

TOWN OF STETTLER
PERSONALLY APPROVED UTILITY PAYMENTS AUTHORIZATION

Please complete all sections below to instruct your financial institution to make payments directly from your account to the Town of Stettler. **Please include a blank cheque marked "VOID"**.

Subscriber(s)

Financial Institution Information

Name: _____

Name: _____

Address: _____

Address: _____

Town: _____ Postal Code _____

Town: _____

Branch No: _____ Bank No: _____

Account No: _____

Phone: Home _____ Work _____

I (we) the account holders authorize the Town of Stettler and the above noted financial institution to debit my (our) account until such time as written notice to the contrary is given by me (us) to the Town of Stettler.

It is the responsibility of the Utility Account holder to ensure that the Utility bill is correct. There is 25 days before the amount is debited on the due date to contact the Town Office if there is a problem with the Utility bill.

The branch of the financial institution at which I (we) maintain the account is not required to verify that the payment(s) is drawn in accordance with this authorization.

A debit, in paper, electronic or other form in the amount shown on the Utility bill sent to me (us) every month may be drawn on my (our) account on the date that the utility bill is due as shown on the utility bill.

If after two (2) payments are defaulted by the above, the Secretary-Treasurer shall cancel the said Personally Approved Payments Authorization Agreement and all utilities owing shall be due and payable.

I (we) will notify the Town of Stettler, in writing, of any changes in the account information or termination of this authorization prior to the next due date of the pre-authorized debit.

Effective Date of First Direct Debit _____

Signature of Account Holder (s)

Date

Account Number(s) of Property on Plan

Civic Address of Property on Plan

The personal information on this form is collected under the authority of Section 32 of the Alberta Freedom of Information and Protection of Privacy Act. The information will enable us to process your application and is necessary for municipal operations. If you have any questions about the collection or use of this information, please contact the Secretary-Treasurer of the Town.