

**Summer Village of White Sands
Organizational Meeting
August 29, 2015 at 10:00 am
Village Hall**

Agenda



1. Call to Order
2. Review of Minutes
 - a) Minutes of the Organizational Meeting of Council held on August 23, 2014 2-4
4. Appointment of Chief Elected Official (Mayor)
5. Appointment of Deputy Chief Elected Official(s) Terms
6. Appointment of Representatives of Council and Members at Large to Boards and Committees. 5
7. Establishment of Council Meeting Dates and Times
 - a) Notice of upcoming Council Meetings will be posted on the website
8. Appointment of Signing Officers for the Summer Village
9. Committee Meeting Attendance Per Diem at \$50 for Elected Officials
10. Adjournment

**Minutes of the Organizational Meeting
Of the Summer Village of White Sands Council
Held on Saturday, August 23, 2014**

Present: Councillor Lorne Thurston, Councillor Colin Adair & Councillor Barry Guenette
Acting Chief Administrative Officer Graham Scott (via teleconference)

Absent: None

1. **Call to Order:** Councillor Lorne Thurston called the meeting to order at 9:00 a.m.

Agenda Additions/Approval

Motion 14:08:01 Moved by Councillor Adair to approve the agenda as presented

Motion carried - Unanimous

2. **Review of Minutes**

- (a) Minutes of the Organizational Meeting of Council held on August 21, 2013

A copy of the minutes was presented for informational purposes only.

4. **Appointment of Chief Elected Official (Mayor)**

Sections 150(2) and 159 of the *Municipal Government Act* require the Council of a Summer Village to APPOINT a Chief Elected Official (Mayor) from amongst the Council Members annually at the Organizational Meeting.

Acting CAO G. Scott called for nominations for the appointed position of Mayor.

Councillor Guenette nominated Councillor Thurston for the position of Mayor.

Acting CAO G. Scott called a 2nd and 3rd time for nominations.

No further nominations were received.

Acting CAO G. Scott declared Councillor Thurston to be the appointed Mayor of the Summer Village of White Sands, subject to ratification by Council resolution.

Motion 14:08:02 Moved by Councillor Adair that Council of the Summer Village of White Sands appoint Councillor Thurston to be the Chief Elected Official (Mayor) as required by Sections 150 and 159 of the *Municipal Government Act*.

Motion carried - Unanimous

Mayor Thurston assumed the chair as required by Section 159(2) of the *Municipal Government Act*.

It was noted that acting CAO G. Scott will inform Alberta Municipal Affairs, the AUMA, AAMDC, ASVA, County of Stettler and other Regional Municipalities regarding this appointment.

5. **Appointment of Deputy Chief Elected Official(s) and Terms**

Section 152(1) the *Municipal Government Act* requires the Council of a Summer Village to APPOINT one Deputy Chief Elected Official from amongst the remaining Councillors and to ensure the position is filled at all times.

It was mutually agreed that Councillors would hold the position of Deputy Mayor for six months.

Motion 14:08:03

Moved by Councillor Guenette that the appointment to the position of Deputy Chief Elected Official (Deputy Mayor) be approved as follows:

Councillor Adair - Present date; August 23, 2014 to the end of December 31, 2014 and then alternate with Councillor Guenette every six months thereafter (as per Section 9 of the *Local Authorities Election Act*).

Motion carried - Unanimous

6. **Appointment of Representatives of Council, Members-at-Large to Boards & Committees and Professional Representatives:**

Motion 14:08:04

Moved by Councillor Guenette that the following Board, Committee and Professional appointments be established:

Alberta Weed Control Act Appeal Panel – Members-at-Large Christy Brennan & Richard Colley (Alternate in Order of Priority) Mayor, Deputy Mayor or the Remaining Councillor & CAO Greg Switenky as Secretary.

Ambulance Board – Mayor L. Thurston & Town of Stettler Town Manager R. Stoutenberg (Alternate).

Buffalo Lake InterMunicipal Development Committee – Mayor L. Thurston (Alternates in order of priority) Councillor C. Adair & Councillor B. Guenette.

Buffalo Lake InterMunicipal Development South Shore Plan Committee – Mayor L. Thurston

Buffalo Lake Management Team – Mayor L. Thurston

County of Stettler Housing Authority – Councillor B. Guenette & Town of Stettler CAO R. Stoutenberg (Alternate).

Emergency Management Committee – Mayor L. Thurston and Councillors B. Guenette & C. Adair

Local and/or Composite Assessment Review Board – Mayor L. Thurston to recruit and appoint qualified Board Members as well as a qualified Secretary in accordance with new legislation.

Regional Emergency Management – Mayor L. Thurston (Alternates in order of priority) Councillor C. Adair & Councillor B. Guenette.

Regional Fire Authority – Mayor L. Thurston & Town of Stettler CAO R. Stoutenberg (Alternate).

Regional Waste Management Authority – Mayor L. Thurston & Town of Stettler CAO R. Stoutenberg (Alternate).

Shirley McClellan Regional Water Services Commission – Mayor L. Thurston & Councillor C. Adair (Alternate).

Subdivision & Development Appeal Board – Christy Brennan, Richard Colley & Rhonda Moravec. And that the Mayor, Deputy Mayor, or the Remaining Councillor as (Alternate in order of priority) and CAO, G. Switenky as Secretary.

Auditor: As per Agreement with the Town of Stettler shall be Gitzel Krejci Dand Peterson Chartered Accountants

Legal Council: As per Agreement with the Town of Stettler shall be Brownlee LLP

Assessor: As per Agreement with the Town of Stettler shall be Municipal Property Consultants (2009) Ltd.

Motion carried - Unanimous

7. **Establishment of Council Meeting Dates and Times**

Notice of upcoming Council Meetings will be posted on the website.

8. **Appointment of Signing Officers for the Summer Village**

Motion 14:08:05 Moved by Councillor Adair that Mayor L. Thurston, Councillor C. Adair, Councillor B. Guenette, Acting Chief Administrative Officer G. Scott and Town of Stettler CAO G. Switenky be appointed Signing Officers for the Summer Village and that one Elected Official sign together with one Non-Elected Administrator on all cheques.

Motion carried - Unanimous

9. **Committee Meeting Attendance Per Diem at \$50.00 for Elected Officials**

Motion 14:08:06 Moved by Councillor Guenette that Summer Village of White Sands Council approves that it shall be policy to pay a meeting per diem of \$50 plus mileage to Elected Officials for attending Board & Committee meetings as representatives of the Summer Village.

Motion carried - Unanimous

10. **Adjournment**

Motion 14:08:07 Moved by Councillor Adair that this Regular Meeting of the Summer Village of White Sands Council be adjourned.

Motion carried - Unanimous
at 9:08 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

2015 - 2016
Summer Village of White Sands
Board & Committee Appointments

Alberta Weed Control Act Appeal Panel

Members At Large – Bob Green & Nicole Wright, (Alternates In Order Of Priority) Councillor Barry Guenette & Councillor Colin Adair and CAO Graham Scott As Secretary

Ambulance Board

Mayor Lorne Thurston & CAO Graham Scott (Alternate)

Buffalo Lake Intermunicipal Development Committee

Mayor Lorne Thurston (Alternates In Order Of Priority) Councillor Colin Adair & Councillor Barry Guenette

Buffalo Lake Intermunicipal Development South Shore Plan Committee

Mayor Lorne Thurston

Buffalo Lake Management Team

Mayor Lorne Thurston

County Of Stettler Housing Authority

Councillor Barry Guenette and Members-At-Large Debbie Waugh & Debbie Habberfield (Alternate)

Emergency Management Committee

Mayor Lorne Thurston and Councillors Colin Adair & Barry Guenette

Local And/Or Composite Assessment Review Board

Mayor Lorne Thurston to recruit and appoint qualified Board Members as well as a qualified secretary In accordance with legislation

Regional Emergency Management

Mayor Lorne Thurston, (Alternates In Order Of Priority) Councillor Colin Adair & Councillor Barry Guenette

Regional Fire Authority

Mayor Lorne Thurston & CAO Graham Scott (Alternate)

Regional Waste Management Authority

Mayor Lorne Thurston & CAO Graham Scott (Alternate)

Shirley McClellan Regional Water Services Commission

Mayor Lorne Thurston & Councillor Colin Adair (Alternate)

Subdivision And Development Appeal Board

Members At Large –Bob Green & Nicole Wright, (Alternates In Order Of Priority) Councillor Colin Adair & Councillor Barry Guenette and CAO Graham Scott As Secretary