

## TOWN OF STETTLER

Prepared by: Administration Number: X-1 (o)

Adopted by: Town of Stettler Council Original Policy: 2005 10 04

Previous Policy: N/A

Current Policy: 2005 10 04

Title: **Town of Stettler Lifetime Achievement Award and Stettler Community Recognition Award Policy**

Purpose: To provide an opportunity for the formal recognition of individuals.

Policy Statement: Stettler Lifetime Achievement Award:

By providing an opportunity for the placement of a structure for the promotion of our citizens, our Stettler Lifetime Achievement Award recipients are both recognized and honored on a continual basis. Like the statue of Carl Stettler, each award will be a focal point for local and visiting individuals. We also recognize that there will be individuals who contribute to the awareness of Stettler that do not reside within our municipal boundaries. The placement of the recognition structures could be expanded to be within any area of Stettler and District, but participation would be at the discretion of the municipal body responsible for that area and negotiated at the time of presentation.

It is not the intent of the Stettler Lifetime Achievement Award to be given every year, but to make available the criteria to be followed by the Parks and Leisure Services Department should a nomination come forward. To achieve the award will require extraordinary involvement by the nominee both within the community and in representing and promoting our community outside of the area.

Stettler Community Recognition Award:

It is also recognized that many individuals may not qualify for a Stettler Lifetime Achievement Award, however deserve some type of formal recognition, thus we have included the Stettler Community Recognition Award for this purpose. This award is as much for the education of our community and visitors about significant citizens as it is for recognition.

The intent of both awards is to instill a sense of pride in our history and those who have made this community one of the best places to live. Given this objective each plaque and/or structure must have a historical component that will inform the public of the significance of the award.

Should an individual receive a Stettler Community Recognition Award and subsequently receive a Stettler Lifetime Achievement award, the latter will supercede and replace the former.

**Guidelines:**

Award Categories:

1. Stettler Community Recognition Award
  - a. This award is granted to an individual who has made a significant contribution to the promotion and development of our community locally. The recipient of this award will receive an 8"x 10" plaque to be mounted at a location deemed appropriate by the Director of Parks and Leisure Services in consultation with the nominating committee. All ceremonies and costs for presentation will be paid by the Town of Stettler and incorporated in an approved operating budget.
  - b. Required qualifications: 200 Points in total from either mandatory or general categories
2. Stettler Lifetime Achievement Award
  - a. This is the highest recognition available for a citizen of Stettler and District. This person will have contributed to the community in an exemplary manner and has brought recognition to our community outside of our boundaries. The recipient of this award will have a "Structure" erected in their honor with the relevant history mounted on it located in/on Stettler public spaces or facilities. The location will be decided on by consultation with the nominating committee and the Director of Parks & Leisure Services. All ceremonies and costs for presentation will be paid by the Town of Stettler and incorporated in an approved operating budget.
  - b. A "Structure" is defined to be: a bench, statue, sculpture, artistic representation or a part of a facility (per the Complex Naming Criteria Policy with a minimum of 650 points) that has been approved by the Director of Parks and Leisure Services and will be suitable for resisting the influences of weather and vandalism. It will be the responsibility of Parks and Leisure Services to ensure the site is included on a walking tour map or any other mechanism for the promotion of our attractions as deemed appropriate.
  - c. Required Qualifications: Must have a total of 400 points, 200 of which must be from the mandatory category.

**Reservation:**

The Town of Stettler reserves the right to refuse or revoke recognition of any individual who otherwise qualifies for an award under this policy due to their conviction of a criminal offence, their perceived association with a criminal activity (based on reasonable grounds), or for any other reason that Council, acting in good faith, deems an individual undeserving of recognition.

**STETTLER LIFETIME ACHIEMENT AWARD**  
**STETTLER COMMUNITY RECOGNITION AWARD**

**NOMINATION FORM:**

All nominations must be typed or clearly handwritten. Nomination forms are available from the Town of Stettler office. Please submit completed nominations to the Town of Stettler Administration office.

**Name of Award applying for:**

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**Name of Nominated Individual or Group:**

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**Name of Sponsoring Group/Individual:**

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**Address:**

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**Telephone contact numbers:**

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**Point System:**

**NOTE:**

- Partial point values may be awarded in any category depending upon substantiation.
- In addition to each of the point values, please provide a comprehensive written synopsis of each category points are awarded in. Each written information point should be labeled to correspond with the point value category.
- All categories will be adjudicated by an Awards Committee of the community as assigned by the Town of Stettler Council. Committee membership will consist of a minimum of 3 and a maximum of 5 assigned members, one of which must be a Member of Council.
- Town of Stettler Council will assign an Awards Committee upon receipt of a valid Nomination form.

	<b>Community Involvement: Mandatory Category</b>	Mandatory	Total Possible Points	Points applied for by the nominators	Points approved by Committee
1	Been a key figurehead in the development of new facilities, programs or organizations.	M	/50		
2	Been successful in raising funds, applying for grants, working within budgets.	M	/30		
3	Been successful at soliciting volunteers.	M	/30		
4	Been successful at developing paid staff.	M	/10		
5	Been a mentor either through coaching, teaching, or community involvement/development .	M	/25		
6	Has been a key figurehead who has brought provincial or national events to Stettler.	M	/50		

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7	Has promoted Stettler outside of the community at a provincial or national level.	M	/25		
8	Has been a Municipal Mayor, Reeve or Councilor, MLA or MP and has held an office for at least two terms.	M	/50		
9	Has been a service club or volunteer board committee member and served in the position of chair for at least two terms or in excess of 6 years.	M	/25		
10	Has at least twenty years of extensive involvement with volunteer organizations serving the community.	M	/50		
11	Has developed or implemented programs for community development/benefit. Specifically identify.	M	/25		
12	Extraordinary contribution not listed above.	M	/50		
	<b>Total Mandatory Points:</b>		/420		

**SPORTING RECOGNITION (Optional category):**

13	Has developed programs/facilities for the participation of physical fitness in our community.		/10		
14	Has a minimum of 10 years of competition /coaching in the sport.		/20		
15	Is retired, from national or higher level competitions and still contributing to the sport (retirement not required for Evergreen sports like bowling or golf)		/10		
16	Directs athletes in a leadership capacity such as a coach, trainer, manager, official, administrator, volunteer, facility/program director or media member.		/15		
17	Has over 75% of the same team members over the period evaluated.		/10		
18	Has competed at an international level.		/15		
19	Has competed at a national level.		/10		
20	Has competed at a provincial level.		/5		
21	Has received special recognition from the sporting associations they have impacted.		/5		
22	Has been employed/self-employed at a professional athlete level.		/10		
23	Has contributed to the local area through workshops and or clinics.		/15		
24	Has contributed to local area recognition thru linking personal/group success to this district as a home base.		/20		
25	Exemplary contributions not listed above		/15		
	<b>Total Optional Points – Sporting</b>		<b>/160</b>		

**CULTURAL RECOGNITION (Optional Category):**

26	Has developed programs/facilities for the promotion of fine arts in our community.		/10		
27	Has promoted the fine arts in our community through viewing opportunities.		/10		
28	Has promoted fine arts in our community through workshops/clinics.		/15		
29	Has promoted fine arts in our community through teaching/performance opportunities for a minimum of 10 years.		/20		
30	Has achieved recognition or competed at a provincial level.		/5		
31	Has achieved recognition or competed at a national level.		/10		
32	Has achieved recognition or competed at an international level.		/15		
33	Has received special recognition from the cultural associations they have impacted.		/5		
34	Has brought recognition to our community as a touring artist and identified this district as home base.		/20		
35	Has brought recognition to our community as an employed artist and identified this district as home base.		/10		
36	Participates in adjudication opportunities at a provincial or national level.		/10		
37	Contributes to fine arts performances or events in the capacity as a director, performer, stagehand, artist, volunteer or media promotion.		/15		
38	Exemplary contributions not listed above		/15		
	<b>Total optional points: Cultural</b>		/160		
	<b>Total of all mandatory and optional points added together</b>		/740		

Adjudicated and Verified Correct:

\_\_\_\_\_ Director of Parks & Leisure Services