



AGENDA

TOWN OF STETTLER

REGULAR COUNCIL MEETING

SEPTEMBER 16, 2014

6:30 P.M.

TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
SEPTEMBER 16, 2014
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

- (a) Minutes of the Regular Council Meeting of September 2, 2014 5-10
- (b) Business Arising from the September 2, 2014 Council Minutes
- (c) Minutes of the Committee Meeting of September 9, 2014 11-13
- (d) Business Arising from the September 9, 2014 Committee Minutes

4. **Citizens Forum**

5. **Delegations**

- (a) 7:00 P.M. – Trustees Staci Gerlitz & Dave Goodwin, Clearview Public Schools re: Local Government Education Advocacy Opportunities 14-21

6. **Administration**

- (a) Memo re: 2014 AUMA Convention 22-27
- (b) Request for Appraisal Input by Oct 1 - Melissa Robbins, Director of Operations
- (c) Negotiations for Collective Agreement for CUPE Local 971 (Appointees Councillors Brown, Bachman & Campbell) 28
- (d) Memo re: Recreation Mediation (October 27 & 28) 29-30
- (e) Accounts Payable in the amount of \$436,059.58 31-37

7. **Council**

- (a) Meeting Reports

8. **Minutes**

- (a) None

COUNCIL AGENDA
SEPTEMBER 16, 2014
PAGE 2

- 9. **Public Hearing**
 - (a) None
- 10. **Bylaws**
 - (a) None
- 11. **Correspondence**
 - (a) Brownfield Redevelopment Working Group Report 38
 - (b) Update on Amalgamation Education Session 39
 - (c) RDRMUG Upcoming Meeting Items 40-42
- 12. **Items Added**
- 13. **In-Camera Session**
- 14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, SEPTEMBER 2, 2014 IN THE MUNICIPAL OFFICE
COUNCIL CHAMBERS**

Present: Mayor Dick Richards

Councillors A. Campbell, D. Bachman, W. Brown, M. Fischer,
S. Nolls & K. Sernecky

CAO G. Switenky
Assistant CAO S. Gerlitz

Press (2)

Absent: None

Call to Order: Mayor D. Richards called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 14:09:01 Moved by Councillor Bachman to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held August 19, 2014

Motion 14:09:02 Moved by Councillor Sernecky that the Minutes of the Regular Meeting of Council held on August 19, 2014 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the August 19, 2014 Meeting Minutes – to be dealt with later in the meeting

5. **Delegations:**

(a) 6:30 P.M. – Dacia Gramlick Track & Field Certificate of Recognition

Mayor Richards welcomed Dacia Gramlick to the meeting.

Mayor Richards congratulated Dacia Gramlick on winning the gold medal in the Girls High Jump Intermediate event at the Alberta Outdoor Track and Field Provincials held in Sherwood Park from July 12-13, 2014 and winning the gold medal in the Heptathlon at the Alberta Summer Games held in Airdrie from July 25-27, 2014. The Heptathlon consists of seven track and field events including 100m hurdles, the 200 and 800 metre sprints, high and long jumps, shot put and javelin.

Ms. Gramlick also competed in the heptathlon at the National Competition which was held from August 13-19, 2014 in Langley, BC where she finished in 5th place.

Ms. Gramlick will be starting Grade 12 in September.

Mayor Richards presented Dacia Gramlick with a certificate recognizing her achievements and success.

Mayor Richards temporarily recessed the meeting at 6:35 p.m. to allow Council members to individually congratulate Ms. Gramlick.

Ms. Gramlick departed the meeting at 6:42 p.m.

Mayor Richards reconvened the meeting at 6:42 p.m.

3. **Confirmation of Minutes Con't:**

(b) **Business Arising from the August 19, 2014 Meeting Minutes - Composting Location – 65 Street in Grandview**

CAO G. Switenky advised that following the August 19, 2014 Council Meeting, Council had the opportunity to look at the composting site located in the alley at 41 Ave. & 65 St. CAO G. Switenky reported that the current location is a mature site with two (2) bins and well used site by the residents. Council agreed that Administration look at a compost bin option which are equipped with lids as a pilot project for this site.

It was noted that the cost of two (2) – beige - 4 yard flat top bins with lids was \$1622.00.

CAO G. Switenky summarized the composting related issues received by the Town since 2001. It was noted that the majority of concerns received were with regards to the bins overflowing. Currently the bins are emptied twice a week. CAO G. Switenky also highlighted a potential community partnership with the High School to have the composting bins painted with a community mural. After some discussion it was agreed that this was just not the right time for this type of partnership.

Council discussion took place regarding other possible options at this composting location including the cost of privately owned contractor bins which would be replaced with clean bins each time a bin is emptied, and the relocation of the composting bins.

Mayor Richards summarized the discussion by highlighting the benefits and convenience of the residential composting program and directed Administration to investigate the cost of privately owned composting bins located at this site.

Council agreed that the Town of Stettler replace the two (2) composting bins located at the Meadowland/Grandview site (41 Ave. & 65 St. in alley) with two (2) new beige composting bins with lids for a total budget cost of \$1622.00 with funding to come from the Composting – Supplies Account in the 2014 Operating Budget.

4. **Citizen's Forum:** (a) **None**

6. **Administration:** (a) **Memo re: Apollo Lodge Tax Refund Request**

CAO G. Switenky highlighted the letter received dated August 15, 2014 from Donald Anderson, Secretary Apollo Lodge No. 27 requesting their customary refund of the Municipal portion of their property taxes. In previous years the practice of Town Council has been to refund/rebate the municipal portion of the property taxes for the Apollo Lodge. The reason for this refund is that part of the Apollo Lodge is used and/or accessible by the general community in a similar manner to other tax exempt halls. In accordance with Section 347 – 1(b) of the Municipal Government Act, Council must consider it "equitable" to rebate or refund municipal taxes.

Mayor Richards summarized the discussion by indicating that the Town of Stettler as been refunding a portion of property taxes to the Apollo Lodge since 1982.

Motion 14:09:03

Moved by Councillor Fischer that the Town of Stettler approves a refund of 2014 Municipal Property taxes for the Apollo Lodge #27, Tax Roll 119900009 – in the amount of \$1048.00 as allowed as per Section 347 of the Municipal Government Act

MOTION CARRIED
Unanimous

(b) Memo re: Municipal Government Act Review

CAO G. Switenky reported that Alberta Municipal Affairs is in the process of reviewing the Municipal Government Act (MGA) to address evolving circumstances and priorities in Alberta communities and to ensure the MGA continues to remain current and meet its objective. Over the past year the MGA review has included various avenues for engaging public and stakeholder comments:

- regional engagements held in person around the province;
- a website and extensive online workbook;
- a questionnaire distributed to municipal Councillors in Fall 2013;
- inviting written submissions from individuals, municipalities, and other organizations.

As part of the regional engagement process, Alberta Municipal Affairs hosted eleven (11) regional workshops from February to April 2014 in various locations around the province including; Edmonton, Fort McMurray, Vermillion, Lethbridge, Edson, Red Deer, Brooks, Grande Prairie, Calgary, Medicine Hat and Peace River. Nearly 1500 people participated in these workshops.

General discussion took place regarding specific major Policy issues and options identified during the regional sessions namely: Regional Collaboration, the Education Property Tax, Regional Funding and splitting the non-residential property assessment class.

Mayor Richards also highlighted the issue of inequalities in municipal funding available to municipalities. These inequalities in municipal funding just add to the challenges between urban and rural municipalities.

(c) Memo re: Highway 56 Utility Replacement Tender Award

CAO G. Switenky advised that at the April 15th Council Meeting, Administration was directed to proceed with the design/tendering of the water and sanitary main replacements necessary on Highway 56 prior to the road construction that will occur in 2015. Estimated costs including engineering to complete the work at the time were \$390,000. Urban Dirt Works - \$526,145.60 was the only tender received by the Town. Since Urban Dirt works was the sole tenderer, Administration has negotiated the tender prices and scope of work, reducing the tender value to \$449,531.13 excluding GST. As part of the tender price, the scope of work will also include storm work to drain a low spot on Highway 56 which will cost \$27,083.07 which will be covered by Alberta Transportation.

Construction costs bore by the Town is expected to be \$422,268.06. Engineering costs are \$45,000 for a total Town contribution of \$467,268.06.

General discussion took place regarding only receiving one (1) tender and the pros and cons of not accepting the tender and retendering early in 2015.

Motion 14:09:04

Moved by Councillor Bachman that Town of Stettler Council award the 2014 Water and Sewer Main Replacements contract to Urban Dirt Works Inc. and utilize Tagish Engineering for engineering services with a total value not to exceed \$468,000 excluding GST, funded from MSI.

MOTION CARRIED (6-1)
Opposed: Councillor Bachman

(d) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

Mayor Richards expressed sadness and condolences to the family of Rene Lamoureux following his sudden passing.

Motion 14:09:05

Moved by Councillor Nolls that the Town of Stettler accept the CAO Report for the month of August.

MOTION CARRIED
Unanimous

(e) Bank Reconciliation as of July 31, 2014

Motion 14:09:06

Moved by Councillor Sernecky that the Town of Stettler Council accept the Bank Reconciliation as of July 31, 2014 as presented.

MOTION CARRIED
Unanimous

(f) Accounts Payable in the amount of \$896,535.64

Motion 14:09:07

Moved by Councillor Campbell that Accounts Payable in the amounts of \$470,877.48 & \$425,658.16 for the period ending August 31, 2014 for a total amount of \$896,535.64 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council:

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Richards

- Aug 22 - Town Office cheques.
- Aug 29 - Town Office cheques and agenda approval.
 - Met with a local real estate agent and discussed out-of-Town Business License fees.
- Aug 30 - Dignitary Breakfast and parade.

(b) Councillor Bachman

- Aug 19 - Pheasant Festival Meeting.
- Aug 27 - AB Electric System Operator Open House.
- Aug 31 - Pancake Breakfast.

(c) Councillor Brown

- Aug 20 - Met with a citizen re: concern of radar speed control sign.

(d) Councillor Campbell

- Aug 20 - Rodeo Meeting.
 - SMRWSC Line to Donalda and Big Valley.
- Aug 26 - Rodeo Meeting.
- Aug 27 - Alta Linc Open House.
- Aug 28 - Set up for rodeo.
- Aug 30 - Parade and rodeo.
- Aug 31 - Town & County Breakfast.

(e) Councillor Fischer

- Aug 20 - Brought Greetings at the SMRWSC line to Big Valley and Donalda.
- Aug 27 - Electrical Transmission Open House at Community Hall.
- Aug 28 - Regional Waste Management Strategic Planning Day.
- Aug 30 - Chauffeured Kevin & Darlene Sorenson in the Stettler Steel Wheel Parade.
- Aug 31 - Town & County Breakfast.
- Sept 1 - Rene Lamoureux Funeral.

(f) Councillor Nolls

- Aug 30 - Steel Wheel Parade.
- Aug 31 - Town & County Breakfast.

(g) Councillor Sernecky

- Aug 20 - SMRWSC Line to Donalda and Big Valley.
- Aug 27 - BBQ re: Community Fundraiser for Playground Project.

- 8. Minutes: (a) None
- 9. Public Hearing: (a) None
- 10. Bylaws: (a) None
- 11. Correspondence: (a) East Parkland Community Futures AGM Meeting
(b) SMRWSC Turning on the Taps Ceremony
(c) Lifesaving Society – re: Commonwealth Service Award

Motion 14:09:08

Moved by Councillor Brown that correspondence items 11(a) to 11(c) inclusive be accepted for information.

MOTION CARRIED
Unanimous

- 12. Items Added: (a) None

13. **In-Camera Session:** (a) None

14. **Adjournment:**

Motion 14:09:09

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:22 p.m.

Mayor

Assistant CAO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
HELD SEPTEMBER 9, 2014

Present: Deputy Mayor A. Campbell, Councillors D. Bachman, M. Fischer, W. Brown, S. Nolls & K. Sernecky

CAO G. Switenky
Director of Operations M. Robbins
Corporate Secretary C. Smith

Absent: Mayor D. Richards & Assistant CAO S. Gerlitz

Call to Order: Deputy Mayor A. Campbell called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions

4(a) None

2. Agenda Approval

Moved by Councillor Bachman that the agenda be approved as presented.

MOTION CARRIED
Unanimous

3. Delegation - 4:30 P.M. – Dave Dittrick, Zap Municipal Consulting Inc. re: Northeast Industrial Area Structure Plan

Dave Dittrick, Zap Municipal Consulting Inc. entered the meeting at 4:30 p.m.

Deputy Mayor Campbell welcomed D. Dittrick to the meeting.

D. Dittrick advised that Tagish Engineering and Zap Municipal Consulting Inc. prepared the Northeast Industrial Area Structure Plan. D. Dittrick explained that the plan is to provide a framework for the rezoning, subdivision and development of part of the majority of the NW ¼ 04-39-19-W4M and a portion of the SW ¼ 04-39-19-4 that is located in the northeast portion of the Town of Stettler. The Plan Area consists of 52.84 hectares (130.46 acres).

D. Dittrick explained that the Northeast Industrial Area Structure Plan has been designed to be a guide for Town Council, land developers, citizens and Administration. The purpose of the Area Structure Plan has three principle goals:

1. To apply the Town of Stettler's long-term planning goals, identified within the Municipal Development Plan.
2. To provide direction and policy guidance for industrial land use decisions in the development and growth of the Northeast Industrial Subdivision.
3. To provide flexible, innovative and progressive industrial development opportunities while considering existing and emerging market demands.

COMMITTEE MINUTES

SEPTEMBER 9, 2014

PAGE 2

D. Dittrick advised that the original Northeast Industrial Area Structure Plan did not include storm water management, and with the Town's existing low pressure sanitary system in the area nearing capacity the new ASP needs to consider servicing provisions for the area on an economical basis.

D. Dittrick further noted that roughly 70% of the area covered under the ASP is currently owned by the Town, with 30% being owned by residents or businesses. The majority of the site is clear and currently used as agricultural grazing lands, lending itself to development. It was noted that it is the intent of the Town, either on its own or through partnerships, to develop, subdivide and sell lands for light industrial purposes.

D. Dittrick explained that upon Council's acceptance of the draft ASP it will then be circulated to the County of Stettler No. 6, AB Environment, Atco Electric, Altagas Utilities, Shaw Communications, Telus Communications and other impacted property owners for comment.

Members of Council reviewed the following:

1. Future Land Use

- Sanitary discharge into a wet well or storage system
- Roundabout in future
- Snow Dump Expansion
- Access to Ring Road

2. General Policies – All development within the boundaries of the Northeast Industrial Area Structure Plan shall be fully serviced to current industrial urban standards with gravel roadways, open ditches, piped municipal utilities (water, sanitary sewer and storm water) and shallow utilities (gas, electrical, telecommunications).

Discussion ensued regarding whether the road standard for this area should be upgraded to pavement. It was generally supported that pavement is a preferred treatment however it certainly drives up the cost of each lot for competitive purposes.

Administration will reconsider the language used in the ASP to promote higher standards (then gravel) for roadway treatments based on development factors such as proposed density at time of subdivision and type of use being proposed.

3. Future Transportation Plan – Accesses will be on the east and north side of the subject lands from 38th Street and 55th Avenue (Ring Road). A secondary access point connecting to 52nd Avenue, is also planned to connect the subdivision into the existing industrial development located west of the subject lands. The area is designed for open ditch storm water management.

D. Dittrick reviewed the road alignment configuration and MR designation with respect to the lands within the ASP that are privately owned.

COMMITTEE MINUTES

SEPTEMBER 9, 2014

PAGE 3

4. Utility Systems

Water Main – The plan is proposing to have a fully looped water distribution system.

Sanitary Sewer Main –The property cannot be serviced by the Town’s existing sanitary gravity collection system. In addition, it is not recommended to connect this development to the existing low pressure sanitary system, because of extremely limited capacity. This development will be serviced by a gravity system that discharges to the northeast corner of the subject property into a wet well or storage system. This wet well will be augmented by a future lift station that will discharge directly to the Town’s sanitary facultative storage facility.

5. Storm Water Runoff – All drainage will be retained in the northeast corner of the development and the storm water will be treated and discharged at this location.

6. Shallow Utilities – Electricity, Natural Gas, Telephone and Cable Television will be provided on phase-by-phase basis.

Discussion ensued regarding the use of off-site levies to assist in funding major infrastructure renewal and upgrades.

Members of Council accepted the Northeast Industrial Area Structure Plan for information and unanimously agreed to hold a Public Open House to discuss any concerns regarding the Northeast Industrial Area Structure Plan prior to 1st Reading of the related bylaw.

Deputy Mayor Campbell thanked D. Dittrick for his informative presentation.

4. Additions

a. None

5. Adjournment

Moved by Councillor Fischer that the Committee of Whole Meeting be adjourned.

MOTION CARRIED
Unanimous at 5:37 p.m.

Mayor

Assistant CAO



CLEARVIEW PUBLIC SCHOOLS

5031 – 50th St.
PO Box 1720
Stettler, AB T0C 2L0
Tel. (403) 742-3331

September 5, 2014

Re: Advocacy Opportunities following June 24, 2014 Local Government Education Meeting

Thank you again for attending the Local Government Education meeting on June 24, 2014. The feedback from the meeting indicates it was an excellent opportunity to share local education topics. Moving forward, we have three next steps in 2014-15 to continue our conversations with municipalities.

- ✓ First, individual Trustees will schedule an opportunity to attend a future council meeting to provide updates on educational initiatives later this year.
- ✓ Second, we are also hoping that we can be invited to attend any regional meetings municipalities have and be part of the process: engaged in the work local governments are doing in our communities. If possible, please take the opportunity to contact myself or Peter Neale, Associate Superintendent (Business and Finance) for these regional municipal collaborations.
- ✓ Lastly, we will be seeking a meeting with local municipal governments in early 2015 similar to the session in June 2014. We are looking forward to host further conversations about education and any other topics that are worth discussing.

Advocacy Topics

At the June 24, 2014 Local Government Education meeting, municipalities indicated that they would like to support education advocacy, and would like information from us to help. While we are in the process of forming an advocacy plan for Clearview Public Schools, there are two items that we can provide which municipalities may assist with that will have positive impact to our communities and education for children. If supported, these items may be considered at the upcoming Alberta Urban Municipalities Association or other discussions with Alberta Government elected members.

1. Fuel Price Contingency Grant

In the attached letter sent to the Honourable Jeff Johnson, Minister for Education, the funding for transportation was highlighted (see the section titled "Funding for Transportation").

When the Fuel Price Contingency Grant was established, Alberta school districts were able to ensure consistency in fuel pricing that can be volatile. The removal of this grant in the 2012-2013 school year created ramifications for Alberta school districts across the province. Clearview was projecting to receive close to \$300,000 in fuel price contingency funds for the 2013-2014 school year, but did not receive that funding as the grant was discontinued.

To maintain current, minimum standard ride times, Clearview Public Schools is now reallocating approximately \$300,000 of instructional grants to support the transportation of students. Representing 10% of our transportation budget, a \$300,000 reduction roughly translates to a possible reduction of at least six (6) bus routes and a significant impact to ride times and services already stretched thin by the current funding model.

Key messages that may assist in advocating for this topic:

- The fuel price contingency grant, available to school division prior to 2013, provided a grant equal to increasing fuel prices, which provided cost certainty and helped to maintain transportation operations in an environment of little to no increases in rural transportation grants.
- In 2013, the grant was cancelled mid-year. The loss of the grant is estimated at over \$300,000 per year; a loss compounded from static transportation funding.
- To maintain current, minimum standard ride times, Clearview Public Schools is now reallocating approximately \$300,000 of instructional grants to support the transportation of students.
- Representing 10% of our transportation budget, a \$300,000 reduction roughly translates to a possible reduction of at least six (6) bus routes and a significant impact to ride times and services already stretched thin by the current funding model.

2. School Building Infrastructure and Modernizations

There are two reports available on the Clearview website that highlight the need for school building infrastructure. Based on current estimates (Clearview's "Facilities Annual Report – 2013"), the deferred maintenance liability of local school buildings in Clearview is over \$2.4 million. Due to the need for school building investments it is expected that this number will continue to grow, due to increasing construction costs and delays in modernization supports in Alberta.

The Board of Trustees established as the top capital priority for the school division the modernization of the Stettler Middle School, including a replacement of the current gym which is considered smaller than the needs of the school. In December 2012, Clearview Public Schools participated with the Alberta Government in a Value Analysis on the Stettler Middle School facility. The study, which was facilitated by consultants from the Alberta Government, provided a recommendation for a modernization of the facility. As part of the advocacy for a new gym space for the Stettler Complex and the Stettler Middle School, the process in December 2012 identified the need to seek out partnerships.

The estimates from the Value Analysis for a new or expanded gym are estimated at approximately \$3 million, bringing the full total expected costs of a modernization for the Stettler Middle School facility to \$13.4 million. To proceed, the school division needs the funding support of the Alberta Government.

During 2013-14, the Clearview Public Schools conducted consultations with staff and school leaders to discuss the opportunities for a shared recreational facility. A shared facility would see our local municipalities, businesses, and communities work with the Clearview Public Schools to have a jointly-owned and operated recreational facility located at the Stettler schools' site. This facility could be partially funded through the modernization of the Stettler Middle School.

A copy of the "What We Heard" report on the consultation process (including next steps), and the Facilities Annual Report (2013) is available on-line at:

<http://www.clearview.ab.ca/Facilities>

Key messages that may assist in advocating for this topic:

- Clearview Public Schools has deferred maintenance of school buildings (as of December 2013) of over \$2.4 million that need funding supports. This number will grow the longer the Alberta Government does not provide certain, appropriate and stable funding.
- The top capital priority for the Clearview Public Schools is the modernization of the Stettler Middle School, which relies on Alberta Government funding. The estimated cost to modernize the building and gym is \$13.4 million.
- To increase the likelihood of Alberta Government funding supports, Clearview is engaged in seeking community and local government partnerships for a shared recreational facility which will primarily address recreational opportunities not already available.
- To establish the beginning of the process, Clearview has done an internal review for what needs and opportunities a shared recreational facility would have. The next step is to visit local municipalities for the opportunity to work together on forming the concept, and to work together on the collaborative benefits such a facility offers.

Respectfully,



Ken Checkel, Board Chair
Clearview Public Schools



CLEARVIEW PUBLIC SCHOOLS

5031 – 50th St.
PO Box 1720
Stettler, AB T0C 2L0
Tel. (403) 742-3331

September 20, 2013

The Honourable Jeff Johnson
Minister of Education
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Honourable Minister:

Re: Request to Meet to Discuss Transportation Issues

The Board of Trustees for the Clearview Public Schools is requesting the opportunity to open conversations with you on some of the student transportation challenges facing us in rural Alberta.

It is the hope of the Board of Trustees that upon hearing our challenges, further consideration can be provided in the following three areas:

- an opportunity to pilot alternative transportation in sparse rural communities ("*Student Transportation Model Alternatives*")
- support for the development of a joint transportation agreement with the separate school board for students in the County of Stettler and the Town of Stettler ("*Co-operative Busing*")
- consideration for funding transportation of students who attend a separate school as a school of choice in rural communities, different than urban or metro school divisions ("*Working Together and Thinking Differently*")

Clearview Public Schools

Clearview Public Schools (Clearview School Division No. 71) operates 54 bus routes and transports approximately 1,300 students daily (54% of our total student population). This represents a transportation system that travels over 1,589,126 km per year (the equivalent of one bus travelling around the Earth close to 40 times!). Clearview's ECS to grade nine students attending their designated school ride an average of fifty-seven (57) minutes per day, and thirty-six (36) students ECS to Grade 12 students ride in excess of two hours per day.

Students that have significant ride times are impacted in many regards. There are concerns about lack of physical activity, lack of sleep, time away from families, lack of study time and lack of creative playtime.

See the appendix for three geographic areas of particular need in our system.

Funding for Transportation

The current structure of transportation funding allocated to Clearview Public Schools is neither adequate nor sustainable.

When the Fuel Price Contingency Grant was established, Alberta school districts were able to ensure consistency in budgeting for fuel pricing. The removal of this grant in the 2012-2013 school year had a devastating impact on our already stressed transportation budget. Routes and driver pay rates were established for the school year with the understanding that the grant funding would be in place for the full operating cycle. Clearview lost an estimated \$90,000 in funding in this area alone, or 17% of our budget to address fuel costs. Clearview was projecting to receive close to \$300,000 in fuel price contingency funds for the 2013-2014 school year, but did not receive that funding as the grant was discontinued.

To maintain current Board established average ride times, Clearview Public Schools is now reallocating approximately \$300,000 of instructional grants to support the transportation of students). Representing 10% of our transportation budget, a \$300,000 reduction roughly translates to a reduction of at least six (6) bus routes and a significant impact to ride times and services already stretched thin by the current funding model.

We are calling on the Alberta Government and Alberta Education to support rural education by making adjustments to the density portion of the transportation funding formulae. Adjustments to address escalating fuel costs and to ensure reasonable ride times for students will enhance the educational experience. Additionally, the density rate needs to be adjusted so that when rural bus routes have limited numbers of riders we are not required to subsidize the transportation system with instructional dollars.

Student Transportation Model Alternatives

One struggle with operating rural bus routes on gravel roads is the bus standard required for the daily transportation of students.

School buses meeting the required D250 standard for student bus routes are perceived by community members as too large for the small number of students riding buses with excess capacity. Alternatively, the microbus-style of bus that meets the D250 standard is too low to the ground to avoid clearance hazards, does not achieve the longevity of the standard style of school bus, and does not provide a smooth enough ride on rural gravel roads. Clearview Public Schools purchases buses with a minimum forty-six passenger capacity. These are too big for most routes but help to achieve flexibility to rotate buses through the fleet to get the most life out of the unit, and to ensure the best options of safety and rider considerations available.

The Board of Trustees would like consideration and support from Alberta Education to pilot alternative transportation methods for students in sparsely populated areas, such as the use of vans, or other smaller passenger vehicles. This would need to be done with Alberta Government flexibility and support for possible regulation changes, representing the opportunity to test improvements in ride times and a reduced cost.

Co-operative Bussing

For many years Clearview Public Schools has run a co-operative bussing system with our separate school neighbours in the County of Paintearth. Over the past few years, we have worked diligently with East Central Alberta Catholic Separate Schools to develop a cooperative bussing transportation agreement that would see our two school boards work together to meet the needs of our parents and students on the west side of our district (primarily the County of Stettler and the Town of Stettler). During this process, our administration provided comprehensive data and transportation scenarios (including routing, total ride times and pickup times). Based on the report done, the impact of a co-operative bussing agreement would have minimal impact to ride times for Clearview students, provide a net financial benefit, and would represent an improvement in overall ride times for many separate school students living outside of the Town of Stettler.

Unfortunately, in late June we were informed that the separate school board had elected not to proceed with co-operative bussing this school year. As you can appreciate, given the benefit a shared bussing agreement would have for our two districts, this decision was disappointing for the trustees and administration of Clearview Public Schools. As elected trustees representing the best interests of our communities, we continue to seek opportunities to pursue this further and to continue the discussions with the separate school board.

Working Together and Thinking Differently

The current system of determining funding can be inflexible towards managing an efficient transportation system for students, particularly when we are providing cooperative bussing. One recent example we wish to highlight involves the funding guidelines for the transportation of students attending a separate school of choice. In some areas on the east side of our district, we transport students on behalf of the Catholic school division in a cooperative bussing arrangement.

Under the current guidelines for funding, separate school students that live outside of a separate school 4x4 do not qualify for the cooperative bussing grant (\$665.55 per student). In rural communities, this restriction in transportation funding does not create equity towards the dual education system in the Alberta.

As a public school board, we believe strongly that all students can best be educated in a fully public system, however, as long as the Alberta Government supports a dual system, student funding for cooperative transportation needs to be the same for all students choosing a separate school education.

For our division, the impact of this decision represents a \$23,300 loss in funding, which is not large by itself but with other funding cuts and escalating costs is negatively impacting our ability to provide adequate services. The Board of Trustees requests that this funding restriction be removed for our rural communities. Whether or not a student lives in a separate school 4x4 should not determine the qualification of the cooperative bussing grant.

Conclusion

We are heartened to review your recent discussions with the *Student Transportation Association of Alberta* (May 2013) around the need to find solutions to some of these transportation challenges, and hope that under your leadership a positive difference can be made for the children of our communities and across Alberta.

We wish to request that the results from the recent *Ride Time Reduction Project* be shared with Alberta school districts to assist further in these conversations across the province.

Now is the time to pursue solutions on all aspects of our education system through providing appropriate financial resources needed to maintain the best for our students; a broader vision that extends to action towards a flexible and efficient transportation system that meets the needs of all students.

Thank you for taking the time to review our hopes for a better system. The Clearview Public Schools' Board of Trustees requests potential meeting dates with you to discuss these transportation issues. We trust that by working together we will find solutions to benefit students.

With appreciation,



Ken Checkel
Board Chair

Appendix: Further Information on Busing in Rural Communities

The following are three geographic areas where Clearview is facing great difficulty (information provided is for ECS to Grade 12 students):

- **Big Valley**

The Big Valley area has seven buses as we attempt to keep ride times reasonable. The buses travel an average of 177 km's per day, with an average ride time of 63 minutes per day, and an average load of twelve students per bus. Since the area is so sparsely populated attempts to reduce the number of routes creates ride times that parents and our communities deem unacceptable. The high school feeder bus that transports students to Stettler travels 280 km per day.

- **Byemoor**

The Byemoor area has four buses. These buses travel an average 233 km per day, with an average ride time of 83 minutes per day, and an average load of nine students. Similar to Big Valley the area is very sparsely populated. The high school feeder bus from this area travels over 400 km per day.

- **Coronation**

Clearview has a cooperative busing agreement with the Prairie Land School Division to pick up students in a very sparsely populated area in their district where Clearview's Coronation School is the closest school for these students. These riders are ECS-Grade 9 students who get on the bus each day at 7:00 am and are not home in the afternoon until 5:00 PM, including two students that ride approximately three (3) hours each day and four (4) students that ride 2.5 hours each day. If Prairie Land transported the students to one of their schools the ride times are expected to be even longer. The bus route the students are on has 18 students riding and travels 275 km per day.

Of our children that ride more than two (2) hours a day, 36% are ECS – Grade 9 and 64% are Grade 10-12. High school students ride longer due to distance to high school programming from their home community, and the need to create hubs and transfer points to accommodate system needs.

Students that have significant ride times are impacted in many regards. There are concerns about lack of physical activity, lack of sleep, time away from families, lack of study time and lack of creative playtime. Assuming a 187 school day year, each respective student rides a minimum of 374 hours, or approximately sixteen (16) equivalent 24-hour days each year.

2. Alberta Environment Sept 25 9-9:30 am Salon 17

Items for Discussion

1. Contamination from Brownfield Site into Town Right-of-Way and Utilities
2. Water Diversion License

Attending: Mayor Richards
Councillors Brown, Nolls & Fischer
CAO Switenky
Director of Operations Robbins

3. Municipal Affairs Sept 25 3:40 – 4:10 pm Salon 20

Items for Discussion

1. AB Community Partnership Grant Metro Funding Guidelines
2. Application Status re: Fire Truck & Road Paving

Attending: Mayor Richards
Councillors Fischer, Campbell, Sernecky & Nolls
Reeve Nixon
CAO Switenky

Attending: Mayor Richards
Councillors Brown, Nolls & Fischer
CAO Switenky
Director of Operations Robbins

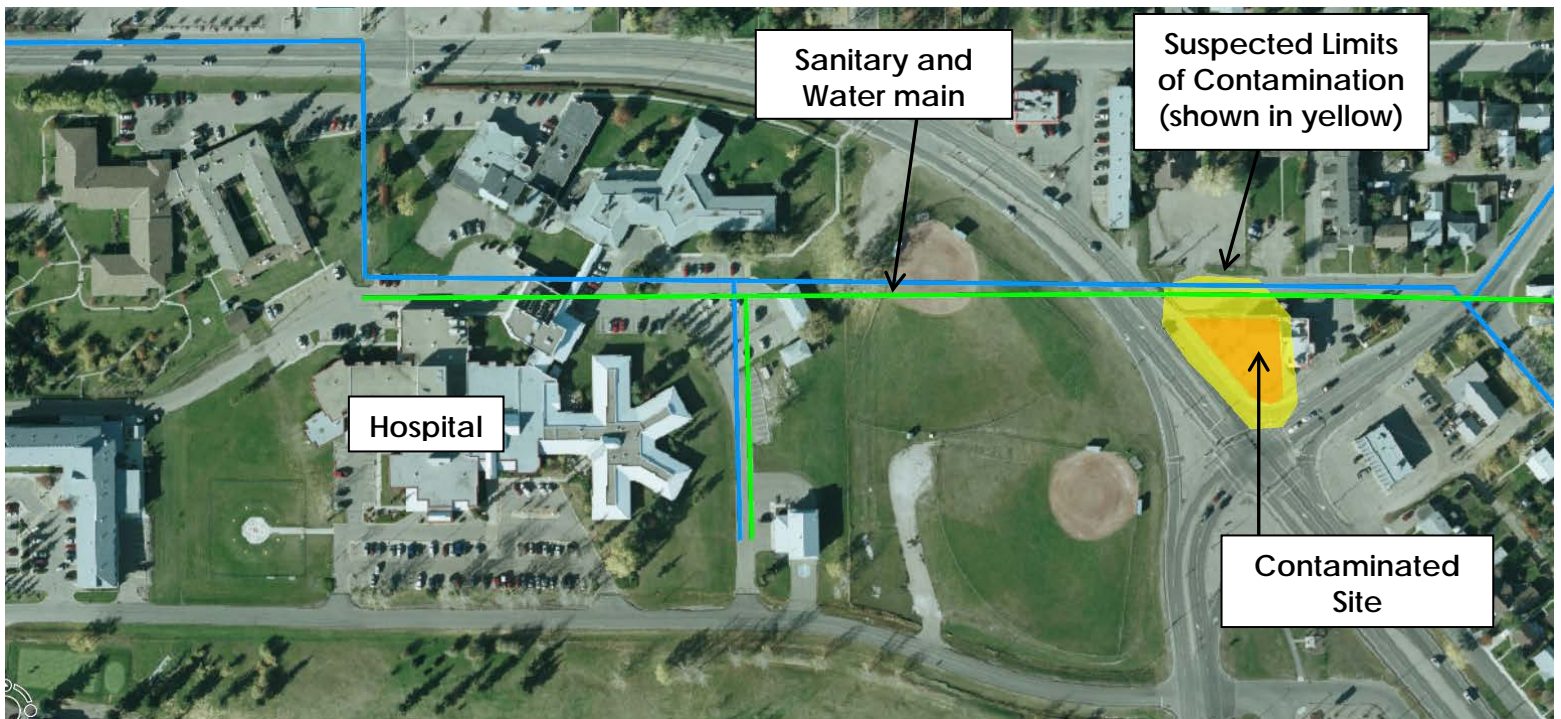
Items for Discussion

1. Contamination from Brownfield Site into Town Right of Way and Utilities
2. Water Diversion License

Concern #1: Contamination

An identified contaminated site at 4702 – 58 Street (Old Grocery Cart at Hwy 12 and 56 Intersection) has leached contamination into 48 Avenue on the north side of the property, and into the Highway 12 on the west side of the property.

- There is water and sanitary mains in 48 Avenue that we suspect are in contaminated soil from this property. Limited reporting and sampling has been completed in 48 Avenue by the landowner. Town staff have repaired four water main breaks in this area over the past five years and the smell of fuels in the soils is very evident during the repair.
- Concern of contamination to the potable water system.
- **These Water and Sanitary mains in are the direct feed to our Hospital, Ambulance Garage, and Community Health Centre.**
- Risk of exposure to Town staff when completing water main break repairs.



The Town had budgeted to replace the water and sewer as a capital project in 2014 for \$480,000, however during the design phase, engineer's cautioned administration that the Town would be responsible for reclaiming any contaminated soil encountered and continue until clear limits were found. Estimated costs to complete the utility replacements and the reclamation are currently unknown, however are expected to be three to four times higher than typical construction costs.

Summary:

Points of discussion for AESRD Meeting at AUMA on September at 9:00 a.m.:

Concern #1: Contaminated Site at 4702 – 58 Street:

1. When does AESRD determine if the contamination is posing a risk to the safety of human health?
2. Would the Town be responsible for reclaiming the contaminated soil encountered in our right of way during the planned utility replacement?
3. When can we expect the release of the Brownfield Redevelopment Strategy?
4. How will the Brownfield Redevelopment Strategy benefit Municipalities and the redevelopment of brownfield sites in a timely manner?

Concern #2: Water Diversion License:

1. The Town of Stettler would like Alberta Environment to review the existing licenses for the diversion of water from the Red Deer River with respect to the Town of Stettler, Shirley McLellan Regional Water Services Commission and Hwy 12/21 Commission to ensure accurate accountability and reporting.

Alberta Community Partnership (ACP)

In 2014 Provincial Budget, the Alberta Community Partnership (ACP) replaced the Regional Collaboration Program (RCP), and was approved for a total program budget of \$48.8 million in 2014/15. The objective of the ACP is to improve the viability and long-term sustainability of municipalities by providing support for regional collaboration and capacity building activities, including project implementation costs and capital expenditures. The ACP Grant is broken down into the following components:

- Intermunicipal Collaboration (\$13 million) – deadline November 30
- Metropolitan Funding (Stettler not eligible for funding - \$24 million – no deadline)
- Viability Review Support & Capacity Building – (\$11.8 million – no deadline)
- Mediation and Cooperative Processes – no deadline
- Municipal Internship – deadline October 1
- Strategic Initiatives – deadline November 30

Metropolitan Funding - \$24 Million – Allocation based

- Provides an annual funding allocation to Alberta's largest municipalities (populations greater than 55,000) involved in strategic approaches to governance, planning, and implementation activities that result in a new or enhanced municipal service that is of benefit to the region.
- Provides an annual allocation to the Capital Region Board (CRB) and the Calgary Regional Partnership (CRP) in support of their core operations.
- 2014/15 allocations and estimated future years projections for 2015/16 and 2016/17 - Attached

During a recent webinar with Alberta Municipal Affairs, it was reported that municipalities with a population of 55,000 or greater were eligible for metropolitan funding for projects such as Recreation Centers and those same municipalities could also apply for the Intermunicipal Funding for those projects as well. This is extremely unfair as smaller municipalities with populations less than 55,000 also have Recreation Centers which these municipalities are financially responsible for. Residents in the smaller municipalities deserve the same respect as residents in the larger municipalities.

Intermunicipal Collaboration (IC) component - \$11.8 Million – application based

The Intermunicipal Collaboration (IC) component retains the partnership requirements of the former RC component, but the individual maximum grant for a project, per year, has been increased from \$250,000 to \$350,000, and will accept applications for multi-year funding for up to three-years.

Provides funding to collaborations of two or more municipalities involved in strategic approaches to governance, planning, and implementation activities that result in a new or enhanced regional municipal service

Cost sharing for the IC Component is as follows:

- **2014/15 program year, there are no cost-share requirements.**
- 2015/16 onward, \$100,000 towards approved project costs, followed by a 50/50 cost-share of the remaining project costs up to \$250,000. The maximum funding amount will remain at \$350,000.
- Town of Stettler – 2 Applications – Regional Fire truck / County of Stettler Resource Road

Alberta Community Partnership (ACP) Metropolitan Funding (MF) Component Allocation Schedule*

Entities eligible for funding under the MF Component in the 2014/15 program year are listed below with their current year allocations and future years' estimates. All calculations have been made using official 2013 population information. Note that future years' estimates are subject to change based on confirmed future years' population figures and budget availability.

Current Year		Future Estimates		
Board Funding	2014/15	2015/16	2016/17	3-Year Total
CRB Core Operating	\$3,500,000	\$3,600,000	\$3,700,000	\$10,800,000
CRP Core Operating	\$3,500,000	\$3,600,000	\$3,700,000	\$10,800,000
Board Total	\$7,000,000	\$7,200,000	\$7,400,000	\$21,600,000
Municipality Funding				
City of Calgary	\$7,690,000	\$11,219,000	\$14,747,000	\$33,656,000
City of Edmonton	\$5,469,000	\$7,978,000	\$10,488,000	\$23,935,000
RM of Wood Buffalo	\$779,000	\$1,136,000	\$1,493,000	\$3,408,000
City of Red Deer	\$650,000	\$948,000	\$1,246,000	\$2,844,000
Strathcona County	\$619,000	\$903,000	\$1,187,000	\$2,709,000
City of Lethbridge	\$605,000	\$882,000	\$1,160,000	\$2,647,000
City of St. Albert	\$411,000	\$600,000	\$789,000	\$1,800,000
City of Medicine Hat	\$409,000	\$597,000	\$785,000	\$1,791,000
City of Grande Prairie	\$368,000	\$537,000	\$706,000	\$1,611,000
Municipality Total	\$17,000,000	\$24,800,000	\$32,600,000	\$74,400,000
Component Total	\$24,000,000	\$32,000,000	\$40,000,000	\$96,000,000

*Notes:

Only 2014/15 allocations are confirmed under Budget 2014.

Individual allocations are subject to the Minister's authorization in accordance with the expressed guidelines of the program.

Amounts may vary due to rounding.

CUPE-SCFP

Canadian Union of Public Employees
Syndicat canadien de la fonction publique

RED DEER AREA OFFICE200, 5116 - 47th Street, Red Deer, AB T4N 1R9 Tel.: (403) 343-3353 Fax: (403) 347-8675 / cupe.ca / scfp.ca

September 12, 2014

Faxed & Mailed

Robert Stoutenberg
Town Manager
Town of Stettler
Box 280
Stettler, AB T0C 2L0

Dear Mr. Stoutenberg:

Re: Negotiations for Collective Agreement for CUPE Local 971

On behalf of CUPE Local 971, Town of Stettler, please consider this letter as official notice to begin bargaining between the parties. As referenced in Article 29.04, "At the first meeting between the two parties, the parties shall exchange with each other all Articles desired to be amended or terminated."

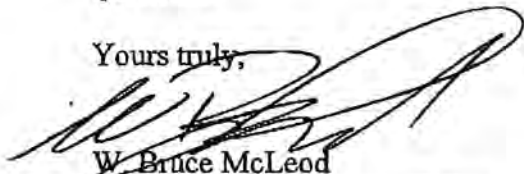
The Union's Bargaining Committee will be:

Glenn Turgeon, President CUPE Local 971
W. Bruce McLeod, CUPE National Representative
and other Union members to be named later.

Please let this office know who will be bargaining on behalf of the Town of Stettler.

Please contact this office to set a date for the exchange of proposals or if you have any questions.

Yours truly,



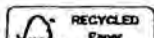
W. Bruce McLeod
CUPE National Representative
Red Deer Area

wbm/jcv/cope#491

cc: Glenn Turgeon, President CUPE Local 971

PAUL MOIST - National President / Président national CHARLES FLEURY - National Secretary-Treasurer / Secrétaire-trésorier national

FRED HAHN - DANIEL LÉGÈRE - LUCIE LEVASSEUR - KELLY MOIST - MARLE ROBERTS - General Vice-Presidents / Vice-présidences générales

Received Time Sep. 12. 2014^{AM} 9:01AM No. 5059

R01

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: September 12, 2014

Re: Recreation Mediation – October 27 & October 28, 2014

Recommendation

For information purposes

Background Information

As you know Andrew Fulton has been selected by the Town of Stettler and the County of Stettler to facilitate the recreation funding mediation. Lynn Hutchinson is a “Mediator in Training” and will be assisting Mr. Fulton in the mediation process.

Mr. Fulton and Ms. Hutchinson will be meeting with each municipality separately on Monday, October 27, 2014. The Town of Stettler will meet from 9-12 noon at the Stettler Recreation Center meeting room. The County of Stettler will meet at the County of Stettler Administration Office from 1-4pm. This will give each municipality the opportunity to present their issues, concerns, ideas, etc.

A Joint Council and Senior Administration (CAO & Assistant CAO) meeting will take place at the Stettler Ramada Inn on Tuesday, October 28, 2014 from 9-4pm. Lunch will also be included. The purpose of this joint meeting is to go through the mediation “protocols” which are listed below.

Mediation Protocols

1. Context: “Interest Based” Mediation
2. Agreement to Mediate
3. Decision Making Authority
4. Issue “sign off” and agreement
5. The Mediating Committee
6. Alternates
7. Representation at meetings
8. Other Parties and Interested Persons
9. Role and Composition of Subcommittees
10. Time frame for mediation process
11. Confidentiality
12. Without Prejudice and Full disclosure
13. Reporting to Council
14. Access to Information
15. Media
16. Public Consultation
17. Record keeping
18. Mediators meeting with parties between scheduled meetings
19. Caucusing
20. Respectful discussion
21. Schedule of meetings and meeting facilities
22. Costs
23. Contact

Plans & Bylaws

Financial Implications

Alberta Municipal Affairs – Regional Collaboration Grant - \$15,000.00
Town of Stettler / County of Stettler – balance of costs (50% / 50%)

Alternatives to the Recommendation

Pros

Cons

Communication

- Andrew Fulton – Mediator
- Lynn Hutchinson – Mediator
- Tim Fox – CAO – County of Stettler No. 6
- Greg Switenky - CAO – Town of Stettler

Documentation

Ranges: From:	To:	From:	To:
Vendor ID First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name First	Last	Cheque Number 64990	65009
Cheque Date First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Action Plumbing & Excavating	64990	9/5/2014	\$618.46

Invoice Description		Invoice Number	Invoice Amount

Rec Centre - Ice Plant Repair		W21916	\$618.46

Apollo Lodge #27	64991	9/5/2014	\$1,048.00

Invoice Description		Invoice Number	Invoice Amount

2014 Tax Year Refund		20140903	\$1,048.00

Baharally, Charlene	64992	9/5/2014	\$1,000.00

Invoice Description		Invoice Number	Invoice Amount

Fitness Instructor		20140827	\$1,000.00

Barnes, Roger	64993	9/5/2014	\$25.00

Invoice Description		Invoice Number	Invoice Amount

Telephone Allowance		20140903	\$25.00

Bilodeau, Gates	64994	9/5/2014	\$400.00

Invoice Description		Invoice Number	Invoice Amount

Travel Allowance		20140903	\$400.00

Black Press Group Ltd.	64995	9/5/2014	\$842.43

Invoice Description		Invoice Number	Invoice Amount

Advertising		196176	\$744.44
Advertising		196177	\$97.99

Clear Water Controls Inc.	64996	9/5/2014	\$690.38

Invoice Description		Invoice Number	Invoice Amount

WTP - Equip Repair		6016	\$690.38

Dodd, Sonia	64997	9/5/2014	\$25.00

Invoice Description		Invoice Number	Invoice Amount

Telephone Allowance		20140903	\$25.00

Estate of Rene Lamoureux	64998	9/5/2014	\$1,250.00

Invoice Description		Invoice Number	Invoice Amount

Employee Recognition		20140903	\$1,250.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Gerlitz, Steven	64999	9/5/2014	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Admin Travel & Subsistence	20140903	\$100.00	
Graham, Leann	65000	9/5/2014	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Travel Allowance	20140903	\$150.00	
Haley, Andrew	65001	9/5/2014	\$124.18
Invoice Description	Invoice Number	Invoice Amount	
Refund Credit on Water Bill	20140827	\$124.18	
Keiths Refrigeration	65002	9/5/2014	\$786.65
Invoice Description	Invoice Number	Invoice Amount	
Rec Centre - Bldg Repair	13246	\$786.65	
Notman, Stephen	65003	9/5/2014	\$1,576.75
Invoice Description	Invoice Number	Invoice Amount	
Expenses	20140902	\$1,576.75	
QM Contracting	65004	9/5/2014	\$1,312.50
Invoice Description	Invoice Number	Invoice Amount	
Water Billing Contract	20140903	\$1,312.50	
Sands Dust Control Ltd.	65005	9/5/2014	\$15,556.08
Invoice Description	Invoice Number	Invoice Amount	
Gravel Road Oiling	1836	\$15,556.08	
Shaw Direct	65006	9/5/2014	\$81.94
Invoice Description	Invoice Number	Invoice Amount	
Calbe TV	20140824	\$81.94	
Skyline Roofing Ltd.	65007	9/5/2014	\$877.80
Invoice Description	Invoice Number	Invoice Amount	
WTP - Bldg Repair	201160	\$877.80	
Switenky, Greg	65008	9/5/2014	\$370.00
Invoice Description	Invoice Number	Invoice Amount	
Admin Travel & Subsistence	20140903	\$370.00	
Town of Stettler - Petty Cash	65009	9/5/2014	\$138.70
Invoice Description	Invoice Number	Invoice Amount	
Petty Cash	20140903	\$138.70	

System: 9/4/2014 2:51:14 PM
User Date: 9/4/2014

Town Of Stettler
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 3
User ID: Cherie

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
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	Total Cheques		----- \$26,973.87 =====
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	65010
Cheque Date	First	Last		65047

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Municipal Health & Saf	65010	2014-09-12	\$181.40

Invoice Description	Invoice Number	Invoice Amount	
WHMIS Training Workbooks	61445	\$181.40	

Alberta Water & Wastewater Ope	65011	2014-09-12	\$2,178.75

Invoice Description	Invoice Number	Invoice Amount	
Water/Sewer Department Trainin	14-013	\$2,178.75	

APEX Supplementary Pension Pla	65012	2014-09-12	\$878.94

Invoice Description	Invoice Number	Invoice Amount	
PP16-18	PP16-18	\$878.94	

B & B Construction	65013	2014-09-12	\$42,683.55

Invoice Description	Invoice Number	Invoice Amount	
Day Care - Additions	214	\$42,683.55	

Baharally, Charlene	65014	2014-09-12	\$66.95

Invoice Description	Invoice Number	Invoice Amount	
Towels for Fitness	2014.09.04	\$66.95	

Can Pak Environmental Inc.	65015	2014-09-12	\$22,309.24

Invoice Description	Invoice Number	Invoice Amount	
Waste Collection/bins/recyclin	3725	\$22,309.24	

Canadian Union of Public Emplo	65016	2014-09-12	\$525.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues PP18	2014.09.02	\$525.00	

East Central Alberta Catholic	65017	2014-09-12	\$37,498.57

Invoice Description	Invoice Number	Invoice Amount	
3rd Quarter 2014 Requistion	1343	\$37,498.57	

Evoqua Water Technologies Ltd.	65018	2014-09-12	\$307.94

Invoice Description	Invoice Number	Invoice Amount	
Regulator & Injector WTP	901824907	\$307.94	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Flags Unlimited	65019	2014-09-12	\$204.57
Invoice Description	Invoice Number	Invoice Amount	
Flag Pole & Base/Board Room	202989	\$204.57	
Government of Alberta	65020	2014-09-12	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
Refund Fire Dept Charges	2014.09.04	\$500.00	
Government of Alberta	65021	2014-09-12	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Garnishee PP#18	2014.09.02	\$150.00	
Heartland Promotions Inc.	65022	2014-09-12	\$624.75
Invoice Description	Invoice Number	Invoice Amount	
HBC Community Garden Signs	4	\$624.75	
Hi Way 9 Express Ltd.	65023	2014-09-12	\$266.65
Invoice Description	Invoice Number	Invoice Amount	
Trans Freight	6374509	\$224.92	
Water Trans Freight	2897780	\$41.73	
i. d. Apparel	65024	2014-09-12	\$8,131.94
Invoice Description	Invoice Number	Invoice Amount	
2014 Safety Award Items	56397	\$4,327.73	
2014 Safety Award Items	56394	\$3,556.46	
2014 Safety Award Items	56634	\$247.75	
Kinette Club of Stettler	65025	2014-09-12	\$4,200.00
Invoice Description	Invoice Number	Invoice Amount	
Forward Donations Received	2014.09.10	\$4,200.00	
New Line Skateparks Inc.	65026	2014-09-12	\$168,042.05
Invoice Description	Invoice Number	Invoice Amount	
Skate Park Construction PP#02	CAD458	\$168,042.05	
Northstar Trucking Ltd.	65027	2014-09-12	\$27,982.50
Invoice Description	Invoice Number	Invoice Amount	
Crushed Gravel - Lanes	313286	\$27,982.50	
Park, Younjae	65028	2014-09-12	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Clothing Allowance - WTP	2014.08.27	\$100.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Pfeiffer House of Music	65029	2014-09-12	\$72.45
Invoice Description	Invoice Number	Invoice Amount	
Microphone - Community Hall	1-102868	\$72.45	
Poulin's Professional Pest Con	65030	2014-09-12	\$255.15
Invoice Description	Invoice Number	Invoice Amount	
WTP One Time Commercial Contro	634413	\$255.15	
R & E Elevator Ltd.	65031	2014-09-12	\$357.00
Invoice Description	Invoice Number	Invoice Amount	
SRC Elevator Maintenance	12586	\$357.00	
Rally Rentals	65032	2014-09-12	\$3,045.00
Invoice Description	Invoice Number	Invoice Amount	
Rent Plate Tamper - Trans Dept	10447	\$3,045.00	
Receiver General for Canada	65033	2014-09-12	\$48,256.35
Invoice Description	Invoice Number	Invoice Amount	
Tax Deductions PP#18	2014.09.02	\$40,007.14	
Tax Deductions PP#18	2014.09.02.	\$8,249.21	
Receiver General for Canada	65034	2014-09-12	\$194.00
Invoice Description	Invoice Number	Invoice Amount	
Garnishee PP#18	2014.09.02	\$194.00	
Rogers	65035	2014-09-12	\$94.05
Invoice Description	Invoice Number	Invoice Amount	
WTP Phone Aug 29 - Sep 28	1436479026	\$94.05	
Shaw Cablesystems GP	65036	2014-09-12	\$138.50
Invoice Description	Invoice Number	Invoice Amount	
SRC Cable & internet	2014.09.01	\$138.50	
Shunda Consulting & Constructi	65037	2014-09-12	\$32,731.09
Invoice Description	Invoice Number	Invoice Amount	
SRC Upgrades PPC#11	PPC#11	\$21,313.06	
SRC Upgrades PP#12	PPC#12	\$11,418.03	
Spensley, Amanda	65038	2014-09-12	\$64.05
Invoice Description	Invoice Number	Invoice Amount	
Parade Candy for Fire Dept	2014.09.08	\$64.05	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler & District Handibus	65039	2014-09-12	\$121.58
Invoice Description	Invoice Number	Invoice Amount	
July 2014 Bus Garage Utilities	1299	\$121.58	
Stettler Golf & Country Club	65040	2014-09-12	\$1,685.00
Invoice Description	Invoice Number	Invoice Amount	
2014 Safety Day Golf/Lunch	111073	\$1,685.00	
Stettler Telephone Answering S	65041	2014-09-12	\$262.50
Invoice Description	Invoice Number	Invoice Amount	
WTP Working Alone 5 Months	588	\$262.50	
Stettler Transit Mix	65042	2014-09-12	\$265.65
Invoice Description	Invoice Number	Invoice Amount	
Concrete peds for x-walks	668	\$265.65	
Telus Communications	65043	2014-09-12	\$3,119.03
Invoice Description	Invoice Number	Invoice Amount	
Aug 22 to Sep 21, 2014	2014.08.23	\$3,119.03	
Telus Mobility Inc.	65044	2014-09-12	\$1,200.39
Invoice Description	Invoice Number	Invoice Amount	
Aug 22 to Sep 21, 2014	2014.08.21	\$1,200.39	
UPS Canada	65045	2014-09-12	\$28.34
Invoice Description	Invoice Number	Invoice Amount	
Fire Dept Freight	860318952	\$28.34	
Ventnor, Coralee	65046	2014-09-12	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
Contracted Mowing behind Emmer	201438	\$315.00	
Yellow Pages Group	65047	2014-09-12	\$47.78
Invoice Description	Invoice Number	Invoice Amount	
August 2014 Directory Advert	14-8808185	\$47.78	
Total Cheques			\$409,085.71

Member Notices

September 4, 2014

Brownfield Redevelopment Working Group Report released

The Government of Alberta recently released a report on recommended actions pertaining to brownfield sites. A working group, comprised of representation from the AUMA, AAMDC, FCM and the energy and development sectors, submitted recommendations to the province in 2010.

There are hundreds of brownfield sites across the province, including contaminated derelict gas stations, dry-cleaning sites and more. These sites detract from investment, blight landscapes and act as barriers to economic and social development.

The report makes several recommendations, including:

- **improving the remediation certificate program;**
- **creating a no-further-action-required certificate;**
- **clarifying risk management plan processes;**
- **requiring publicly accessible registration of brownfield sites;**
- **providing financial tools;**
- **establishing a provincial brownfield coordinator office; and**
- **developing and implementing a province-wide education program.**

While the province has indicated it is willing to move forward with the group's recommendation to amend the [Brownfield Remediation Certificate](#) program, much more work will need to be done to address brownfields. The AUMA is asking municipalities to complete a [Brownfield Impact Template](#), available until Sept. 30, 2014. It provides municipalities with the opportunity to report and share their experiences with brownfield sites. The AUMA will use this information to inform its continued work with the provincial government and industry on redevelopment opportunities.

Thank you.

Member Notices

September 4, 2014

Update on Amalgamation Education Session at this year's AUMA Convention

Due to the high level of interest in the education session on amalgamation, we will extend the session and add a facilitated group discussion around the topic.

Eileen Clarke, from the Association of Manitoba Municipalities, will provide insight on Manitoba's forced amalgamations.

Andrew Sancton, Professor of Political Science from Western University, will offer insights into his work:

Municipal amalgamations have been advocated and adopted in Canada over the last 50 years for four main reasons:

1. to save money;
2. to promote equality of taxes and services within the same urban area;
3. to facilitate area-wide planning; and
4. to promote economic development.

Each reason will be briefly discussed and analyzed, using examples from different Canadian municipalities.

Councillor Jim Stevenson will present the proposed changes on voluntary amalgamation that AUMA has sent to Municipal Affairs and highlight upcoming work on detailed policy and legislative changes for municipal amalgamation.

There will additionally be a facilitated discussion session where members can build on the three presentations to identify additional needs and issues to be resolved on municipal amalgamation.

Join us Thursday, September 25 at 1:45 p.m. in Salon 12 at the Shaw Conference Centre for this timely session.

Steven Gerlitz

From: Greg Switenky
Sent: September-05-14 10:06 AM
To: Melissa Robbins; Gates Bilodeau; Steven Gerlitz
Cc: Al Campbell
Subject: FW: Meeting Backgrounder

Hi Melissa, Gates & Steven,

See below.

Keith Ryder has asked for us to send our municipalities top 3 water related issues for their next meeting on September 18th.

Any thoughts? Councillor Al Campbell is our Rep on the RDRMUG and will likely be attending this meeting.

Steven we can likely put this as Correspondence on our next Council Agenda.

Thanks,

Greg Switenky

CAO

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From: Keith Ryder [mailto:kryder@telus.net]
Sent: Thursday, September 04, 2014 2:54 PM
To: Executive Director
Subject: Meeting Backgrounder

Red Deer River
MUNICIPAL USERS GROUP

1 MEETING BACKGROUND INFORMATION

SEPTEMBER 4, 2014

In preparation for our next RDRMUG meeting, which is scheduled for September 18, 2014, I am forwarding information from an actions discussion paper has been prepared in **draft form** and will be presented to the RDRMUG Executive Committee for consideration. This draft action paper is intended to assist in providing future direction for RDRMUG and is intended to be a working paper with the opportunity for all members to provide input, suggestions and directions.

In part the following points are presented:

- A strategic goal of the RDRMUG has been to focus on securing sufficient water to support sustainable communities far into the future while maintaining water quality in the Red Deer River system. RDRMUG action to date has primarily focused on water quantity with one of our main objectives in securing a Crown Reservation. Although municipal water quantity remains a priority and important goal with RDRMUG it is also necessary to be aware of the needs of other sectors within the Red Deer River basin. The action draft paper that has been drafted will address these issues.
- The purpose of this draft discussion paper is to encourage RDRMUG to broaden our action platform by taking a more proactive approach in addressing water quality.
- Annual Flow and Allocation Limits. Municipal current water allocations are discussed with examples illustrated. (A summary of water allocations, licensing priorities and water conservation objective information was sent August 14, 2014 see www.rdrmug.ca for information).
- Water Conservation Objectives (WCOs). A water conservation objective is the amount and quality of water necessary for the protection of a natural water body or its aquatic environment, or any part thereof, and for the protection of tourism, recreational, transportation or waste assimilation uses of water, or management of fish or wildlife.

Water Quality (In terms of water conservation objectives) maintaining water quality in the Red Deer River system is an integral part of RDRMUG's strategic goal to secure sufficient water to support sustainable communities. The desire of the RDRMUG is not to sacrifice water quality while gaining secure access to water for increased water use in the future

Currently flows along portions of the Red Deer River do not meet the water conservation objectives for several reaches. The 2008 Red Deer River Municipal Water Assurance Study reported even with current demands there are deficits, for example: Medicine to Red Deer reach – 75% of years; Nevis reach – 82% of years; Drumheller reach – 9% of years. Water use models indicate these deficits will increase by 2056 respectively to 82%, 93% and 18%.

While desiring to receive a Crown Reservation, municipalities – individually and collectively through the RDRMUG – will need to address ways to maintain, and improve where possible, water quality in the future. Many of these relate to how the watershed is managed.

Additional Headings for Discussion Include:

- Climate Change
- Public Perception as related to RDRMUG application for a crown reservation
- The complementary actions relating to water quantity and quality
- Water Administration
- Storage
- Maintaining and restoring natural systems
- Wetland options
- Riparian area options
- Land Use
- Headwaters, Alluvial Aquifers and Recharge Areas
- Research and monitoring needs

WORKING TOGETHER: RDRMUG must work closely with the Red Deer River Watershed Alliance and must review the best way to connect and continue to work with the RDRWA. Other partners will include the Alberta Water Council. An

effort will also be made to gather information from other groups who have similar interests in our River Basin. Managing water in the Red Deer River Basin and the watershed is not merely a municipal concern or need; it is of vital importance to all sectors that use water and enjoy its many benefits. As such, the RDRMUG cannot expect to achieve its priorities without collaborating with other sectors throughout the basin.

(Thanks to Bill Shaw, City of Red Deer, for work on this document and RDRMUG Co-Chairs Earl Graham and Patt Churchill for their input)

Please bring or send in your municipalities top three water issues...this will ensure that the RDRMUG focus is relevant to your municipality's expectations.

Thanks

Keith Ryder
Executive Director,
RDRMUG