernecky

Call to Order: Mayor D. Richards called the meeting to order at 4:45 p.m.

1. Agenda Additions/Deletions

(a) None

2. Agenda Approval

Moved by Councillor Bachman that the agenda be approved as presented.

MOTION CARRIED  
Unanimous

3. Policy VIII-4 Miscellaneous Requests for Funds

CAO Switenky initiated the discussion by indicating that the Town of Stettler receives many requests from various groups for financial assistance for use of Town facilities, silent auction items or sponsorship of local events. The current Policy is that the Town of Stettler does not support these type of requests because of the potential number received. However, attendance by all or any members of Council at any local fundraising event certainly has some value. Council, as a Municipal Body must be mindful of the general taxpayers' perception of entitlement/waste, as well as Municipal spending fairness and equity amongst all local groups fundraising initiatives. CAO G. Switenky reviewed the changes proposed to Policy VIII-4 – Miscellaneous Requests for Funds.

- Where Council receives a request to purchase tickets or anything relating to a fundraising, recognition or other event, individual Council members planning to attend will pay personally for the ticket(s) he or she plans to use, with the exception of:
- The Town of Stettler shall pay directly or reimburse Council Members for tickets to attend such events where in the Mayor's discretion Council's attendance and/or representation is considered of a paramount nature, and Town Council absence would be politically inappropriate/sensitive under the circumstances.
- The Town of Stettler shall pay directly or reimburse Council Members for tickets to attend such events where the fundraisers cause/need is of major community significance, and it is considered to be very important for the Municipal Body's optics to have Council representation at the event, and is supported by at least a 5/7<sup>th</sup> strong majority of Council.

- The payment of Councillor Per Diems shall generally not apply to attending a fundraising event, however the Mayor has the authority and discretion under the Council Remuneration Policy 11-3(b) to consider the applicability and appropriateness of Per Diems under the circumstances at that time.

Mayor Richards summarized the discussion by adding Town Council is proud of the numerous individuals and groups voluntarily working to serve, support and enhance the high quality of life within our community.

Mayor Richards concluded discussion by requesting Administration to provide Council with a copy of the County's Sponsorship Policy, if any, for comparison prior to Council approving the policy.

4. Discussion re: Rotary Friendship Dinner – Friday, October 30<sup>th</sup>

CAO G. Switenky advised that the Town has received notification that the Rotary Friendship Supper will take place on Friday, October 30, 2015 at the Community Hall. Proceeds from the event are put towards Rotary local, national and international initiatives. Council agreed that individual Councillors would be financially responsible for their own ticket should they wish to attend the event.

It was noted that Councillor Brown may be attending this event, and as the Deputy Mayor he would be happy to bring greetings from the Town, as requested by the Rotary Club. Councillor Brown will confirm his attendance (or not) with CAO G. Switenky when his plans are finalized.

5. Memo re: SRC – Swimming Pool Climbing Wall

Mayor Richards welcomed Director of Parks & Leisure Services L. Penner and Parks & Leisure Foreman A. King to the meeting.

Director of Parks & Leisure Services L. Penner explained that after researching the different climbing wall options available from pool suppliers, the pool staff decided on the Kersplash plexiglass climbing wall. This product was chosen because of its durability, and clear surface so as not to create a blind spot for guarding. Additional pieces can be purchased in the future.

Director of Parks and Leisure Services L. Penner advised that Council has approved \$25,000 in the 2015 Capital Budget for the climbing wall. While requesting pricing from suppliers, D.B. Perks Original offered a refurbished one that was removed from a salt water pool in Tumbler Ridge. The wall was reconditioned and has been offered with the standard 2 year warranty for a \$12,000 CDN\$ price plus \$3,100 in shipping costs. It will allow the Town to purchase three pieces, and install well under the \$25,000 budget. Because our pool is not a salt water pool, there should be no problem maintaining the stainless steel support structure. Other quotes received for a new climbing wall included:

Aqua Climb: \$47,256.00 US\$ shipping not included (Not Kersplash)

W.M. Smith & Associates: \$24,875.64 US\$ shipping not included

D.B. Perks Original: \$21,622.00 US\$ shipping not included

CAO G. Switenky advised that under Policy VII-4 – Purchasing Goods and Services, all purchases greater than \$10,000 must be procured utilizing either a competitive tender or a request for proposal process, any budgeted expenditures between \$5000 and \$25,000 may be approved by the CAO or designate and any expenditure exceeding \$25,000 must be submitted and approved by Council. Administration's recommendation is to waive the tendering process outlined in Policy VII-4 and purchase the reconditioned climbing wall.

Mayor Richards summarized the discussion by indicating that the reconditioned climbing wall would be a great addition to the swimming pool and given that Council has approved the capital expenditure of \$25,000 for the climbing wall in the 2015 Capital Budget, the product's availability, suitability, attractive pricing and 2 year warranty, Administration should be authorized in accordance with the Town's Purchasing Policy to sole source this used capital acquisition, under the circumstances, based on comparisons with new pricing options.

It was agreed by Committee of the Whole to direct Administration to purchase the reconditioned Kersplash plexiglass climbing wall for the pool from D.B. Perks Original in the amount of \$12,000 plus shipping costs of \$3,100 with funding to come from the 2015 Capital Budget.

6. SRC – Zamboni Boiler and Custom Heat Exchanger Replacements

Director of Parks and Leisure Services L. Penner provided an update on the premature failure of the custom glass lined heat exchanger, which is located in the upstairs mechanical room and supplies the hot water to the change rooms in the swimming pool. Temporary repairs have been done, however a new replacement heat exchanger has been ordered at a cost of approximately \$20,000 plus installation.

Director of Parks and Leisure Services L. Penner also provided an update on the Zamboni boiler replacement which has been ordered at a cost of \$12,000 plus \$1000 installation.

Mayor Richards thanked Director of Parks & Leisure Services L. Penner and Parks & Leisure Foreman A. King for their informative presentation.

Parks & Leisure Foreman A. King left the meeting at 5:18 p.m.

7. Correspondence

a. MLA Christmas Run Invitation – November 28, 2015

b. Advocacy Win – 2016 Reinstatement of Summer Temporary Employment Program

c. Red Deer College

CAO G. Switenky advised that Red Deer College is requesting a Letter of Support for the College to continue to pursue their commitment to achieve degree-granting status and to become a Polytechnic University. This innovative and transformative model will enable RDC to maintain current programming in certificates and diplomas, trades, technology, academic upgrading, university transfer, continuing education with the added benefit of granting degrees.

Offering relevant programming including degrees will allow students to have more options for completing their education locally as the Central Alberta region is one of the largest in Canada without access to a degree granting institution within a one hour commute. It was noted that the Big Country Educational Consortium available in Stettler also includes programs and funding from Red Deer College.

Moved by Councillor Nolls that Committee of the Whole recommend to Town Council that the Town of Stettler submit a Letter of Support to endorse and advocate with Red Deer College request to the Government of Alberta for an immediate change in status to a Polytechnic University thus enabling Red Deer College to maintain current programming in certificates and diplomas, trades, technology, academic upgrading, university transfer, continuing education with the added benefit of granting degrees.

MOTION CARRIED  
Unanimous

Moved by Councillor Brown that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

8. Additions

a. None

9. In-Camera – Land Matter

Moved by Councillor Brown that the Town of Stettler Council proceed into an In-Camera Session with the CAO, Assistant CAO and Director of Parks and Leisure Services present to discuss the In-Camera items.

MOTION CARRIED  
Unanimous at 5:30 p.m.

Moved by Councillor Fischer that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED  
Unanimous at 5:45 p.m.

10. Adjournment

Moved by Councillor Fischer that the Committee of Whole Meeting be adjourned.

MOTION CARRIED  
Unanimous at 5:45 p.m.

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Mayor

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Assistant CAO