

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, SEPTEMBER 16, 2014 IN THE MUNICIPAL OFFICE  
COUNCIL CHAMBERS**

**Present:** Mayor Dick Richards

Councillors A. Campbell, W. Brown, M. Fischer, S. Nolls &  
K. Sernecky

CAO G. Switenky  
Assistant CAO S. Gerlitz

Press (2)

**Absent:** Councillor D. Bachman

**Call to Order:** Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 14:09:10** Moved by Councillor Sernecky to approve the agenda as presented with the following addition:

13(a) Land Matter

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held September 2, 2014

**Motion 14:09:11**

Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on September 2, 2014 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the September 2, 2014 Meeting Minutes

None

(c) Minutes of the Committee Meeting held September 9, 2014

**Motion 14:09:12**

Moved by Councillor Brown that the Minutes of the Committee Meeting held on September 9, 2014 be approved as presented.

MOTION CARRIED  
Unanimous

(d) Business Arising from the September 9, 2014 Committee Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:00 P.M. – Trustees Staci Gerlitz & Dave Goodwin, Clearview Public Schools re: Local Government Education Advocacy Opportunities

To be dealt with later in the meeting.

6. Administration:

(a) Memo re: 2014 AUMA Convention

CAO G. Switenky reviewed the details of the 2014 AUMA Convention in Edmonton on September 24-26, 2014.

The information presented was accepted for information purposes.

(b) Request for Appraisal Input by October 1 for Melissa Robbins, Director of Operations

CAO G. Switenky requested that input for the Director of Operations Annual Appraisal, Melissa Robbins be forwarded to him by October 4<sup>th</sup>.

(c) Negotiations for Collective Agreement for CUPE Local 971 (Appointees Councillors Brown, Bachman & Campbell)

CAO G. Switenky reviewed the CUPE letter as official notice to begin bargaining between the parties. The Union's Bargaining Committee will consist of:

- Glenn Turgeon, President CUPE Local 971
- W. Bruce McLeod, CUPE National Representative
- And other Union Members to be named later

(d) Memo re: Recreation Mediation (October 27 & 28)

Assistant CAO S. Gerlitz advised that Andrew Fulton has been selected by the Town of Stettler and the County of Stettler to facilitate the recreation funding mediation. Lynn Hutchinson is a "Mediator in Training" and will be assisting Mr. Fulton in the mediation process.

Mr. Fulton and Ms. Hutchinson will be meeting with each municipality separately on Monday, October 27, 2014. The Town of Stettler will meet from 9-12 noon at the Stettler Recreation Centre meeting room. The County of Stettler will meet at the County of Stettler Administration Office from 1-4pm. This will give each municipality the opportunity to present their issues, concerns, ideas, etc.

A Joint Council and Senior Administration (CAO & Assistant CAO) meeting will take place at the Stettler Ramada Inn on Tuesday, October 28, 2014 from 9-4pm. Lunch will also be included. The purpose of this joint meeting is to go through the mediation ``protocols`` which are listed below.

Mediation Protocols

1. Context: "Interest Based" Mediation
2. Agreement to Mediate
3. Decision Making Authority
4. Issue "sign off" and agreement
5. The Mediating Committee
6. Alternates
7. Representation at meetings
8. Other Parties and Interested Persons
9. Role and Composition of Subcommittees
10. Time frame for mediation process
11. Confidentiality
12. Without Prejudice and Full disclosure
13. Reporting to Council
14. Access to Information
15. Media
16. Public Consultation
17. Record keeping

18. Mediators meeting with parties between scheduled meetings
19. Caucusing
20. Respectful discussion
21. Schedule of meetings and meeting facilities
22. Costs
23. Contact

Financial Implications

Alberta Municipal Affairs – Regional Collaboration Grant - \$15,000.00  
Town of Stettler / County of Stettler – balance of costs (50%/50%)

(e) Accounts Payable in the amount of \$436,059.58

**Motion 14:09:13**

Moved by Councillor Nolls that Accounts Payable in the amounts of \$26,973.87 & \$409,085.71 for the period ending September 12, 2014 for a total amount of \$436,059.58 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Sept 5 - Town Office cheques.
- Sept 12 - Town Office cheques.
- Sept 13 - Unofficial Grand Opening of the Skate Park.
  - SMHA Rebels Fundraising Hockey Game.
  - Met with citizen re: lack of sidewalk at the hospital.
- Sept 14 - Spoke with County resident re: access to seed plant.

(b) Councillor Bachman

- No report – absent from meeting.

(c) Councillor Brown

- Sept 4 - Beautification Committee Meeting.
- Sept 8 - Stettler Health Advisory Committee re: Physician Recruitment.
- Sept 9 - Committee of the Whole Meeting.
- Sept 15 - FCSS Meeting.
- Sept 16 - Met with a concerned citizen re: unsightly yard.

(d) Councillor Campbell

- Sept 9 - Committee of the Whole Meeting.
- Sept 11 - Canadian Badlands Executive and Board Meeting.
  - Rodeo Meeting.
- Sept 13 - Penhold Parade & Festival.
  - Opening of the Skate Park.

(e) Councillor Fischer

- Sept 4 - Reviewed Electricity Transmission Open House with concerned citizen.
- Sept 9 - Committee of the Whole Meeting.
- Sept 15 - Discussed crosswalk light switch concern with citizen.
  - Attended Seniors Drop-In Meeting at the SRC.

(f) Councillor Nolls

- Sept 9 - Board of Trade Meeting.
  - Pheasant Festival Meeting.
  - Committee of the Whole Meeting.
- Sept 15 - Museum Meeting.

(g) Councillor Sernecky

- Sept 3 - Hospital Foundation Meeting.
- Sept 4 - Beautification Committee Meeting.
- Sept 7 - Stettler Duathlon.
- Sept 8 - Physician Recruitment & Retention Meeting.
- Sept 9 - Committee of the Whole Meeting.
- Sept 12 - Meeting to discuss hospital upgrades.
- Sept 13 - Unofficial Grand Opening of the Skate Park.

8. Minutes:

(a) None

9. Public Hearing:

(a) None

10. Bylaws:

(a) None

11. Correspondence:

- (a) Brownfield Redevelopment Working Group Report
- (b) Update on Amalgamation Education Session
- (c) RDRMUG Upcoming Meeting Items

**Motion 14:09:14**

Moved by Councillor Sernecky that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

12. Items Added:

(a) None

5. Delegations:

(a) 7:00 P.M. – Trustees Staci Gerlitz & Dave Goodwin, Clearview Public Schools re: Local Government Education Advocacy Opportunities

Mayor Richards welcomed Trustees Staci Gerlitz & Dave Goodwin, Clearview Public Schools to the meeting.

Trustee Goodwin highlighted the letter dated September 5, 2014 from Ken Checkel, Board Chairman:

- Local Government Education meeting held June 24, 2014 in Castor. Trustee Goodwin thanked Mayor Richards and CAO Switenky for attending the meeting. The following next steps were identified from the Municipal Meeting:
  - First, individual Trustees will schedule an opportunity to attend a future council meeting to provide updates on educational initiatives later this year.

Second, Trustees are also hoping that they can be invited to attend any regional meetings municipalities have and be part of the process: engaged in the work local governments are doing in our communities.

Lastly, the Clearview Public School Board will be seeking a meeting with local municipal governments in early 2015 similar to the session in June 2014.

- Advocacy Topics

Trustee Goodwin reported that during the Local Government Education meeting, municipalities indicated that they would like to support education advocacy, and would like information from the Board to help. While the Board is in the process of forming an advocacy plan for Clearview Public Schools, there are two items that we can provide which municipalities may assist with that will have positive impact to our communities:

- o Fuel Price Contingency Grant – This program delivered funding to school jurisdictions and provide cost certainty when fuel prices exceed \$0.60/litre. Trustee Goodwin reported that for the 2013-2014 school year the elimination of this grant resulted in a loss of \$300,000, approximately 10% of the Transportation Budget. This loss in funding translates to the reduction of six (6) bus routes which would have a great impact on student ride times. To maintain current Board established ride times, Clearview Public Schools is now reallocating approximately \$300,000 of instructional grants, taking funding away from the classrooms, to support the transportation of students.
- o School Building Infrastructure and Modernizations – Trustee Goodwin explained that The Board of Trustees established as the top capital priority for the school division the modernization of the Stettler Middle School, including a replacement of the current gym which is considered smaller than the needs of the school. During a Value Analysis of the Middle School in December 2012, consultants of the Provincial Government identified the possibility of shared municipal and community partnerships to discuss the opportunities of a shared recreational facility at the Middle School. The estimates from the Value Analysis for a new or expanded gym are estimated at approximately \$3 million, bringing the full total expected costs of a modernization for the Stettler Middle School facility to \$13.4 million. To proceed, the School Division needs the funding support of the Alberta Government.

Trustee Gerlitz reiterated the ongoing support of stakeholder partnerships and the benefits of working together.

Mayor Richards highlighted the existing working relationship between the Town and Clearview with the Administration Office being a showcase of stakeholder partnerships.

CAO G. Switenky advised that every year Council participates in a Strategic Planning process which identifies Community priorities. For 2014, a shared recreation facility was Council Priority #4.

Mayor Richards summarized the discussion in that the modernization of the Stettler Middle School is a top priority and the Clearview School Board must take the lead role in the planning process. A shared Recreational Facility as part of the renovation would be a great community benefit and the Town of Stettler will be at the planning discussions.

Other items of interest included:

- School Zones signage – It was noted that school zone signage is a municipal issue.
- Bussing Partnership between Clearview Public Schools and East Central Alberta Catholic Separate Schools Regional Division.

Mayor Richards summarized the discussion to encourage both School Boards to get together and work a transportation partnership out.

Mayor Richards thanked Clearview Public School Trustees Goodwin and Gerlitz for attending and encouraged the ongoing communication between the Board and Council to continue.

Delegation members departed the meeting at 7:15 p.m.

13. **In-Camera Session:** (a) **Land Matter**
- Motion 14:09:15** Moved by Councillor Brown that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera item.
- MOTION CARRIED  
Unanimous at 7:15 p.m.
- Motion 14:09:16** Moved by Councillor Brown that the Town of Stettler Council return to the regular meeting.
- MOTION CARRIED  
Unanimous at 7:55 p.m.
14. **Adjournment:**
- Motion 14:09:17** Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.
- MOTION CARRIED  
Unanimous at 7:55 p.m.

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Mayor

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Assistant CAO