

**DEVELOPMENT PERMIT APPLICATION FORM**  
TOWN OF STETTLER LAND USE BYLAW NO. 2060-15

**APPLICATION #** \_\_\_\_\_ **TAX ROLL #** \_\_\_\_\_

**APPLICATION TYPE:** COMMERCIAL: \_\_\_\_\_ INDUSTRIAL: \_\_\_\_\_ INSTITUTIONAL: \_\_\_\_\_ RESIDENTIAL: \_\_\_\_\_ OTHER: \_\_\_\_\_

**PROJECT TYPE:** NEW CONSTRUCTION: \_\_\_\_\_ RENOVATION: \_\_\_\_\_ DEMOLITION: \_\_\_\_\_ CHANGE IN USE: \_\_\_\_\_ OTHER: \_\_\_\_\_

APPLICANT: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROV: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

REGISTERED OWNER: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

ADDRESS OF PROPERTY TO BE DEVELOPED: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ REGISTERED PLAN: \_\_\_\_\_

**EXISTING USE:** \_\_\_\_\_ **LAND USE DISTRICT:** \_\_\_\_\_

MAIN **USE OF LAND AND OR BUILDINGS** EITHER EXISTING OR PROPOSED: \_\_\_\_\_

BUILDING OCCUPANCY CLASSIFICATION **NEW** or **CHANGE:** \_\_\_\_\_

*\*See Reverse for Major Occupancy Classifications and STETTLER REGIONAL FIRE DEPARTMENT REVIEW FORM*

PARCEL TYPE: INTERIOR \_\_\_\_\_ CORNER \_\_\_\_\_ PARCEL AREA: \_\_\_\_\_

SETBACKS OF EITHER EXISTING OR PROPOSED BUILDINGS: \_\_\_\_\_

FRONT YARD: \_\_\_\_\_ **SIDE YARDS:** \_\_\_\_\_ and \_\_\_\_\_

*\*Refer to Alberta Building Code High Intensity Residential Fire Standards if applicable*

REAR YARD: \_\_\_\_\_ FLOOR AREA: \_\_\_\_\_ PARCEL COVERAGE: \_\_\_\_\_ %

HEIGHT OF MAIN BUILDING: \_\_\_\_\_ NO. OF OFF-STREET PARKING STALLS: \_\_\_\_\_

EXISTING: \_\_\_\_\_ PROPOSED: \_\_\_\_\_ SIZE OF OFF-STREET LOADING SPACE: \_\_\_\_\_

RTM OR MOBILE HOME MAKE OF UNIT \_\_\_\_\_ YEAR BUILT \_\_\_\_\_

PROPOSED **ACCESSORY USE OF LAND AND OR BUILDINGS** (garages, etc.) \_\_\_\_\_

SIZE OF ACCESSORY BUILDING: \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_ IN HEIGHT

DISTANCE FROM REAR PARCEL BOUNDARY: \_\_\_\_\_ DRIVEWAY LENGTH: \_\_\_\_\_

DISTANCE FROM SIDE PARCEL BOUNDARY: \_\_\_\_\_ PARCEL COVERAGE: \_\_\_\_\_ %

ESTIMATED **COST OF THE PROJECT** OR CONTRACT PRICE: \_\_\_\_\_

ESTIMATED **DATES OF COMMENCEMENT AND COMPLETION:** \_\_\_\_\_

**DATE OF APPLICATION:** \_\_\_\_\_ **SIGNATURE OF APPLICANT:** \_\_\_\_\_

APPLICATIONS SHALL BE ACCOMPANIED BY THE FOLLOWING:

- (1) A **NON-RETURNABLE PROCESSING FEE** (SEE POLICY IV-1 – BUILDING AND DEVELOPMENT PERMIT FEE SCHEDULE)
- (2) A **SCALED SITE PLAN** IN DUPLICATE SHOWING THE TREATMENT OF LANDSCAPED AREAS, IF REQUIRED, THE LEGAL DESCRIPTION, THE FRONT, REAR AND SIDE YARDS, IF ANY, ANY PROVISION OF OFF-STREET LOADING AND VEHICLE PARKING, AND ACCESS AND EGRESS POINTS TO THE PARCEL.
- (3) **SCALED FLOOR PLANS, ELEVATIONS AND BUILDING SECTIONS** IN DUPLICATE.
- (4) FURTHER INFORMATION MAY ALSO BE REQUIRED.

NOTE:

- 1. THE DEVELOPMENT OFFICER MAY REFUSE TO ACCEPT AN APPLICATION FOR A DEVELOPMENT PERMIT WHERE THE REQUIRED INFORMATION IS NOT SUPPLIED OR WHERE, IN HIS/HER OPINION, THE QUALITY OF THE MATERIAL SUPPLIED IS INADEQUATE TO PROPERLY EVALUATE THE APPLICATION.
- 2. THE DEVELOPMENT OFFICER MAY DEAL WITH AN APPLICATION WITHOUT ALL OF THE INFORMATION REQUIRED, IF HE/SHE IS OF THE OPINION THAT A DECISION ON THE APPLICATION CAN BE PROPERLY MADE WITHOUT SUCH INFORMATION.

The personal information on this form is collected under the authority of Section 32 of the Alberta Freedom of Information and Protection of Privacy Act. The information will enable us to process your application and is necessary for municipal operations.

<b>TOWN OF STETTLER OFFICE USE ONLY:</b>	
Building Permit Required: _____	MPC Required: _____ MPC Date: _____ MPC Approval: _____
Business License Required: _____	Alberta Transportation Review (adjacent to Hwy 12 or 56): _____
County Referral Required: _____	Alberta Environment Review (adjacent to Red Willow Creek or Cold Lake): _____
Fire Department Review: _____	Advertisement Date: _____ Permit Issue Date: _____
Engineering Review: _____	Application Accepted By: _____
Water: _____ Transportation: _____	Application Approved By: _____

**MAJOR OCCUPANCY CLASSIFICATION**

<p><u>GROUP A, DIVISION 1</u></p> <ul style="list-style-type: none"> <li>▪ Motion Picture Theatres</li> <li>▪ Opera Houses</li> <li>▪ Television Studio admitting audiences</li> <li>▪ Theatres, including experimental theatres</li> </ul> <p><u>GROUP A, DIVISION 2</u></p> <ul style="list-style-type: none"> <li>▪ Art Galleries</li> <li>▪ Auditoria</li> <li>▪ Bowling Alleys</li> <li>▪ Churches and similar places of worship</li> <li>▪ Clubs, nonresidential</li> <li>▪ Community Halls</li> <li>▪ Courtrooms</li> <li>▪ Dance Halls</li> <li>▪ Exhibition Halls</li> <li>▪ Gymnasias</li> <li>▪ Lecture Halls</li> <li>▪ Libraries</li> <li>▪ Licensed Beverage Establishments</li> <li>▪ Museums</li> <li>▪ Passenger Stations and Depots</li> <li>▪ Recreational Piers</li> <li>▪ Restaurants</li> <li>▪ Schools and Colleges, nonresidential</li> <li>▪ Undertaking Premises</li> </ul> <p><u>GROUP A, DIVISION 3</u></p> <ul style="list-style-type: none"> <li>▪ Arenas</li> <li>▪ Indoor Swimming Pools, with or without spectator seating</li> <li>▪ Rinks</li> </ul> <p><u>GROUP A, DIVISION 4</u></p> <ul style="list-style-type: none"> <li>▪ Amusement Park Structures</li> <li>▪ Bleachers</li> <li>▪ Grandstands</li> <li>▪ Reviewing Stands</li> <li>▪ Stadia</li> </ul> <p><u>GROUP B, DIVISION 1</u></p> <ul style="list-style-type: none"> <li>▪ Jails</li> <li>▪ Penitentiaries</li> <li>▪ Police Stations with detention quarters</li> <li>▪ Prisons</li> <li>▪ Psychiatric Hospitals without detention quarters</li> <li>▪ Reformatories without detention quarters</li> </ul> <p><u>GROUP B, DIVISION 2</u></p> <ul style="list-style-type: none"> <li>▪ Children's Custodial Homes</li> <li>▪ Convalescent Homes</li> <li>▪ Hospitals</li> <li>▪ Infirmaries</li> <li>▪ Nursing Homes</li> <li>▪ Orphanages</li> <li>▪ Sanitoria without detention quarters</li> </ul> <p><u>GROUP C</u></p> <ul style="list-style-type: none"> <li>▪ Apartments</li> <li>▪ Boarding Houses</li> <li>▪ Clubs, residential</li> <li>▪ Colleges, residential</li> <li>▪ Convents</li> <li>▪ Dormitories</li> <li>▪ Hotels</li> <li>▪ Houses</li> <li>▪ Lodging Houses</li> <li>▪ Monasteries</li> <li>▪ Motels</li> <li>▪ Schools, residential</li> </ul> <p><u>GROUP D</u></p> <ul style="list-style-type: none"> <li>▪ Banks</li> <li>▪ Barber and Hairdressing Shops</li> <li>▪ Beauty parlours</li> <li>▪ Dental office</li> <li>▪ Dry Cleaning establishments, self-service, not using flammable or explosive solvents or cleaners</li> </ul>	<p><u>GROUP D CON'T</u></p> <ul style="list-style-type: none"> <li>▪ Laundries, self-service</li> <li>▪ Medical offices</li> <li>▪ Offices</li> <li>▪ Police stations without detention quarters</li> <li>▪ Radio stations</li> <li>▪ Small tool and appliance rental and service establishments</li> </ul> <p><u>GROUP E</u></p> <ul style="list-style-type: none"> <li>▪ Department stores</li> <li>▪ Exhibition halls</li> <li>▪ Markets</li> <li>▪ Shops</li> <li>▪ Stores</li> <li>▪ Supermarkets</li> </ul> <p><u>GROUP F, DIVISION 1</u></p> <ul style="list-style-type: none"> <li>▪ Bulk plants for flammable liquids</li> <li>▪ Bulk storage warehouses for hazardous substances</li> <li>▪ Cereal mills</li> <li>▪ Chemical manufacturing or processing plants</li> <li>▪ Distilleries</li> <li>▪ Dry cleaning plants</li> <li>▪ Feed mills</li> <li>▪ Flour mills</li> <li>▪ Grain elevators</li> <li>▪ Lacquer factories</li> <li>▪ Mattress factories</li> <li>▪ Pant, varnish and pyroxylin product factories</li> <li>▪ Rubber processing plants</li> <li>▪ Spray painting operations</li> <li>▪ Waste paper processing plants</li> </ul> <p><u>GROUP F, DIVISION 2</u></p> <ul style="list-style-type: none"> <li>▪ Aircraft hangars</li> <li>▪ Box factories</li> <li>▪ Candy plants</li> <li>▪ Cold storage plants</li> <li>▪ Dry cleaning establishment not using flammable or explosive solvents or cleaners</li> <li>▪ Electrical substations</li> <li>▪ Factories</li> <li>▪ Freight depots</li> <li>▪ Helicopter landing area on roofs</li> <li>▪ Laboratories</li> <li>▪ Laundries, except self service</li> <li>▪ Mattress factories</li> <li>▪ Planning mills</li> <li>▪ Pre-packaged agricultural chemical warehouse</li> <li>▪ Printing plants</li> <li>▪ Repair garages</li> <li>▪ Saleroom</li> <li>▪ Service stations</li> <li>▪ Storage rooms</li> <li>▪ Television studios not admitting a viewing audience</li> <li>▪ Warehouses</li> <li>▪ Wholesale rooms</li> <li>▪ Woodworking factories</li> <li>▪ Workshops</li> </ul> <p><u>GROUP F, DIVISION 3</u></p> <ul style="list-style-type: none"> <li>▪ Creameries</li> <li>▪ Factories</li> <li>▪ Laboratories</li> <li>▪ Power plants</li> <li>▪ Salesroom</li> <li>▪ Sample display rooms</li> <li>▪ Storage garages, including open air parking garages</li> <li>▪ Storage rooms</li> <li>▪ Warehouses</li> <li>▪ Workshops</li> </ul>	<p><b>STETTLER REGIONAL FIRE DEPARTMENT REVIEW FORM:</b></p> <p>BUILDING OCCUPANCY CLASSIFICATION:</p> <hr/> <p>TYPE OF CONSTRUCTION:</p> <hr/> <p>SIZE OF BUILDING:</p> <hr/> <p># OF STOREY'S:</p> <hr/> <p>ENVIRONMENTAL IMPACTS (What is stored in the building):</p> <hr/> <p>EXPOSURES (Adjacent buildings and/or sites):</p> <hr/> <p>DISTANCES TO EXPOSURES:</p> <hr/>
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