

TOWN OF STETTLER

Prepared by: Director of Operational Services Number: III-1 (a)

Adopted by: Town of Stettler Council Original Policy: 1988 12 06

Previous Policy: 1998 11 17

Previous Policy: 2007 11 20

Current Policy: 2010 06 01

Title: **Private Party Work Request**

Purpose: To ensure that Town of Stettler business has top priority and that private work requests are handled in a consistent manner.

Policy Statement:

- Work for private parties may be carried out after Town Business concerns have been satisfied at the discretion of the Director of Operational Services.
- Only Town of Stettler employees may operate contracted out equipment.
- Charge out fee schedule requires the addition of labour (denoted by #) and material (paint, sand, etc) where required.
- Labour Rate: \$51.00 per hour per person.
- Materials (paint, sand, etc) to be added where required.
- The contracting out of Town equipment to individuals or private business is only to be considered in areas that are directly related to the utility infrastructure (roads, sewers, etc.) that the Town supplies for its citizens.