

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, SEPTEMBER 4, 2012 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:**

Mayor Dick Richards

Councillors D. Bachman, P. Simons, L. Thorogood & S. Wildeboer

Assistant CAO G. Switenky

Planning & Development Officer L. Graham

Press (2)

**Absent:**

Councillors M. Fischer & A. Campbell

CAO R. Stoutenberg,

**Call to Order:**

Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 12:09:01**

Moved by Councillor Thorogood to approve the agenda as presented.

MOTION CARRIED

Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held August 21, 2012

**Motion 12:09:02**

Moved by Councillor Bachman that the Minutes of the Regular Meeting of Council held on August 21, 2012 be approved as presented.

MOTION CARRIED

Unanimous

(b) Business Arising from the August 21, 2012 Meeting Minutes

None

4. **Citizen's Forum:**

(a) No one was present at the Citizen's Forum

5. **Delegations:**

(a) RCMP Sgt. Duncan Babchuk

This item was dealt with later in the meeting.

6. **Administration:**

(a) Memo re: Waste to Energy and SWMA Amending Agreements

Assistant CAO G. Switenky explained the County of Stettler's responses in respect to the Town's concerns raised at the August 7, 2012 regular Town Council meeting regarding the proposed Waste to Energy Agreement and the SWMA Amending Agreement.

Discussion ensued regarding the County's responses and further the need to also incorporate a new section in the SWMA Amending Agreement respecting the voting structure and/or weighted voting on financial matters.

It was mutually agreed that Council is not prepared to adopt either of these Agreements at this time, and that both agreements need further discussion with absent Members of Council and eventually with the entire SWMA Board at the next SWMA meeting on September 21, 2012.

(b) Memo re: Community Signs Tender

Planning & Development Officer L. Graham explained that on September 20, 2011 Town of Stettler Council approved the procurement of the "Serving Stettler" signs and frames utilizing the \$25,000.00 awarded by Canadian Badlands for the Town's entrance sign initiative as well as General Reserve funds and that all local service clubs and churches be responsible to pay for their individual signs. And further that the cost responsibilities are as follows:

Town of Stettler: \$6,575.00 x 4 = \$26,300.00 (utilizing \$25,000.00 awarded from CBL)  
 Service Clubs: \$50.00 x 4 signs = \$200.00 per service club  
 Churches: \$11.50/church/sign x 4 signs = \$46.00/church

Following the circulation of request for quotes Town of Stettler staff revisited the design of the Serving Stettler signs as the original design was too large for powder coating. The new design still incorporates all the same aspects however the sizing has been adjusted to be accommodated in the powder coating oven. The benefit of powder coating protects the structure from nature's elements while increasing the longevity of the investment. Please see the attached final design (appendix 1).

With the revised design The Town of Stettler received one quote from Manson's Welding for the materials and fabrication of the proposed signs at \$6,300.00 per sign including GST.

	Per sign incl. GST	TOTAL
Material and Fabrication Supplied by Manson's Welding	\$6,300.00	\$25,200.00
Powder Coating Supplied by MetalStrip & Coatings	\$2,312.90	\$9,714.18
*Contingencies (15%)	\$1,291.94	\$5,167.76
<b>TOTAL</b>	<b>\$9,904.88</b>	<b>\$40,081.94</b>

\* Transport to Metal Strip Coatings and installation of the signs will be done by Town of Stettler Transportation Department.

Administration is recommending that the Town of Stettler Council increases the "Serving Stettler" sign budget to \$40,081.94 while utilizing the \$25,000 from the original Entrance Signs Budget (via Canadian Badlands Grant).

Discussion ensued regarding the increase costs, the use of the \$25,000 committed by Canadian Badlands, and the opportunity to request additional "Voluntary" funding from the service clubs and churches given the cost escalations.

**Motion 12:09:03**

Moved by Councillor Bachman that the Town of Stettler increases the Serving Stettler sign budget to \$40,081.94 while utilizing the \$25,000 from the original Entrance Signs Budget (Canadian Badlands Grant).

MOTION CARRIED  
Unanimous

- (c) Discussion re: AUMA Resolution and Policy Papers – Agree with Policy papers & Resolutions – Which Ones are Important to Stettler?

Assistant CAO G. Switenky highlighted the AUMA resolutions and policy papers to be discussed at AUMA Convention on September 26-28, 2012.

It was with mutual consent of Council that this item be accepted for information.

- (d) Stettler Waste Management Authority Financial Statements for the Year Ended December 31, 2011

Assistant CAO G, Switenky highlighted Note 1 to the Financial Statements respecting the unincorporated, public sector, non-profit status of the organization. It was acknowledged that the Stettler Waste Management Authority is actually a collective of member municipalities operating (under an Agreement) to provide a community service to Stettler and the surrounding area.

Discussion took place regarding the \$303,671 liability for Post Closure Care and the need to fund this liability equitably from both present and future operations/requisitions to avoid there being an excessive financial burden on member municipalities at the time of closure.

It was mutually agreed that this matter needs to be discussed further at the SWMA Board meeting on September 21, 2012.

**Motion 12:09:04**

Moved by Councillor Wildeboer that the Town of Stettler accept the Stettler Waste Management Authority 2011 Financial Statements as presented.

MOTION CARRIED  
Unanimous

- (e) CAO Report

Assistant CAO G. Switenky highlighted the CAO's monthly organizational report to Council.

**Motion 12:09:05**

Moved by Councillor Simons that the Town of Stettler accept the CAO Report for the month of August as presented.

MOTION CARRIED  
Unanimous

- (e) Accounts Payable in the amount of \$435,544.70

**Motion 12:09:06**

Moved by Councillor Bachman that Accounts Payable in the amounts of \$150,546.52 & \$284,998.18 for the period ending August 31, 2012 for a total amount of \$435,544.70 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Aug 23 - SRC liquor Permit Signature
- Aug 24 - Town Office Signing Cheques
- Aug 27 - SRC Updates
- Aug 28 - Pinnacle Communications Workshop
- Aug 28 - 1st Stettler Mob Purchase at Debeez Flowers
- Aug - Town Office Signing Cheques
- Aug - Meeting with Rick Owen and Assistant CAO G. Switenky
- Aug - Meeting with Nathan Mullen regarding Word of Life 25<sup>th</sup> Anniversary

(b) Councillor Bachman

- Aug 27 - FCSS

(c) Councillor Campbell

- No report – absent from meeting.

(d) Councillor Fischer

- No report – absent from meeting.

(e) Councillor Simons

- Aug 27 - SDAA Meeting
- Aug 28 - Pinnacle Communications Workshop

(f) Councillor Thorogood

- Aug 22 - David Thompson Health Trust Meeting
- Aug 27 - SDAA Meeting
- Aug 28 - Pinnacle Communications Workshop

(g) Councillor Wildeboer

- Aug 27 - Stettler Museum Meeting

8. **Minutes:**

- (a) Trail of the Buffalo tourism Association as of May 29, 2012

- (b) East Central Alberta Destination Marketing Fund as of May 29, 2012

**Motion 12:09:07**

Moved by Councillor Bachman that the Town of Stettler Council accept the minutes, items 8(a) & 8(b) as presented.

MOTION CARRIED  
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Dangerous E. Coli Found in Several Rural Alberta Areas  
(b) Canadian Salaries to Jump 2.9% in 2013 – Workers in Industries Win  
(c) Plasma Gasification Will Turn Household Waste Into Electricity  
(d) Alberta's Largest Wind Power Project Nearly Completed

**Motion 12:09:08**

Moved by Councillor Thorogood that correspondence items 11(a) to 11(d) inclusive be accepted for information.

MOTION CARRIED  
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.
5. **Delegations:** (a) RCMP Sgt. Duncan Babchuk

Mayor Richards welcomed Sgt. Duncan Babchuk and the new Corporal Cameron Russell to the meeting at approximately 7:26 p.m.

Sgt. Babchuk provided Town Council with an update of the detachment regarding Local/Division staffing levels with urban/rural budget impacts, and highlighted 2012 year to date statistical information.

Discussion ensued regarding the Town paying for 70% of local members that significantly support policing services outside the urban jurisdiction.

Discussion continued regarding the relatively small amount of policing that was necessary for both the Stettler and Byemore Rodeos. In addition Sgt. Babchuk informed Council that he will continue to cooperate with the local newspaper regarding the disclosure of policing activities.

He also informed Council that Cpl. Russell is qualified to train Members both locally and from outside our detachment. The RCMP will be looking for local facilities to provide this training.

Discussion concluded regarding the upcoming AUMA convention and specifically the meeting between Town Representatives and Senior RCMP regarding detachment staffing.

Mayor Richards thanked Sgt. Babchuk and Cpl. Russell for attending the meeting and providing valuable information.

Sgt. Babchuk and Cpl. Russell departed the meeting at approximately 8:00 pm.

14. **Adjournment:**

**Motion 12:09:09**

Moved by Councillor Wildeboer that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 8:01 p.m.

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Mayor

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Assistant CAO