



SUMMER PARKS WORKER

JOB DESCRIPTION

Reports to: Parks and Leisure Services Foreman

Developed December 2011

Revised January 18, 2024

CASUAL POSITION

Summary: Under general supervision from a Supervisor in the Parks and Leisure Services Department, the Parks Worker shall perform a variety of tasks that assist in the maintenance of Town Parks and Facilities, facilitate seasonal events, and ensure that community amenities are clean, safe and accessible.

Typical Duties:

1. Essential and other important responsibilities may include, but are not limited to, the following:
 - Flower bed planting and maintenance
 - Cleaning Town facilities as needed
 - Assisting in the set-up for events and programs
 - Minor equipment repair and maintenance
 - Turf maintenance
 - Trimming and cutting grass
 - Weeding
 - Maintaining sports fields, ball diamonds, soccer fields, etc.
 - Tree trimming & chipping
 - Cleaning and maintaining play spaces
 - Garbage pick-up and emptying of bins
 - Maintaining positive relations with the public while on duty
 - Other duties as required

Limits

This job description is not a definitive enumeration of its scope, but represents a general overview of what can be expected in this type of work. The incumbent may be required to perform duties that, although not directly related, are recognized by the Town of Stettler as a component of the position.

Required Skills

- Knowledge of basic methods, equipment, and tools used in establishing and maintaining landscaped areas
- Follows safe work practices
- Excellent communication and listening skills
- Physically suited to perform manual labor
- Works well in a team

Qualifications

- High school diploma or GED or currently attending high school
- Valid Operators Driver's License

Valid Certification in WHMIS and First Aid/CPR Level C is an asset, but not required.

Job Hazards include but not limited to:

PHYSICAL DEMANDS - Positions in this classification perform heavy tasks requiring continuous physical effort often under severe or difficult circumstances. Tasks may be performed in inclement weather.

Ergonomics (standing, lifting, cleaning,)

Chemical Hazards (cleaning, Ice Plant tests, Draining Ammonia, fuels)

Noise (Machinery, Patrons/fans, power tools, Machinery rooms, and Gas powered equipment)

Violence in the Workplace (patrons and staff)

Bio Hazards

Working Alone

Availability

16-20 weeks of work throughout the Spring/Summer Season.

Must be able to work a variety of shifts, including weekend and evening work.

Overtime is occasionally required

To apply for this position, please send your resume and cover letter in PDF format to Allan King at aking@stettler.net or submit a printed copy to the Stettler Recreation Centre by February 2nd, 2024.