

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, OCTOBER 16, 2012 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, M. Fischer, P. Simons,
L. Thorogood & S. Wildeboer

CAO R. Stoutenberg
Assistant CAO G. Switenky
Executive Director, Stettler Regional Board of Trade A. Brown

Press (3)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:34 p.m.

1/2. **Agenda Additions/Approval:**

Motion 12:10:11 Moved by Councillor Wildeboer to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held October 2, 2012

Motion 12:10:12 Moved by Councillor Thorogood that the Minutes of the Regular Meeting of Council held on October 2, 2012 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the October 2, 2012 Meeting Minutes

None

(c) Minutes of the Committee Meeting held October 9, 2012

Motion 12:10:13 Moved by Councillor Thorogood that the Minutes of the Committee Meeting held on October 9, 2012 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the October 9, 2012 Meeting Minutes

None

4. **Citizen's Forum:** (a) 7:00 P.M. – Wayne Tebbe re: West Stettler Park

Mayor Richards advised that Wayne Tebbe has agreed to meet with the Beautification Committee firstly to discuss his concerns and ideas.

5. **Delegations:** (a) 7:30 P.M. – Alberta Animal Services, Officer Kevin Duval re: Annual Report

This item was dealt with later in the meeting.

6. Administration: (a) Committee Recommendation re: Global Medics

Mayor Richards advised that he has discussed this matter with the Reeve of the County of Stettler, and that County Council requires more information regarding some concerns identified, therefore they have not yet made a decision regarding this funding.

CAO R. Stoutenberg advised that this may be a good matter to add (for information purposes) to the agenda for the Joint Town/County Council Meeting to be held on October 17, 2012.

Motion 12:10:14

Moved by Councillor Wildeboer that the Town of Stettler Council approve entering into a recruitment contract with Global Medics for a fee of \$15,000 per relocated Physician; to be charged equally in the amount of \$7,500 to the Town and County of Stettler. And for clarity purposes that this fee is in addition to the existing relocation allowance commitment of \$22,500 per Physician.

MOTION CARRIED
Unanimous

(b) Memo re: A.E. Kennedy Lease Renewal

CAO, R. Stoutenberg advised that the Town of Stettler and Alberta Health Services Lease Agreement for the A.E Kennedy building is up on March 31, 2013. Alberta Health Services has requested a five (5) year extension.

In 2011 Town Council approved the following lease rates based on 14,731 sq ft:

\$9.75/ sq ft for the 2011/12 year
(increase in revenue to \$143,627.25/year)

\$10.25/ sq ft for the 2012/13 year
(increase in revenue to \$150,992.75/year)

In 2011, the Town of Stettler inquired with local property owners and realtors on what this type of space would command for rent on a square foot basis. Based on the Town's local market these comparables ranged from \$5.89 – \$15.77/sq ft.

The lease requires that the Town of Stettler maintain the structural improvements and that Alberta Health Services maintain the lease hold improvements except reasonable wear and tear. Council reviewed a breakdown of the Town's required maintenance and repair costs incurred between 2010 and 2012, as well as the proposed work plan for 2013.

Administration is recommending that based on the previous and proposed investment in the facility that the Town of Stettler Council proposes a 10 year lease extension to Alberta Health Services, with an increase of \$0.50 per square foot per year for the first 5 years and of \$0.25 per square foot per year for the second 5 years.

Discussion ensued regarding the length of the proposed lease being 10 years.

Motion 12:10:15

Moved by Councillor Bachman that the Town of Stettler Council approve the recommendation that based on the previous and proposed investment in the facility the Town of Stettler Council proposes a 10 year lease extension to Alberta Health Services, with an increase of \$0.50 per square foot per year for the first 5 years and of \$0.25 per square foot per year for the second.

MOTION CARRIED
Unanimous

(c) Stettler & District Ambulance Association Agreement

CAO, R. Stoutenberg advised that this agreement is primarily a house keeping item at this point.

It was noted that Ambulance operations are 100% funded by the Province, and there is no longer any municipal funding allowed. The Board is strictly a governance Board to oversee the Provincial Agreement/Budget/Service Levels.

Discussion ensued regarding the voting structure which now allows all municipal representatives to have a vote.

Motion 12:10:16

Moved by Councillor Simons that the Town of Stettler Council accept the Stettler & District Ambulance Association Agreement as presented.

MOTION CARRIED
Unanimous

(d) Statement of Revenue & Expenses as of September 30, 2012

Motion 12:10:17

Moved by Councillor Fischer that the Town of Stettler Council approve the Statement of Revenue & Expenses as of September 30, 2012 as presented.

MOTION CARRIED
Unanimous

(e) Bank Reconciliation as of September 30, 2012

Motion 12:10:18

Moved by Councillor Thorogood that the Town of Stettler Council approve the Bank Reconciliation as of September 30, 2012 as presented.

MOTION CARRIED
Unanimous

(f) Accounts Payable in the amount of \$246,855.42

Motion 12:10:19

Moved by Councillor Bachman that Accounts Payable in the amounts of \$111,373.73, \$136,860.94 & \$1,379.25 (VOID) for the period ending October 11, 2012 for a total amount of \$246,855.42 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council: Mayor and Councillors outlined highlights of meetings they attended.
- (a) Mayor Richards
- Oct 5 - Town Office duties.
 - Oct 9 - Committee Meeting.
 - Oct 12 - Town Office duties.
 - Oct 15 - Launch of 93.3 FM in Stettler.
 - Oct 16 - Spoke with County Reeve W. Nixon regarding County concerns re: Global Medics.
 - Met with Lee Penner, Director of Parks & Leisure and Rob Spencer, Chairman of the Heartland Beautification Committee re: photo for C.I.B. Awards.
- (b) Councillor Bachman
- Oct 3 - Stettler Ag. Meeting.
 - Oct 9 - Committee Meeting.
 - Oct 10 - Facility Tour of Dawe Centre and Penhold arena.
 - Oct 11 - Library Board Meeting.
- (c) Councillor Campbell
- Oct 4 - Canadian Badlands Meeting in Brooks.
 - Oct 9 - Committee Meeting.
 - Oct 10 - Facility Tour of Dawe Centre and Penhold arena.
- (d) Councillor Fischer
- Oct 4 - Battler River Watershed Workshop in Castor.
 - Oct 9 - Committee Meeting.
 - Oct 10 - Introduced and welcomed the new FCSS Director, Wendy Rhyason.
 - Facility Tour of Dawe Centre and Penhold arena.
 - Oct 11 - Premier's Dinner in Red Deer.
 - Oct 12 - Signed cheques and reviewed progress at FCSS.
- (e) Councillor Simons
- Oct 4 - Heartland Beautification Meeting.
 - Oct 9 - Committee Meeting.
 - Oct 15 - Joint Facility Meeting with Clearview Public Schools & County of Stettler.
- (f) Councillor Thorogood
- Sept 19 - David Thompson Health Trust (DTHT) Meeting.
 - Sept 26 - AUMA Conference.
to Sept 28
 - Oct 9 - Committee Agenda.
 - Oct 11 - DTHT Budget Announcement.
 - Oct 13 - Welcome and guest speaker for the AB Music Festival Provincial Conference.
- (g) Councillor Wildeboer
- Oct 9 - Committee Meeting.
 - Oct 11 - Premier's Dinner in Red Deer.

- Oct 15 - Joint Facility Meeting with Clearview Public Schools & County of Stettler.
- Stettler Museum Meeting.

8. **Minutes:**
- (a) Stettler Waste Management Authority Meeting of September 21, 2012
 - (b) Heartland Beautification Committee Meeting of October 4, 2012

Motion 12:10:20

Moved by Councillor Bachman that the Town of Stettler Council accept the minutes, items 8(a) & 8(b) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:**
- (a) Member Notices – City of St. Albert’s Water Conservation Plan Maximizes Environmental Benefit
 - (b) Federation of Canadian Municipalities
 - (c) Joint Economic Development Initiative (JEDI) re: Invitation – November 7
 - (d) Greek Unemployment Rises Above 25%

Motion 12:10:21

Moved by Councillor Wildeboer that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

5. **Delegations:** (a) 7:30 P.M. – Alberta Animal Services, Officer Kevin Duval re: Annual Report

Officer Kevin Duval, Alberta Animal Services entered the meeting at 7:17 p.m.

Mayor Richards welcomed Officer K. Duval to the meeting.

Officer K. Duval provided Members of Council with a 2012 Year to Date Statistical overview of the complaints and fines issued for dogs and cats, and general bylaws complaints. He noted that the number of impounded dogs and cats is very low and he complimented the Stettler Veterinary Clinic for their (valued & welcome) local assistance.

He highlighted that there are currently 714 active dog licenses and 280 active cat licenses within the Town of Stettler.

Discussion ensued regarding the substantial difference between the warnings given out (349) and the number of fines being issued (14). It was noted that this differential is a measure of our effort provide bylaw compliance education first, and that this is not a money making initiative.

Discussion ensued regarding the relatively successful enforcement of noxious and prohibited weeds during the year.

Officer K. Duval highlighted a promotional event, "Stettler Dog Days of Summer" held on September 16, 2012 at West Stettler Park.

Discussion continued regarding 2012-13 fall and winter enforcement initiatives respecting minor bylaw amendments, the proposal of a new Community Standards Bylaw and a Noxious or Prohibited Noxious Weeds Bylaw, Snow Removal, and Smoking Business Inspections.

Mayor Richards thanked Officer K. Duval for his informative presentation.

Officer K. Duval departed the meeting at 7:55 p.m.

Mayor Richards temporarily recessed the meeting at 7:55 p.m. to accept a new clock donated by the Stettler Rotary Club to hang in council Chambers.

Mayor Richards reconvened the meeting at 8:05 p.m.

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) Personnel Matter

Motion 12:10:22

Moved by Councillor Thorogood that the Town of Stettler Council proceed into an In-Camera Session with the CAO present to discuss the In-Camera item.

MOTION CARRIED
Unanimous at 8:05 p.m.

Motion 12:10:23

Moved by Councillor Fischer that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:13 p.m.

14. **Adjournment:**

Motion 12:10:24

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:13 p.m.

Mayor

Assistant CAO