

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, SEPTEMBER 15, 2015 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO G. Switenky
Assistant CAO S. Gerlitz

Press (3)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 15:09:13 Moved by Councillor Bachman to approve the agenda as presented:

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held September 1, 2015

Motion 15:09:14 Moved by Councillor Sernecky that the Minutes of the Regular Meeting of Council held on September 1, 2015 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the September 1, 2015 Meeting Minutes

CAO G. Switenky reported that Council adopted the following Motion 15:09:09 regarding the purchase of equipment for the Stettler Gymnastics Club:

Moved by Councillor Fischer that the Town of Stettler approve the addition of \$12,000 in the 2015 Capital Budget for the purchase of gymnastics related equipment with funding to come from General Reserves and further that the Town of Stettler receives a written commitment from the newly established Gymnastics Club (Society), that the Club agrees to purchase the gymnastics related equipment from the Town of Stettler over a 24 month period or less.

However the used equipment for \$12,000 was no longer available for purchase. The Stettler Gymnastics Club have negotiated the purchase of new gymnastics equipment from SA Sports, Orville, ON for the cost of \$18,924.00 + \$946.20 (GST) = \$19,870.20. Council agreed that the intent of the Motion adopted by Council is for the Town of Stettler to purchase all the initial start-up gymnastics equipment and that the Stettler Gymnastics Club agrees to purchase the equipment from the Town of Stettler over a 24 month period or less. The gymnastics equipment would remain the property of the Town of Stettler until the Stettler Gymnastics Club have purchased the equipment from the Town in full.

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum
5. **Delegations:** (a) None
6. **Administration:** (a) Memo re: Downtown Park

Mayor Richards welcomed Director of Parks & Leisure Services L. Penner to the meeting.

Director of Parks & Leisure Services L. Penner provided a history of the Downtown Park located at the south east corner of 50th Street and 50th Avenue in downtown Stettler which was donated to the Town of Stettler by Don and Sylvia Peters to be developed into a park as a tribute to the pioneer businesses in the Town of Stettler. The lot as been vacant since December 2010 when Stettler Travel relocated and the building was demolished. The Stettler Beautification Committee was asked by Council to assist in the planning of the park.

The Beautification Committee had considerable concerns about the stark nature of the brick walls, and desired some sort of treatment that would match the location and honor the donors request to recognize historical businesses of Stettler. The built rather than painted mural was decided on, so it could be kept fresh and current without the cost of an artist. Lively store fronts with some interaction were envisioned.

After working with Tagish Engineering and Melissa Robbins the Beautification Committee presented to Council a request to add the two adjacent parking stalls into the Park. With Council's approval of the initial budget and site plan, construction of the park began in the fall of 2014 with curb work. Park pouring was completed in the spring of 2015. The Park Design Concept was put up on the web page and shown at the Trade Show.

Director of Parks & Leisure Services L. Penner highlighted the Downtown Park construction to date and various comments that have been received by the Beautification Committee regarding the location of the Carl Stettler Memorial and the proposed mural within the Park.

The Beautification Committee met September 3, 2015 to review the design to complete the Downtown Park. The Beautification Committee considered the following options:

Memorial:

- Glue a plaque with the picture of Carl Stettler on it and engrave his name. \$1500.00
- Move the Memorial to the back corner of the Park. Estimated at \$700.00

Store Wall Treatment (mural)

- Leave the Wall unfinished with the natural brick look.
- Paint the Wall a neutral color. \$2,700.00
- Painted wall with historical photos from Stettler businesses. (Pictures would have lighting for night viewing.) \$4,800.00

- Complete the built store front mural with lighting. \$14,379.00 left in budget (will require sponsors for buildings) \$4,000.00 per building for a total cost of \$24,000.00

L. Penner, Director of Parks & Leisure Services also provided an update of the budget of the Downtown Park:

Council Approval Budget

2014	\$90,000.00
2015	<u>\$32,526.00</u>
Total Budget	\$122,526.00

Costs

Tagish Engineering (Engineering and site instruction)	\$13,561.50
Metro Paving (Move Catch Basin and pavement)	\$7,353.66
Pro Form Concrete (curb and sidewalk)	\$39,044.40
Greg Patterson Concrete (pour exposed aggregate)	\$29,800.00
908 Engineering (electrical design)	\$1,396.00
Staff wages	\$1,950.27
Supplies/freight	<u>\$3,140.40</u>
Expenditure to Date	\$96,246.23

Required to Finish Downtown Park

Bagshaw Electric (electrical installation)	\$11,900.00
Memorial Upgrade (street side)	\$1,500.00
Store Front Mural (\$12,880.00 + \$12,000.00/Mural)	<u>\$24,880.00</u>
Expenditure to Finish	\$38,280.00

Combined Final Expenditure \$134,526.23 (including \$12,000 Sponsorship)

L. Penner, Director of Parks & Leisure Services highlighted the recommendation from the Beautification Committee to complete the Park.

For Council to approve the current Carl Stettler Memorial location with the upgrade on the street side and to approve the built mural wall, in principle pending final rendition with possible historical pictures in the interim



Discussion ensued regarding the options presented for the location of the Carl Stettler Memorial. Each Councillor was asked to provide their preference for the location of the memorial. It was agreed by Council that the Carl Stettler Memorial should remain at its current location with a photo-type portrait of Carl Stettler and his name be put on the blank side of the memorial facing the road.

Motion 15:09:15

Moved by Councillor Fischer that Town of Stettler Council agrees that the Carl Stettler Memorial should remain at its current location at the front, adjacent to Mainstreet within the Downtown Park as presented and further a photo-type portrait of Carl Stettler and his name be put on the front side of the memorial facing the road at a cost of \$1500.00 with funding to come from the Downtown Park Reserve Account in the 2015 Capital Budget.

MOTION CARRIED
Unanimous

Discussion ensued regarding the "storefront mural" to be located on the south wall within the Downtown Park. Mayor Richards started the discussion by congratulating the Beautification Committee for the excellent design of the Downtown Park and the Committee aspiring to complete the park in a very professional, financial and practical manner. Mayor Richards then asked each Councillor their view on how to complete the "storefront mural". Council agreed that the "storefront mural" should be built in a storefront facade format that represents pioneer businesses of Stettler.

Discussion continued regarding whether it was appropriate to solicit sponsorship/advertising opportunities to fund the store fronts.

It was mutually agreed that sponsorship funding would not be solicited for this project under the circumstances.

Motion 15:09:16

Moved by Councillor Fischer that Town of Stettler Council approves the concept design presented by the Beautification Committee and entrust the Committee to complete the "storefront mural" within the Downtown Park with the appearance of storefront façades, that represent pioneer business within the Town of Stettler, using various construction materials with an estimated cost of \$24,880.00 with funding to come from the Downtown Park Reserve Account in the amount of \$12,880.00 and the balance contained within the General Reserve Account within the 2015 Capital Budget.

- b) Memo re: AUMA Convention Information – September 22-25, 2015

Mayor Richards welcomed Director of Operations M. Robbins to the meeting.

CAO G. Switenky advised that the following meetings have been confirmed while attending the AUMA Convention in Calgary from September 22-25, 2015:

- 1. Alberta Transportation September 24th @ 2:15-2:45
Chinook Room 2 - Marriott**

Attending: Mayor Richards, Councillors Campbell and Brown, CAO Switenky, Assistant CAO Gerlitz, Director of Operations Robbins

Items for Discussion

1. Thank you for ongoing Partnership
2. Hwy 12 West Traffic Congestion Solutions and Partnership

Director of Operations M. Robbins highlighted the phasing options for improvements.

The first proposal includes minor changes to paint lines and concrete median at the 61 Street intersection which can be completed relatively easy and with minimal cost \$6,700. This is a relatively inexpensive upgrade to the intersection that was also recommended by Alberta Transportation.



The second proposal includes the intersection at 67 Street (Tim Horton's/McDonalds) complete with signalized traffic lights with a slight widening of the north side of the highway to accommodate changes to lane configuration. The master plan includes an option for overlay pavement of the intersection, which we feel would be ideal for establishing paint lines for a total intersection improvement cost of \$700,000.



The third proposal would only be considered after the signalize traffic lights proposed in option 2 have been installed and a traffic impact study can be done to determine if movement of traffic on the residential area of 62nd street & 50A, 51Avenues remains an issue. If traffic shortcutting through adjacent residential neighbourhoods was still occurring after the traffic lights were installed, a solution could be to install jersey barriers (with appropriate signage) to prevent traffic driving from the mall towards Bagshaw Electric on the service road. A public consultation would be recommended to obtain adjacent landowner's input as this has the potential to affect local business access.



Director of Operations M. Robbins indicated that the desired outcome of the meeting would be to open communication between the Town and Alberta Transportation to create a partnership to see the implementation of the plan.

General discussion took place regarding the possible partnerships with Alberta Transportation. Ideally a partnership would consist of Alberta Transportation funding the Highway upgrades and the Town managing the project, however other financial partnerships may also have to be considered.

Mayor Richards summarized the discussion by highlighting the importance of this meeting with Alberta Transportation to open communication on a potential partnership between the Town and Alberta Transportation.

2. Alberta Environment September 24th @ 3:00-3:30 Neilson 2 Boardroom (3rd Floor) – Hyatt Regency – 700 Centre Street SE

Attending: Mayor Richards, Councillors Fischer, Nolls and Sernecky, CAO Switenky, Assistant CAO Gerlitz, Director of Operations Robbins

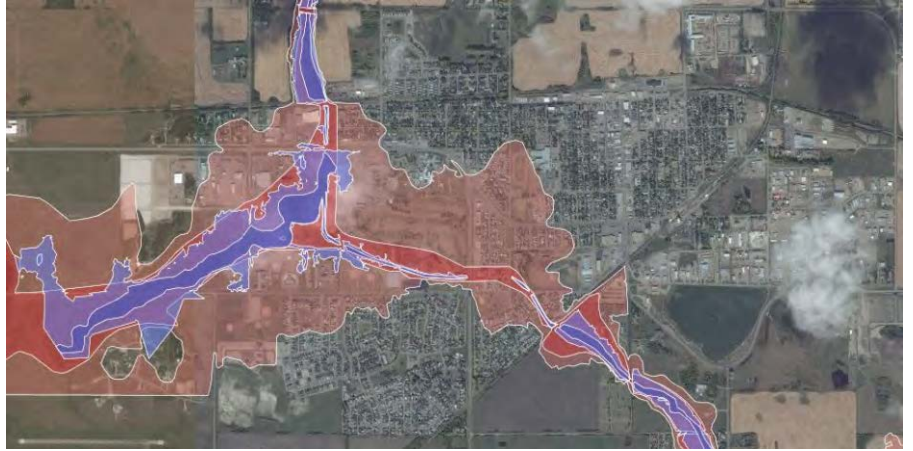
Items for Discussion

1. Alberta Environment Flood Hazard Mapping

Director of Operations M. Robbins indicated that Alberta Environment's existing flood hazard mapping for Red Willow Creek is based on a report completed by Stantec in 2004. Review of the report by Town Administration identified some concerns and concluded an independent study of the floodway would be beneficial for Stettler.

In 2014, the Town and County received funding under the Regional Collaboration Grant to complete a Red Willow Creek Basin Study. This study evaluated the capacity of Red Willow Creek and included a review of the provincial flood hazard mapping. MPE has completed a draft report for the basin and we believe their findings are more relevant for Stettler. The diagram below identifies AB Environment's current floodway mapping (red and light red) vs. MPE's modified floodway mapping (blue and light blue) based on their report. This summer AMEC Foster Wheeler, a consulting firm completing work for Alberta Environment on their floodway hazard mapping visited the Town. They mentioned their report would be recommending that Red Willow Creek's flood hazard mapping be re-evaluated due to the information not being relevant for our community.

Director of Operations M. Robbins indicated that the desired outcome of the meeting would be to open up communication between the Town and Alberta Environment on possible floodway mitigation within the Town. It was noted that Alberta Environment's hazard mapping for Stettler has not been designated and is still in a pending status with AB Environment. Administration would like to see AB Environment review MPE's report and consider modifying the hazard mapping for Stettler and accept the report as the new designation for Stettler.



Mayor Richards summarized the discussion by highlighting and commending Director of Operations M. Robbins and GIS Coordinator G. Scott on the excellent, very informative mapping that was presented to Council. Mayor Richards reported that this interactive map uses information attained in a Regional Stormwater Management Plan Study that was funded by a grant from the Province of Alberta. The map is the best example to illustrate the difference in floodway zones within the area. It is a great way to initiate discussions with Alberta Environment.

3. RCMP K Division – September 24 1:20-1:40 – Mount Royal, Marriott - Attending: Mayor Richards & Reeve Nixon, CAO Switenky, Assistant CAO Gerlitz

CAO G. Switenky highlighted the topics for discussion with RCMP - K. Division

1. Thank you for ongoing Partnership - manpower
2. Detachment Commander
3. Community Priorities
4. Capital Requirements

Mayor Richards summarized the discussion by highlighting the benefits of ongoing communication with the RCMP.

(c) Meeting Dates

- Wednesday, September 16 – Public Open House re: Regional Drainage Storm Master Plan 5-7pm at the County Office
- Wednesday-Friday Sept 23-25 – AUMA Convention in Calgary
- Thursday, September 24, 2015 - AUMA Convention - RCMP K Division Meeting – 1:20 - 1:40 – Mount Royal, Marriott – Attending D. Richards, W. Nixon, G. Switenky & S. Gerlitz
- Thursday, September 24 AUMA Convention - Meeting with AB Transportation 2:15-2:45 – Chinook Room #2 – Marriott - re: Hwy 12 West Traffic Congestion Solutions and Partnership – Attending D. Richards, A. Campbell, W. Brown, G. Switenky, S. Gerlitz & M. Robbins
- Thursday, September 24 AUMA Convention – Meeting with AB Environment 3:00-3:30 – Neilson 2 Boardroom on 3rd Floor, Hyatt Regency re: Red Willow Creek Master Plan Drainage – Attending D. Richards, M. Fischer, S. Nolls, K. Sernecky, G. Switenky, S. Gerlitz & M. Robbins
- Thursday, September 24 AUMA Convention – Council Supper – 6:30pm
- Tuesday, October 6 – Council Meeting
- Tuesday, October 13 – Committee of the Whole Meeting
- Tuesday, October 20 – Tax Sale (Cancelled)
- Tuesday, October 20 – Council Meeting
- Tuesday, November 3 – Council Meeting

- Tuesday, November 10 – Committee of the Whole Meeting
- Tuesday, November 17 – Council Meeting
- Monday, November 23 – Regional Water Meeting
- Tuesday, November 24 – Council 2016-2019 Operational Budget Deliberations – 3:00pm??
- Tuesday, December 1- Council Meeting
- Tuesday, December 8 – Committee of the Whole Meeting
- Tuesday, December 15 – Council Meeting
- Tuesday, January 5 – Council Meeting
- Tuesday, January 12 – Committee of the Whole Meeting
- Wednesday, January 13 – Strategic Planning Workshop 3:00pm??
- Tuesday, January 19 – Council Meeting
- Tuesday, January 26 – Council 2016-2019 Capital Budget Deliberations
- Tuesday, February 2 – Council Meeting

(d) Bank Reconciliation as of August 31, 2015

Motion 15:09:17

Moved by Councillor Brown that the Town of Stettler Council accept the Bank Reconciliation as of August 31, 2015 as presented.

MOTION CARRIED
Unanimous

(f) Accounts Payable in the amount of \$289,667.74

Motion 15:09:18

Moved by Councillor Bachman that Accounts Payable in the amounts of \$267,214.10 & \$22,453.64 for the period ending September 11, 2015 for a total amount of \$289,667.74 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Sept 3 - Meeting with CAO Switenky.
- Sept 15 - Meeting with Director of Parks & Leisure Services L. Penner re: Downtown mural.
- Sept 19 - Meeting with CAO Switenky & Assistant CAO Gerlitz.

(b) Councillor Bachman

- Sept 3 - MPC Meeting.
- Sept 9 - Joint Town/County Meeting re: Red Willow Creek Master Plan.
- Sept 10 - Parkland Regional Library Meeting in Lacombe.
- Sept 14 - Community Garden Dedication Ceremony.

(c) Councillor Brown

- Sept 3 - MPC Meeting.
- Sept 9 - Joint Town/County Meeting.
- Sept 10 - Brought greetings at the Tour du Cancervive.
- Sept 11 - Signed cheques and approved agenda.

(d) Councillor Campbell

- Sept 3 - MPC Meeting.
- Sept 9 - Joint Town/County Meeting.
- Sept 12 - Erskine Parade.
- Sept 14 - Community Garden Official Opening.

(e) Councillor Fischer

- Sept 3 - MPC Meeting.
- Sept 9 - Joint Town/County Meeting.
 - Responded to citizen concerns.
- Sept 14 - Official opening of new Community Garden.

(f) Councillor Nolls

- Sept 8 - Board of Trade Meeting.
- Sept 9 - Joint Town/County Meeting.
- Sept 14 - Official opening of new Community Garden.

(g) Councillor Sernecky

- Sept 3 - Beautification Meeting.
- Sept 9 - Joint Town/County Meeting.
 - Signed Ambulance cheques.
- Sept 11 - Airport Board Meeting.
- Sept 12 - Citizen concern re: Playground Zone Enforcement.
- Sept 14 - Official opening of new Community Garden.
 - Discussed and signed gymnastics building lease.
- Sept 15 - Gymnastics building phone lines, repairs, etc.

8. Minutes: (a) None

9. Public Hearing: (a) None

10. Bylaws: (a) None

11. Correspondence: (a) MGA Review re: Bill 20
(b) 2015-16 Municipal Policing Assistance Grant & Police Officer Grant
(c) FCSS Amending Agreement

Motion 15:09:19

Moved by Councillor Fischer that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. Items Added: (a) None

13. In-Camera Session: (a) There was no In-Camera Session at this meeting.

14. Adjournment:

Motion 15:09:20

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:23 p.m.

Mayor

Assistant CAO