

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, SEPTEMBER 21, 2010 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, D. Dennis, D. Garbutt,
R. Peeples & L. Thorogood

CAO R. Stoutenberg
Assistant CAO G. Switenky

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 10:09:19 Moved by Councillor Bachman to approve the agenda as presented with the following additions:

- 12(a) Kinsmen Request for Funding
- 13(a) In-Camera – Physician Recruitment
- 13(b) In-Camera - Personnel Matter

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held September 7, 2010

Motion 10:09:20 Moved by Councillor Peeples that the Minutes of the Regular Meeting of Council held on September 7, 2010 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the September 7, 2010 Meeting Minutes

None

- (c) Minutes of the Committee of the Whole Meeting held September 14, 2010

Motion 10:09:21 Moved by Councillor Thorogood that the Minutes of the Committee of the Whole Meeting held on September 14, 2010 be approved as presented.

MOTION CARRIED
Unanimous

- (d) Business Arising from the September 14, 2010 Committee of the Whole Meeting

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 7:15 P.M. re: Stettler RCMP Detachment Sergeant Rowland Schmidt

This item was dealt with later in the meeting.

6. **Administration:**

(a) Regional Fire Chief Annual Appraisal

CAO R. Stoutenberg advised that comments, if any from Members of Council should be forwarded to him by September 24, 2010.

(b) Policy II-7(I) re: Employee Recognition

CAO, R. Stoutenberg explained that the policy was last reviewed in 1992 and requires updating to reflect a more current economic climate.

Roundtable discussion ensued respecting the amounts as previously discussed In-Camera with Council (September 7, 2010). It was mutually agreed that there should be an exclusion for employees that are dismissed/terminated in any respective year as well as the term "Retirement" should be added to heading 2. Employee Resignation.

Motion 10:09:22

Moved by Councillor Campbell that the Town of Stettler Council approve Policy II-7(I) as substantively presented with the CAO making minor wording changes as mutually agreed/discussed.

MOTION CARRIED
Unanimous

(c) ATCO Streetlight Test and Replacement Program, Parkdale

CAO, R. Stoutenberg explained that ATCO Electric has advised the Town that there are a number of power poles that have failed their testing are required to be replaced. The Town has historically found it advantageous to pay upfront for power poles/installation which results in the Town benefiting by being billed the lower monthly non-invested wires rate from ATCO.

ATCO has suggested a couple of options respecting the ongoing replacement of failed streetlights within the Town of Stettler.

They have informed the Town that when replacing old overhead metal poles (with new metal poles/davits) it will require the installation of underground lines. This is very costly and disruptive. As an option metal poles could be replaced with wooden poles as a much cheaper alternative.

Discussion ensued regarding the aesthetics of wood poles, and it was noted that technology has not advanced enough to allow lights of this size to be solar powered.

It was suggested that perhaps new wood poles could be stained (color) to be more aesthetically pleasing.

Discussion continued regarding the substantial cost saving by using wood poles (overload) verses metal davits that require underground installation.

ATCO Electric has informed the Town that the estimated cost to replace 5 poles in Parkdale with metal davits and underground lines is approximately \$30,000 while wooden poles with overhead lines would cost only \$5,000.

Motion 10:09:23

Moved by Councillor Peeples that the Town of Stettler Council approve the use of wooden poles to replace existing metal power poles for existing above ground streetlight replacements and to advise ATCO Electric accordingly.

MOTION CARRIED
Unanimous

(d) Committee Recommendation re: Pathway Plan

Motion 10:09:24

Moved by Councillor Thorogood that the Town of Stettler Council approve the following:

1. The Trail Master Plan as presented as accepted.
2. Hospital connectivity be revisited once the proposed building project is completed.
3. The construction/development of the Trail System gets annual attention through Capital Budget planning.

MOTION CARRIED
Unanimous

(e) Sewage Lagoon Upgrade Update – Tagish Engineering

This item was dealt with later in the meeting.

(f) Bank Reconciliation as of August 31, 2010

Motion 10:09:25

Moved by Councillor Garbutt that the Town of Stettler Council accept the Bank Reconciliation as of August 31, 2010 as presented.

MOTION CARRIED
Unanimous

(g) Accounts Payable in the amount of \$410,739.00

Motion 10:09:26

Moved by Councillor Campbell that Accounts Payable in the amounts of \$142,636.21, (\$1,328.50 VOID) & \$412,067.50 for the period ending September 17, 2010 for a total amount of \$410,739.00 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Sept 8 - Meeting with Town CAO re: Physician Recruitment.
- Come & Go Election Session at SRC.
- Sept 9 - Come & Go Election Session at SRC.
- Sept 10 - Town Office duties.
- Sept 10 - Holidays.
- to 15
- Sept 17 - Town Office duties.
- MLA Meeting.
- Sept 20 - Nomination Day.
- Meeting with SRC Architect.
- Meeting with Pat Lattery at Town Office.

(b) Councillor Bachman

- Sept 9 - Parkland Regional Library Meeting in Lacombe.
- Come & Go Election Session at SRC.
- Sept 13 - FCSS Meeting.
- Sept 14 - Committee Meeting.
- Sept 17 - Library Board Meeting.

(c) Councillor Campbell

- Sept 8-10- Grand Prairie – Alberta Recycling Conference.
- Sept 13 - Q14 Interview re: Upcoming Election.
- Sept 14 - Committee Meeting.
- Sept 17 - Stettler Waste Management Authority Meeting.
- Sept 20 - Nomination Day.
- Sept 26 - Rodeo Meeting.

(d) Councillor Dennis

- Sept 8 - Come & Go Election Session at SRC.
- Sept 14 - Committee Meeting.
- Sept 16 - County of Stettler Housing Authority.
- Sept 17 - Stettler Waste Management Meeting.
- Sept 20 - Museum Meeting.

(e) Councillor Garbutt

- Sept 9 - Come & Go Election Session at SRC.
- Sept 13 - FCSS Meeting.
- Sept 14 - Committee Meeting.
- Q14 Interview re: Upcoming Election

(f) Councillor Peeples

- Sept 14 - Committee Meeting.
- Sept 16 - Red Deer River Municipal Users Group Meeting.

(g) Councillor Thorogood

- Sept 8 - Physician Recruitment Meeting.
- Sept 9 - DTHR Health Trust Governance Meeting.
- Come & Go Election Session at SRC.
- Sept 10 - HAC9 Teleconference Call.
- Sept 13 - Q14 Interview re: Upcoming Election.
- Sept 14 - Met with Department Heads re: Foundation.
- Committee Meeting.
- Board of Trade Meeting.
- Sept 12 - Preparations for Rummage Sale.
19, 20 & 21
- Sept 20 - Nomination Day.

5. Delegations:

(a) 7:15 P.M. - Stettler RCMP Detachment Commander Sergeant Rowland Schmidt re: 2010 Mid Year Statistical Report

Sgt. Rowland Schmidt, Detachment Commander and Constable Steve Lundberg entered the meeting at 7:20 p.m.

Sgt. R. Schmidt introduced Cst. Steve Lundberg as a new Constable at the Stettler Detachment.

Members of Council and Administration welcomed Cst. S. Lundberg to the community.

Sgt. R. Schmidt continued by presenting the 2010 Mid Year (January-June) Statistical Report for the Stettler Detachment and provided a brief update of current operations and staffing levels at the local detachment.

He further highlighted in the first 6 months of 2010 total calls for service and total crime statistics are down over the same time period in 2009. However, collisions are up by 21 to 149 verses 128 in 2009.

Discussion ensued regarding various statistical information items included in the report, as well as local detachment initiatives to address current crime patterns and prevention/education priorities.

Mayor Richards thanked RCMP Detachment Commander, Sgt R. Schmidt for his informative report and presentation and also thanked delegation members for attending the meeting.

Sgt. R. Schmidt and Cst. S. Lundberg departed the meeting at 7:35 p.m.

8. **Minutes:**

- (a) Stettler Airport Board Meeting of September 3, 2010

Motion 10:09:27

Moved by Councillor Campbell that the Minutes, item 8(a) be accepted for information.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

- (a) None

10. **Bylaws:**

- (a) None

11. **Correspondence:**

- (a) Government of Alberta re: Application for Disaster Recovery Program
- (b) Envision Edmonton Opportunities Society
- (c) Boomtown Trail Conference
- (d) Restorative Justice Week 2010
- (e) Strathcona Councillor Gets Back Blackberry – But No Apology
- (f) More Municipal Money
- (g) Reinventing Detroit – The Road from Ruin
- (h) Employees Using Diverse Strategies to Reduce Employee Stress
- (i) Risk Tips – Vandalism Protection
- (j) Stettler Public Library Teen Program Thank You
- (k) STEP Brochure – Stettler Adult Learning Council
- (l) Kinsmen Playground Grant
- (m) Community Facility Enhancement Program

Motion 10:09:28

Moved by Councillor Bachman that correspondence items 11(a) to 11(m) inclusive be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

(a) Kinsmen Request for Funding

Mayor Richards advised that he has discussed the local Kinsmen Club's CFEP application for playground equipment funding with Stettler MLA/Minister Jack Hayden. Honourable Minister/MLA Hayden has requested that the Kinsmen Club resubmit their application for a reduced amount of \$30,000 which will be reconsidered for a limited amount of remaining program funds.

Administration advised that \$20,000 remains unspent from previously approved 2010 playground/SRC capital projects. This amount could be re-allocated to the Kinsmen Project, thereby increasing the Town's original contribution from \$25,000 to up to \$45,000.

The Kinsmen Club would still have to scale back the east-end playground project somewhat; however the large primary play structure could be purchased/installed as planned as long as CFEP funding is secured.

Motion 10:09:29

Moved by Councillor Thorogood that the Town of Stettler Council approve the redirection of up to \$20,000 in approved/unspent 2010 capital allocations to the Kinsmen playground project.

MOTION CARRIED
Unanimous

Mayor Richards temporarily recessed the meeting at 7:55 p.m.

Mayor Richards reconvened the meeting at 8:00 p.m.

12. **Administration Con't:**

(e) Sewage Lagoon Upgrade Update – Tagish Engineering

Wes Williams, P. Eng. Tagish Engineering entered the meeting at 8:00 p.m.

Mayor Richards welcomed W. Williams to the meeting.

W. Williams advised that the final tendered component of the sewage lagoon upgrade project (Stimulus Funding) has come in over the anticipated budget by \$238,827. Component pricing for the Aeration Pumping Station was reviewed.

Discussion ensued regarding substantial variances between engineered component estimates and tendered bids.

W. Williams informed Council that Tagish Engineering utilized a specialized consulting engineering firm to estimate market pricing on this project. However given uncertain/unstable economic conditions in Central Alberta it proved to be difficult to accurately predict installation and profit margins warranted by the private sector.

He noted that his consulting engineering firm is relatively confident that should the Town reject the low tender as being too high, that they could project manage each component and achieve lower separately tendered pricing.

Alternative cost estimates were reviewed based on awarding the whole contract to Read Construction verses undertaking the remaining work components on a project management basis. Tagish's revised cost estimates reflected that there could be substantial saving achieved utilizing a project management approach.

Discussion continued regarding the potential cost uncertainty associated with a project management approach, as well as the additional time required given that this stimulus funded project must be completed by March 31st, 2011 with no extensions currently available. It was noted that overall project warranty is likely better when a single contractor is used.

Motion 10:09:30

Moved by Councillor Bachman that the Town of Stettler Council award the Aeration Pumping Station Tender to Read Construction Ltd. for the maximum tendered amount of \$1,193,970.58 (tax out). And further instruct Tagish Engineering to negotiate cost saving alternatives with Read Construction Ltd. based on final designs.

Mayor Richards thanked W. Williams for his informative presentation.

W. Williams departed the meeting at 8:30 p.m.

MOTION CARRIED
Unanimous

13. **In-Camera Session:** (a) Physician Recruitment
(b) Personnel Matter

Motion 10:09:31

Moved by Councillor Thorogood that the Town of Stettler Council proceed into an In-Camera Session with the CAO & Assistant CAO present to discuss the above In-Camera items.

MOTION CARRIED
Unanimous at 8:30 p.m.

Motion 10:09:32

Moved by Councillor Thorogood that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:38 p.m.

14. **Adjournment:**

Motion 10:09:33

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:38 p.m.

Mayor

Assistant CAO