

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, OCTOBER 18, 2005 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor J. Hunter

Councillors A. Campbell, G. Majeran, R. Peeples,
D. Richards & L. Thorogood

Town Manager R. Stoutenberg
Director of Finance & Administration G. Switenky

Press (2)

Absent:

Councillor S. Hurley

Call to Order:

Mayor J. Hunter called the meeting to order at 6:35 p.m.

1/2. **Agenda Additions/Approval:**

Motion 05:10:19

Moved by Councillor Peeples to approve the agenda as presented with the following addition:

12(a) Family & Community Support Services

13(a) In-Camera Session – Land Matter

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held October 4, 2005

Motion 05:10:20

Moved by Councillor Campbell that the Minutes of the Regular Meeting of Council held on October 4, 2005 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the October 4, 2005 Minutes

None

(c) Minutes of the Committee of the Whole Meeting held October 11, 2005

Motion 05:10:21

Moved by Councillor Thorogood that the Minutes of the Committee of the Whole Meeting held October 11, 2005 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the October 11, 2005 Committee Minutes

None

4. **Citizen's Forum:**

(a) No one was present at the Citizen's Forum

5. **Delegations:**

(a) None

6. Administration:

(a) Committee Recommendations

(i) Main Street Downtown/Streetscape

Mayor Hunter summarized the recommendation from the Committee of the Whole. Discussion ensued regarding opinions and information gathered from the Open House held on September 29, 2005.

Motion: 05:10:22

Moved by Councillor Thorogood that the Town of Stettler Council directs Administration to solicit proposals from qualified consulting/engineering firms for the development of a phased Main Street/Downtown Streetscape Program including: coordination of conceptual designs, cost estimates, necessary public consultation, policy review/recommendations and preparation of detail design drawings.

MOTION CARRIED
Unanimous

(ii) Employment Process Policy Number II-4(c)

Motion: 05:10:23

Moved by Councillor Richards that the Town of Stettler Council grant the Director of Leisure Services a relaxation from the Family Member Hiring Restriction in the Town's Employment Process Policy II-4(c) to simultaneously offer lifeguard positions to a husband and wife combination, as per their application received, in order to fill vacancies at the pool.

MOTION CARRIED
Unanimous

(b) Review Financial Indicator Graphs

Town Manager, R. Stoutenberg reviewed the Financial Indicator Graphs for the year ended December 31, 2004.

The financial indicator graphs have been prepared by Alberta Municipal Affairs using municipal financial and statistical data. The package is intended to serve as a tool that may assist Council and Administration with operational decisions. The comparative measures may be useful in assessing past performance and for budget planning. Each municipality is compared to a group of similar sized urban municipalities, or to rural municipalities with similar tax base.

The Town of Stettler compared favorably over the past five years in most per capita categories.

Motion 05:10:24

Moved by Councilor Peebles that the Town of Stettler Council accept for information purposes the Financial Indicator Graphs for the year ended December 31, 2004 as prepared by Alberta Municipal Affairs.

MOTION CARRIED
Unanimous

(c) Demolition Tax Refund

Director of Finance & Administration, G. Switenky circulated a confidential memo informing Council of the property owners' names. This information is considered personal and should not be released under the *Freedom of Information and Protection of Privacy Act (FOIP)*.

Motion 05:10:25

Moved by Councilor Majeran that the Town of Stettler Council approve a pro-rated property tax refund for Tax Roll #330690006 in the amount of \$198.10 as per Section 347 of the *Municipal Government Act*.

MOTION CARRIED
Unanimous

Mayor Hunter declared a possible conflict of interest and by departing the Council Chambers excused himself from voting and discussion on this item.

Deputy Mayor Councillor Thorogood assumed the Chair.

Motion 05:10:26

Moved by Councilor Campbell that the Town of Stettler Council approve a pro-rated property tax refund for Tax Roll #240180004 in the amount of \$117.93 as per Section 347 of the *Municipal Government Act*.

MOTION CARRIED
Unanimous with the abstention of
Mayor Hunter

Councillor Richards declared a possible conflict of interest and by departing the Council Chambers excused himself from voting and discussion on this item.

Motion 05:10:27

Moved by Councilor Majeran that the Town of Stettler Council approve a pro-rated property tax refund for Tax Roll #352550009 in the amount of \$240.58 as per Section 347 of the *Municipal Government Act*.

MOTION CARRIED
Unanimous with the abstention of
Mayor Hunter & Councillor Richards

Mayor Hunter & Councillor Richards returned to the regular meeting.

Mayor Hunter resumed the Chair.

(d) Review of Joint Agenda

Mayor Hunter reviewed the Joint Agenda with Council.

(e) Update re: AUMA Convention

Round table updates/discussion ensued regarding various sessions/meetings attended by individual Members of Council at the Alberta Urban Municipalities Association Convention held in Calgary on October 5th – 8th, 2005.

(f) Memo re: Wind Power Generation Project

Town Manager, R. Stoutenberg explained that the Town of Stettler has not been solicited for any financial support, however may be interested in the technical results of this wind feasibility study. Generating clean electricity from the wind could lead to a long-term reduction in operational costs for the Water Treatment Plant.

Motion 05:10:28

Moved by Councillor Richards that the Town of Stettler Council request participation in the Buffalo Lake Management Team's – Wind Power Generation Project to a maximum of \$2,500.

MOTION CARRIED
Unanimous

(g) November Newsletter Items

- Remembrance Day – Nov 11
- Annual Festival of Lights – Nov 21 – Dec 1
- Bullarama – Nov 26
- Stettler Variety Showcase – Dec 11
- HYC Bowl for Kids
- Leisure Centre Christmas Fundraising Dinner – Dec 3
- Foster Parent Adoption Month
- Block Parents

(h) Update re: Leisure Centre

Town Manager, R. Stoutenberg informed Council that the Leisure Centre is progressing well. The steel for the roof support system is being installed at this time. Recent weather has been favorable.

(i) Bank Reconciliation as of September 30, 2005

Motion 05:10:29

Moved by Councillor Thorogood that the Bank Reconciliation as of September 30, 2005 be accepted as presented.

MOTION CARRIED
Unanimous

(j) Statement of Revenue & Expenses as of September 30, 2005

Motion 05:10:30

Moved by Councillor Peeples that the Statement of Revenue & Expenses as of September 30, 2005 be accepted as presented.

MOTION CARRIED
Unanimous

(k) Statement of Capital Activity as of September 30, 2005

Motion 05:10:31

Moved by Councillor Majeran that the Statement of Capital Activity as of September 30, 2005 be accepted as presented.

MOTION CARRIED
Unanimous

(l) Accounts Payable in the amount of \$132,835.35

Motion 05:01:32

Moved by Councillor Campbell that Accounts Payable for the period ending October 12, 2005 in the amount of \$132,835.35 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Hunter

- Oct 5-8 - AUMA Convention.
- Oct 11 - Committee of the Whole Meeting.
- Meeting with Town Manager to set Committee appointments.
- Oct 13 - Marketing Board luncheon.
- Brought greetings to the Senior Choir Festival at the Baptist Church.
- Water Meeting in Castor.
- Oct 14 - Town office duties.
- Oct 17 - Stettler Regional Board of Trade & Community Development Meeting at the County Office.

(b) Councillor Campbell

- Sept 23 - Low Cost Housing Meeting.
- Oct 5-8 - AUMA Convention.
- Oct 11 - Committee of the Whole Meeting.
- Oct 13 - Regional Partnership Meeting.
- Water Meeting in Castor.
- Oct 14 - Meeting with RCMP Sgt. Kevin Picard.

(c) Councillor Hurley

- No report – absent from meeting.

(d) Councillor Majeran

- Oct 5-7 - AUMA Convention.
- Oct 11 - Committee of the Whole Meeting.
- Oct 13 - Water Meeting in Castor.

(e) Councillor Peebles

- Oct 5-8 - AUMA Convention.
- Oct 11 - Committee of the Whole Meeting.
- Oct 13 - Water Meeting in Castor.

-Oct 17 - Town & Country Museum Meeting.

(f) Councillor Richards

-Oct 5-8 - AUMA Convention.

-Oct 11 - Ambulance Board Meeting.

-Oct 13 - Marketing Corporation/One Stop luncheon.

-Oct 17 - FCSS Meeting.

(g) Councillor Thorogood

-Oct 5-8 - AUMA Convention.

-Oct 11 - Committee of the Whole Meeting.

-Oct 12 - Low Cost Housing Meeting.

-Oct 13 - Marketing Corporation Meeting re:
Employment Strategies.

-Oct 17 - FCSS Meeting.

- Stettler Regional Board of Trade & Community
Development Orientation Meeting.

8. **Minutes:**

(a) Municipal Planning Commission Meeting of September 22, 2005

(b) Parkland Regional Library Board Meeting of September 8, 2005

Motion 05:10:33

Moved by Councillor Richards that the Minutes, items 8(a) & 8(b) be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) None

11. **Correspondence:**

(a) Stop Sign Removal at Intersections

The RCMP were requested to provide a Collision History and Traffic Speed statistics respecting the change of stop signs from four-way to two-way on 48th Avenue/53rd Street and 49th Avenue/53rd Street. Discussion ensued regarding the conclusion by the Member of the RCMP that, "There was not a lot of traffic using either of the two intersections and that the traffic that did was not speeding and tended to slow down prior to entering the intersection." Town Manager R. Stoutenberg informed Council that appropriate times of day were monitored by the RCMP to support this conclusion.

- (b) Parkland Regional Library
- (c) Alberta Children's Services
- (d) Alberta Solicitor General

Motion 05:10:34

Moved by Councillor Thorogood that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

- (a) Family & Community Support Services

Town Council Members and Administration interested in gaining a greater understanding/awareness of FCSS's programs and projects are invited to the annual budget presentation meeting on Monday, November 21st, 2005 at 3:00 p.m.

Also, Alberta Children's Services is undertaking a Review of the Family and Community Support Services (FCSS) Program. It is FCSS's understanding that the purpose of the initiative is to review the FCSS Program mandate, coordination of and gaps in services between FCSS, Child and Family Services Authorities (CFSA'S) and other community-based prevention and early intervention services. The FCSS Directors' Network has requested that local political leaders send letters of thanks and support to the Minister of Children's Services whereby expressing a message of "Don't mess with a good thing".

Mayor Hunter, with the mutual consent of Council, will forward a letter of support for the FCSS Program to the Honorable Heather Forsyth, Minister Alberta Children's Services and the Honorable Shirley McClellan, Deputy Premier and Minister, MLA, Drumheller-Stettler.

Also, FCSS is currently looking for some kind of storage facility to accumulate and distribute donated good used furniture to appropriate people/families in the community.

Mayor Hunter recessed the meeting at 8:25 p.m.

Mayor Hunter reconvened the meeting at 8:31 p.m.

13. **In-Camera Session:**

- (a) Land Matter

Motion 05:10:35

Moved by Councillor Thorogood that the Town of Stettler Council proceed into an In-Camera Session with the Town Manager and Director of Finance & Administration present.

MOTION CARRIED
Unanimous at 8:31 p.m.

Motion 05:10:36

Moved by Councillor Richards that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 9:30 p.m.

14. **Adjournment:**

Motion 05:10:37

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 9:30 p.m.

Mayor

Director of Finance & Administration