#### TOWN OF STETTLER

<u>Prepared By:</u> Risk Management Committee Number: XV-1(k)

Adopted By: Town of Stettler Council Original Policy: 1999 01 19

Previous Policy: N/A

Current Policy: 1999 01 19

<u>Title:</u> ROAD AND INTERSECTION INSPECTION AND MAINTENANCE POLICY

To prevent and minimize vehicle damage and/or pedestrian injury as a result of poor road conditions or visibility impairment. In the event of a claim resulting in a lawsuit, the ability of the Town of Stettler to create and preserve evidence which shows that it took

reasonable steps to ensure the safety of those on the roads.

Risks: 1. IDENTIFICATION OF PROBLEMS:

- Pot holes and Cave-Ins

- Sight Lines

- Signage

- Ice and snow removal

- Spills or Litter

- Loose gravel

Policy: 2. STATEMENT

Purpose:

The Town will ensure that the Town of Stettler roads and intersections are maintained in a reasonable and safe condition insofar as the Town's financial resources will allow.

#### 3. STANDARDS

## POT HOLES AND CAVE-INS

 Roads are inspected annually in the spring. Pot holes will be repaired throughout the year as time and resources permits. Pot holes or cave-ins large enough to cause damage to a vehicle or person are immediately barricaded and repaired as required.

# **SIGHT LINES**

- The annual tree inspection which includes tree branches causing problems with site lines, will be completed in or around July of each year. Locations will be prioritized with trimming and pruning of the branches to be completed as personnel and time permits.

- Tree branches will be trimmed or pruned to provide site lines 45.72 Meters (150 feet) back from the intersection.

#### SIGNAGE

- Stop or Yield signs will be installed and replaced with a minimum line of site of 65 meters (213.25 Feet).
- All signs indicating a change of speed requires a minimum line of sight of 50 meters (164.04 Feet).
- All other signs require a minimum line of sight of 50 meters (164.04 Feet).
- Standardization for installation of signs is that signs will be mounted at a height of 2 to 3 meters (6.56 Feet to 9.84 Feet) to the bottom of the sign. At locations where pedestrian traffic is likely, the sign should be mounted at a minimum height of 2 meters or 6.56 Feet measured from the ground elevation at the base of the post to the bottom of the sign. Sign posts will be placed .61 Meters (2 feet) off the face of the curb.

All reported damaged or missing signs will be documented and repaired or replaced within a reasonable amount of time of discovery. Stop or yield signs will be repaired immediately or a temporary sign erected in its place until a new sign can be obtained.

#### ICE AND SNOW REMOVAL

- Snow and Ice control will be dealt with according to Policy XV-1(b) entitled Snow Removal and Clearance.

### SPILLS OR LITTER

- Spills or litter reported on the road surface will be removed as required in a timely fashion.

#### **LOOSE GRAVEL**

- Oil and dust control are used as required on Town gravel roads.

#### **PUBLIC INITIATION**

 Upon public advisement of a problem area, a green sheet (Concerns and Request Form) will be filled out and the situation will be assessed immediately and acknowledged within a reasonable length of time.