



**Full Time Cashier
Stettler Recreation Centre**

Company: The Stettler Recreation Centre provides recreational facilities to the town and county residents as well as many visitors. SRC is a friendly environment where workers are encouraged to expand their knowledge. The Town of Stettler provides many benefits and opportunities to their employees.

Job Description: Applicant's main responsibilities will be to do membership check-in and help to keep our facility clean, as well as service the public. On a day-to-day basis, you will be expected to clean the fitness centre, answer phones, sell memberships, book facilities, do cash outs and other duties as requested by management. To achieve this, you will be working alone for part of your shift and with the Office Supervisor for the remainder of the time. You will need to be able to assist other departments in the facility as needed. Your position will enable the company to provide excellent service to our patrons.

Requirements and Qualifications: An acceptable applicant will be self-motivated, able to problem solve and has a willingness to learn. Applicants will have a minimum of 1yr of experience as a cashier. You will also have demonstrated strong skills in computers, including MS Word and Excel, customer service, and will be available to work 6am-2pm and occasionally pick up shifts in evenings or on weekends. This position provides 40 hours per week and benefits as a full time Town of Stettler employee.

How to Apply: Position will remain open until a suitable candidate is found. Applications may be submitted by mail, e-mail, or fax to:

Stettler Recreation Centre
6202-44 Ave, Stettler AB, T0C 2L1
PH: 403-742-4411
FAX: 403-742-3480
srcadmin@stettler.net
www.stettler.net
Attention: Jacqui Peterson

We thank all those who apply but only those selected for an interview will be contacted.