

# Town of Stettler

**COUNCIL MEETING**

**AUGUST 6, 2019**

**6:30 P.M.**

**BOARD ROOM**



# TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH  
QUALITY OF LIFE FOR OUR  
RESIDENTS AND VISITORS  
THROUGH LEADERSHIP AND  
THE DELIVERY OF EFFECTIVE,  
EFFICIENT AND AFFORDABLE  
SERVICES THAT ARE SOCIALLY  
AND ENVIRONMENTALLY  
RESPONSIBLE

**TOWN OF STETTLER  
REGULAR COUNCIL MEETING  
TUESDAY, AUGUST 6, 2019  
6:30 P.M.  
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
  - (a) Minutes of the Regular Council Meeting of July 16<sup>th</sup>, 2019 5-12
  - (b) Business Arising from the July 16<sup>th</sup>, 2019 Council Minutes
4. **Citizens Forum**
5. **Delegations**
6. **Administration**
  - (a) 2019 Capital Budget – Lagoon Desludging & WTP Desludging Tender Award 13-14
  - (b) 2019 Capital Budget – Truck Tender Award 15
  - (c) 2019 Capital Budget – Housing Assessment RFP 16
  - (d) RFD - Development Permit 3163-2019 (DC4: Urban Reserve Direct Control District) 17-23
  - (e) Windows 7 Computer Replacement 24-25
  - (f) Stettler Library – Rental Agreement Renewal 26-28
  - (g) 2019 Tax Receivables 29
  - (h) CAO Reports 30-36
  - (i) Meeting Dates
    - Tuesday, August 20 – Council – 6:30pm
    - Tuesday, September 3 – Council – 6:30pm
    - **Monday, September 9 – Elected Officials Emergency Training – 9:00am**
    - Tuesday, September 10 – COW – 4:30pm
    - Tuesday, September 17 – Council – 6:30pm
    - **Tuesday, September 24 -27 – AUMA Annual Conference**
    - Tuesday, October 1 – Council – 6:30pm
    - Tuesday, October 8 – COW – 4:30pm
    - Tuesday, October 15 – Council – 6:30pm
    - Tuesday, November 5 – Council – 6:30pm

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- Tuesday, November 12 – COW – 4:30pm
- Tuesday, November 19 – Council – 6:30pm
- Tuesday, December 3 – Council – 6:30pm
- Tuesday, December 10 – COW – 4:30pm
- Tuesday, December 17 – Council – 6:30pm

(j) Accounts Payable in the amount of \$667,596.41 37-54  
(\$72,161.74 + \$176,544.48 + \$244,779.00 + \$78,113.66 + \$79,584.88 + \$16,412.65)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

10. **Bylaws**

11. **Correspondence**

- (a) Growing the Gas Tax Fund 55-56
- (b) Tax Relief for the Shallow Gas Industry 57
- (c) Trade Issues the Focus at Agriculture Meeting 58-59
- (d) AUMA – Municipal Policing Assistance Grant & Police Officer Grant Letter 60-61
- (e) AUMA - Water Damage and Municipal Insurance 62
- (f) AUMA - Enforcement of s.546 Unsightly Property Orders 63-64
- (g) Sobeys Aims to Scrap Plastic Bags From All Stores in 2020 65-68

12. **Items Added**

13. **In-Camera Session**

- (a) Land – Compliance Property – Section 16(1) – FOIP Act
- (b) Land – Acquisition of Land – Section 33(c) – FOIP Act

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, JULY 16<sup>th</sup>, 2019 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:**

Mayor Sean Nolls

Councillors A. Campbell, C. Barros, G. Lawlor, M. Fischer, S. Pfeiffer & W. Smith

CAO G. Switenky  
Assistant CAO S. Gerlitz

Director of Planning & Development L. Graham

**Absent:**

**Call to Order:**

Mayor S. Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 19:07:10**

Moved by Councillor Barros to approve the agenda as amended.

13(a) Land/Legal – Property Cleanup – Section 17 - FOIP

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held July 2<sup>nd</sup>, 2019

**Motion 19:07:11**

Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on July 2<sup>nd</sup>, 2019 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the July 2<sup>nd</sup>, 2019 Minutes

None

4. **Citizen's Forum:**

(a) No one was present at the Citizen's Forum

5. **Delegations:**

(a) 6:35 p.m. – Ron Greidanus – Property Taxes

Mayor Nolls welcomed R. Greidanus to the meeting.

R. Greidanus presented his letter to Council dated June 10, 2019 regarding his tax payments. The amounts owing have become very onerous. R. Greidanus advised Council that he would like to see a 5% reduction in property taxes paid in 2020. He also advised Council to work with other municipalities to lobby the minister of Municipal Affairs to revamp the property tax regime from the ground up. The tax system of today is not working and a 5% reduction is essential if the economy is to move towards viability.

R. Greidanus suggested the concept of allocating 30% of funds for manufacturing and government, and leaving 70% to be spent on goods and services, stating money is better utilized in consumer's pockets to spend. He then described

the importance of growth in the community, and asked council to contemplate how we can attract businesses. He concluded that Stettler is a great Town to live in.

CAO G. Switenky advised that the current tax system in Alberta is based on a market value approach. Council reviewed the Municipal Affairs graph comparisons for municipal tax rates. These graphs compare similar communities in Alberta. It was noted that the Town of Stettler is near the average compared to other similar municipalities.

General discussion ensued regarding the balance of service delivery, cost of living, property tax collections and the long-term sustainability and viability of the Town of Stettler.

Mayor Nolls thanked R. Greidanus for his presentation.

**Motion 19:07:12**

Moved by Councillor Fischer to accept R. Greidanus letter dated June 10, 2019 regarding payment of property taxes for information.

MOTION CARRIED  
Unanimous

R. Greidanus left the meeting at 6:56 p.m.

(b) 6:50 p.m. – Stacey Benjamin / Donna Morris – Stettler Board of Trade – Taste of the Heartland Sponsorship Support

Mayor Nolls welcomed S. Benjamin and D. Morris to the meeting.

D. Morris advised that The Stettler Regional Board of Trade along with the Town and County of Stettler are excited to be hosting the second Taste of the Heartland event highlighting the passion of our local producers and agricultural industry. This three-part event will take place August 10th with Farm to Fork VIP Bus Tours within the County of Stettler, a Long Table Dinner hosted on our historic Main Street Stettler and a new Main Street Dance open to all ages.

The Farm to Fork VIP Bus Tours will showcase local producers and their strategies to create sustainable products for not only the Alberta area, but products accepted all over the world. The Long Table Dinner will bring those products to life with 3 local chefs who live the Farm to Fork philosophy and will provide us with a three course meal utilizing ingredients found within a 100 kilometer radius that will tantalize our taste buds. The main street dance will be held following the dinner and is open to the public allowing everyone the chance to take part.

D. Morris advised that the Taste of the Heartland Committee are asking for the Town of Stettler's support of the Taste of the Heartland with the purchase of 14 packages to be shared amongst council and their spouses and/or given away to staff. If representation is present at the Long Table Dinner, we would welcome greetings on behalf of the Town of Stettler Council. The cost is \$75 per package, and total cost would be \$1050.00  
It was noted that currently 44 tickets for the VIP Bus Tour have been sold from a possible 100, plus 84 tickets for the

long table supper from a total of 100 tickets have been sold.

General Discussion took place regarding the event and Council's sponsorship in the event.

Mayor Nolls thanked S. Benjamin and D. Morris for their presentation.

**Motion 19:07:13**

Moved by Councillor Fischer that the Town of Stettler Council support the Taste of the Heartland event through a sponsorship of \$2500 with funding to come from the Community Development Fund in the 2019 Budget, with a review of the amount for future year's events.

MOTION CARRIED  
Unanimous

S. Benjamin and D. Morris left the meeting at 7:10 p.m.

6. **Administration:** (a) Subdivision 2019-01 Request for Decision

Mayor Nolls welcomed Director of Planning & Development L. Graham to the meeting.

L. Graham advised that the applicant is proposing to subdivide a 0.74 Ha (1.8 acre) parcel into two separate, equal-sized parcels along Tower Road. The applicant is proposing to split the lot with a new north south boundary creating two (2) adjacent parcels east and west of one another.

L. Graham advised that the application for the proposed subdivision does not meet Section 80: R4 Residential Small Holdings District minimum parcel size of 0.40 Ha, and does not provide means of legal access to the westerly parcel, creating future servicing challenges when municipal water and sewer services become available in the area. Furthermore, the proposed westerly parcel's accessory building is eight (8) meters from the north property line, which would not allow for a sufficient right of way width of 20 meters.

L. Graham reviewed the relevant legislation and policy with regard to the application, followed by a technical review of the referral agencies, a written submission opposing the application, and technical considerations.

General discussion ensued regarding the nature of the existing subdivision.

**Motion 19:07:14**

Moved by Councillor Smith that the Town of Stettler Council refuse this application for the following reasons:

1. That the application is not consistent with the Subdivision and Development Regulations.
2. That the application is not consistent with the Land Use Bylaw.

MOTION CARRIED  
Unanimous

**Motion 19:07:15**

Moved by Councillor Fischer that the Town of Stettler Council proceed into an In-Camera session with the CAO and Assistant CAO present to discuss the In-Camera item.

MOTION CARRIED  
 Unanimous at 7:25 p.m.

**Motion 19:07:16**

Moved by Councillor Pfeiffer that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED  
 Unanimous at 7:36 p.m.

L. Graham left the meeting at 7:36 p.m.

(b) 2019 Tax Public Auction Date – October 11, 2019

Assistant CAO S. Gerlitz advised that in order for the Town of Stettler to hold the Tax Public Auction for the remaining properties in the tax recovery process, the following timeline must be followed:

Date	Action
March 26/18	Prepared Tax Arrears List and sent notification to owners
July 16/19	Council to set Reserve Bid and sale conditions
Aug. 16/19	Send ad to Alberta Gazette (send in 10 working days before ad)
Aug. 31/19	Advertise Public Auction in the Alberta Gazette
Aug. 29/19	Send copy of ad to registered property owners and all parties having an interest in the property
Sept. 26/19	Advertise Public Auction in the Stettler Independent
Oct. 11/19	Public Auction at the Town Office at 1:00 p.m.

S. Gerlitz highlighted the following stipulations of the Tax Public Auction:

- Section 418 of the MGA states that the Public Auction must be held between April 1, 2019 and March 31, 2020.
- Under Section 419 of the MGA, Council must set a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.
- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.
- The Town may apply for ownership of the property if it is not sold at the public auction.
- After the Town takes title to the property, the property owner can regain title to the property if all taxes are paid before the Town sells the property.

The following properties will go to the Public Auction on October 11, 2019 unless taxes are paid prior to the sale.

Lot/Block/Plan	Civic Address	Land	Improvements	Total
21-1-5128KS	6113-50A Avenue	68,660	89,170	157,830
N1/2 13-16-RN54A	4705A-50 Street	31,080	110,820	141,900
3-39-2442AE	5016-45 Street	66,900	42,210	109,110
13A-4-6105NY	4005-58 Street	75,350	169,550	244,900



**Motion 19:07:17**

Moved by Councillor Pfeiffer that the Town of Stettler Council set the 2019 Tax Public Auction date as October 11, 2019 and approve using the 2019 assessment values as the reserve bids for all 2019 tax sale properties and that the terms for the sale be cash or certified cheque.

MOTION CARRIED  
 Unanimous

(c) 2019 Tax Public Auction Date for Designated Manufactured Homes – October 11, 2019

Assistant CAO S. Gerlitz advised that in order for the Town of Stettler to hold the Tax Public Auction for the manufactured home in the tax recovery process, the following timeline must be followed:

<b>Date</b>	<b>Action</b>
March 28/18	Prepared Tax Arrears List
July 16/19	Council to set Reserve Bid and sale conditions
Aug. 29/19	Send copy of ad to registered property owners, owner of M/H Park and all parties having an interest in the property
Sept. 26/19	Advertise Public Auction in the Stettler Independent
Oct. 11/19	Public Auction at the Town Office at 1:00 p.m.

S. Gerlitz highlighted the following stipulations of the Tax Public Auction for Designated Manufactured Homes:

- Section 436.09 of the MGA states that the Public Auction must be held between April 1, 2019 and March 31, 2020.
- Under Section 436.1 of the MGA, Council must set a reserve bid that is as close as reasonably possible to the market value of the designated manufactured home and any conditions that apply to the sale.
- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.
- The Town may apply for ownership of the designated manufactured home if it is not sold at the public auction.
- After the Town takes title to the designated manufactured home, the property owner can regain title to the designated manufactured home if all taxes are paid before the Town sells the property.

The following designated manufactured homes will go to the Public Auction on October 11, 2019 unless the taxes are paid prior to the sale:

<b>Civic Address</b>	<b>Land</b>	<b>Improvements</b>	<b>Total</b>
#50 – 6017 – 52 Avenue	0	24,380	24,380
#57 – 6017 – 52 Avenue	0	6,680	6,680
#61 – 6017 – 52 Avenue	0	23,440	23,440
#64 – 6017 – 52 Avenue	0	16,410	16,410
#15 – 4822 – 58 Street	0	13,470	13,470

**Motion 19:07:18**

Moved by Councillor Fischer that the Town of Stettler Council set the 2019 Tax Public Auction date as October 11, 2019 and approve using the 2019 assessment values as the reserve bids for all designated manufactured home Tax Public Auction properties and that the terms of sale be cash or certified cheque.

MOTION CARRIED  
Unanimous

(d) 2019 Expense/Revenue Summary – June 30, 2019

**Motion 19:07:19**

Moved by Councillor Smith that the Town of Stettler Council accept the 2019 Expense/Revenue Summary as of June 30, 2019 as presented.

MOTION CARRIED  
Unanimous

(e) 2019 Capital Budget Summary – June 30, 2019

**Motion 19:07:20**

Moved by Councillor Barros that the Town of Stettler Council accept the 2019 Capital Budget Summary as of June 30, 2019 as presented.

MOTION CARRIED  
Unanimous

(f) Bank Reconciliation – June 30, 2019

**Motion 19:07:21**

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the Bank Reconciliation as of June 30, 2019 as presented.

MOTION CARRIED  
Unanimous

(g) Meeting Dates

- Tuesday, July 16 – Phase 2 Orchard Tour – 7:30pm
- Thursday, July 18 – Saturday, July 20 – Communities in Bloom Judges Visit
- Tuesday, August 6 – Council – 6:30pm
- Tuesday, August 20 – Council – 6:30pm
- Tuesday, September 3 – Council – 6:30pm
- Monday, September 9 – Elected Officials Emergency Training – 9:00am
- Tuesday, September 10 – COW – 4:30pm
- Tuesday, September 17 – Council – 6:30pm
- Tuesday, September 24 -27 – AUMA Annual Conference
- Tuesday, October 1 – Council – 6:30pm
- Tuesday, October 8 – COW – 4:30pm
- Tuesday, October 15 – Council – 6:30pm
- Tuesday, November 5 – Council – 6:30pm
- Tuesday, November 12 – COW – 4:30pm
- Tuesday, November 19 – Council – 6:30pm
- Tuesday, December 3 – Council – 6:30pm
- Tuesday, December 10 – COW – 4:30pm
- Tuesday, December 17 – Council – 6:30pm

(e) Accounts Payable in the amount of \$252,052.86

**Motion 19:07:22**

Moved by Councillor Lawlor that Accounts Payable in the amount of \$252,052.86 (\$14,727.20 + \$64,613.67 + \$137,066.55 + \$31,432.33 + \$4,213.11) for the period ending July 16<sup>th</sup>, 2019 for having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

July 3 – Talk of the Town  
July 10 – Tagish Engineering Appreciation Golf Tournament  
July 11 – Talk of the Town

(b) Councillor Barros

July 4 – Heartland Beautification Meeting  
July 10 – Stettler Hospital Foundation Meeting  
July 11 – Municipal Planning Commission Meeting

(c) Councillor Campbell

July 11 – Municipal Planning Commission Meeting

(d) Councillor Fischer

June 21 – Regional Waste Management Meeting  
June 21 – Regional Fire Commission Meeting  
June 24 – Rotary Farmer Appreciation Night  
July 11 – Municipal Planning Commission Meeting  
July 13 – Rimbey Parade and Rodeo

(e) Councillor Lawlor

June 19 – Board of Trade Alberta Chamber of Commerce Workshop  
June 19 – Stettler Library Meeting  
June 26 – Economic Development Committee Meeting  
July 11 – Municipal Planning Commission Meeting

(f) Councillor Pfeiffer

July 10 – Tagish Engineering Appreciation Golf Tournament  
July 11 – Municipal Planning Commission Meeting

(g) Councillor Smith

July 11 – Municipal Planning Commission Meeting  
July 15 – Stettler Museum Meeting

**Motion 19:07:23**

Moved by Councillor Pfeiffer that the Town of Stettler approve the Council Reports as presented.

MOTION CARRIED  
Unanimous

8. **Minutes:**

(a) Stettler Waste Management Authority Meeting – June 21, 2019

**Motion 19:07:24**

Moved by Councillor Fischer that the Town of Stettler approve the Minutes (a) for information.

MOTION CARRIED  
Unanimous

- 9. **Public Hearing:** (a) None
- 10. **Bylaws:** (a) None
- 11. **Correspondence:**
  - (a) PEI Bans Single-Use Plastic Bags
  - (b) Local Authorities Election Act – Information Bulletin
  - (c) City of Victoria's Plastic Bag Overturned By B.C Court

**Motion 19:07:25**

Moved by Councillor Lawlor that the Town of Stettler Council accept the correspondence items (a-c) for information.

MOTION CARRIED  
Unanimous

- 12. **Items Added:** (a) None
- 13. **In-Camera Session:** (a) None
- 14. **Adjournment:**

**Motion 19:07:26**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 8:07 p.m.

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Mayor

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Assistant CAO

# MEMORANDUM

Date: July 25, 2019

To: Greg Switenky  
CAO

From: Melissa Robbins  
Director of Operational Services

Re: Recommendation of Award of Desludging for Lagoon Cells B and C and Water  
Treatment Waste Pond Cells

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## **History:**

Approved 2018 Capital Expenditure of \$350,000 to remove the sludge from lagoon cells A, B, C and D. During the tender design, it was determined the volumes of sludge in the existing cells was higher than expected and the budget amount was not enough to de-sludge more than one cell. Cell B de-sludging was tendered in 2018, however all tender prices were overbudget and the decision was made to delay the expenditure till 2019. Remaining capital budget available is \$334,720.

2019 Capital Budget includes \$300,000 to de-sludge Cell C and \$350,000 to de-sludge the waste ponds at the Water Treatment Plant.

## **Summary of Request for Proposals Received by Tagish on July 9, 2019:**

Request for Proposals were advertised on Alberta Purchasing Connection. Four contractors submitted proposals.

The proposals were evaluated based on the criteria set out in the RFP and scoring was based on a possible 25 points. The scores along with the proponent's price are as follows:

	<u>Score</u>	<u>Price</u>
Taber Solids Control	20/25	\$527,600.95
Dairyland Agro	16/25	\$775,000.00
Lambourne Environmental	16/25	\$991,850.00
Kayden Industries	17/25	\$1,158,891.11

Administration and Tagish Engineering have not directly worked with Taber Solids Control before. References were contacted and positive responses were received.

**Budget Evaluation:**

	Taber's RFP	Contingency	Taber's Total Cost	Tagish Engineering Cost	Maximum Project Cost	Capital Budget Available
Lagoon Cell B	160,894.39	48,268.32	\$209,162.71	\$21,000	\$230,162.71	\$334,720
Lagoon Cell C	107,263.59	32,179.08	\$139,442.67	\$14,000	\$153,442.67	\$300,000
WTP Waste Ponds	259,442.97	56,557.03	\$316,000.00	\$34,000	\$350,000.00	\$350,000
<b>Total</b>	<b>527,600.95</b>	<b>137,004.43</b>	<b>\$664,605.38</b>	<b>\$69,000</b>	<b>\$733,605.38</b>	<b>\$1,000,000</b>

**Recommendation:**

Administration respectfully recommends that Town of Stettler Council award the Lagoon Cell B, C and WTP Waste Pond Desludging RFP to Taber Solids Control in the amount of \$527,600.95 with a contingency amount of \$137,004.43 for a total expenditure to Taber Solids Control of \$664,605.38, excluding gst and approves engineering services expenditures to Tagish Engineering up to \$69,000 funded from the 2018/2019 Capital Budget.

# MEMORANDUM

Date: July 31, 2019

To: Greg Switenky  
CAO

From: Melissa Robbins  
Director of Operational Services

Re: Recommendation of Award of 3/4 Ton Truck Tender

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## **History:**

Approved 2019 capital budget is \$40,000 to purchase a 2019 3/4 Ton Truck.

## **Summary of Tenders Received on July 31, 2019:**

Tenders were sent to the three local dealerships and are summarized below:

<b>Dealership</b>	<b>3/4 Ton 4x4 Crew Cab Truck with 6' box</b>
Stettler GM	\$39,526.25
Aspen Ford	\$41,983.08
Stettler Dodge	\$42,701.00

Tender prices exclude GST.


## **Recommendation:**

Administration respectfully recommends that Town of Stettler Council award the 3/4 Ton Truck Tender to Stettler GM in the amount of \$39,526.25, excluding gst funded through the 2019 Capital Budget.

## MEMORANDUM

**To:** Greg Switenky  
**From:** Leann Graham  
**Date:** August 2, 2019  
**Re:** 2019 Housing Needs Assessment Request For Proposal Award

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### **Background**

Town of Stettler Council approved \$10,000 at the April 16, 2019 meeting to proceed with the partnership with the County of Stettler Housing Authority for a Request for Proposals for a Housing Assessment. The approval was made with the following motion:

*Moved by Councillor Pfeiffer that the Town of Stettler approve the partnership with the County of Stettler Housing Authority to jointly issue a Request for Proposals for a Housing Needs Assessment for the Town of Stettler and authorize \$10,000 from existing funding within the 2019 Operating Budget (Municipal Planning and/or Community Development).*

### **Request for Proposals**

Request for Proposals were sent by invitation to seven (7) consulting firms with a closing date of July 24, 2019. We received four (4) proposals, an evaluation of the proposals based on the Housing Assessment Scope was completed by both the Town of Stettler and the County of Stettler Housing Authority administrations.

<b>Proponent</b>	<b>Total Price</b>	<b>Town 50%</b>	<b>Met RFP Criteria</b>
Altus Group Limited	\$12,725.00	\$6,362.50	Yes
Bassa Social Innovations	\$22,400.00	\$11,200.00	No
Gordon & Associates Consulting Services	\$28,845.00	\$14,422.50	Yes
Collier's Project Leaders	\$49,425.00	\$24,712.50	Yes

Altus Group Limited's proposal meets all the criteria of the RFP and the contract price provides us room within our budget (\$10,000) to expand the scope if needed through the process of the assessment. Altus Group Limited has recently completed very similar studies successfully for the County of Two Hills, the Calgary Housing Company and the Alberta Rural Development Network.

### **Recommendation**

Administration respectfully recommends that Town of Stettler Council approves awarding the 2019 Housing Needs Assessment for the Town of Stettler and County of Stettler Housing Authority to Altus Group Limited for the contract price of \$12,725.00 (Town Portion - \$6,362.50) and further approves administration to authorize expenditures up to the budgeted amount of \$10,000 with funding provided by the 2019 Operating Budget. (Municipal Planning and/or Community Development).



**Application:**

Development Permit Application: 3163-2019  
Applicant: Don Falkenberg  
Proposed Location: Lot 10, Block 2, Plan 7922699  
Municipal: 4409 – 47 Avenue  
Development: Accessory Building - Detached Garage

**General:**

The owner/ applicant is proposing to build a new accessory building in the form of a detached garage at 4409 – 47 Avenue. The development is proposed in the Land Use District DC4: Urban Reserve Direct Control. The existing Single Family Dwelling is located on the North end of the 1.39 acre parcel accessed from 47 Avenue, while the South end of the property accessing off of 46 Avenue is vacant and zoned Industrial.

In September 2008 Bylaw 1978-08 was passed rezoning this block as Land Use District DC4: Urban Reserve Direct Control and therefore all decisions pertaining to development must be directed to Council for approval.

The long range plan identified in the Municipal Development Plan for this area is Industrial. The intention of the DC4: Urban Reserve Direct Control District was to allow existing uses to remain while maintaining the long term plan to have this area transition into mixed commercial/industrial.

A property within the district (4403-47 Avenue) received an approval in 2012 from Council for an addition to an existing residence by way of an attached garage and living space. Council in 2012 mutually agreed that the development would not “detrimentally erode, restrict or financially impair the property’s eventual and ultimate transition to industrial use.”

The general purpose of this district is to provide an area that is compatible with residential and commercial and industrial land uses with the long term plan to transition to commercial or Industrial land use. Based on the existing use of residential, the eventual transition to industrial and the siting/location of the proposed accessory building administration does not foresee any conflict with the application for an accessory building in the form of a detached garage.

**Recommendation:**

That Town of Stettler Council approves the applicants request for an accessory building in the form of a detached garage at 4409 - 47 Avenue subject to the following conditions:

1. The owner/applicant must comply with all the provisions of the Town of Stettler Land Use Bylaw #2060-15;
2. The owner/applicant is responsible for the cost and repair of any damage to public property or works located thereon that may occur as a result of undertaking work regulated by the Alberta Building Code;

3. Compliance with the provisions of Land Use Bylaw #2060-15 does not exempt the applicant from compliance with any provincial, federal, or other municipal legislation;
4. The proposed development (Detached Garage) shall be located in accordance with the approved plan; any changes to this site plan must be approved by the Town of Stettler;
5. It is the owner/applicant's responsibility to ensure that lot grading and drainage are compliant with Section 51 of the Town of Stettler Land Use Bylaw #2060-15;
6. The owner/applicant shall arrange for and obtain approval for compliance with the current Alberta Building Code;
7. The owner/applicant must obtain a building permit for this development following the mandatory 14 day appeal period.

**Legislation and Policy:**

Staff has assessed this application against the provisions outlined in the Land Use Bylaw 2060-15 and the Intermunicipal Development Plan.

**Development Review:**

Requirements pertaining to the proposed development are regulated under **Section 34 and 92** of the Land Use Bylaw 2060-15 as follows:

**“ACCESSORY USE”** means a use customarily incidental and subordinate to the main use of building and is located on the same parcel of land with such main use or building.

**“ACCESSORY BUILDING”** means a building or structure, which, in the opinion of the Development Authority, is incidental, subordinate and exclusively devoted to the principal use or building and is located on the same parcel.

**“GARAGE”** means an accessory building of portion thereof which is designed and used for the storage, parking or the maintenance of personal vehicles.

**Section 34: Accessory Buildings and Structures**

**34.1 General Conditions:**

- 34.1.1 All Accessory Buildings must meet the provisions of the Alberta Safety Codes Act.
- 34.1.2 Where an accessory building is attached to the principal building on a parcel by a roof or an open or enclosed structure, except carports where vehicular access to the rear yard is not obstructed, said building is to be considered part of the principal building and not as an accessory building and shall, therefore, adhere to the setback requirements for the principal buildings as specified in the land use districts.
- 34.1.3 An accessory building or structure on a corner lot or double fronting lot, in any District, shall be subject to the front yard requirements for the lot as determined by Section 40 of this Bylaw, and the Land Use District in which the lot is situated.
- 34.1.4 Accessory buildings shall not be used as dwellings,
- 34.1.5 There shall be no more than two accessory buildings per site.

**34.3 Siting of Detached Garages:**

- 34.3.1 When a detached garage is proposed to be 2.0 m or closer from the dwelling, the Development Officer shall ensure that the buildings will meet the requirements of the Alberta Safety Codes Act.
- 34.3.2 Not in a front yard;
- 34.3.3 No closer than 0.6 m to the side and rear property line (plumb line of the eaves is not less than 0.3 m (except where an agreement exists between the owners of adjoining properties to build their garages centered on the property line, in which case a fire wall shall be constructed to the standards of the Alberta Safety Codes Act, and regulations pursuant thereto, and any amendments made from time to time);
- 34.3.4 A garage which accesses a lane shall have a driveway on a parcel of at least 1.0 m in length where a driveway enters a 8.0 m or larger lane in width; all lanes under 8.0 m in width shall have a minimum driveway of 3.0 m in length.
- 34.3.5 Garages that access a lane must have the driveway and/or garage ramps and/or aprons entirely contained within the property lines and cannot extend into the Town of Stettler Lane Right of Way.
- 34.3.6 A garage which accesses a street shall have a driveway on the parcel which is equal to or greater than the minimum front yard requirement of the building.
- 34.3.7 All work on public property pertaining to garage driveway improvements and access must be undertaken under direct supervision of the Director of Operational Services.

**Section 92: DC4 Direct Control Urban Reserve**

**92.1 Purpose:**

The general purpose of this district is to provide an area that is compatible with residential and commercial and industrial land uses; while maintaining the long term plan as set forth in the Municipal Development Plan to have this area transition to commercial or Industrial land use.

**92.2 Uses:**

Permitted Uses	Discretionary Uses
Existing residences and accessory buildings at the time of the passage of this bylaw	
Such improvements necessary to existing residences as deemed by Council to be compatible with this area	
Such industrial uses as deemed by Council to be compatible with the area	

**92.3**

**Site Regulations:**

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Building Design and Landscaping	Unless otherwise specified by Council, regulations pertaining to setbacks, building design, building height, minimum yards, minimum parcel area, floor area and maximum parcel coverage shall be the same as outlined in the Land Use Bylaw for similar type developments.
Outdoor Storage and Display	<p>Unless otherwise specified by Council, all outdoor storage shall be screened.</p> <p>Unless otherwise specified by Council, storage is not allowed in a minimum front yard.</p> <p>Unless otherwise specified by Council, garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.</p>
Access	As established by Council in order to safely serve both vehicular and pedestrian traffic.

**Other Comments:**

Existing Use – DC4: Urban Reserve Direct Control with an Existing Single Family Dwelling


**Alternatives:**

1. Council defeats the application stating reasons
2. Council Approves the application with additional conditions

**Author:**

Leann Graham, Director of Planning and Development



 Proposed Detached Garage  
28' x 28'







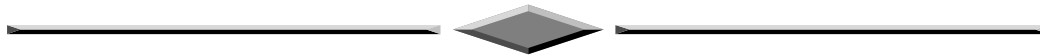
# MEMORANDUM

**To:** Steven Gerlitz, Assistant CAO

**From:** Wanda Whitten

**Date:** July 23, 2019

**Re:** Windows 7 Retirement



## Recommendation:

Administration respectfully recommends that Council approve an additional computer expenditure of \$22,897 consisting of:

2 Monitors	368
Server Hard Drive Crash	4,529
9 Computers (Windows 7)	<u>18,000</u>
Total	\$22,897

With funding to come from the 2019 Capital Budget.

## Background:

In January 2020 Microsoft will be retiring Windows 7 and will no longer provide updates and security patches. The computers will still work but could represent a security risk to the organization as hackers could be poised to take advantage of vulnerabilities exposed by a Windows 7 operating system that no longer has security updates.

Our current computer replacement schedule entails that all computers are replaced every 5 years. We currently have twelve (12) computers with Windows 7. These twelve computers were originally scheduled for replacement in 2020 and 2021.

Nine (9) computers must be replaced in 2019 prior to the retirement date. The other four (4) computers will be purchased in the 2020 capital budget. Once Windows 7 is retired these four (4) computers will not be used due to potential security risks.

There will be no computer replacements in 2021 as all computers that were scheduled for this year will already have been replaced in 2019. Seven Council notebooks will be replaced in 2021 for when the new council is elected.



**Financial Implications:**

2019 Computer Budget \$38,000

2019 Budgeted Purchases:

6 Computers/Laptops	11,745
Apps Server (quote)	22,741
Diamond Conversion (quote)	<u>5,160</u>
Total	\$39,646

Unexpected Purchases:

2 Monitors	368
Server Hard Drive Crash	4,529
9 Computers (Windows 7)	<u>18,000</u>
Total	\$22,897

Shortfall \$24,543

Computer Reserve as of Dec. 31/19	\$63,959.84
less: Budgeted Purchases	39,646.00
Unexpected Purchases	22,897.00

Remaining Computer Reserve 1,416.84

THIS LEASE AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, A.D. 2019.

BETWEEN:

THE TOWN OF STETTLER  
(hereinafter referred to as "the Landlord")

OF THE FIRST PART

- and -

THE STETTLER & DISTRICT LIBRARY BOARD  
(hereinafter referred to as "the Tenant")

OF THE SECOND PART

WHEREAS the Landlord is the owner of the building known as the "Stettler Recreation Centre" which is located upon the lands legally described as Lot N, Plan 2622TR, (hereinafter referred to as "the Building").

AND WHEREAS the Tenant desires to lease a certain portion of the Building;

NOW THEREFORE this agreement witnesseth that in consideration of the mutual covenants herein contained the parties hereto agree as follows:

1. The Landlord hereby leases to the Tenant all that portion of the Building outlined in Schedule "A" comprising 6,777 square feet more or less to be held by the Tenant; as Tenant, for the term of the 1<sup>st</sup> day of September, 2019 to and including the 31<sup>st</sup> day of August, 2024 subject to the covenants, terms and conditions as set out in this agreement.
2. The Tenant agrees to pay to the Landlord a rent of \$42,000.00 (plus GST) per annum, payable in quarterly installments of \$10,500.00 (plus GST) in advance on the following dates: April 1, July 1, October 1 and January 1 of each year.
3. The Landlord further covenants and agrees with the Tenant that the Landlord will provide the following services which shall be included in the annual rental amount noted in Section #2 of this lease:
  - a. Utilities - Water, sewer, garbage, natural gas and electric power.
  - b. Building Insurance shall be included in the annual rental, however general liability insurance and contents insurance shall be the responsibility of the Tenant.
  - c. Structural Building maintenance and repair shall be the responsibility of the Landlord. This shall include any common areas and the parking lot.
4. The Tenant agrees not to sublet or assign this lease or any part thereof, or any interest therein without the written consent of the Landlord.
5. The Tenant agrees that structural alterations may only be made to the premise with the written consent of the Landlord.
6. The Tenant shall indemnify the Landlord against all claims by any person, firm or corporation arising as a result of negligence of the Tenant or its employees, or

agents and against all expenses and liabilities incurred in any claim or action brought thereon.

7. The lease may be renewed for an additional five years, beyond the original term of the lease, with written notice by the Tenant to the Landlord at least 30 days prior to the expiry of the lease.
8. The Town reserves the right to adjust the annual rent noted in Section #2 of this lease at any time during the term of the lease should there be significant changes in the costs of utility services used by the Library.
9. The Tenant and Landlord hereby agree to the above-noted terms of the lease.

TOWN OF STETTLER  
(LANDLORD)

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Assistant CAO

STETTLER & DISTRICT LIBRARY BOARD  
(TENANT)

\_\_\_\_\_  
  
\_\_\_\_\_

# MEMORANDUM

**To:** Greg Switenky, CAO

**From:** Steven Gerlitz, Asst. CAO

**Date:** October 15, 2014

**Re:** Committee of the Whole meeting – October 14, 2014 – Library Lease Renewal

---

## Recommendation

That the Town of Stettler Council approve entering into a new Lease Agreement with the Stettler & District Library Board for the Library's current area within the Stettler Recreation Centre (6,777 sq. ft.) for \$42,000 per annum, subject to the said Lease containing substantively the same conditions as the prior (expired) lease.

## Background

The following recommendation was approved at the October 14, 2014 Committee of the Whole meeting – Moved by Councillor Nolls that the Committee of Whole recommend to the Town of Stettler Council to approve entering into a new Lease Agreement with the Stettler & District Library Board for the Library's current area within the Stettler Recreation Centre (6,777 sq. ft.) for \$42,000 per annum, subject to the said Lease containing substantively the same conditions as the prior (expired) lease.

The lease with the Stettler and District Library Board for space in the Stettler Recreation Centre (SRC) expired on August 31st, 2014. A condition of the Lease Agreement states (Section 7) that the lease may be renewed (on the same terms and conditions) for an additional five years, beyond the original term of the lease. In 2009 the Library exercised its right and renewed the lease for a further 5 years.

Over the past 10 years the annual lease paid by the Board remained constant at \$30,250 per annum for approximately 4,883 sq. ft., and included utilities, building insurance and structural building maintenance.

In September 2013 the Town of Stettler began a significant renovation of the SRC including the expansion of the Stettler Public Library; completion of the renovation was March of 2014. Following the renovation the new footprint of the Stettler Public Library is approximately 6,777 sq. ft.

## Plans & Bylaws

### Financial Implications

#### Expired 2009 Lease

- \$30,250/ year @ 4,883 sq. ft. = \$6.19 / sq. ft. /year

2013-2014 Construction - Addition of 1,894 sq. ft.

#### Proposed 2014 Lease

6,777 sq. ft. @ \$6.19/ sq. ft. = \$41,949.35/year (\$42,000.00/year)

Public Library Annual Budget Increase	\$11,750.00
Town Share @ 65%	\$ 7,637.50 (Net in Recreation Budget)
County Share @ 35%	\$ 4,112.50

## Communication

- G. Switenky – CAO
- L. Graham – Planning and Development Officer

## Documentation

- Copy of Library Lease Agreement

**TOWN OF STETTLER  
TAXES RECEIVABLE  
AS OF JULY 22, 2019**

STATUS OF PROPERTY	2018 # OF PROPERTIES	2019 # OF PROPERTIES	CURRENT TAXES	ARREARS TAXES	TOTAL TAXES
Property under agreement	10	10	16,270.33	66,468.43	82,738.76
Property to be offered for sale in 2018	3	1	842.32	2,813.93	3,656.25
Property to be offered for sale in 2019	14	9	8,032.43	15,805.48	23,837.91
Property to be offered for sale in 2020	0	7	15,763.36	24,285.44	40,048.80
Installment Plan Property	927	907	1,168,286.72	0.00	1,168,286.72
All Other Property	<u>225</u>	<u>194</u>	<u>313,257.54</u>	<u>54,913.85</u>	<u>368,171.39</u>
Sub-total Property Taxes	1179	1128	1,522,452.70	164,287.13	1,686,739.83
Business Taxes	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL TAXES RECEIVABLE 2019</b>		<b>1128</b>	<b>\$1,522,452.70</b>	<b>\$164,287.13</b>	<b>\$1,686,739.83</b>
TOTAL TAXES RECEIVABLE 2018	1179		\$1,886,726.14	\$180,083.37	\$2,066,809.51

**PERCENTAGE OF CURRENT PROPERTY TAXES OUTSTANDING  
AS OF JULY 22, 2018**

	<u>2018</u>	<u>2019</u>	
Current Taxes Outstanding	\$ 1,886,726.14	\$ 1,522,452.70	
Less Tax Payment Plan	1,333,135.66	1,168,286.72	
Less Annexed Property		0.00	
<b>Net Current Taxes Outstanding</b>	<b>\$ 553,590.48</b>	<b>\$ 354,165.98</b>	
Property Tax Levy	\$ 8,562,919.37	\$ 8,808,732.70	*includes Business Tax Levy \$6,300

**% of Current Taxes Receivable**

<b>2019 =</b>	<b>4.02%</b>	June 30
2018 =	6.46%	June 30
2017 =	5.57%	June 30

Penalty Schedule

3% Penalty on Current Balance After 4:30 p.m. June 28, 2019  
9% Penalty on Current Balance After 4:30 p.m. July 31, 2019  
12% Penalty on Total Balance After December 31, 2019

Rolls taken off of installment	81
Rolls added to installment	61
Total Rolls that Changed	<u>142</u>
Of the 81 rolls, 46 were	
One Account	35
Rolls added to Installment	61
Total Rolls added in the year	<u>26</u>

**TO:** Town of Stettler Council

**DATE:** 2019 08 06

**FROM:** Greg Switenky  
CAO

## **CHIEF ADMINISTRATIVE OFFICER'S REPORT – JULY 2019**

### **ADMINISTRATION – CAO – GREG SWITENKY**

1. Meetings: Town Council, Community Orchard Tour, Joint Health and Safety Committee, Safety & Employee Management Advisory Committee, Department Head and Staff information sharing sessions.
2. West Stettler Park Improvements - Strategic Planning Sub-Committee.
3. Tagish Engineering Customer Appreciation Event.
4. Clearview Schools Funding Impacts – Provincial Budget Uncertainty.
5. Ongoing RCMP Member Recruitment Process.
6. Ongoing liaison and information sharing with County Administration; working on community matters and strengthening collaborative working relationships.
7. Ongoing internal orientation, guidance and communication of Council Roles & Responsibilities within our organization.
8. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/ratepayer concerns.

### **ADMINISTRATION – ASSISTANT CAO – STEVEN GERLITZ**

1. Meetings attended included: Council, Department Head, Staff, Economic Development Committee, ICSP Expression of Interest Update, Johnson Controls P3 Information, Clearview – School Resource Officer Budget Review, and Community in Bloom Judges Meeting
2. Projects worked on included:
  - 2019 Curbside Waste / Recycling Collection & Composting Collection RFP
  - 2019 Recreation Summary – County
  - ICSP Expression of Interest Update – (field house)
  - 2019 Revenue/Expense Budget Summary – July 31, 2019
  - 2019 Capital Budget Summary – July 31, 2019
  - 2019 MSI, BMTG, FGT summary – July 31, 2019
  - 2019 Reserves Summary – July 31, 2019
  - Clearview – School Resource Officer Budget Review
  - Johnson Controls P3 information
  - Automated Waste Bins Rollout (ongoing)

- Compost Bins / Recycling
- Council prep
- Council Minutes
- AP Invoices and sign checks
- Ratepayer issues and concerns
- CAO Vacation Coverage

### **TRANSPORTATION – IVAN WILFORD**

- Graves and cremations
- Grading of lanes when not raining
- Street sweeping
- Put out pump at cold lake
- Dig out soft spots in the spray park parking lot
- Pathway construction from spray park to the end of the soccer field beside the creek
- Picked up bricks for water dept
- Put curb stones back in the spray park parking lot
- Cleaned catch basins
- Picked up pile of rebar from the concrete site left over from the concrete crushing
- Hauled the rubber from the shop yard left over from the track at the high school
- Sidewalk trip grinding
- Clean-up of equipment
- Asphalt patching
- Line painting
- Push up compost
- Swept airport after car show
- Filled potholes
- Cleaned ditch from UFA to vortex
- Built a pad for the mailbox north of the shop

### **WATER – GRANT MCQUAY**

1. Regular rounds, readings, locates and Bacterial sampling/Chlorine residual & turbidity testing.
2. Meter replacement program
3. Dig site maintenance
4. Curbstop repair/replacement digs.
5. Sewer main blockage, flushing and camera.

6. Weekly cleaning of sanitary tank and CL17 bottle replacement at Water Transfer Station and reservoir.
7. Lagoon Sampling
8. Sewer Main flushing program
9. Monitoring wells and weir measurements.
10. Sewer service repair.
11. Hydrant repair.
12. Water service replacement.

### **WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS**

1. The new flow meter arrived from the USA and has been installed into the line between the #2 Contact Tank and the Clearwell. The meter has been wired into the PLC and is now waiting on a converter part so that it will be able to communicate with the PLC. Once the meter is in service we should have better control of the chemical feed to the water before the Clearwell.
2. The south settling tank was drained down and the annual cleaning and maintenance checks on the sludge removal system have been completed.
3. Compressor #2 air dryer has been repaired and is in service with both compressors operational. A spare dryer has been rebuilt and is available if one of the running dryers breaks down.
4. The plant is now running smoothly in auto with the completed changes to the logic and some of the control loops.
5. The month of July has been a very wet month, that and the dam release brought a lot of runoff our way. An odor complaint came in and an investigation started to ascertain the cause. Algae growth could not visibly be seen at the reservoir, the turbidity was low and the PH was lower than the river PH. Carbon addition was started to combat the odor and taste issues. Sodium hypochlorite was set up to inject upstream of the microfilters to combat the turbidity and particles at the clearwell. Dissolved manganese and iron were oxidized by the sodium hypochlorite injected upstream and filtered out in the microfilters. Alum and polymer feeds to the clarification process were adjusted as well. The clarification system is working much better now with low turbidity effluent.
6. The plant is currently drawing raw water straight from the river and bypassing the reservoir as a proactive measure to aid with seasonal weather challenges, which have resulted in a noticeable change in water odor and taste.



7. There has been a bit of a learning curve with the instillation of the reservoir shade cloth. Additional support will have to be installed to keep the cloth from sagging.
8. Routine monthly maintenance.

**DIRECTOR OF OPERATIONS – MELISSA ROBBINS**

Meetings:

1. WTP Transmission Line – 400mm Water Meter Vault Kick off meeting with MPE
2. G3 Development – drainage and spur crossing WTP Transmission line ROW.
3. AltaGAS – progress meeting of east end replacements

Projects:

1. Sidewalk Replacement List for Olds Concrete
2. 400mm Water Meter Vault Design preparation
3. Trouble shooting with WTP – taste and odor complaints
4. 52 Street Watermain replacements approx. 50% completed
5. Olds Concrete finished replacements on 51 Avenue, have moved to 49 Street to install swales prior to pavement mill and overlay.

**DIRECTOR OF PLANNING & DEVELOPMENT – LEANN GRAHAM**

1. Building Permit Activity to Date

	<b>2018 Permits to July 31, 2018</b>	<b>2019 Permits to July 31, 2019</b>
<b>Institutional</b>	\$310,659.00	\$947,004.00
<b>Industrial</b>	\$80,000.00	\$573,040.00
<b>Commercial</b>	\$2,155,101.00	\$2,487,924.00
<b>Residential</b>	\$806,105.00	\$936,870.00
<b>Total</b>	<b>\$3,351,865.00</b>	<b>\$4,944,838.00</b>

2. Projects:
  - Request for Proposals Stettler Motel Compliance
    - o Site Visit with Proponents

- Economic Development Initiative
- Request for Proposals Housing Assessment
- Corporate Identity Strategy
- Downtown Improvement Strategy
- Bus Garage Exterior Painting
- Canadian Tire Development Application
- Vision Credit Union Development
- Subdivision Application 2019-01.
- Meadowlands Ownership Maps
- DC4 Development Application
- AE Kennedy Maintenance
- Planning & Development Clerk Position
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries

3. Meetings:

- Housing Assessment RFP meeting
- Bus Garage Exterior Paint Meeting
- MPC Meeting
- Economic Development Meeting
- Stettler Motel Site Meetings
- Economic Development Mapping Meeting
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Staff and Department Head

**DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING**

1. **Meetings:** Joint health and safety, SURF meetings, site meetings at the track and SRC, heartland beautification, after council, mid-management meetings, Provincial and Western ball meetings, and communities in bloom.
2. **Projects:** SRC flooring, ice making, phase 2 of the community orchard, severe weather event cleanup, prep diamonds for provincials and westerns, more renovations at the community hall, communities in bloom judging, 2 of 4 new flag poles up, high school track, clean up of Stettler motel, and hosted AARFP symposium.
3. Summer has been flying by this year! All of the departments have been very busy lately and all things concerned I think we have been doing great. Hard to believe that we are making ice already and there is only a month left before the summer students are gone. So many positive projects and fantastic town staff that I can't single anyone or anything out. Have a great rest of the summer!

**REGIONAL FIRE CHIEF – MARK DENNIS**

1. Training

- Scene size up
- Go-no-Go decision making

2. Fire Department Operations

- Meeting - Atco Electric power line incident, COS insurance adjuster Tender 15 accident, Village of Big Valley Council water supply, Telus phone line repair, Noel Nixon Buffalo Lake water rescue incident, West Stettler Park planning group discussion
- Fire Inspection/Plans review - Fire & Building code interpretation and requirement inquiries, Viterra Stettler, RV camp ground Emergency Response Plans
- Communications Group started preventative maintenance on Radio tower repeater sites in Stettler and Rochon Sands. The other sites will be completed in August
- Re-connected Telus phone line at Stettler Tower site for FD 911 interconnect back up
- CVIP and service Tender 35
- Replace perimeter lighting on Rescue 14
- Repaired burglar alarm fault at Station 1
- CVIP and repair engine oil pan on Tender 15
- Picked up Tender 15 from RMP in Red Deer
- Replaced battery charger on Engine 11
- Re-racked hose bed and equipment on Tender 15 and returned to service
- Got a quote to repair gates and remove damaged fence at Station 2 Big Valley
- Working on Fire Investigation report regarding fatal fire/explosion in County of Stettler(on going)

- Working on replacement maps for all fire apparatus (on going)

3. Regional Fire Department Incident Summary

- Total calls 27 - 4 motor vehicle incidents, 9 alarm calls, 6 medical first response, 4 wildland fires, 1 CO alarm, 1 Public hazard power line down, 1 Structure fire, and 1 Watercraft in distress/water rescue.



Greg Switenky  
CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	73853
Cheque Date	First	Last		73872

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	73853	2019-07-18	\$60.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Bylaw & P&D Searches		2019.06.30	\$60.00
-----			
ARPA	73854	2019-07-18	\$472.50
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
P&L 2019-2020 ARPA Membership		00019248	\$472.50
-----			
Campbell, Al	73855	2019-07-18	\$102.50
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Council Ponoka Parade		2019.06.28	\$102.50
-----			
Future Ag Inc	73856	2019-07-18	\$32.77
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Comm Hall Vacuum Parts		IS56205	\$32.77
-----			
GP Concrete Services	73857	2019-07-18	\$27,027.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Sidewalk Repair Program		028	\$27,027.00
-----			
Gyro Ag Ltd.	73858	2019-07-18	\$944.56
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Park Lawn mower blades #9		630	\$330.10
Parks Lawn mower blades #172		646	\$614.46
-----			
Motion Canada	73859	2019-07-18	\$335.48
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Fire Joint 3 Belt Lifegrips		AB39-324888	\$335.48
-----			
New West Freightliner	73860	2019-07-18	\$28.68
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Trans AC Plug unit #2		458791R	\$11.87
Trans AC Plug Unit #2		459117R	\$16.81
-----			
Ross, Erin	73861	2019-07-18	\$500.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
July 24th Park Entertainment		2019	\$500.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																	
Schwartz Home Building Centre	73862	2019-07-18	\$529.26																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Office Drawer slides Greg's de</td> <td>728225</td> <td>\$17.84</td> </tr> <tr> <td>Shop walls paint supplie</td> <td>727643</td> <td>\$77.46</td> </tr> <tr> <td>Shop painting supplies</td> <td>728379</td> <td>\$100.63</td> </tr> <tr> <td>Shop Painting Supplies</td> <td>728383</td> <td>\$22.85</td> </tr> <tr> <td>Shop Painting Supplies</td> <td>728483</td> <td>\$118.26</td> </tr> <tr> <td>Shop building materials</td> <td>728528</td> <td>\$68.26</td> </tr> <tr> <td>Shop Painting Supplies</td> <td>728520</td> <td>\$92.47</td> </tr> <tr> <td>Shop Painting Supplies</td> <td>728529</td> <td>\$7.02</td> </tr> <tr> <td>Water Trans Basket for Pressur</td> <td>727451</td> <td>\$8.07</td> </tr> <tr> <td>Spray Park Cement Block</td> <td>726303</td> <td>\$59.75</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Office Drawer slides Greg's de	728225	\$17.84	Shop walls paint supplie	727643	\$77.46	Shop painting supplies	728379	\$100.63	Shop Painting Supplies	728383	\$22.85	Shop Painting Supplies	728483	\$118.26	Shop building materials	728528	\$68.26	Shop Painting Supplies	728520	\$92.47	Shop Painting Supplies	728529	\$7.02	Water Trans Basket for Pressur	727451	\$8.07	Spray Park Cement Block	726303	\$59.75
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Shop Painting Supplies	728529	\$7.02																																		
Water Trans Basket for Pressur	727451	\$8.07																																		
Spray Park Cement Block	726303	\$59.75																																		
Skaley Landscaping & Bobcat	73863	2019-07-18	\$1,323.00																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Park Stump Removal</td> <td>246230</td> <td>\$1,323.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Park Stump Removal	246230	\$1,323.00																											
Invoice Description	Invoice Number	Invoice Amount																																		
Park Stump Removal	246230	\$1,323.00																																		
Stettler Flooring	73864	2019-07-18	\$2,039.26																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Shop painting materials</td> <td>63641</td> <td>\$12.76</td> </tr> <tr> <td>Comm Hall Dance floor transiti</td> <td>63618</td> <td>\$2,026.50</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Shop painting materials	63641	\$12.76	Comm Hall Dance floor transiti	63618	\$2,026.50																								
Invoice Description	Invoice Number	Invoice Amount																																		
Shop painting materials	63641	\$12.76																																		
Comm Hall Dance floor transiti	63618	\$2,026.50																																		
TD Canada Trust	73865	2019-07-18	\$3,783.53																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Refund Tax cr Bal #520010005</td> <td>520010005</td> <td>\$870.25</td> </tr> <tr> <td>Refund Tax Cr Bal #520510000</td> <td>520510000</td> <td>\$574.98</td> </tr> <tr> <td>Refund Tax cr bal #730810002</td> <td>730810002</td> <td>\$2,338.30</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Refund Tax cr Bal #520010005	520010005	\$870.25	Refund Tax Cr Bal #520510000	520510000	\$574.98	Refund Tax cr bal #730810002	730810002	\$2,338.30																					
Invoice Description	Invoice Number	Invoice Amount																																		
Refund Tax cr Bal #520010005	520010005	\$870.25																																		
Refund Tax Cr Bal #520510000	520510000	\$574.98																																		
Refund Tax cr bal #730810002	730810002	\$2,338.30																																		
Titan Sport Systems Ltd.	73866	2019-07-18	\$134,400.00																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>SRCSupply NWR Sports Flooring</td> <td>471</td> <td>\$134,400.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	SRCSupply NWR Sports Flooring	471	\$134,400.00																											
Invoice Description	Invoice Number	Invoice Amount																																		
SRCSupply NWR Sports Flooring	471	\$134,400.00																																		
Town of Stettler - Petty Cash	73867	2019-07-18	\$214.25																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Office Supplies &amp; Lotto Ticket</td> <td>2019.07.15</td> <td>\$214.25</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Office Supplies & Lotto Ticket	2019.07.15	\$214.25																											
Invoice Description	Invoice Number	Invoice Amount																																		
Office Supplies & Lotto Ticket	2019.07.15	\$214.25																																		
Turtle Club Truck Wash	73868	2019-07-18	\$37.80																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Ec Dev Wash Parade Truck</td> <td>8246</td> <td>\$37.80</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Ec Dev Wash Parade Truck	8246	\$37.80																											
Invoice Description	Invoice Number	Invoice Amount																																		
Ec Dev Wash Parade Truck	8246	\$37.80																																		
Veranova Properties Ltd.	73869	2019-07-18	\$19.87																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Refund Util AC Credit Balance</td> <td>2019.07.10</td> <td>\$19.87</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Refund Util AC Credit Balance	2019.07.10	\$19.87																											
Invoice Description	Invoice Number	Invoice Amount																																		
Refund Util AC Credit Balance	2019.07.10	\$19.87																																		
WFR Wholesale Fire & Rescue Lt	73870	2019-07-18	\$3,108.45																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Fire Repair 2 Kussmaul Charges</td> <td>117112</td> <td>\$804.05</td> </tr> <tr> <td>Fire County Exp 2 Motor Kits</td> <td>115809</td> <td>\$2,304.40</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Fire Repair 2 Kussmaul Charges	117112	\$804.05	Fire County Exp 2 Motor Kits	115809	\$2,304.40																								
Invoice Description	Invoice Number	Invoice Amount																																		
Fire Repair 2 Kussmaul Charges	117112	\$804.05																																		
Fire County Exp 2 Motor Kits	115809	\$2,304.40																																		

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Whiskey Nights	73871	2019-07-18	\$172.64
=====			
Invoice Description	Invoice Number	Invoice Amount	
Refund Util AC Credit Balance	2019.07.10	\$172.64	
=====			
Woody's Automotive Ltd.	73872	2019-07-18	\$1,412.93
=====			
Invoice Description	Invoice Number	Invoice Amount	
Parks Gear Lube#88/Shop Towels	647351	\$133.29	
Shop pressure washer soap	646174	\$77.69	
Hydrovac #162 Relay Unit #162	646369	\$9.91	
Parks/Shop/Trans Diff Fluid	647203	\$124.79	
Parks V-Belt	646724	\$41.38	
Parks Trans oil & Gasket #87	646780	\$74.07	
Parks Brake rotor #88	647375	\$174.72	
Parks Front Whl Bearings #88	647480	\$794.68	
Parks Fan Belt unit #172	647572	\$13.03	
Total Cheques			\$176,544.48

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	73873
Cheque Date	First	Last		73896

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1-Up Plumbing & Heating	73873	2019-07-25	\$3,874.50
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Sewer Replace Town portion of		297661	\$3,874.50
-----			
Acklands - Grainger Inc.	73874	2019-07-25	\$900.46
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Pool Facility Janitor Supplies		9208969148	\$430.75
WTP Shade Cloth Hardware		9207717621	\$267.36
WTP Shade Cloth Hardware		9212928650	\$202.35
-----			
Arsenault, Steve	73875	2019-07-25	\$450.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Jul 31st Park Entertainment		2019	\$450.00
-----			
Bagshaw Electric Ltd.	73876	2019-07-25	\$1,450.74
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Shop Light Bulb		IC001586	\$3.52
Shop 2 Light Bulbs		IC002227	\$16.70
WTP 25 LED Bulbs		IC001094	\$288.75
Water Trans Replace Contactor		W10100	\$800.63
Parks PVC for Canada Day Flags		IC001964	\$20.79
Fire County Disconnect Power		W10052	\$337.05
-----			
Big Hill Services Ltd.	73877	2019-07-25	\$288.84
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
P&L 20 - Advertising Boards		24981	\$288.84
-----			
Bond-O Security	73878	2019-07-25	\$173.25
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Joint Office Test Security Sys		BONDOIN114174	\$173.25
-----			
Caro Analytical Services	73879	2019-07-25	\$66.15
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
WTP Water Analysis		IC1911300	\$66.15
-----			
Corspraying	73880	2019-07-25	\$99.66
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Sidewalk Spray Weeds Pathway		201914	\$99.66



Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Derks	73881	2019-07-25	\$1,030.88
-----			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Uniforms	120406RP	\$1,030.88	
-----			
Dymy Oilfield Services Ltd.	73882	2019-07-25	\$342.30
-----			
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Remove Stettler Motel Si	36599	\$342.30	
-----			
Fastimes Towing	73883	2019-07-25	\$194.25
-----			
Invoice Description	Invoice Number	Invoice Amount	
EC Dev - Promote Stettler	2275	\$194.25	
-----			
Government of Alberta	73884	2019-07-25	\$765.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint 17-Level 1 Exams	2019-H052	\$765.00	
-----			
Heartland Glass Ltd.	73885	2019-07-25	\$174.25
-----			
Invoice Description	Invoice Number	Invoice Amount	
Joint Office Repair Back Door	104225	\$71.40	
Shop Repair door locks	104179	\$21.00	
Shop Door Latch	104220	\$69.25	
SRC Janitor Room Lock Repair	104209	\$12.60	
-----			
Kathy's Printing Service	73886	2019-07-25	\$147.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
HBC Walk N Roll Advertising	4713	\$84.00	
Other Events Park Entertainmen	4714	\$63.00	
-----			
Natus Canada	73887	2019-07-25	\$383.25
-----			
Invoice Description	Invoice Number	Invoice Amount	
Safety Calibrate Audio Meter	1240064772	\$383.25	
-----			
Purolator Courier Ltd.	73888	2019-07-25	\$744.94
-----			
Invoice Description	Invoice Number	Invoice Amount	
Misc Department Freight Charge	441786087	\$744.94	
-----			
Quality Stage Drapery Inc.	73889	2019-07-25	\$5,846.88
-----			
Invoice Description	Invoice Number	Invoice Amount	
Com Hall Stage Curtains Valanc	8518	\$5,846.88	
-----			
Raptor Inspections	73890	2019-07-25	\$630.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Airport Building Inspection	2019.06.24	\$630.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Receiver General for Canada	73891	2019-07-25	\$56,732.76
=====			
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP15-19	\$43,551.11	
Town Tax Remittance	PP15-19.	\$10,712.56	
BOT Tax Remittance	PP15-19.BOT	\$1,878.66	
SVWS Tax Remittance	PP15-19.SVWS	\$590.43	
=====			
Seibold, Nathan	73892	2019-07-25	\$238.35
=====			
Invoice Description	Invoice Number	Invoice Amount	
Sewer Reimburse Auger Cost	W31787	\$238.35	
=====			
Stettler Home Hardware	73893	2019-07-25	\$305.21
=====			
Invoice Description	Invoice Number	Invoice Amount	
Office Batteries	116952	\$25.14	
Office 3 Bottled Waters	116764	\$15.75	
Office 3 Keys Cut	116923	\$9.42	
Shop 2 Bottled Waters	116624	\$7.50	
Shop 3 Bottled Waters	116703	\$11.25	
Shop 3 Bottled Waters	116869	\$11.25	
Water Trans Paint for Hydrants	116791	\$5.76	
Water Trans Cleaning Supplies	116856	\$18.66	
Water Trans Shop Cat Food	116656	\$23.09	
SRC Drill Right Ang Attachment	116664	\$33.59	
Comm Hall Plug Covers	116687	\$6.27	
Parks Tools	116750	\$67.08	
Parks Janitor Supplies	116701	\$44.47	
Parks Flower Fertilizer	116626	\$25.98	
=====			
Stettler Vet Clinic	73894	2019-07-25	\$68.36
=====			
Invoice Description	Invoice Number	Invoice Amount	
Bylaw June Vet Fees	766222	\$34.18	
Bylaw June Vet Clinic Fees	767235	\$34.18	
=====			
United Farmers of Alberta	73895	2019-07-25	\$2,067.79
=====			
Invoice Description	Invoice Number	Invoice Amount	
Trans Shop gate material	304220086	\$16.78	
Trans side board for tandem	304219776	\$26.23	
Trans Bolts	304220263	\$56.71	
Water TRans zip cut discs	304218049	\$96.86	
Water TRans Dig trailer materi	304218849	\$3.24	
Water Trans Painting Supplies	3042195282	\$47.15	
Water TRans Excavation Fencing	304220595	\$1,085.53	
Water Trans Excavation Fencing	304220614	\$89.17	
Wtr Trns Hydrant Parts Storage	304220788	\$35.66	
Wtr Trns Hydrant Parts Storage	304220815	\$106.62	
Wtr Trns Hydrant Parts Storage	304220818	\$31.00	
Wtr Trns Hydrant Parts Storage	304220907	\$113.37	
Water Tans Spray Foam Insul	304218569	\$335.92	
SRC Drill Bits	304220254	\$31.47	
Parks bolts and washers	304220274	\$17.16	
Parks Flag pole install materi	304220785	\$10.49	
West Parks Bandstand Materials	304220613	\$23.15	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
UPS Canada	73896	2019-07-25	\$1,138.84
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Customs/import tax Flow Me	5083457591	\$1,138.84	
Total Cheques			\$78,113.66
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2019-07-16	2019-07-16		Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta One-Call Corporation	EFT0001470	2019-07-16	\$226.80
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
WTP June 1st Calls	IN51930	\$226.80	
-----			
Automated Aquatics Canada Ltd.	EFT0001471	2019-07-16	\$480.91
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Pool Facility Chemicals & Frei	0000088437	\$312.17	
Pool Facility Chemicals & Frei	0000088529	\$96.60	
Pool Facility Purchase Equip R	0000088462	\$72.14	
-----			
Bhimani, Akbar	EFT0001472	2019-07-16	\$582.94
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Water Trans Training Trvl & Su	2019.07.22	\$582.94	
-----			
Border Paving Ltd.	EFT0001473	2019-07-16	\$8,625.03
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Roads Hot Mix Asphalt	63445	\$1,151.96	
Roads Hot Mix Asphalt	63482	\$1,222.83	
Roads Hot Mix Asphalt	63514	\$1,211.49	
Roads Hot Mix Asphalt	63529	\$2,508.98	
Roads Hot Mix Asphalt	63555	\$1,271.97	
Roads Hot Mix Asphalt	63614	\$1,257.80	
-----			
Can Pak Environmental Inc.	EFT0001474	2019-07-16	\$28,961.53
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
May Waste/Recycling/Composting	RD0000002631	\$28,961.53	
-----			
Canadian Red Cross	EFT0001475	2019-07-16	\$340.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Pool 2 Emergency First Aid Rec	CRC-161356	\$40.00	
Pool 3 Emergency First Aid Rec	CRC-162096	\$60.00	
Pool 6 Standard First Aid Rece	CRC-163843	\$120.00	
Pool 6 Standard First Aid Rece	CRC-161360	\$120.00	
-----			
Center Ice Concession	EFT0001476	2019-07-16	\$84.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
HBC June Meeting Lunch	046	\$84.00	
-----			
Chemtrade West Limited Partner	EFT0001477	2019-07-16	\$8,877.33
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
WTP Chemicals	92661167	\$8,877.33	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Cloverdale Paint Inc.	EFT0001478	2019-07-16	\$369.27
Invoice Description	Invoice Number	Invoice Amount	
Trans Bleed valve unit #16	0615800555	\$369.27	
Combat Spraying Ltd.	EFT0001479	2019-07-16	\$1,048.95
Invoice Description	Invoice Number	Invoice Amount	
Park Minor Ball Tournament	6125	\$1,048.95	
Dean's Machine Inc.	EFT0001480	2019-07-16	\$9,919.10
Invoice Description	Invoice Number	Invoice Amount	
Hydrovac Build bushings for do	42489	\$81.75	
Wtr Trns Build Hydrant Tool	42498	\$177.35	
WTP Shade Cloth Anchors/Suppli	42408	\$9,660.00	
Digital Connection Office Syst	EFT0001481	2019-07-16	\$666.86
Invoice Description	Invoice Number	Invoice Amount	
Office Wtr Billing Photo Copie	211134	\$666.86	
Hi Way 9 Express Ltd.	EFT0001482	2019-07-16	\$821.01
Invoice Description	Invoice Number	Invoice Amount	
Shop Freight	12014033	\$53.95	
Shop Freight	12024021	\$37.93	
Trans Freight	12020834	\$480.18	
Trans Freight	230066888	\$30.06	
Trans Freight	20068157	\$30.06	
Trans Freight	20068385	\$30.06	
Water Trans Freight	20053187	\$158.77	
Industrial Machine Inc.	EFT0001483	2019-07-16	\$1,005.00
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Switch& Pins #109	33836	\$1,005.00	
Nitschke Vacuum Truck Service	EFT0001484	2019-07-16	\$2,572.50
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Hired Hydrovac	7109	\$2,572.50	
Northstar Trucking Ltd.	EFT0001485	2019-07-16	\$840.00
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lego blocks protect manh	318162	\$420.00	
WTP Shade Cloth Concrete Block	318219	\$420.00	
OK Tire Stettler	EFT0001486	2019-07-16	\$52.50
Invoice Description	Invoice Number	Invoice Amount	
Equip Tire Repair unit #162	IN054193	\$52.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler Telephone Answering S	EFT0001487	2019-07-16	\$120.75
-----			
Invoice Description	Invoice Number	Invoice Amount	
WTP Jul Working Alone Monitori	116	\$120.75	
-----			
Trinus Technologies Inc	EFT0001488	2019-07-16	\$5,981.70
-----			
Invoice Description	Invoice Number	Invoice Amount	
Computer Exchange SSL Cert	R41874-24497	\$513.45	
Computer Email Hosting/Anti Vi	R44631-24786	\$599.03	
Computer Tech Support	R354-24498	\$38.06	
Computer Tech Support	P354-24575	\$76.13	
Computer Server hard drive fai	R42927-24570	\$4,755.03	
-----			
Wajax Industries Limited	EFT0001489	2019-07-16	\$261.86
-----			
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Excavator Teeth	326690	\$261.86	
-----			
Wet Water Industries Ltd.	EFT0001490	2019-07-16	\$323.70
-----			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Jul Wtr Treat Equip	AR13829	\$76.89	
Fire Joint Solar Salt	AR14116	\$246.81	
-----			
Total Cheques			\$72,161.74
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number EFT0001491	EFT0001514
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0001491	2019-07-23	\$13,617.38
-----			
Invoice Description	Invoice Number	Invoice Amount	
Feb Bylaw Enforcement	11779	\$13,617.38	
-----			
Border Paving Ltd.	EFT0001492	2019-07-23	\$53,258.88
-----			
Invoice Description	Invoice Number	Invoice Amount	
TS95 2019 Paving Program	PP#1-TS95	\$53,258.88	
-----			
Cheri's Ultimate Cleaning Serv	EFT0001493	2019-07-23	\$2,900.60
-----			
Invoice Description	Invoice Number	Invoice Amount	
March Town Shop Janitor	859483	\$682.50	
April Town Shop Janitor	859484	\$767.80	
May Town Shop Janitor	859485	\$767.80	
June Town Shop Janitor	859486	\$682.50	
-----			
ClearTech Industries Inc.	EFT0001494	2019-07-23	\$5,557.26
-----			
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals & Container Depo	795846	\$5,874.66	
-----			
Clearview Public Schools	EFT0001495	2019-07-23	\$150,000.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Track Upgrade Project - Town	2019.07.16	\$150,000.00	
-----			
Dennis, Mark	EFT0001496	2019-07-23	\$40.80
-----			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Training Meals	2019.07.12	\$40.80	
-----			
Digitex Canada Inc.	EFT0001497	2019-07-23	\$108.40
-----			
Invoice Description	Invoice Number	Invoice Amount	
P&L 06.04 to 07.03 Photocopies	IN558598	\$108.40	
-----			
Heartland Stationers (2014) Lt	EFT0001498	2019-07-23	\$398.35
-----			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Stationery	14855	\$136.40	
Fire Joint Stationery	14876	\$36.50	
Trans Stationery	14945	\$7.30	
Trans Stationery	15015	\$14.10	
P&L Stationery	14841	\$151.81	
P&L 5 Flashdrives	14821	\$52.24	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																														
Heartland Auto Supply	EFT0001499	2019-07-23	\$1,018.85																														
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Shop Safety Supplies &amp; Tools</td> <td>001-418331</td> <td>\$386.18</td> </tr> <tr> <td>Trans DEF Fluid Unit #108</td> <td>001-420359</td> <td>\$77.30</td> </tr> <tr> <td>Trans Trailer Breakaway #147</td> <td>001-418316</td> <td>\$94.63</td> </tr> <tr> <td>Trans Tools for unit #36</td> <td>001-420125</td> <td>\$55.87</td> </tr> <tr> <td>Parks 4 Bulbs &amp; Terminals #172</td> <td>001-419168</td> <td>\$16.16</td> </tr> <tr> <td>Parks Ball Joints</td> <td>001-419740</td> <td>\$250.53</td> </tr> <tr> <td>Parks Ball Joints &amp; Wiper Blad</td> <td>001-420358</td> <td>\$250.53</td> </tr> <tr> <td>Parks Trans fluid unit #8</td> <td>001-420365</td> <td>\$59.24</td> </tr> <tr> <td>Parks Safety Glasses</td> <td>001-418068</td> <td>\$17.61</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Shop Safety Supplies & Tools	001-418331	\$386.18	Trans DEF Fluid Unit #108	001-420359	\$77.30	Trans Trailer Breakaway #147	001-418316	\$94.63	Trans Tools for unit #36	001-420125	\$55.87	Parks 4 Bulbs & Terminals #172	001-419168	\$16.16	Parks Ball Joints	001-419740	\$250.53	Parks Ball Joints & Wiper Blad	001-420358	\$250.53	Parks Trans fluid unit #8	001-420365	\$59.24	Parks Safety Glasses	001-418068	\$17.61
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KaizenLAB Inc.	EFT0001500	2019-07-23	\$839.79																														
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>WTP Water Analysis</td> <td>INV0041254</td> <td>\$839.79</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	WTP Water Analysis	INV0041254	\$839.79																								
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Kal Tire	EFT0001501	2019-07-23	\$1,490.28																														
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Parks REar Tires unit #129	647230668	\$1,459.58																															
Keiths Refrigeration	EFT0001502	2019-07-23	\$3,507.19																														
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Fire Joint Service Call AC</td> <td>19173</td> <td>\$165.90</td> </tr> <tr> <td>WTP Compressor Dryer Repair</td> <td>19094</td> <td>\$612.37</td> </tr> <tr> <td>SRC Service Call Media Rm RTU</td> <td>19095</td> <td>\$2,038.58</td> </tr> <tr> <td>SRC Service Call RTU</td> <td>19137</td> <td>\$553.88</td> </tr> <tr> <td>SRC Service Call MUA</td> <td>19088</td> <td>\$136.46</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Fire Joint Service Call AC	19173	\$165.90	WTP Compressor Dryer Repair	19094	\$612.37	SRC Service Call Media Rm RTU	19095	\$2,038.58	SRC Service Call RTU	19137	\$553.88	SRC Service Call MUA	19088	\$136.46												
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King, Allan	EFT0001503	2019-07-23	\$387.99																														
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Staff BBQ Supplies	2019.07.15	\$387.99																															
Kjersteen, Kelly	EFT0001504	2019-07-23	\$54.54																														
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>CUPE Clothing Allowance</td> <td>2019.07.15</td> <td>\$54.54</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	CUPE Clothing Allowance	2019.07.15	\$54.54																								
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Loomis Express	EFT0001505	2019-07-23	\$220.04																														
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Shop Freight	8402529	\$99.30																															
WTP & Water Trans Freight	8450809	\$120.74																															
Municipal Property Consultants	EFT0001506	2019-07-23	\$6,805.31																														
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>July 2019 Assessor</td> <td>17121</td> <td>\$6,805.31</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	July 2019 Assessor	17121	\$6,805.31																								
Invoice Description	Invoice Number	Invoice Amount																															
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Norwood Foundry Limited	EFT0001507	2019-07-23	\$1,962.50																														
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Roads - 51 Ave Catch Basin Fra	42158		\$1,962.50
Rally Rentals	EFT0001508	2019-07-23	\$91.88
Invoice Description                      Invoice Number                      Invoice Amount			
Trans Tools	22272		\$48.83
Trans Hammer Drill	22278		\$43.05
Stettler Building Supplies Ltd	EFT0001509	2019-07-23	\$1,081.26
Invoice Description                      Invoice Number                      Invoice Amount			
SRC Tin Wall Repair	AB4085		\$30.36
SRC Building Materials	AB4436		\$29.88
Parks Memorial Bench Materials	AB4707		\$862.97
Parks Flag Pole install materi	AB4871		\$59.18
Parks Dock Repair Materials	AB4460		\$18.04
Spray Park Plywood	AB4389		\$80.83
Stettler Dodge Ltd.	EFT0001510	2019-07-23	\$580.81
Invoice Description                      Invoice Number                      Invoice Amount			
Park Solenoid Unit #87	142620		\$580.81
Stettler & District Handibus	EFT0001511	2019-07-23	\$165.90
Invoice Description                      Invoice Number                      Invoice Amount			
Jun Handi Bus Garage Utilities	3007		\$165.90
Stettler Registry Services Ltd	EFT0001512	2019-07-23	\$10.50
Invoice Description                      Invoice Number                      Invoice Amount			
Admin Discharge Statutory/Fee	SR100004491		\$10.50
Stettler Sales & Rentals Ltd.	EFT0001513	2019-07-23	\$386.54
Invoice Description                      Invoice Number                      Invoice Amount			
Pool Facility Duct Work Fix	122278		\$46.62
Community Hall Floor Refinish	121734		\$333.25
Comm Hall Late Payment Fee	2019.06.30		\$6.67
Vereburn Supply Ltd.	EFT0001514	2019-07-23	\$293.95
Invoice Description                      Invoice Number                      Invoice Amount			
Fire Joint 2 Meret Recover Pro	13453		\$293.95
Total Cheques			\$244,779.00

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2019-07-30	2019-07-30		Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
===== Action Plumbing & Excavating	EFT0001515	2019-07-30	\$5,984.08
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	SRC Janitor Sink Tap Repair	I023516	\$292.77
	Spray Park Pipe Repair	I023495	\$24.79
	Spray Park Pipe Repair	I023496	\$33.07
	Spray Park Ball Valves	I023515	\$37.55
	Spray Park Sink repair parts	I023524	\$29.40
	WTP Install Octoair System	W31818	\$5,566.50
===== APEX Supplementary Pension Pla	EFT0001516	2019-07-30	\$374.85
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Supplementary Pension Plan Tr	2019.07.19	\$374.85
===== Black Press Group Ltd.	EFT0001517	2019-07-30	\$2,254.46
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Office/P&D/Other Advertising	33719275	\$2,254.46
===== Bounty Onsite Inc.	EFT0001518	2019-07-30	\$4,043.06
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Shop Drill Bit	001-084592	\$49.41
	Trans Paint for barricade legs	001-084433	\$49.17
	Trans White marking paint	001-084184	\$47.57
	Water Trans marking paint&wand	001-084357	\$187.32
	Wtr Trns Zip out grinder wheel	001-084402	\$82.76
	Water Trans 2 Cases of Bath Ti	001-084408	\$139.54
	Water Trans Grinder discs	001-084445	\$99.47
	Water Trans Paint for Hydrants	001-084528	\$36.27
	Water Trans Paint for Hydrants	001-084559	\$486.83
	Water Trans Painting supplies	001-084560	\$3.84
	Water Trans Painting Supplies	001-084754	\$9.92
	Water Trans Dig Trailer Suppli	001-084840	\$26.65
	Water Trans Hydrant parts	001-085006	\$71.59
	Water TRans Hard Hat	001-083945	\$95.93
	Water Trans Ear Protection/Lig	001-084053	\$54.14
	Water Trans Hard Hat/Ear Muff	001-084513	\$159.31
	Water Trans Reflective Strips	001-084352	\$18.87
	Water Tran Sampling Slides	001-084661	\$28.51
	SRC Janitor Supplies	001-083968	\$546.22
	SRC Janitor Supplies	001-084301	\$310.74
	SRC AA Batteries	001-084734	\$21.73
	SRC Jantior Supplies	001-084891	\$660.47
	Comm Hall Janitor Supplies	001-084038	\$657.74
	Comm Hall Janitor Supplies	001-084586	\$155.63
	Parks Head Lights unit #9	001-084148	\$43.43
===== Can Pak Environmental Inc.	EFT0001519	2019-07-30	\$1,231.91
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	April Composting Bins	RD0000002553 <sup>50</sup>	\$1,231.91

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Canadian Red Cross	EFT0001520	2019-07-30	\$20.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Programs Advanced Aquatic	CRC-166440	\$20.00	
Canadian Union of Public Emplo	EFT0001521	2019-07-30	\$880.00
Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP15-19	\$880.00	
Cas Tech Inc.	EFT0001522	2019-07-30	\$198.45
Invoice Description	Invoice Number	Invoice Amount	
P&L Security Monitor	30577	\$198.45	
Chemtrade West Limited Partner	EFT0001523	2019-07-30	\$8,832.86
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	92679442	\$8,832.86	
Clearview Public Schools	EFT0001524	2019-07-30	\$2,290.49
Invoice Description	Invoice Number	Invoice Amount	
Joint Office June Expenses	5927	\$2,290.49	
Combat Spraying Ltd.	EFT0001525	2019-07-30	\$3,360.00
Invoice Description	Invoice Number	Invoice Amount	
Parks & Other Events Pumpout	6231	\$3,360.00	
Digestco Ltd.	EFT0001526	2019-07-30	\$1,953.63
Invoice Description	Invoice Number	Invoice Amount	
Sewer Chemicals	42516	\$1,953.63	
Fischer, Malcolm	EFT0001527	2019-07-30	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
Council Rimbey Parade & Radeo	2019.06.13	\$125.00	
GT Hydraulic & Bearing	EFT0001528	2019-07-30	\$6,585.56
Invoice Description	Invoice Number	Invoice Amount	
Fire Eng#6 Commerical Inspecti	999-022759	\$986.13	
Fire Eng#12 Commercial Inspect	999-022767	\$1,290.37	
Shop/Equip/Trans repair parts	000-316169	\$1,384.52	
Trans Recharge AC Unit #2	999-022722	\$171.36	
Trans CVIP & repair brakes #86	999-022807	\$1,986.93	
Parks/Trans/Water Assorted	000-316124	\$375.89	
WTP Freight for Block Heater	000-316672	\$297.37	
Pool Facility Belt	000-316800	\$92.99	
Hi Way 9 Express Ltd.	EFT0001529	2019-07-30	\$387.82
Invoice Description	Invoice Number	Invoice Amount	
Shop Freight	12022464	51 \$53.95	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Trans Freight	12017303		\$37.93
Trans Freight	31545421		\$173.67
Trans Freight	31569128		\$62.15
Parks Freight	20069272		\$30.06
Parks Freight	31550158		\$30.06
=====			
i. d. Apparel	EFT0001530	2019-07-30	\$637.98
=====			
Invoice Description	Invoice Number	Invoice Amount	
P&L Uniform Jacket	93544	\$107.05	
SRC 7 - Uniforms	93117	\$530.93	
=====			
IJD Inspections Ltd.	EFT0001531	2019-07-30	\$2,198.52
=====			
Invoice Description	Invoice Number	Invoice Amount	
P&D June Building Permits	210148	\$2,198.52	
=====			
Joe Johnson Equipment	EFT0001532	2019-07-30	\$1,373.40
=====			
Invoice Description	Invoice Number	Invoice Amount	
STreet Clean 3 - Brooms	P30227	\$1,373.40	
=====			
Lakeland College	EFT0001533	2019-07-30	\$1,625.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint 6-FFTS-S1200 Train	0000022163	\$750.00	
Fire Joint 7-FFTS-S900a Train	0000022164	\$875.00	
=====			
Lifesaving Society	EFT0001534	2019-07-30	\$41.82
=====			
Invoice Description	Invoice Number	Invoice Amount	
Pool Programs 1 CPR Exam fee	7339	\$7.14	
Pool Programs 2 Bronze Exam Fe	7819	\$34.68	
=====			
Loomis Express	EFT0001535	2019-07-30	\$35.56
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Freight	8462104	\$35.56	
=====			
Rural Municipalities of Albert	EFT0001536	2019-07-30	\$9,647.51
=====			
Invoice Description	Invoice Number	Invoice Amount	
Roads 40 Steel Barricade legs	1121-50012690	\$945.00	
Wtr Trans Replacement Hydrant	3742726	\$2,578.75	
Water Trans Repair Parts	3747492	\$5,203.40	
Water Trans Cotterpins	3802876	\$321.30	
Wtr Trns Hydrant Pumper Nozzle	3802877	\$206.85	
HBC Environmental Walk N Roll	1121-50012866	\$253.05	
Comm Hall Squeegee Blades	0497940	\$139.16	
=====			
RMA Fuel Ltd.	EFT0001537	2019-07-30	\$15,148.20
=====			
Invoice Description	Invoice Number	Invoice Amount	
Parks/Trans/Water Gasoline	PF-7599-77480	\$2,071.90	
Parks/Trans Drum oil	PF-7618-77712	\$406.12	
Misc Dept Equip Fuel	PF-7586-77291	\$12,670.18	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rollies Vac Systems	EFT0001538	2019-07-30	\$336.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	19618	\$336.00	
-----			
Shanes Instrument Services Ltd	EFT0001539	2019-07-30	\$7,680.75
-----			
Invoice Description	Invoice Number	Invoice Amount	
WTP Service Call Loguc/Control	20313	\$7,680.75	
-----			
WTS Manufacturing & Sales Inc.	EFT0001540	2019-07-30	\$537.97
-----			
Invoice Description	Invoice Number	Invoice Amount	
Park/Shop/Trans/Water Build	1379	\$537.97	
-----			
Yost, Dustin & Maria Cristine	EFT0001541	2019-07-30	\$1,800.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
July 2019 Hall Janitor	2019.07.01	\$1,800.00	
-----			
Total Cheques			\$79,584.88
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000189
Cheque Date	First	Last		ONL000191

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Corporate Payment Systems	ONL000189	2019-07-26	\$16,022.89
-----			
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	BOT Corp Visa	2019.07.05.BOT	\$816.59
	SVWS Corp Visa	2019.07.05.SVW	\$142.42
	Admin AUMA Convention/Office	2019.07.05.221	\$2,040.31
	Fire Joint iCloud Storage/USB	2019.07.05.292	\$716.30
	HBC - CIB Conference Flights	2019.07.05.343	\$1,667.22
	Other Events Canada Day Supper	2019.07.05.312	\$43.51
	Council AUMA Convention	2019.05.05.492	\$4,927.52
	Trans Alt Brg #137 Filter/Gask	2019.07.05.623	\$269.26
	Fire Joint Safety Codes Council	2019.07.05.655	\$536.55
	Trans Trainig/Roads PPE	2019.07.05.727	\$178.38
	Water Trans Asset Management	2019.07.05.748	\$198.77
	Admin FCM Room-Public Relation	2019.07.05.758	\$1,857.23
	Pool Facility Building supplie	2019.07.05.762	\$39.32
	Eng Admin Trvl & Sub Conferenc	2019.07.05.763	\$488.21
	SRC Supplies/Tools/Parks mater	2019.07.05.764	\$159.04
	Water Trans Room - Training	2019.07.05.767	\$652.20
	Fitness AFLCA Recertification	2019.07.05.768	\$190.00
	WTP Training/Spray Paint	2019.07.05.832	\$725.94
	SVWS Internet	2019.07.05.854	\$104.99
	HBC Meeting/P&L Battery	2019.07.05.981	\$269.13
-----			
Poulin's Professional Pest Con	ONL000190	2019-07-26	\$283.76
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	WTP Monthly Pest Control	1171195	\$198.45
	WTP Fly Lights	1176947	\$85.31
-----			
Shaw Cable	ONL000191	2019-07-26	\$106.00
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	SRC Aug WiFi	2019.07.01	\$106.00
	-----		
	Total Cheques		\$16,412.65
			-----



## It's here: our Gas Tax Fund recommendation is live

Hi everyone,

We've just **unveiled** our long-awaited recommendation on growing the federal Gas Tax Fund—and it has the potential to transform every one of our communities.

This election, we're calling on all parties to **commit to a permanent doubling of the Gas Tax Fund transfer** to municipalities—with a **predictable annual growth rate** that better reflects economic growth and construction costs.

► **TAKE ACTION: share our GTF recommendations with federal candidates.**

By doubling this year's transfer, Budget 2019 recognized that the GTF works—and that it needs to grow. Permanently doubling the transfer builds on what's working, and would move more vital projects forward.

We need your help getting the word out. With just a few clicks of your mouse, you can share your local success and tell the story of how a permanently doubled GTF transfer could build better lives.

► **READ: today's article in the Globe and Mail about FCM's Gas Tax Fund election plank.**

Read **today's press release**. Check out FCM's **website** to learn more about our Gas Tax Fund recommendation—and help us spread the word.

-Your FCM team



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F. 613-241-7440

[fcm.ca](http://fcm.ca)



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## Tax relief for the shallow gas industry

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July 17, 2019

The Alberta government has acted to assist the struggling shallow gas industry with short-term tax relief. Minister Madu stated, *“Our government vowed to take swift action to help shallow gas producers and municipalities. We’re proud to have made good on that promise. Not only will this action reduce further company failures and job losses, but it will update the assessment model for linear property, creating a more viable system overall for industry and government. It was my pleasure to announce this plan with Associate Minister of Natural Gas Dale Nally, the Rural Municipalities of Alberta and the Explorers and Producers Association of Canada, who all believe this is the right path forward for our province.”*

We appreciate the province’s decision not to place the burden on municipalities and instead have the reduction come from the education property tax. While municipal taxes are not the core reason the industry is facing challenges and we recognize that this is likely the only way to provide short-term relief to the struggling industry.

The province will be developing a list of qualifying shallow gas wells and associated pipelines. This list will be provided to affected municipalities and companies. Municipalities will then cancel 35% of property taxes for qualifying properties and report the total cancellation to Municipal Affairs. Of Alberta’s 65,000 gas wells most are in 15 counties. A little over 200 are in urban municipalities.

The shallow gas industry has suffered in recent years with prices as low as 21 cents US per thousand cubic feet, which is a massive drop from its high of \$10 in 2008. Even last year prices averaged \$1.60. The largest impact has come from the shale gas revolution in the US which has seen US production soar. The industry has also faced infrastructure constraints, investor apathy, and growing liability concerns from aging wells.

AUMA is proud of our oil and gas industry and the jobs it creates in our communities. We have advocated strongly on the Trans Mountain Pipeline, worked to create the [Resource Communities of Canada Coalition](#), and are proud of our work with the various industry groups on a wide range of issues.

[Back to news](#)

# Trade issues the focus at agriculture meeting

July 22, 2019 [Media inquiries](#)

The Federal, Provincial, and Territorial (FPT) Ministers of Agriculture concluded their two-day annual meeting in Quebec City on July 19.

During the meeting, Agriculture and Forestry Minister Devin Dreeshen strongly recommended the federal government take urgent action to provide support to the agriculture industry in the short and long term.

The industry is currently experiencing numerous trade issues across several markets including:

- Restrictive practices involving fumigation requirements and quota restrictions on pulse crop imports with India.
- Negative ramifications of Country of Origin Labelling (COOL) on durum wheat exports to Italy.
- Continued trade tension between Canada and China, with China blocking Canadian canola from entering its market due to an alleged pest issue and its customs agency planning to increase inspections of Canadian pork and pork product imports.
- Continuation of Saudi Arabia's ban on trade with Canada, including wheat and barley.

“Alberta farmers are caught in the middle of a bunch of international fights that have nothing to do with them. The industry needs the federal government to pay attention to the impacts of the current trade issues on Alberta's supply chain.”

*Devin Dreeshen, Minister of Agriculture and Forestry*

## Quick facts

- India is a significant market for Alberta pulses such as dried peas and lentils, totalling \$28 million as of 2018.

- Until recently, Alberta’s durum wheat exports to the EU averaged \$67 million, with Italy accounting for an average of \$47 million (70 per cent). In 2018, Alberta’s durum exports to the EU dropped to \$22 million, the lowest value since 2002.
- In 2018, Alberta’s agrifood exports to China totalled \$2.6 billion, with canola seed accounting for \$812 million.
- Last year, pork was Alberta’s sixth-largest agriculture export in value – we exported \$492 million worth of pork products to more than 20 nations.
- Wheat and barley accounted for more than 93 per cent of Alberta’s agrifood exports to Saudi Arabia between 2014 and 2017.

## Media inquiries

### Danielle Murray

587-643-8454  
Press Secretary, Agriculture and Forestry

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July 25, 2019

Honourable Doug Schweitzer  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800 - 97 Avenue  
Edmonton, Alberta T5K 2B6

Dear Minister Schweitzer:

Policing and crime reduction are matters of great concern for Alberta municipalities. In the UCP platform, Alberta Strong and Free, AUMA was happy to see references to the government's support to victims of crime and providing police officers with the support they need to protect Albertans.

It has come to our attention that several AUMA members have expressed concern due to correspondence from your ministry regarding the status of their funding allocation under the Municipal Policing Assistance Grant (MPAG) and the Police Officer Grant (POG). Specifically, the closing commentary in the letter identifying "that the Government of Alberta is in the process of reviewing police funding grants as a part of its examination of all aspects of the budget going forward into the future."

Municipalities that manage their own policing depend on this funding to ensure that they are able to provide adequate policing services to their communities. The importance of funding is a priority of the AUMA and its members, as evidenced by the participation of our Police Act Working Group on providing recommendations to the Police Act Review, and our efforts to advocate for a more equitable police funding model.

As mentioned, AUMA was happy to see a commitment to crime reduction from government. However, this commitment must go hand in hand with appropriate levels of funding for police services. I would like to take this opportunity to express AUMA's strong support for these grant programs to be fully funded. If you would like to discuss this matter further, please feel free to contact me by email at [president@auma.ca](mailto:president@auma.ca) or my cell phone at (403) 363-9224.



Sincerely,

Barry Morishita  
AUMA President

cc: Honourable Kaycee Madu, Minister of Municipal Affairs  
Municipal Policing Assistance and Police Officer Grant Recipients - Mayors, Councils,  
and Chief Administrative Officers of the following municipalities:

- Airdrie
- Banff
- Beaumont
- Blackfalds
- Bonnyville
- Brooks
- Calgary
- Camrose
- Canmore
- Chestermere
- Coaldale
- Cochrane
- Cold Lake
- Devon
- Drayton Valley
- Drumheller
- Edmonton
- Edson
- Fort Saskatchewan
- Grande Prairie
- High River
- Hinton
- Innisfail
- Lacombe
- Leduc
- Lethbridge
- Lloydminster
- Medicine Hat
- Morinville
- Okotoks
- Olds
- Peace River
- Ponoka
- Red Deer
- Redcliff
- Rocky Mountain House
- Slave Lake
- Spruce Grove
- St. Albert
- St. Paul
- Stettler
- Stony Plain
- Strathcona County
- Strathmore
- Sylvan Lake
- Taber
- Vegreville
- Wainwright
- Westlock
- Wetaskiwin
- Whitecourt
- Wood Buffalo



# Water damage and municipal insurance



July 24, 2019

It's summer in Alberta, which means any number of weather-related challenges on the horizon. This year, many parts of Alberta are experiencing higher-than-average rainfall, as well as intense summer storms. Some municipalities are experiencing flooded streets, water coming into commercial and residential buildings, and sewer back-up problems.

When these situations happen in your municipality, it's difficult not to feel sympathy for the businesses or citizens affected. Water damage to properties is stressful and emotional, and it's natural to want to help our friends and neighbours any way possible. In some instances, municipal staff may, with the best of intentions, promise to pay for or fix damage.

Something to keep in mind with situations involving water damage is that some aspects are covered under homeowner or business insurance, rather than being the responsibility of the municipality via their insurance program (such as our [insurance offerings](#)). Part 13 of the *Municipal Government Act* also provides indemnity to municipalities in certain scenarios.

If a municipal worker promises to pay for a type of loss that isn't covered under your municipal insurance program, this can mean that your municipality has effectively accepted liability for damage caused by high water levels or sewer back-up – and you may be left with the bill.

We have tools to help. [Contact us](#) at 310-AUMA and speak to our claims team for access to sewer back-up claims best practices guides and templates, as well as dedicated claims professionals to help do what is in the best interest of our members.

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# Enforcement of s. 546 Unsightly Property Orders

## Enforcement of s. 546 Unsightly Property Orders

By Shauna Finlay

Reynolds Mirth Richards Farmer LLP

AMSC Casual Legal Service Provider

One of the issues facing municipalities is the matter of unsightly or unsafe properties within their boundaries. Perhaps unsurprisingly, it can be difficult to compel owners to actually take action and deal with a municipality's concerns.

Division 4 of the *Municipal Government Act* provides municipalities with a number of tools for dealing with unsightly or unsafe property. Section 546 gives a municipality the authority to issue an order to an owner to remove a hazard or improve the appearance of their property in the manner specified by municipality or can require an owner to remove or demolish a structure and level the site. Section 550 gives a municipality the authority to remedy unsightly or unsafe conditions and/or demolish a structure itself after an Order has been issued under s. 546. Section 553.1 allows a municipality to collect amounts expended to remedy an unsightly or unsafe property. Municipalities may also seek an injunction from the Court under s. 554 to compel compliance where there are ongoing issues.

In a recent case, a municipality applied to have an owner declared in contempt of an injunction order requiring the owner to remedy the deficiencies at his property. The property owner had also initiated proceedings against the municipality alleging they had unfairly targeted his property.

Some of the factors in the municipality's success in the contempt application were:

1. The order initially issued by the municipality to the owner was specific in terms of the problems that had to be remedied and the time by which they had to be remedied.
2. When this was not complied with, the municipality sought an injunction that resulted in an order of the court to remedy issues within a specific time frame.
3. The municipality had good evidence (i.e. photographs and affidavit evidence) regarding the owner's noncompliance. Where the municipality lacked specific evidence that it was possible to remedy an issue, the contempt order was not made out on that issue.
4. The evidence of non-compliance was direct and not based on someone else's documents or evidence.

There are a number of tips to keep in mind when dealing with unsightly property. Timely and continued enforcement pressure may prevent a smaller problem from growing into a more significant nuisance or safety hazard. Consistency in enforcement efforts may also assist in defeating arguments from owners about being unfairly targeted. And, where demolition is being considered, obtaining an injunction from the Court under s.554 is recommended to ensure the owner is aware that demolition is a possible consequence if issues are not addressed.

To access AMSC's Casual Legal Helpline, AUMA members can call toll-free to **1-800-661-7673** or email [casuallegal@amsc.ca](mailto:casuallegal@amsc.ca) and reach the municipal legal experts at Reynolds Mirth Richards and Farmer LLP. For more information on the Casual Legal Service, please contact Will Burtenshaw, Senior Director, Risk & Claims, at 780-431-4525, or toll-free at 310-AUMA (2862) or via email at [wburtenshaw@auma.ca](mailto:wburtenshaw@auma.ca). Any Regular or Associate member of the AUMA can access the Casual Legal Service.

2377908.doc; July 23, 2019

**Date:**

Tuesday, July 23, 2019





Nova Scotia

## Sobeys aims to scrap plastic bags from all stores in 2020



Move would take 225 million plastic grocery bags out of circulation each year in Canada, company says

[Anjuli Patil](#) · CBC News · Posted: Jul 31, 2019 6:00 AM AT | Last Updated: July 31



Sobeys is aiming to remove all plastic bags from its stores by the end of January 2020. (Ken Linton/CBC)

[comments](#)

Sobeys plans to remove plastic bags from all its grocery stores in Canada by the end of January 2020.

The company, headquartered in Stellarton, N.S., said in a news release it's the first national grocery store to eliminate plastic bags.

Sobeys called it the first step in "removing unnecessary plastic from all retail."

The chain said removing the bags from its 255 locations will take 225 million plastic grocery bags out of circulation each year. The move to phase out plastic bags includes other stores within the Sobeys group, including FreshCo, Safeway, Foodland, IGA and Rachelle Béry locations, which would eventually take over 800 million plastic bags out of circulation, said director of support services Dave Sobey .

"This is a sustainability initiative," Sobey told CBC's *Maritime Noon*. "Our customers and our employees have been asking for this for some time.

"At the end of the day, our customers understand the impact to the environment. And we know we need to do more to improve sustainability and helping our environment."

Sobeys said any added cost of moving away from plastic bags won't bump up the price of groceries.

The company said paper bags will be made available, but it hopes customers will bring reusable bags.

The grocer plans to adopt other methods to phase out plastic in stores. In August, Sobeys will bring in mesh produce bags made from recycled water bottles. The bags were first launched at IGAs in Quebec in June.

"This is a first step, and we plan to make meaningful progress every year to take plastic out of our stores and our products," Michael Medline, president and CEO of the chain's parent, Empire Company Limited, said in the release.

Jim Cormier, the Atlantic region director of the Retail Council of Canada, said, "there's an environmental footprint involved in everything." However, he added that paper bags can be recycled or composted after use.

"The polypropylene bags, they're seen as a good alternative, because they can be used hundreds of times, thousands of times. But yet they are made out of plastic product."

## Banned in P.E.I.

Cormier said other companies will likely start following suit to get ahead of any further government legislation.

On Canada Day, for instance, Prince Edward Island's [ban on plastic bags](#) took effect.

P.E.I. is the first province to ban single-use plastic bags.

"In the retail sector where competition is so fierce, they will do almost anything to ensure that they're responding to the demands of their customers and to service the customer," said Cormier.

Mark Butler, the Ecology Action Centre's policy director, commended Sobeys for showing leadership.

"We hope this sends a signal to the province and the federal government that they need to act too," said Butler.

"We'd like to see plastics listed as a toxic in the Canadian Environmental Protection Act."

In June, Prime Minister Justin Trudeau said his government will [ban single use plastics, which could include bags, straws and cutlery, in Canada in 2021 at the earliest](#).

Whole Foods, a U.S.-based retailer with locations in Ontario and British Columbia, eliminated plastic bags at its checkouts in 2008, and announced earlier this year a plan to reduce plastic including getting rid of plastic straws and shifting to smaller plastic produce bags.

Loblaw Companies Limited, owner of grocery stores like Atlantic Superstore, Wholesale Club and No Frills, has also taken steps to reduce its use of plastic bags.

In 2009, its stores moved to a pay-for-a-bag approach and a company spokesperson told CBC News the company has eliminated nearly 12 billion plastic bags from its stores. Some Loblaw stores [don't charge](#) for plastic bags, however.

- [Waves of Change: Exploring single-use plastic and why we need to clean up our act](#)
- [Get involved in the Waves of Change conversation on Facebook](#)

Some of its individual stores have removed plastic bags entirely. The Atlantic Superstore location on Quinpool Road in Halifax, for example, [removed plastic bags in 2008](#).

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*With files from Brett Ruskin and Maritime Noon*

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