

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, OCTOBER 4, 2011 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Deputy Mayor Councillor Al Campbell

Councillors D. Bachman, L. Thorogood (via conference telephone), P. Simons & S. Wildeboer

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (1)

Absent: Mayor Richards & Councillor M. Fischer

Call to Order: Deputy Mayor A. Campbell called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 11:10:01 Moved by Councillor Simons to approve the agenda as presented with the following addition:

12(a) Notice of IDP Meeting – October 12, 2011

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held September 20, 2011

Motion 11:10:02 Moved by Councillor Bachman that the Minutes of the Regular Meeting of Council held on September 20, 2011 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the September 20, 2011 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) None

6. **Administration:** (a) Memo re: Community Gardens Expansion

CAO, R. Stoutenberg advised that due to the number of requests received for spaces in the Stettler Community Gardens after the gardens were full the committee would like to add 4,400 square feet north of the 2nd year expansion area, running 100 feet along the walking path. A number of current renters indicated that they would take larger plots in future years if they were available.

It was noted that the community gardens have supplied the Food Bank with valuable seasonal produce this past year. It was also mentioned there has been no vandalism reported at the site.

Motion 11:10:03

Moved by Councillor Thorogood that the Town of Stettler Council allow the Community Gardens to proceed with an expansion, as presented, based on positive comments from the public.

MOTION CARRIED
Unanimous

(b) Parkland Regional Library 2012-14 Proposed Budget

Assistant CAO, G. Switenky explained that the Parkland Regional Library Board requests that the Town of Stettler Council approves or disapproves their budget before November 10th, 2011 so that any problems or concerns could be addressed at the Parkland Regional Library Board Meeting on November 17th, 2011.

The per capita annual fee is increasing from \$6.97 in 2011 to \$7.07 in 2012. The per capita rate increase of \$0.10 represents an expenditure increase of \$584.30 in the Town's 2012 Operating Budget.

New for 2012, there has been a Board mandate departure from the way Parkland creates its budget. As a result of the economic constraints being forced by municipalities, the PRL Board directed that funds be transferred from reserves into the Operating Budget to reduce the amount of money required from Parkland's municipal members to sustain PRL's operations.

The three year 2012-14 Parkland Regional Library Budget was briefly reviewed. Discussion ensued regarding various line items included in the proposed budget and the benefits realized at the Stettler Public Library for the Town's membership.

The Parkland Regional Library Board is required to have their current year budget approved by participating members each year.

Motion 11:10:04

Moved by Councillor Bachman that the Town of Stettler Council approve the Parkland Regional Library 2012 Budget as presented.

MOTION CARRIED
Unanimous

(c) Director of Operations Annual Appraisal – Request for Input by October 15, 2011

CAO, R. Stoutenberg advised Council Members to provide their comments and/or input, if any by October 15th, 2011.

(d) Regional Fire Chiefs Annual Appraisal – Request for input by October 15, 2011

CAO, R. Stoutenberg advised Council Members to provide their comments and/or input, if any by October 15th, 2011.

(e) CAO Report

Motion 11:10:05

Moved by Councillor Wildeboer that the CAO Report for the month of September be accepted as presented.

MOTION CARRIED
Unanimous

(f) Accounts Payable in the amount of \$611,835.61

Motion 11:10:06

Moved by Councillor Bachman that Accounts Payable in the amounts of \$447,491.23 & \$164,344.38 for the period ending September 29, 2011 for a total amount of \$611,835.61 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- No report – absent from meeting.

(b) Councillor Bachman

- Sept 29 - Met with new Librarian.
- Oct 4 - MPC Meeting.

(c) Councillor Campbell

- Sept 23 - G2 Financial Grand Opening.
- Sept 27/30 - AUMA Convention.
- Oct 1 - Shriner's Supper.
- Oct 3 - Rodeo Meeting.
- Oct 4 - MPC Meeting.

(d) Councillor Fischer

- No report – absent from meeting.

(e) Councillor Simons

- Sept 23 - G2 Financial Grand Opening.
- Sept 27/30 - AUMA Convention.
- Oct 3 - Stettler Middle School Awards Night.

(f) Councillor Thorogood

- Sept 21 - Physician Recruitment Meeting.
- Sept 19/23 - IODE Rummage Sale.

(g) Councillor Wildeboer

- Sept 23 - G2 Financial Grand Opening.

8. **Minutes:**

(a) Heartland Beautification Committee Meeting of September 8, 2011

- (b) Town & Country Museum Meetings of May 16 & June 20, 2011

Motion 11:10:07

Moved by Councillor Simons that the Town of Stettler Council accept the minutes, items 8(a) & 8(b) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) County of Stettler re: Flare Tech Inc.

Discussion ensued respecting confusion over the referral and joint review processes as outlined in the IDP.

It was clarified that the Town's position as noted in the September 6th, 2011 Council Meeting minutes has been communicated to the County of Stettler.

Discussion ensued respecting the interpretation of the IDP Joint Review Committee provisions (Section 5.1) and Resolution of Disagreements provisions (Section 5.2) whether they apply to development applications outside the referral area. It was noted that the Objectives of these sections promote continual positive communication rather than the traditional adversarial referral process.

Discussion continued respecting the "Good planning" provisions (Section 4.1.1 Objective, and 4.1.2.2&3 Policies) within the IDP.

In conclusion and regardless, there is a meeting scheduled between both Council's (Town & County) on October 12th, 2011 to discuss this development application/re-zoning bylaw. This joint meeting will be held immediately prior to the County's Regular Council Meeting; at which the required Public Hearing will be conducted for this bylaw amendment.

Administration will prepare a report on this matter for further discussion at the Committee of the Whole Meeting on October 11th, 2011.

- (b) Alberta/Japan Twinned Municipalities Association
- (c) In-Camera Meetings
- (d) CAEP – General Information for Submitting an Award Nomination

Motion 11:10:08

Moved by Councillor Bachman that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) Notice of IDP Meeting – October 12, 2011

As previously discussed, CAO, R. Stoutenberg advised that in accordance with the provisions of the IDP, the Town has requested a meeting with County Council to discuss issues arising from the Flare Tech application. This joint meeting will be held on October 12, 2011 at 11:30 a.m. immediately prior to the County's Regular Council Meeting; at which the required Public Hearing will be conducted for this bylaw amendment.

On an unrelated matter Deputy Mayor Councillor Campbell questioned whether discussion of road maintenance respecting a specific access road extension – 44th Avenue West could/should be added to the Joint Town/County Council Agenda for the November 2, 2011 meeting at 3:00 p.m.

CAO R. Stoutenberg explained the history of this access road and how it fits into the Joint Road Agreement, as such, it was mutually accepted that this item would not be added to the Joint Agenda for discussion.

13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting

14. **Adjournment:**

Motion 11:10:09

Moved by Councillor Thorogood that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:40 p.m.

Mayor

Assistant CAO