

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, OCTOBER 15, 2013 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, M. Fischer, L. Thorogood
& S. Wildeboer

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (0)

Absent: Councillor P. Simons

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 13:10:15 Moved by Councillor Bachman to approve the agenda as presented with the following addition:

13(a) In-Camera Session re: Personnel Matter

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held October 1, 2013

Motion 13:10:16

Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on October 1, 2013 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the October 1, 2013 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Update re: Strategic Plan Review

CAO, R. Stoutenberg reviewed the Town's 2013 Strategic Plan and updated Council with respect to the actions/results achieved to date on a goal by goal basis.

Discussion ensued regarding various areas of progress to date.

It was noted that this update is presented to Council for information purposes on a regular/quarterly basis.

This item was mutually accepted for information purposes.

- (b) Statement of Revenue & Expenses as of September 30, 2013

Motion 13:10:17

Moved by Councillor Fischer that the Town of Stettler Council accept the Statement of Revenue & Expenses as of September 30, 2013 as presented.

MOTION CARRIED
Unanimous

- (c) Bank Reconciliation as of September 30, 2013

Motion 13:10:18

Moved by Councillor Thorogood that the Town of Stettler Council accept the Bank Reconciliation as of September 30, 2013 as presented.

MOTION CARRIED
Unanimous

- (d) Accounts Payable in the amount of \$355,477.69

Motion 13:10:19

Moved by Councillor Campbell that Accounts Payable in the amounts of \$246,918.08, \$15,484.01 & \$93,075.60 for the period ending October 11, 2013 for a total amount of \$355,477.69 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

- (e) Memo re: Service Recognition for Town of Stettler Council Members Policy 1-5(a)

Mayor Richards explained that with the 2013 Municipal Election soon to be held, it should be noted that there is one Member of Council not seeking re-election (Councillor Leona Thorogood) and possibly other Councillors who may not be successful in being re-elected.

There is an existing Council Member Service Recognition policy from 1987 that provides some basic guidelines, however the policy is outdated and therefore has not been entirely followed (in the more recent past).

Mayor Richards initiated discussion regarding the desire for (past) Council Member service recognition to be equal yet equitable based on years of service.

General discussion continued regarding:

- Whether there should be a dollar value used to guide the recognition gift value based on years of service. An example would be \$50 for each year served.
- The types of (typical) gifts that individual Council Members do not value as a form of recognition.
- The individuality and unique nature of some of the more recent forms of recognition that were given; like the framed picture of some Town facilities for Redford Peoples and the hunting knife for Dave Dennis.

It was noted that this process is a bit awkward because Members of Council do not serve with an expectation of being given any service recognition upon ceasing to hold office.

It was mutually agreed that Administration prepare amendments to the (outdated) Service Recognition for Town of Stettler Council Members Policy to reflect the following principles, guidelines and/or intentions:

- The Mayor will coordinate with the CAO and the outgoing Member of Council a form of recognition gift that reflects individuality; meaning that it does not have to be the same for each outgoing Member of Council.
- That the basic value/cost of the gift be relatively increased based on years served beyond 1 term.

This item was presented for discussion purposes.

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Oct 4 - Town Office duties.
- Oct 11 - Town Office duties.
 - Met with a resident re: tree donation.

(b) Councillor Bachman

- Oct 9 - MPC Meeting.
- Oct 10 - Assisted with moving the Stettler Information & Referral Centre out of the FCSS Office.

(c) Councillor Campbell

- Oct 9 - MPC Meeting.
 - Advance Vote.

(d) Councillor Fischer

- Oct 9 - MPC Meeting.
 - SRC Architect Bi-Weekly Meeting.
- Oct 12 - Visited Seniors Drop-In Centre to detail pool table move.

(e) Councillor Simons

- No report – absent from meeting.

(f) Councillor Thorogood

- Oct 2 - DTHT Board Meeting re: Strategic Planning.
- Oct 9 - MPC Meeting.
- Oct 9 - Advance Poll
- Oct 10 - CIBC Foundation.
- Oct 15 - Meeting with 5 groups and input from others.

(g) Councillor Wildeboer

- Oct 9 - MPC Meeting.

8. **Minutes:**

(a) Stettler Adult Learning Post-Secondary Meeting of September 26, 2013

(b) Stettler Waste Management Authority Meeting of September 13, 2013

(c) Stettler & District Ambulance Association Meeting of September 9, 2013

- (d) Heartland Beautification Committee Meeting of October 3, 2013

Motion 13:10:20

Moved by Councillor Thorogood that the Town of Stettler Council accept the minutes, items 8(a) to 8(d) inclusive as presented.

MOTION CARRIED
Unanimous

9. Public Hearing: (a) None
10. Bylaws: (a) None
11. Correspondence: (a) LAPP – Charting a New Course
(b) Municipal Affairs Grant Meeting at the AUMA Fall Convention

It was mutually agreed that Administration request a meeting with Municipal Affairs at the upcoming AUMA Convention.

Possible items for discussion may include:

- Regional Collaboration Program requirements
- MSI Funding and other Revenue Sharing
- MGA Review – Local financial responsibility should be entrenched in the new MGA for recreation services/facilities that are being used by residents of an adjacent municipality while being provided to the whole community at subsidized rates by a municipality.

- (c) Alberta Urban Municipalities Association Convention and Trade Show

It was mutually agreed that Administration request a meeting with Environment and Sustainable Resource Development at the upcoming AUMA Convention.

Possible items for discussion may include:

- Flood Mapping
- Mirroring West Stettler Park

Motion 13:10:21

Moved by Councillor Bachman that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. Items Added: (a) None
13. In-Camera Session: (a) Personnel Matter

Motion 13:10:22

Moved by Councillor Wildeboer that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera item.

MOTION CARRIED
Unanimous at 7:05 p.m.

Motion 13:10:23

Moved by Councillor Campbell that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 7:40 p.m.

Being the last Regular Council Meeting of this term, Mayor Richards highlighted that there is one Member of Council, 3-term Councillor Leona Thorogood, who has decided to not seek re-election. He stated that she has certainly earned and deserves the appreciation of this organization for her outstanding contribution to our community.

Mayor Richards and other Members of Council expressed their sincere appreciation to outgoing 3-term Councillor Leona Thorogood for her dedicated years of service to the citizens of Stettler, and for her commitment to providing a high quality of life for our residents and visitors through leadership within the volunteer community and at the Council table.

14. **Adjournment:**

Motion 13:10:24

Moved by Councillor Thorogood that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:42 p.m.

Mayor

Assistant CAO