

Town of Stettler

COUNCIL MEETING

JULY 8, 2025

6:30 P.M.

BOARD ROOM



Town of **Stettler**

Mission Statement



We will provide
a high quality of life
for our residents and visitors
through leadership and
the sustainable delivery
of effective, efficient
and affordable services
that are socially and
environmentally responsible.

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, JULY 8th, 2025
6:30 P.M.
AGENDA**

1. Agenda Additions

2. Agenda Approval

3. Confirmation of Minutes

(a) Minutes of the Regular Council Meeting of June 17th, 2025 5-11

4. Citizens Forum

5. Delegations

(a) 6:35 – Veronika and Joe Knihnitski – New Prairie Junction Owners Verbal

(b) 6:50 – Staff Sargeant Cam Russell Verbal

6. Administration

(a) 2025 Capital Budget – Tender Award of 2025 Sidewalk Replacements 12

(b) 2025 Capital Budget – Request for Quotations – 82nd Street Road Oiling 13-14

(c) Memo - Request for Information – Museum Entrance 15-16

(d) Memo - Request for Decision – Okoppe Way Fixtures 17-21

(e) Memo – Town of Stettler Policing Committee 22-23

(f) Memo – Revised Motion: Increased Funding for Alberta's Public Libraries Resolution 24-26

(g) May CAO Report 27-33

(h) Meeting Dates

-Tuesday, July 22, 2025 – COW – 5:30 p.m.

-Tuesday, July 22, 2025 – Council – 6:30 p.m.

- Tuesday, August 5, 2025 – Council – 6:30 p.m.
- Tuesday, August 19, 2025 – COW – 5:30 p.m.
- Tuesday, August 19, 2025 – Council – 6:30 p.m.
- Tuesday September 2, 2025 – Council – 6:30 p.m.
- Tuesday, September 9, 2025 – COW – 4:30 p.m.
- Tuesday, September 16, 2025 – Council – 6:30 p.m.

(i) Accounts Payable in the amount of \$404,885.00 34-49

(\$87,457.61 + \$96,189.45 + \$220.71 + \$919.42 + \$12,921.46 + \$84,972.10 + \$122,204.25)

7. **Council**

(a) Meeting Reports

8. **Minutes**

(a) Joint EMS, Dispatch & Central Zone MFR Update – June 23, 2025 50-53

9. **Public Hearings**

10. **Bylaws**

11. **Correspondence**

(a) Veronica Weber – Thank you for the Invitation – Gracenotes Choir 54

12. **Items Added**

13. **In-Camera Session**

(a) In-Camera – Local Body Confidences – FOIP – Section 23(1) – Fire Update

14. **Adjournment**

MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JUNE 17TH, 2025 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS

Present: Mayor S. Nolls

Councillors K. Baker, C. Barros, G. Lawlor, T. Randell, W. Smith &
S. Pfeiffer

CAO L. Graham
Assistant CAO K. Hymers
Development Officer A. Stormoen
Director of Parks and Leisure Services B. Robbins

Media (2)

Absent:

Call to Order: Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. Agenda Additions/Approval:

Motion 25:05:21 Moved by Councillor Baker to approve the agenda with the following amendment:

- Delete item 10 (a) – Advertising Bylaw. Held 1st reading during the June 3, 2025, Regular Council Meeting.

MOTION CARRIED
Unanimous

3. Confirmation of Minutes:

(a) Minutes of the Regular Meeting of Council held June 3rd, 2025

Motion 25:05:22 Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on June 3, 2025 be accepted as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the June 3rd, 2025 Minutes

None

(c) Minutes of the Committee of the Whole Meeting held June 10th, 2025

Motion 25:05:23 Moved by Councillor Pfeiffer that the Minutes of the Committee of Whole Meeting held on June 10, 2025 be accepted as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the June 10th, 2025 Minutes

None

4. Delegations: (a) 6:35 – Rhonda Sylvester – Gracenotes and Piano Duet First Place Winners

Mayor Nolls welcome Rhonda Sylvester, the gracenotes choir, Hayley Anderson and Haylah Haustein to the meeting.

Rhonda Sylvester and the Gracenotes Choir, as well as a piano duet team, came in to present their accomplishments in their

festivals. She explained that they participated in the Alberta Provincial Music Festival, which was held from May 24th to 29th in Edmonton. Stettler was proudly represented at the festival in the disciplines of vocal, musical theatre, piano and choral and were lucky enough to bring home first place standings for the following:

- Hayley Anderson and Haylah Haustein placed first in piano duet grade 5 and under
- The Gracenotes Choir placed first in Choral Ensemble 19ys and under
- The Gracenotes Honour Choir placed first in Choral 16yrs and under

Mayor Nolls thanked R. Mayor Nolls welcome Rhonda Sylvester, the gracenotes choir, Hayley Anderson and Haylah Haustein for their presentation and congratulated them on a job well done.

Mayor Nolls welcome Rhonda Sylvester, the gracenotes choir, Hayley Anderson and Haylah Haustein left at 6:48 p.m.

5. **Citizen's Forum:** (a) 7:00 – Fire Department Concerns

Mayor Nolls welcome two (2) participants to the Citizen's Forum.

The participants attended the meeting to share their concerns about the Fire Department. They spoke to council about their personal experiences, highlighting the shortage of volunteer firefighters. During their presentation, they addressed several key issues with council, including the challenges faced by volunteers and the department's equipment and finances.

Mayor Nolls thanked the citizens for attending the meeting.

6. **Administration:** (a) Committee Recommendation – Policy I-5(c): Council Electronic Devices

At the June 10 Committee of the Whole meeting administration presented the new policy, Policy I-5(c) Council Electronic Devices. Through discussion the Committee requested minor changes to administration to ensure clarity within two sections in the policy. Changes are indicated by the red print in the attached policy.

The Committee accepted the information, as moved by Councillor Travis Randell, and bring it to a future Council Meeting.

Motion 25:05:23

Moved by Councillor Barros that the Town of Stettler Council approve Policy I-5(c) Council Electronic Devices as amended.

MOTION CARRIED
Unanimous

(b) Committee Recommendation – Policy VII-9: Credit Card Processing Fees

At the June 10 Committee of the Whole meeting administration presented the new policy, Policy VII-9 Credit Card Processing Fees which would take the credit card processing fees off the tax base and direct them to the consumer using the credit card further allowing more payment options and accessibility to the ratepayers.

The Committee accepted the information, as moved by Councillor Travis Randell, and bring it to a future Council Meeting.

Motion 25:05:24

Moved by Councillor Smith that the Town of Stettler Council approve Policy VII-9 Credit Card Processing Fees.

MOTION CARRIED
6 in favour/1 opposed

(c) Committee Recommendation – Policy X-1(f): Campground Fees

At the June 10 Committee of the Whole meeting administration presented Policy X-1(f) Campground Fees with minor amendments to rates and special uses. Committee discussed the changes and requested one additional change to the rate of partial services sites. Committee and administration discussed the start dates to when fees will be implemented, agreeing that the booking fee will begin following the passing of the policy but the new rates for campsites won't be implemented until the start of the 2026 season. Administration has completed the changes discussed and have indicated them in red on the policy attached.

The Committee accepted the information, as moved by Councillor Travis Randell, and bring it to a future Council Meeting.

Motion 25:05:25

Moved by Councillor Lawlor that the Town of Stettler Council approve Policy X-1(f) Campground Fees.

MOTION CARRIED
Unanimous

(a) Committee Recommendations

At the June 10 Committee of the Whole meeting administration presented several policy amendments and one new policy (Policy VII-8 Paper Billing Fees). Administration reviewed the amendments indicating the below:

Council policies were reviewed prior to the municipal election to be held later this year. There were no changes to Council Remuneration, a decrease in Council Recognition and several amendments clarifying the purpose of the policies and the expectations of Members of Council.

Amendments to several fee policy implementing moderate fee increases following a municipal comparison and a couple new administrative fess which have become standard across municipalities in Alberta.

The Committee accepted the information, as moved by Councillor Travis Randell, and bring it to a future Council Meeting.

Motion 25:05:26

Moved by Councillor Pfeiffer that the Town of Stettler Council approve:

- Policy I-5(a) Council Code of Ethics
- Policy I-5(b) Service Recognition for Town of Stettler Members of Council
- Policy II-3(b) Members of Council Remuneration and Council and Council Appointed Board Members at

Large Reimbursement for Meetings, Subsistence and Accommodation

- Policy II-3(c) Council Attendance at Conventions, Workshops and Seminars
- Policy II-7(m) Town Council Committee Appointment System
- Policy II-7(n) Members of Council Email Addresses
- Policy IV-1 Building & Development Permit Fee Schedule
- Policy IV-10 Subdivision Application and Processing Fees
- Policy VII-2(d)(i) Miscellaneous Administration Fees
- Policy VII-2(d)(ii) Tax Recovery Administrative Fees
- Policy VII-6 Miscellaneous R.C.M.P. Fees
- Policy VII-8 Paper Billing Fees Policy XI-1 Town of Stettler Promotional Items Distribution

MOTION CARRIED
Unanimous

(e) Memo – Cancellation of Summer Committee Meetings

Historically Town Council has cancelled the regular Committee of the Whole meetings over the months of July and August to implement a lower work load over the Summer with the option of a special meeting to be called should an emerging issue arise.

Motion 25:05:27

Moved by Councillor Randell that the Town of Stettler Council cancels the regular Committee of the Whole Meetings which would have taken place on July 15 and August 12 and implement temporary Committee of the Whole meetings to take place 5:30-6:30, immediately prior to regular Council on the nights of July 8, July 22 and August 19 to aid in the ongoing policy review over the summer months.

MOTION CARRIED
Unanimous

(b) Memo – Stettler Library Board Member at Large Vacancy

Administration advised that the Town of Stettler currently appoints four members at large to sit on the Stettler Library Board to aid in the yearly operations. Following the recent resignation of one of these members in May, Town administration has advertised the vacancy in the local newspaper and social medias and has invited residents to submit a letter of interest to fill the vacancy. As a result of this process, administration has received one application from Jenn Currie. Jenn is a regular patron of the Stettler Public Library and is interested in contributing to the decisions that help support the programs and services of the Library. Jenn has indicated past experience in participating in boards and is confident that her past skills on boards will be an asset to the Stettler Library Board.

Motion 25:05:28

Moved by Councillor Lawlor that the Town of Stettler Council appoints Jenn Currie as a member of large to the Stettler Library Board.

MOTION CARRIED
Unanimous

(e) May 2025 Bank Reconciliation

Motion 25:05:29

Moved by Councillor Barros that the Town of Stettler Council accept the information as presented.

MOTION CARRIED
Unanimous

(f) Meeting Dates

- Tuesday, July 8, 2025 – COW – 5:30 p.m.
- Tuesday, July 8, 2025 – Council – 6:30 p.m.
- Tuesday, July 22, 2025 – COW – 5:30 p.m.
- Tuesday, July 22, 2025 – Council – 6:30 p.m.
- Tuesday, August 5, 2025 – Council – 6:30 p.m.
- Tuesday, August 19, 2025 – COW – 5:30 p.m.
- Tuesday, August 19, 2025 – Council – 6:30 p.m.
- Tuesday September 2, 2025 – Council – 6:30 p.m.
- Tuesday, September 9, 2025 – COW – 4:30 p.m.

(g) Accounts Payable in the amount of \$697,150.11

(\$16,228.87 + \$3,794.00 + 38,991.07 + \$165,967.49 + \$472,168.68)

Motion 25:05:30

Moved by Councillor Lawlor that the Accounts Payable in the amount of \$697,150.11 be accepted as presented.

MOTION CARRIED
Unanimous

7. Council: Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

- June 4 – Talk of the Town
- June 4 – Seniors’ Week Family and Community Support Services event at the Stettler Legion
- June 7 – Brought greeting for the town at the Alberta Estonian Historical Society Anniversary Event
- June 9 – Signed Cheques
- June 10 – Fire Transition Prep Meeting
- June 10 – Fire Transition Joint Committee Meeting
- June 10 – Committee of the Whole Meeting
- June 12 – Alberta Municipalities Summer Caucus in Drumheller
- June 13 - Signed cheques and reviewed the agenda
- June 16 – HPA&R Committee Meeting

(b) Councillor Baker

- June 4 - Seniors’ Week Family and Community Support Services event at the Stettler Legion
- June 4 – Seniors’ Week Luncheon Event at Willow Creek
- June 6 – Seniors’ Week Luncheon Event at Points West
- June 10 – Fire Transition Prep Meeting
- June 10 – Committee of the Whole Meeting
- June 16 – Wm. E Hay High School Dragon’s Den Presentations

(c) Councillor Barros

- June 4 – Seniors’ Week Luncheon Event at Willow Creek
- June 5 – Heartland Beautification Committee Meeting
- June 6 – Seniors’ Week Luncheon Event at Points West

(d) Councillor Lawlor

- June 4 – Seniors’ Week Luncheon Event at Willow Creek
- June 6 – Seniors’ Week Luncheon Event at Points West
- June 7 – Heartland Youth Centre Auction
- June 9 – Provincial Library Services Branch Symposium
- June 10 – Fire Transition Prep Meeting
- June 10 – Committee of the Whole Meeting
- June 11 – Wm. E Hay High School Colour Night Awards
- June 13 – Wm. E Hay High School Dragon’s Den Presentations

(e) Councillor Pfeiffer

- June 6 – Seniors’ Week Luncheon Event at Points West
- June 10 – Board of Trade Meeting
- June 10 – Committee of the Whole Meeting
- June 16 – Family and Community Support Services Meeting

(f) Councillor Randell

- June 10 – Committee of the Whole Meeting
- June 16 – Health Professionals Attraction & Retention Committee Meeting
- June 16 – Stettler Town & Country Museum Meeting

(g) Councillor Smith

- June 4 – Seniors’ Week Family and Community Support Services event at the Stettler Legion
- June 5 – Heartland Beautification Committee
- June 10 – Committee of the Whole Meeting
- June 16 – Family & Community Support Services Meeting

Motion 25:05:31

Moved by Councillor Randell that the Town of Stettler Council accept the Council Reports as presented.

MOTION CARRIED
Unanimous

- 8. Minutes: (a) None
- 9. Public Hearing: (a) None
- 10. Bylaws: (a) Bylaw 2190-25 – Land Use Bylaw

Motion 25:05:32

Moved by Councillor Baker that the Town of Stettler give first reading to Bylaw 2190-25.

MOTION CARRIED
Unanimous

Mayor Nolls thanked A. Stormoen for her great presentations.
A. Stormoen left the meeting at 7:40 p.m.

(c) Bylaw 2191-25: Parks, Campgrounds and Public Reserves Bylaw

Motion 25:05:33

Moved by Councillor Lawlor that the Town of Stettler give first reading to Bylaw 2191-25.

MOTION CARRIED
Unanimous

Motion 25:05:34

Moved by Councillor Barros that the Town of Stettler give second reading to Bylaw 2191-25.

MOTION CARRIED
Unanimous

Motion 25:05:35

Moved by Councillor Smith that the Town of Stettler give permission to move into the third reading for Bylaw 2191-25.

MOTION CARRIED
Unanimous

Motion 25·05·36

Moved by Councillor Pfeiffer that the Town of Stettler give third reading to Bylaw 2191-25.

MOTION CARRIED
Unanimous

11. Correspondence:
- (a) Parkland Regional Library System – 2024 Return on Investment
 - (b) RCMP Statistics – Community Policing Report

Motion 25:05:37

Moved by Councillor Baker that the Town of Stettler accept the items (a-b) as information.

MOTION CARRIED
Unanimous

12. Items Added: (a) None

13. In-Camera Session: (a) In-Camera – Local Body Confidences – FOIP – Section 23(1) – Fire Update

Motion 25:05:38

Moved by Councillor Pfeiffer that the Town of Stettler Council enter an In-Camera Session with CAO L. Graham and Assistant CAO K. Hymers present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 7:59 p.m.

Motion 25:05:39

Moved by Councillor Baker that the Town of Stettler Council return to the regular meeting

MOTION CARRIED
Unanimous at 8:33 p.m.

14. Adjournment:

Motion 25:05:40

Moved by Councillor Smith that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:34 p.m.

Mayor

11 Assistant CAO

MEMORANDUM

To: Leann Graham, CAO

Date: June 26, 2025

From: Melissa Robbins, Director of Operations

Re: Tender Award of 2025 Sidewalk Replacements

History:

Approved 2025 capital budget includes \$130,000 to replace miscellaneous sections of concrete throughout the town to ensure compliance with Council Policy XV-3(a) – Sidewalk and Pathways Inspection and Maintenance.

Tender Evaluation:

A tender was prepared and sent to local contractors out of town contractors. The following tenders were received on June 25, 2025.

Tender prices exclude GST.

- | | |
|-------------------------------|--------------|
| • Olds Concrete Services Inc. | \$71,990.00 |
| • Hadley Concrete | \$103,135.42 |
| • Jo's Concrete | \$123,108.00 |

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the 2025 Sidewalk Replacement tender to Olds Concrete Services Inc. in the amount of \$71,990.00, and approves expenditures up to the budgeted amount of \$130,000, funded through the 2025 Capital Budget.

MEMORANDUM

To: Leann Graham, CAO

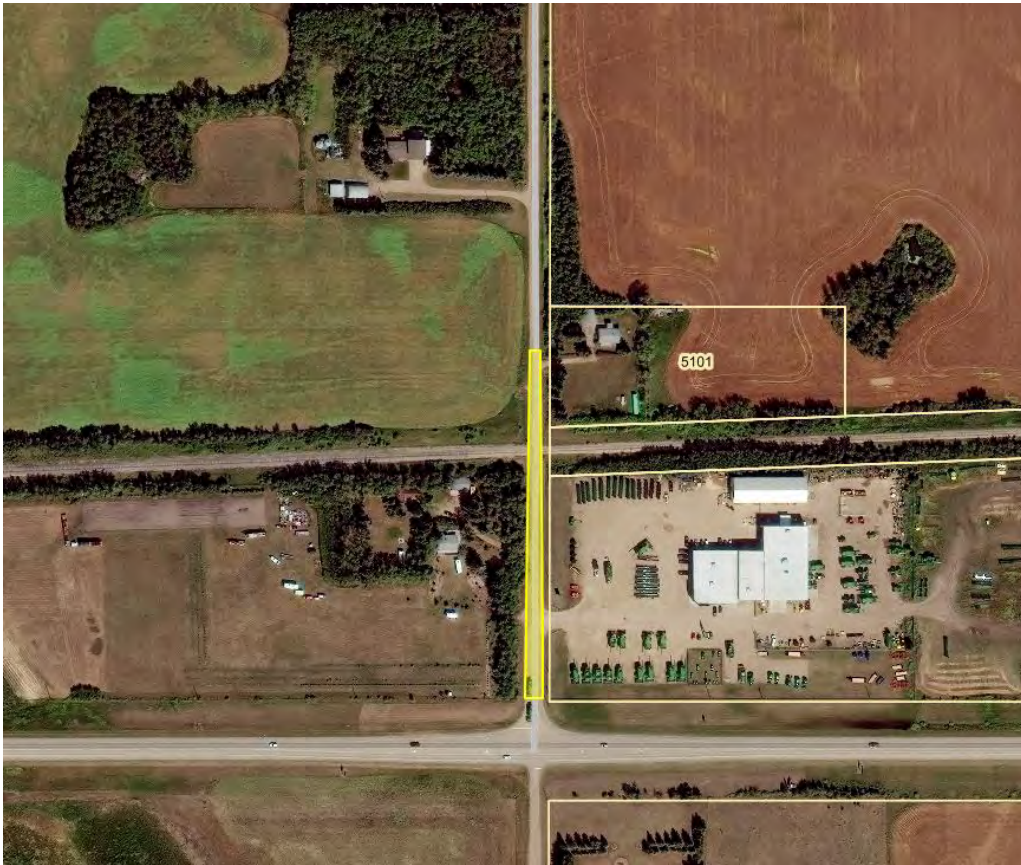
Date: July 2, 2025

From: Melissa Robbins, Director of Operations

Re: Request for Quotations – 82 Street Road Oiling

History:

Annual operating budget includes funds to repair/reconstruct oiled roads in town. This year, the plan is to repair and re-oil 82 Street from Highway 12, north across the tracks as shown below.



Budget Implications:

This work can all be completed within existing operating budgets. Town staff will be removing the existing oiled surface and providing the town asphalt roller and operator to roll the surface during the work. Town to source and supply gravel for the work from a local company at value of \$8,000.

Evaluation of Quotations:

Two quotations for the work were received.

1. Sands Maintainable Asphalt Solutions \$24,390.00
2. Read on Roads \$43,250.00

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the 82 Street road oiling to Sands Maintainable Asphalt Solutions in the amount of \$24,390.00 with a contingency amount of \$5,000 funded through the 2025 Operating Budget.

MEMORANDUM

To: Leann Graham, CAO

Date: June 30, 2025

From: Melissa Robbins, Director of Operations

Re: Request for Information – Museum Entrance

History:

Town Council directed administration to evaluate and bring forward the costs associated with the Stetler Town and Country Museum's request to widen the existing entrance and install a new entrance to their recently acquired west parcel.

Budget Implications:

Staff met with museum representative to discuss the work and evaluate the request. During museum events, the existing entrance bottlenecks as the existing access/lane can only accommodate one lane of traffic at a time. There is enough space to widen the existing entrance and access lane to the parking lot to fit two lanes of traffic. A second approach is being requested in the center of the recently acquired west parcel.

The following cost evaluation has been prepared:

1. Widen Existing Entrance and Lane to parking lot

Proposal includes museum staff/volunteers removing existing gate entrance and leaving the surface as gravel, not reinstating asphalt

- Remove and Replace culvert to accommodate wider entrance - \$960
- Install crushed gravel to widen entrance and access – \$2,500
- Town equipment and labour - \$6,000

2. Add a new approach to the west parcel

Install a 6m approach to allow for two lanes to enter/exit parcel in the future. Fence removal, gate, etc to be completed by museum. Leave new access in a gravel surface, not asphalt.

- Install new culvert - \$960
- Install crushed gravel for new access – \$950
- Town equipment and labour - \$2,000

Recommendation Options:

1. Administration respectfully recommends that Town of Stettler Council reviews the information and directs administration to complete the work providing Town forces and equipment in kind, and covering the material costs of \$3,570 through the Community Development fund.

Or

2. Administration respectfully recommends that Town of Stettler Council reviews the information and approves Town forces and equipment to complete the work and have the Stettler Town and Country Museum cover the material costs of \$3,570 excluding GST.

Or

3. Administration respectfully recommends that Town of Stettler Council reviews the information and respectfully declines to participate as a partner in the request.

MEMORANDUM

To: Leann Graham, CAO

Date: July 3, 2025

From: Okoppe Way Committee

Re: Request for Decision – Okoppe Way Fixtures

History:

Town Council previously approved an overall plan for Okoppe Way with a project budget of \$72,000. In 2024, concrete and fencing was installed with the remaining shade structure, signage, furniture and vegetation to be planted. With a remaining budget of \$51,507.39.

Remaining Tasks and Budget Implications:

1. Program Information Signage \$900

Administration is proposing to utilize Woodcraft Dave (\$300) to etch an information sign that includes the history of the Twin Sister City program. Below is the rendering of the information sign. The base of the sign to be constructed by WTS for \$600.

Town of Stettler & Town of Okoppe – A Lasting Partnership

On June 26, 1990, the Town of Stettler and Town of Okoppe, Japan formally entered into a Proclamation of Friendship and Affiliation. This proclamation declared them both as twin towns and created a friendship built on cultural, educational, industrial and commercial exchange. The initiative was designed to deepen friendships and mutual understanding while reflecting on the broader Canada-Japan relationship.

Over the years, this partnership has been strengthened through historical visits by Councillors and community members to each town as well as participation in gatherings held at the Consulate-General of Japan in Calgary. Though communication has evolved, the Town of Stettler remains committed to this international friendship.

As a tribute to this longstanding relationship, Okoppe dedicated a park and named a street “Stettler Street” in honor of our town. In return, Stettler has beautified and officially dedicated this park “Okoppe Way”.

The Town-Twinning Program is built on the belief that international connections promote goodwill, prosperity, and strengthen the ties of friendship while contributing to global peace and understanding. The Town of Stettler values this ongoing collaboration and looks forward to fostering continued engagement and goodwill with Okoppe.



Bob Stewart, Mayor of the Town of Stettler and Masao Ando, Mayor of the Town of Okoppe signing the Proclamation of Friendship and Affiliation on June 26, 1990 in Okoppe, Hokkaido, Japan.



The Town of Stettler Mayor and Councillors join on a Ceremonial Tea Ceremony.



Masao Ando and Bob Stewart shaking hands after planting a tree during the Commemorative Tree Planting Ceremony.

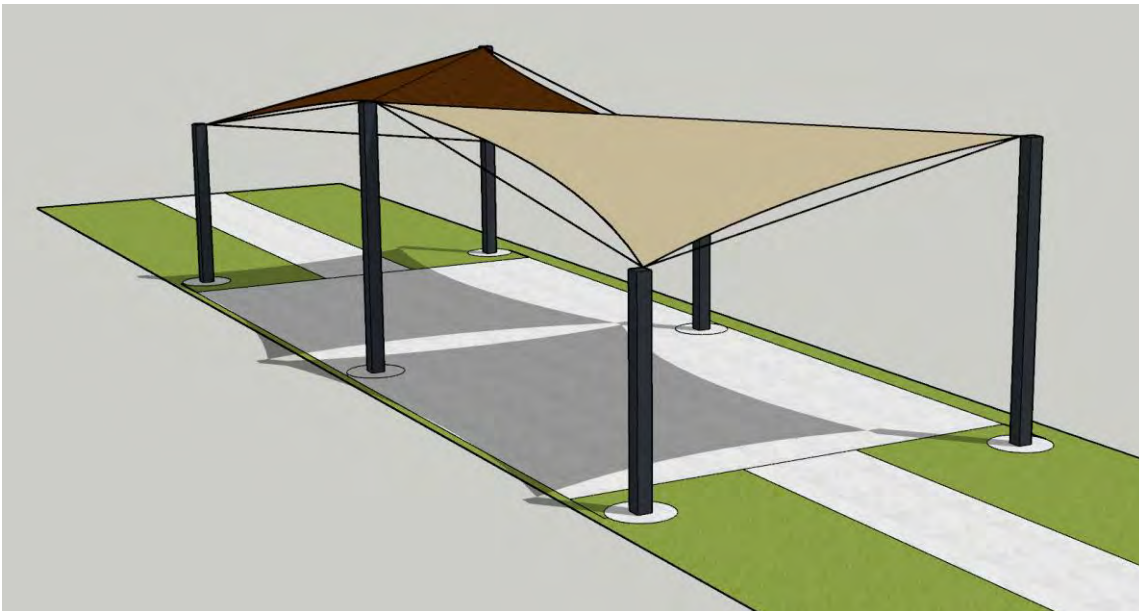
2. Entrance Sign and Gate \$2,000

Administration is planning to have WTS construct an entrance arch with signage as depicted below.



3. Shade Structure \$15,000

The original intent of the committee was to have a permanent shade structure; however the cost of a permanent structures is not feasible within the existing budget. The committee is proposing two sail shades that will be removed during the winter season to prolong the life of the sails.



Pricing for the shade structure was obtained from the following companies:

Company	Quote	Based in
ShadesailsCanada.com	~\$10,000, plus hardware \$5,000	BC
Adventureplaysystems.com	~\$US 20,000-\$US 40,000, not including freight	Texas
Shadeview.com	\$48,000 w/ poles & hardware	Ontario
www.playsi.com / habitat systems inc.	\$64,500-\$72,000	BC / AB

4. Furniture \$20,000

Providing seating was identified as a need from the committee. Sourcing park furniture that is reflective of the Japanese culture was important, however proved challenging to find.

Sanderson Concrete out of Surrey, BC provides park furniture that the committee is recommending proceeding with. Purchasing two sets of the picnic tables as shown below. Depending on shipping costs, the committee may add several concrete blocks/



5. Plantings \$3000

Two columnar aspens will be planted as anchors at the back of the site, with double flowering plum shrubs representing cherry blossoms planted throughout the site. Washed rock will be installed in all landscaped areas.

Consideration of relocation of the commemorative Okoppe Rock

The existing Commemorative Okoppe Rock is located at the entrance of West Stettler Park. If Council desires, the rock could be re-located to Okoppe Way or have it remain where it currently rests.





Recommendation:

Administration respectfully recommends that Town of Stettler Council approves the plan as presented and approves the purchases as outlined below for a total budget expenditure of \$51,400 funded through the 2025 Capital Budget:

1. Woodcraft Dave (information sign) \$300
2. WTS (stand/arch/poles) \$8600
3. Local Company TBD (entrance sign) \$3000
4. Shade Sail Canada (sails and hardware) \$15,000
5. Sanderson Concrete (furniture) \$20,000
6. Blue Grass Nursery (trees/shrubs) \$3,000
7. Misc. supplies sourced locally (concrete, hardware, edging, landscape fabric) \$500
8. Washed rock supplied locally \$1000

Alternate Recommendations:

1. Town of Stettler Council declines continuing to proceed with the ultimate plan for the park and scales back the project to include minimal furniture and plantings with budget evaluation presented at a late date.

MEMORANDUM

To: Leann Graham, CAO

Date: June 12, 2025

From: Maddie Standage, Legislative Services Coordinator

Re: Town of Stettler Policing Committee

Overview:

Following the passing of *Bill 6, the Police Amendment Act* in 2022 a new requirement for the formation of civilian governance bodied for all municipalities in Alberta was introduced with the expectation of committees being formed by 2025. As a municipality served by the RCMP with a population of under 15,000 the Town of Stettler has two options to fulfill the requirements as outlines in the legislation:

- (1) Municipal Policing Committee: made up of 3-7 member and specific to the Town of Stettler
- (2) Regional Policing Committee: members from other participating communities under 15,000 in population in the entire central Alberta region.

The key responsibility of the committee will be to act as a liaison between the public, elected officials and the local RCMP detachment to help address policing needs and priorities, support community safety, assist in leadership selection and complete annual reports to the Minister of Public Safety and Emergency Services.

Given our individual needs and our longstanding working relationship with out local RCMP detachment administration is confident that a Municipal Policing Committee will best serve the Town of Stettler. Further, following a meeting with Jessi Evanoff, Manager of Police Governance and Funding, it was indicated to administration that the majority of the municipalities in the central region have also decided to implement a Municipal Policing Committee instead of gathering to form a Regional Policing Committee.

Recommendation:

Administration respectfully recommends that Council makes a motion to establish a Town of Stettler Policing Committee.

Following the motion, administration will advise the Minister of Council's decision and begin the administrative set up for the committee.

Alternative Options:

Council may request to join the Regional Policing Committee.

MEMORANDUM

To: Leann Graham, CAO

Date: July 2, 2025

From: Maddie Standage, Legislative Services Coordinator

Re: Revised Motion: Increased Funding for Alberta's Public Libraries Resolution

History:

On April 15, 2025 Council agreed to partner with the City of Calgary to bring forward a resolution to the Alberta Municipalities Fall Convention. Town of Stettler Council reviewed and approved the resolution on May 20, 2025. The resolution was submitted to Alberta Municipalities on June 2, 2025. Alberta Municipalities reached out to Administration asking that Council makes a revised Motion to be more precise and address that it is the intent of Town of Stettler Council to bring forward the resolution at the Fall Convention.

The resolution is asking Alberta Municipalities to advocate for the following changes to the provincial funding of Alberta public libraries:

- Use the most recent population statistics of the Alberta Municipal Affairs Population Estimate List; and
- Update per capita funding to \$6.94 per person, an increase of \$1.34 per person to reflect the current inflation rate as noted above.

Recommendation:

Administration respectfully recommends that Town of Stettler Council motions to accept the resolution as presented with the intent to move the resolution at the Alberta Municipalities Fall Convention asking that Alberta Municipalities advocate for increased funding for Alberta public libraries.

Increasing funding for Alberta's libraries

Moved by: Town of Stettler
Seconded by: City of Calgary

WHEREAS libraries are community hubs that offer free resources, programming, education, and community gathering space, impacting all Albertans;

WHEREAS libraries' ability to meet both basic and expanding range of needs for Alberta's growing population is increasingly constrained by outdated funding levels;

WHEREAS the annual per capita Public Library Operating Grant of \$5.60 per person has increased by only \$0.05 or under a one per cent increase since 2016, while inflation, according to Statistics Canada's Consumer Price Index in Alberta, has increased by 25 per cent¹;

WHEREAS if indexed to inflation alone, per capita funding in 2024 would have been \$6.94 per person;

WHEREAS the per capita funding grant for Alberta's libraries is currently based on 2019 population data. Alberta's population has grown by 15 per cent or over 635,000 people between 2019 to 2025; and

WHEREAS a funding increase would directly strengthen Albertan libraries' ability to address the growing demand for job-seeking and language-learning services; assist newcomers to Alberta; improve digital access province-wide especially for remote and rural Albertans; create opportunities for Reconciliation and Indigenous learnings; and expand literacy and learning supports for children.

IT IS THEREFORE RESOLVED THAT Alberta Municipalities advocate for the Government of Alberta to update the per capita rate component of the Public Library Operating Grant formula to \$6.94 per person, an increase of \$1.34 per person to reflect inflationary increases and commit to indexing the population-based grant using the rate of inflation and the most recent population statistics of the Alberta Municipal Affairs Population Estimate List.

BACKGROUND:

Libraries are community pillars offering services to respond to a wide range of community needs through physical and virtual spaces that prioritize accessibility and democratic rights to access information. Library services directly respond to community needs, ranging from literacy at all ages and stages, adult foundational life skills, career planning, mental health, digital equity, newcomer supports, small business development, civic engagement, and more. Due to the highly accessible nature of public libraries, they act as a critical third space (a space other than home, school or work) for Albertans and are often a successful connection point to other urgent services and supports. This means that investing in libraries is one of the best investments we can make to meet our population's complex pressing needs.

¹ Statistics Canada. [Table 18-10-0005-01 Consumer Price Index, annual average, not seasonally adjusted](#)

Alberta has 324 library service points and nearly 100 per cent of the population has access to a public library² either through their local library or digital access for those living in more rural locations. A provincial investment in public libraries can impact all Albertans.

The Government of Alberta has highlighted the importance of supporting economic recovery, reducing barriers to public services, supporting new Albertans, and building foundations for a strong future. In addition, as identified in Outcome 2 in the [Municipal Affairs: Ministry Business Plan 2024-2027](#), a key objective of the government is to “Provide operating grants and capacity supports to Alberta’s public library boards and regional library systems, to ensure Albertans are served by accessible, well-managed, and responsive library services”

Alberta Municipalities has looked at the population aspects of this resolution in the past, including the 2020 resolution, [Current Population Funding for Municipal Public Libraries in Alberta](#), in which the intent was not met. At the fall 2024 ABmunis Convention during the open Question & Answer session with ministers, the City of Calgary put the question of per capita funding to the Minister of Municipal Affairs for consideration in budget 2025, and no changes were made to the funding for the 2025-26 fiscal year.

Rural Municipalities of Alberta have also addressed the inflation issue in the past including the [2016](#) and [2014](#) resolutions: Provincial Funding for Municipal Public Libraries and Regional Library Systems and the [2008](#) resolution: Immediate Increase in Provincial Library Funding Request. Since this time, many municipalities in Alberta have seen a population increase from the “Alberta is Calling” campaign, which, together with inflationary pressures, is impacting public libraries' capacity to deliver the same level of service. The Public Libraries Service Branch instituted a base operating grant to provide base funding that is less variable for slight population fluctuations that can occur in smaller municipalities.

This resolution aligns with Alberta Municipalities 2025 strategic initiative “Municipal Financial Research Strategies: Conduct new research on municipal finances and inform provincial leaders and Albertans about the potential future of Alberta’s communities (e.g., state of infrastructure, level of municipal services, and level of municipal property taxes) if provincial funding for community infrastructure is not significantly increased”.

ALBERTA MUNICIPALITIES COMMENTS:

Will be completed by ABmunis...

RESOLUTION CONTACT:

Prior to the vote at ABmunis' Convention, any questions about this resolution may be directed to:

Maddie Standage
Legislative Services Coordinator
Town of Stettler
mstandage@stettler.net

² [Public library statistics | Alberta.ca](#)

r

TO: Town of Stettler Council

DATE: 2025 07 08

FROM: Leann Graham
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – MAY 2025

CAO – LEANN GRAHAM

- To be provided at a later date

ASSISTANT CAO – KIM HYMERS

1. Meetings attended included:

- Council
- Staff
- Department Head
- Committee of the Whole
- Clean Energy Improvement Check-ins
- EIA Live Bid for natural Gas
- SRO Meeting
- Staff Meetings
- CLGM Conference

2. Projects worked on included:

- Monthly Financial Report analysis
- Month End Financial Reporting
- Capital Account Reconciliations
- SRO Review and Billing
- Bank Reconciliation Review
- Tangible Capital Asset Spreadsheet
- Journal Entries Review
- F9 Reports Update
- Continued training with Manager of Accounting & Financial Services

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

- IDP Review, prep and Joint Committee meeting
- Transportation Operator Job Interviews
- Highway 12 and 56 pedestrian crossings are expected to be installed soon.
- Canada Day and StettlerFest preparations and planning
- Cemetery Bylaw updates
- Local improvement questions 47 Avenue paving inquiry
- Airport fuel spill remediation and clean up
- Tabletop exercise – Dickson Dam failure scenario
- Landowner concerns – garbage carts, drainage, sidewalk
- WTP Desludging Tender and award

- Neptune 360 water meters new updates meeting with new Accu-flo representative
- Asset Management – City wide meeting
- Asset Management clarifications
- Okoppe planning
- Traffic Concerns meeting with RCMP
- Airport Operations
- Planning P Workshop May 28/29th
- Staff planning prep for Disaster Scenario in June
- Water Reservoir – project ongoing, preparing for pumphouse upgrades

TRANSPORTATION – SARAH MCCRINDLE

- Dig and fill cremations as needed
- Boulevard sweep and parking lot sweeping at the Water Treatment Plant
- Dropped and picked up barricades for FCSS barbeque
- Pushed up the mulch that was delivered to the yard for the park department
- Sweeper out with the spring cleanup
- Grader out for first full round of lane grading
- Removed the graffiti from the memorial rock that we put up for the past employee
- Installed community builder hearts along pathway at 44ave and 62st
- Swept health unit parking lot
- Interviews for new transportation employee
- Orientation for transportation summer casual position
- Monthly shop inspection and crosswalk/traffic light inspection
- Met with contractors for quotes for reoiling john deere road
- Worked with Emcon for boulevard and road sweeping along highways 12 and 56 throughout town
- Filled potholes at the end of the lanes that the grader cannot get
- Install columbarium wreaths when needed
- All staff read the operators manual for the new chipper
- Orientation with the new shop cleaner
- Moved a set of bleachers from the airport to the sports park for the parks department
- Put out the speed trailer on 49st between 51ave and 50ave
- Repair a landscaping board after grader damage in the winter with snow removal
- Orientation with the overhead door company for our yearly door preventative maintenance.
- Dig and fill full burials as needed
- Garbage can repair as needed
- Hauled three loads of gravel to the golf course
- Pushed up the compost site at the dump
- Curbstone replacement from winter damage at the health unit and the okoppe parking lot
- Cleaned catch basins after any rains • Picked up the lawn mower from the water treatment plant
- Installed solar panels onto the speed trailer to keep the battery charged up
- Filled potholes
- Swept at Rochon Sands

- Shop clean up
- Cut down a boulevard on 53 due to homeowner complaint.
- Cut down boulevards on 48st and another on 49ave due to homeowner complaints that water doesn't drain off their sidewalks
- Installed no parking signs along the lane at the Fas Gas tot lot
- Installed new stop sign and break away at 70st and 44ave
- did our yearly lane clean up of all the back alleys in town
- put out the speed trailer on 50Aave • Open and close columbarium when needed
- Started to clean the storm line at the cemetery
- Added gravel and graded the road at the cemetery from 50st to highway 56
- Moved into the new shop!!!!
- Hauled all the sweeping piles and used clay to the regional dump
- Swept transitions from the grass to the shale at all ball diamonds and used the roller on them afterwards
- Fixed the holes in the sidewalk at Heartland glass with cold mix
- Had employees called out after hours for trees down in these windy conditions
- Gravel and grade 46ave from 42st to 46st
- Put out the speed trailer in the playground zone along 44ave at Parkdale
- Gravel and grade lane 52ave from 61st to 60st
- Picked up 2 loads of cold mix for road repairs
- Line painting
- Washed all the bulbing on main street along with the cement at the park on 50ave and 50st
- Took the skid steer to the water treatment plant to move cement blocks
- Helped out the contractor by removing old asphalt at the Public Works yard and had the entrance repaved
- Put out the speed trailer on 65st

DIRECTOR OF PARKS & LEISURE SERVICES – BRAD ROBBBINS

- Finalizing Department Work Plan Development
- Department Head Meetings
- Full Time Staff General Meeting
- Attended Circle of Services Meeting
- Parks and Public Works Joint Meetings
- Ongoing P & L Leadership Team Meetings
- Fitness Centre Operational Meeting
- Canada Day Planning Meetings
- Heartland Beautification Meetings
- Spray Park Status Update Presentation to Rotary
- Christ King Catholic School SRC Tour
- Meeting with P&H Elevator Society – Homesteaders Park Development
- Parks and Open Spaces Committee Meeting
- Cemetery Bylaw (fees and servicing) meeting
- Meeting with WEHSC regarding use of field space for soccer and tennis facility status
- Meeting with Cor-Spray regarding sports field fertilizing plan and general herbicide application plan
- Campground Bylaw development

- Joint Health and Safety Committee Meetings
- Aquatics Manager Interviews and Hiring of new Manager
- Meeting with IRC (Instant Risk Coverage) regarding special event sanctioning and insurance
- Meeting with Rotary committee regarding Spray Park – Concession wrapping project
- Meeting with Library Manager regarding Spray Park concession proposal (Soaring Program)
- 2025-2026 Stettler Imperials Planning/Scheduling Meeting
- Attendance at the ARPA Leadership Summit – May 7-9
- Completion of documentation requirements for ABSA Inspector
- Finalized agreement with Stettler Car Club for Bleacher Purchase
- Aquatics Manager Transition Planning
- Completion of SRC Ice Plant Compressor 1 & Coalescer Maintenance Capital Project
- Summer Student Onboarding (Welcome and Expectations)

PLANNING & DEVELOPMENT SERVICES – ANGELA STORMOEN

1. Building Permit Activity to Date

	2025 Permits May 31, 2025	2024 Permits to May 31, 2024
Institutional	\$0.00	\$0.00
Industrial	\$22,609.00	\$0.00
Commercial	\$1,146,506.00	\$47,000.00
Residential	\$1,751,670.00	\$408,500.00
Total	\$2,833,987.00	\$455,500.00

2. Projects:

- Land Sale(s)
- Economic Development Committee Initiative
- AE Kennedy Maintenance
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries
- Intermunicipal Development Plan
- Subdivision Applications
- Leasehold Agreements
- Okoppe Way
- Community Builders
- Housing
- Habitat For Humanity
- Cash Leases

3. Meetings:

- Intermunicipal Development Plan
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Staff and Department Head
- Health Unit
- Municipal Planning Commission
- Economic Development
- Circle of Services/Habitat for Humanity
- Community Builders

WATER – GRANT MCQUAY

- Rounds, readings and locates
- Dig site maintenance
- Weekly cleaning of WTS sanitary tank's
- CL17 analyzer bottles changed out.
- Cleaned Screen at Lagoons MH#2
- Flushed grease mat at A lift station
- Curbstop repairs
- Turning off CC's for plumbing repairs/non payment
- Weekly water distribution sampling for bacti and chlorine residuals.
- Weekly testing for lift station emergency system.
- Sewer backups and responding to customers
- Sewer service repairs
- Water Service leak repairs
- Weekly Wastewater sampling.
- Weekly Wastewater treatment.
- Water Meter changes.
- Aeration system monitored quality of treatment
- Began Sewer Main flushing program
- Reservoir Communications issues
- Hydrant repairs/ Finished inspections
- Repack winter digs, black dirt and grass seed
- Cleaned shop, washed equipment
- Commissioned, flushed and turned Reservoir back into service
- Helped roads with lane clean up

PARKS & LEISURE FOREMAN – DESIRAE PERRY

1. Meetings:

- After Council Meeting
- Staff Meeting

2. Projects and such:

- Summer Casuals started on May 1
- Laid out and painted soccer fields and ball diamonds
- Rototilled Community Gardens
- Corinne completed the CPSI Playground Inspection course
- Cut down grasses at Orchard
- Replaced home plates on a few ball diamonds
- Staff attended the First Aid course as needed
- Installed picnic tables at the Dog Park
- Pulled out dead trees at Orchard, dug holes and planted new trees
- Fertilized all sports fields
- Placed concrete benches at the Community Orchard, Homesteaders Park and Central Community Garden
- Assisted Public Works with their annual Alley Cleanup
- Put out concrete planters in preparation of annual flowers
- Picked up, put out and planted flowers
- Prepared diamonds for annual softball tournament
- Regular/daily Maintenance of Ball diamonds and soccer fields
- Garbage Runs
- Regular maintenance of green spaces
- Gymnastics hosted large event in the SRC

TOWN OF STETTLER FIRE CHIEF – MARK DENNIS

- To be provided at a later date

WATER TREATMENT PLANT SUPERVISOR - CHRIS SAUNDERS

- ICS 300 Training for Tyler nelson.
- Algaecide being added to raw water reservoir. Algae samples sent off for analysis.
- New sodium hypochlorite transfer pump ordered to replace failed pump. New gearbox ordered to replace failed gearbox on polymer mixer. Both items have a fairly long lead time as most things in todays supply chain.
- This years spring breakup was uneventful with low flows in the river.
- Waiting on delivery of a RC Boat with scanner from one of our vendors so that we can scan our waste ponds before during and after the addition of the

sludge removal product we will be dosing the ponds with. The scans will provide us with the sludge depths of the ponds. There is no cost for the use of this boat from the vendor.

- Still having some issues with our server communications. Shane from Quality Controls is working with us on these issues.
- Routine monthly maintenance carried out.
- Settling tank cleaning scheduled for June.

DIRECTOR OF INFORMATION SERVICES – GRAHAM SCOTT

Meetings:

- May 2nd – AB Muni committee meeting
- Joint Health & Safety meeting
- May 13th – Trinus IT monthly ticket meeting
- May 15th – Asset Management meeting with consultant
- May 21st – Economic development Meeting
- May 28th – Met with SREMA to prep for June exercise
- May 28th to 29th – Emergency management training
- Staff & Department Head meetings
- Daily office meetings

Projects of note include:

- Readyng and compiling data for asset management project
- Working with contractor on future direction for email, office software, computer ordering/installation processes
- Submitting IT tickets
 - For May this resulted in 51.75 hours of work by Trinus that was included in the contract
- Replacement orders for Firewall equipment
- Mapping updates for the Fire Hall
- Readyng for wildfire deployment
- Ordering hardware (computer, printer replacement) and software
- Fulfilling mapping/printing requests from Town staff and external agencies
- Mapping and database updates (paper, electronic and webmap)



Leann Graham
CAO

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

Cheque Number 77832

To:

CU GENERAL

77844

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Allan Barrett	77832	2025-06-20	\$2,000.00
Invoice Description	Invoice Number	Invoice Amount	
Canada Day - Music	2025.07.01	\$2,000.00	
Aspen Ford Sales Ltd.	77833	2025-06-20	\$114.44
Invoice Description	Invoice Number	Invoice Amount	
Park - Transmission Cables	331175	\$114.44	
Bob's Paving Ltd.	77834	2025-06-20	\$7,864.82
Invoice Description	Invoice Number	Invoice Amount	
Roads - Pave PW Entry	0244	\$5,502.32	
ROads - Shape and Pave Tot Lot	0245	\$2,362.50	
D & L Ford Holdings Ltd.	77835	2025-06-20	\$60.39
Invoice Description	Invoice Number	Invoice Amount	
BOT - Parade Truck Wash	10070	\$36.14	
Park - Truck Wash	10317	\$24.25	
GP Concrete Services	77836	2025-06-20	\$10,290.00
Invoice Description	Invoice Number	Invoice Amount	
Sidewalks - Reinstate Driveway	723587	\$10,290.00	
Heartland Youth Centre	77837	2025-06-20	\$62,604.45
Invoice Description	Invoice Number	Invoice Amount	
HYC - 2025 Auction Proceeds	2025.	\$62,604.45	
Nozzle Ninja	77838	2025-06-20	\$352.11
Invoice Description	Invoice Number	Invoice Amount	
Park - Sprayer Pump	INV-14379D	\$38.16	
Park - Water Pump	P005206S	\$313.95	
Parkland Nurseries & Garden Ce	77839	2025-06-20	\$2,003.25
Invoice Description	Invoice Number	Invoice Amount	
Park - Orchard	000108983	\$2,003.25	
RCAP Leasing	77840	2025-06-20	\$218.40
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Office - Telecommunications In	139554		\$218.40
Rhan, Eric	77841	2025-06-20	\$600.00
Invoice Description	Invoice Number	Invoice Amount	
Music in the Park - June 25	2025	\$600.00	
Rotvik, Gordon	77842	2025-06-20	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Pest - Beaver Catcher	006-11GR	\$200.00	
Van Electric	77843	2025-06-20	\$551.25
Invoice Description	Invoice Number	Invoice Amount	
Sewer - East End Lift Repair	1012	\$551.25	
Woodcraft by Dave Ltd.	77844	2025-06-20	\$598.50
Invoice Description	Invoice Number	Invoice Amount	
Comm Builders - Plaques	25245	\$598.50	
Total Cheques			\$87,457.61

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

Cheque Number 77845

To:

CU GENERAL

77862

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Biologica Environmental Servic	77845	2025-06-26	\$2,898.00
Invoice Description	Invoice Number	Invoice Amount	
WTP - Algae Analysis	25-108-01	\$2,898.00	
Blume	77846	2025-06-26	\$94.18
Invoice Description	Invoice Number	Invoice Amount	
P&D - IDP Pep Meeting	2025.05.26	\$94.18	
Cubex Limited	77847	2025-06-26	\$2,668.84
Invoice Description	Invoice Number	Invoice Amount	
Roads - Parts for router	P0840202	\$2,365.20	
Trans - Parts for Crackfilling	P0846302	\$303.64	
Dig Pig Products Inc.	77848	2025-06-26	\$2,048.55
Invoice Description	Invoice Number	Invoice Amount	
Water - New Lance	100-1800	\$414.75	
Water - Replacement Nozzles	100-1784	\$1,633.80	
Future Ag Inc	77849	2025-06-26	\$176.60
Invoice Description	Invoice Number	Invoice Amount	
Airport - Filters and Oil	IS86453	\$176.60	
Greg Patterson	77850	2025-06-26	\$10,290.00
Invoice Description	Invoice Number	Invoice Amount	
Sidewalks - Reinstate Drieway	723587.	\$10,290.00	
Hometown Productions & Media	77851	2025-06-26	\$362.25
Invoice Description	Invoice Number	Invoice Amount	
Music in the Park - Ads	457	\$362.25	
Inspiring Minds	77852	2025-06-26	\$210.00
Invoice Description	Invoice Number	Invoice Amount	
P&D - Conflict Training	3246	\$210.00	
Larson's Auto Electric 2010	77853	2025-06-26	\$127.64
Invoice Description	Invoice Number	Invoice Amount	
Park - Caberator Parts	IN4080297	\$127.64	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Nevis Community Hall	77854	2025-06-26	\$100.00
Invoice Description	Invoice Number	Invoice Amount	

Unearned Rev - Refund Deposit	2025.06.20	\$100.00	
=====			
Ornamental Bronze Limited	77855	2025-06-26	\$551.25
Invoice Description	Invoice Number	Invoice Amount	

Cemetery - Niche Wreath	111083	\$551.25	
=====			
Receiver General for Canada	77856	2025-06-26	\$68,459.26
Invoice Description	Invoice Number	Invoice Amount	

Town Tax remittance	PP13-25	\$54,804.45	
Town Tax Remittance	PP13-25.	\$6,357.82	
BOT Tax Remittance	PP13.25.BOT	\$3,164.84	
Library Tax Remittance	PP13.25	\$4,132.15	
=====			
Rosiechuk, Brent & Juliette	77857	2025-06-26	\$714.00
Invoice Description	Invoice Number	Invoice Amount	

Cemetery - Refund	2025.06.24	\$714.00	
=====			
Szabp, Michael	77858	2025-06-26	\$400.00
Invoice Description	Invoice Number	Invoice Amount	

Music in the Park- July 9	2025.07.09	\$400.00	
=====			
Tail Creek Nursery	77859	2025-06-26	\$186.90
Invoice Description	Invoice Number	Invoice Amount	

HBC - Flowers for WS Container	653157	\$186.90	
=====			
Van Electric	77860	2025-06-26	\$3,379.95
Invoice Description	Invoice Number	Invoice Amount	

Sewer - A Lift Repair	997	\$1,118.25	
Water - Repair Electrical Line	977	\$2,261.70	
=====			
Woodhill Instrumentation	77861	2025-06-26	\$411.47
Invoice Description	Invoice Number	Invoice Amount	

Trans - Pressure Gauage	32461	\$411.47	
=====			
Zondag, David	77862	2025-06-26	\$3,110.56
Invoice Description	Invoice Number	Invoice Amount	

Tax - refund Payment	2025.06.19	\$3,110.56	
Total Cheques			----- \$96,189.45 =====

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

Cheque Number 77863

To:

CU GENERAL

77863

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Koch Fuel Products	77863	2025-06-26	\$220.71
Invoice Description	Invoice Number	Invoice Amount	

WTP - Hydraulic Fluid	AB18CI007930	\$220.71	
Total Cheques			-----
			\$220.71
			=====

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

Cheque Number ONL000914

To:

CU GENERAL

ONL000917

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shaw Cable	ONL000914	2025-06-20	\$120.75

Invoice Description	Invoice Number	Invoice Amount	

Comm Hall - Wifi	2025.06.17	\$120.75	

Shaw Cable	ONL000915	2025-06-20	\$441.00

Invoice Description	Invoice Number	Invoice Amount	

SRC - Wifi	2025.06.15	\$441.00	

Shaw Cablesystems GP	ONL000916	2025-06-20	\$109.15

Invoice Description	Invoice Number	Invoice Amount	

Fitness - Cable	2025.06.01	\$109.15	

United Farmers of Alberta	ONL000917	2025-06-20	\$248.52

Invoice Description	Invoice Number	Invoice Amount	

Shop - Grease	SOINV7439628	\$90.20	
Drainage - Water Proof Gloves	SOINV7460211	\$19.94	
Park - Gloves	SOINV7541333	\$104.79	
Parks - Hose	SOINV7541346	\$33.59	

Total Cheques		\$919.42	
=====			

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

Cheque Number ONL000918

To:

CU GENERAL

ONL000919

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Access Gas Services Inc.	ONL000918	2025-06-26	\$12,887.86
Invoice Description	Invoice Number	Invoice Amount	

Office - Gas	202505-3693	\$530.28	
Fire Joint - Gas	202505-3687	\$356.24	
Shop - Gas	202505-3694	\$251.96	
Airport - Gas	202505-3686	\$135.50	
WTP - Gas	202505-3689	\$2,793.59	
Water - Gas	202505-3684	\$168.25	
Sewer #1 - gas	202505-3685	\$153.75	
Sewer #2 - gas	202505-3692	\$282.03	
SRC & Pool - gas	202505-3691	\$7,796.21	
Comm Hall - Gas	202505-3690	\$265.02	
Parks - gas	202505-3688	\$155.03	
=====			
Rogers	ONL000919	2025-06-26	\$33.60
Invoice Description	Invoice Number	Invoice Amount	

Fire Joint - Telephone	3008860542	\$33.60	
Total Cheques		-----	
		\$12,921.46	
		=====	

Ranges: From:

To:

From:

To:

Vendor ID First

Last

Chequebook ID CU GENERAL

CU GENERAL

Vendor Name First

Last

Cheque Number EFT0009199

EFT0009223

Cheque Date First

Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Aroma Cleaning Service	EFT0009199	2025-06-24	\$882.00
Invoice Description	Invoice Number	Invoice Amount	
Shop - Cleaning	4686	\$882.00	
Auton, Ezra	EFT0009200	2025-06-24	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
Roads - Boot Allowance	2025.06.16	\$250.00	
Bounty Onsite Inc.	EFT0009201	2025-06-24	\$5,606.95
Invoice Description	Invoice Number	Invoice Amount	
Water - Rags	001-163234	\$18.25	
Shop - Lockout Tags	001-163617	\$30.14	
Airport - Janitor Supplies	001-163748	\$81.19	
SRC - Saftey Supply Refill	001-163752	\$14.87	
Snow Removal - Post Puller	001-163821	\$26.25	
SRC - Janitor Supplies	001-163840	\$337.11	
Trans - Coveralls	001-163843	\$157.50	
Shop - Coveralls	001-163852	\$472.50	
SRC - Work Gloves	001-163963	\$321.30	
Trans - Hose Reel	001-164034	\$1,110.90	
Trans - Hard Hat	001-164172	\$20.48	
SRC - Janitor Supplies	001-164319	\$875.70	
Water - Saftey Vest	001-163797	\$149.57	
Shop - Bathroom Supplies	001-163699	\$162.38	
Water - Winch Line	001-163615	\$314.90	
Water - Unit 174	001-163742	\$3.32	
Water - Unit 174	001-163787	\$159.08	
SRC - Janitor Supplies	001-163634	\$1,286.41	
Trans - Hose for Water Tank	001-163746	\$65.10	
Brogan Fire and Safety	EFT0009202	2025-06-24	\$1,517.54
Invoice Description	Invoice Number	Invoice Amount	
Fire - Joint - Air Compressor	30232372	\$1,517.54	
Brownlee LLP	EFT0009203	2025-06-24	\$409.50
Invoice Description	Invoice Number	Invoice Amount	
Bylaw - Legal	586516	\$409.50	
Brugman, Etienne J. L.	EFT0009204	2025-06-24	\$52.49
Invoice Description	Invoice Number	Invoice Amount	
Fire - Town - Laptop Service	2025.06.16	\$52.49	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
CentralSquare Canada Software	EFT0009205	2025-06-24	\$2,115.75
=====			
Invoice Description		Invoice Number	Invoice Amount

Computer - Smartlist Builder		439838	\$2,115.75
=====			
Chapman Riebeek	EFT0009206	2025-06-24	\$140.01
=====			
Invoice Description		Invoice Number	Invoice Amount

Bylaw - Legal Services		2506062	\$140.01
=====			
Clearview Public Schools	EFT0009207	2025-06-24	\$562.98
=====			
Invoice Description		Invoice Number	Invoice Amount

Office - Joint Expenses		7503	\$562.98
=====			
Dolan, Lori	EFT0009208	2025-06-24	\$10.50
=====			
Invoice Description		Invoice Number	Invoice Amount

Pool - Supplies		2025.06.11	\$10.50
=====			
East Central Alberta Catholic	EFT0009209	2025-06-24	\$42,733.72
=====			
Invoice Description		Invoice Number	Invoice Amount

Seperate School - 2025 2nd qtr		17053	\$42,733.72
=====			
Gamponia, Nelson	EFT0009210	2025-06-24	\$33.00
=====			
Invoice Description		Invoice Number	Invoice Amount

Roads - Lunch for getting pain		2025.06.12	\$33.00
=====			
Heartland Auto Supply	EFT0009211	2025-06-24	\$3,141.09
=====			
Invoice Description		Invoice Number	Invoice Amount

Water - Filters		001-594817	\$229.19
Shop - Bolts for Stock		001-594662	\$74.95
Snow - Plow Bolts		001-594720	\$148.01
Shop - Riv Nut Gun		001-595353	\$193.47
Shop - Janitor		001-595434	\$199.68
Parks - Grease Fittings		001-595449	\$148.85
Parks - Fittings		001-595480	\$53.34
Parks - Grease Fittings		001-595487	\$2.60
Shop - Bolts for Stock		001-595302	\$14.75
Parks - Grease Adapters		001-595481	\$56.90
Parks - CV Bolts		001-595828	\$0.67
Shop - Jack		001-595856	\$74.80
Parks - Remote Grease Fittings		001-596011	\$105.21
Parks - Unit 9		001-596059	\$27.91
Parks - Fuel Line		001-596064	\$15.44
Parks - Paint		001-596238	\$35.32
Shop - Bolts for Stock		001-595893	\$292.09
P&L - tractor Supply		001-596514	\$28.14
Shop - Licence Plate light		001-596424	\$77.74
Shop - Fuel Fittings		001-596623	\$25.62
Street Clean - Hose Reel		001-596644	\$186.03
Trans - Hose Reel		001-596668	\$149.53
Trans - Tools		001-59719	\$6.43

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Shop - Connectors	001-597183		\$42.54
Shop - Tail Gate Latch	001-597228		\$9.58
Shop - Washers	001-597251		\$12.85
Trans - Tools	001-597283		\$28.74
Trans - Tow Strap	001-595042		\$520.79
Parks - Filters	001-595383		\$28.52
Water - B lift Pump	001-596453		\$37.13
Water - B Lift Drain line	001-596334		\$8.65
Water - B Lift Pump	001-596284		\$20.20
Fire - Town Supplies	001-596281		\$287.70
=====			
Heartland Overdoor	EFT0009212	2025-06-24	\$131.25
=====			
Invoice Description	Invoice Number	Invoice Amount	

Park - Overhead Door Assess	2025-052	\$131.25	
=====			
IJD Inspections Ltd.	EFT0009213	2025-06-24	\$2,038.86
=====			
Invoice Description	Invoice Number	Invoice Amount	

P&D - SCC Fees	MAY2025	\$2,038.86	
=====			
MacPherson, Sarah	EFT0009214	2025-06-24	\$27.50
=====			
Invoice Description	Invoice Number	Invoice Amount	

Payroll - Refund Union Remit	PP10-25	\$27.50	
=====			
Manalastas, Victor	EFT0009215	2025-06-24	\$3,412.50
=====			
Invoice Description	Invoice Number	Invoice Amount	

Office - Janitor	36	\$3,150.00	
Fire Joint - Janitor	37	\$262.50	
=====			
McMullin, Grace	EFT0009216	2025-06-24	\$27.50
=====			
Invoice Description	Invoice Number	Invoice Amount	

Payroll - refund union remit	PP10-25	\$27.50	
=====			
Meridian OneCap Credit Corp	EFT0009217	2025-06-24	\$786.90
=====			
Invoice Description	Invoice Number	Invoice Amount	

P&L - Photocopier	250701663948	\$786.90	
=====			
Purolator Courier Ltd.	EFT0009218	2025-06-24	\$800.92
=====			
Invoice Description	Invoice Number	Invoice Amount	

WTP, Water, Shop - Freight	585139828	\$800.92	
=====			
Schwartz Home Building Centre	EFT0009219	2025-06-24	\$148.94
=====			
Invoice Description	Invoice Number	Invoice Amount	

Roads - Shims	895568	\$24.92	
WTP - Strapping	895940	\$113.14	
WTP - Strapping	895941	\$10.88	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Tundra Process Solutions Ltd.	EFT0009220	2025-06-24	\$1,826.75
Invoice Description	Invoice Number	Invoice Amount	

WTP - Freight & Supplies	2025220006044	\$1,826.75	
=====			
Wally's Backhoe Services Ltd.	EFT0009221	2025-06-24	\$11,245.72
Invoice Description	Invoice Number	Invoice Amount	

HBC - Comm Garden SOil	2621	\$1,260.00	
Road - Gravel	2659	\$9,985.72	
=====			
WFR Wholesale Fire & Rescue Lt	EFT0009222	2025-06-24	\$1,601.05
Invoice Description	Invoice Number	Invoice Amount	

Fire - hydrant Assist Valve	INV/2025/2243	\$729.75	
Fire Joint - Helemet	INV/2025/1233	\$871.30	
=====			
Woody's Automotive Ltd.	EFT0009223	2025-06-24	\$5,468.68
Invoice Description	Invoice Number	Invoice Amount	

Shop - Rad Fan	612-939263	\$168.26	
Water - Timing Chains	612-939349	\$1,102.00	
SRC - Hub Oil	612-939492	\$14.66	
Water - Filters	612-939864	\$29.23	
Trans - Filters	612-939915	\$10.54	
Shop - Gloves	612-939969	\$46.27	
Shop - Brake Switch	612-940110	\$43.66	
Shop - Fuses	612-940197	\$338.99	
Shop - Wire and Loom	612-940783	\$132.83	
Trans - Tools	612-940782	\$223.42	
Shop - Air Gun	612-941130	\$71.46	
Shop - Beacon	612-941230	\$399.22	
Shop - Cuting Discs	612-941357	\$145.07	
Shop - Toolbox locks	612-941362	\$27.09	
Shop - Wire cable	612-941419	\$151.20	
Shop - Rags	612-941610	\$167.24	
Shop - Headlight Bulbs	612-941677	\$25.10	
Shop - Slip Tank Plug	612-942323	\$20.20	
Shop - Plugs	612-942322	\$20.20	
Shop - PCV Filter	612-942471	\$79.63	
Shop - Evap Canister	612-642621	\$591.50	
Shop - Brake Caliper	612-943070	\$215.81	
Shop - Floor Mats	612-943283	\$198.45	
Shop - Filters	612-943296	\$5.43	
Shop - Seat Covers	612-943300	\$611.49	
Shop - Pan	612-943367	\$130.56	
Shop - Exhaust Bits	612-943721	\$102.80	
Shop - Trailer Plug	612-943911	\$8.36	
Shop - Heat Shrink	612-943913	\$111.87	
Shop & Parks - Rope	612-944234	\$216.60	
Water - Timing Chain Holder	612-942706	\$168.82	
WTP - Grinder Wheel	612-940107	\$35.81	
-----		Total Cheques	
=====		\$84,972.10	

Ranges: From:

To:

From:

To:

Vendor ID First

Last

Chequebook ID CU GENERAL

CU GENERAL

Vendor Name First

Last

Cheque Number EFT0009224

EFT0009253

Cheque Date First

Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Action Plumbing & Excavating	EFT0009224	2025-06-30	\$9,250.38
Invoice Description	Invoice Number	Invoice Amount	

Campground - Site 71 Repair	I036904	\$19.95	
Pool - Boiler Re Circ	I036910	\$32.81	
Campground - Water Line Repair	I036909	\$5.76	
Pool - Building Repair	W44857	\$467.01	
Pool - Equip Repair Parts	I036792	\$546.00	
Sewer - Townside Repair	W44882	\$8,178.85	
=====			
APEX Supplementary Pension Pla	EFT0009225	2025-06-30	\$382.36
Invoice Description	Invoice Number	Invoice Amount	

Pension Plan Remit	PP13-25	\$382.36	
=====			
Bagshaw Electric Ltd.	EFT0009226	2025-06-30	\$1,847.71
Invoice Description	Invoice Number	Invoice Amount	

Fire - Backup Battery	IC064694	\$96.60	
Pool - Repair	W15382	\$833.63	
Pool -Repair	IC065140	\$330.75	
WTP - Dafco Filters	IC065175	\$229.43	
Trans - Hose for Torch	IC065300	\$43.47	
Arena - Emergency Light	IC065477	\$76.55	
WTP - 15A GFI	IC064598	\$75.25	
COmm Hall - Pot Light	W15374	\$162.03	
=====			
Benoit, Morgan	EFT0009227	2025-06-30	\$250.00
Invoice Description	Invoice Number	Invoice Amount	

Water - Clothing Allowance	2025.06.20	\$250.00	
=====			
Bounty Onsite Inc.	EFT0009228	2025-06-30	\$4,853.84
Invoice Description	Invoice Number	Invoice Amount	

Parks - Janitor Supplies	001-164483	\$294.70	
SRC - Scrubber Pads	001-164506	\$144.38	
Trans - Saftey Equip	001-164592	\$167.08	
Comm Hall & Arena - Paper Towe	001-164636	\$304.50	
Water - Airport Flag	001-164684	\$81.93	
Trans - Filters	001-164722	\$47.33	
Trans - Coverallls	001-164815	\$157.50	
Trans - Coveralls	001-164924	\$477.75	
SRC - Rain Gear	001-164944	\$51.70	
Trans - Hi Vis Hoodie	001-164955	\$532.82	
Trans - Hose	001-165091	\$8.55	
SRC - Janitor Supplies	001-165136	\$1,003.12	
WTP - Nitrile Gloves	001-165220	\$182.00	
SRC - Janitor Supplies	001-164751	\$884.14	
Water - Coveralls	001-165001	\$498.75	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Water - Fittings	001-165084		\$17.59
Brennan, Maya	EFT0009229	2025-06-30	\$193.94
Invoice Description	Invoice Number	Invoice Amount	
PR - Pancake breakfast supplie	2025.06.21	\$193.94	
Canadian Tire #671	EFT0009230	2025-06-30	\$599.34
Invoice Description	Invoice Number	Invoice Amount	
Campground - Site 30 Tap repai	2867	\$14.69	
Parks - Gas Can	2876	\$27.29	
SRC - Hearing Protection	2877	\$36.74	
Parks - Soil for Planters	2904	\$209.90	
Parks - gas Can	2903	\$27.29	
Cemetery - Supplies	2912	\$5.86	
SHop - Cleaner Sprayer	2878	\$31.49	
Trans - Speed Radar Parts	2871	\$41.99	
Trans - Hex Bits	2878.	\$31.49	
SHop - Cleaner	2884	\$157.91	
P&L - Campground Washroom	2867.	\$14.69	
Canadian Union of Public Emplo	EFT0009231	2025-06-30	\$660.00
Invoice Description	Invoice Number	Invoice Amount	
AP - union Dues	PP13-25	\$660.00	
Canoe Procurement Group of Can	EFT0009232	2025-06-30	\$10,474.44
Invoice Description	Invoice Number	Invoice Amount	
SRC - Scrubber Pads	AB384573	\$311.54	
Water - hydrant Pumper	AB392641	\$615.83	
Shop - Brake Kit	AB401573	\$152.87	
Trans - Brooms	AB404225	\$2,296.88	
Shop - Filters	AB438947	\$245.54	
Shop - Fuel	PF-12605-12119	\$3,260.44	
Water, Park, Trans - Fuel	PF-1265-121463	\$2,661.23	
SHop - Pins and Busings	AB445278	\$930.11	
Caro Analytical Services	EFT0009233	2025-06-30	\$195.83
Invoice Description	Invoice Number	Invoice Amount	
WTP - Water Analysis	IC2513458	\$195.83	
County of Stettler	EFT0009234	2025-06-30	\$752.35
Invoice Description	Invoice Number	Invoice Amount	
PR - Senior Week	COS012028	\$302.35	
Emergency Response #25-026	IVC048623	\$450.00	
Dillon Consulting	EFT0009235	2025-06-30	\$3,052.88
Invoice Description	Invoice Number	Invoice Amount	
Municipal Planning - IDP Final	326360	\$3,052.88	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Diverse Signs	EFT0009236	2025-06-30	\$1,441.17
=====			
Invoice Description		Invoice Number	Invoice Amount

HBC - Utility Box		12505	\$1,441.17
=====			
Gyro Ag Ltd.	EFT0009237	2025-06-30	\$840.92
=====			
Invoice Description		Invoice Number	Invoice Amount

Cemetery - Mower Blades		4885	\$532.22
Park - John Deere Blades		4895	\$308.70
=====			
Heartland Auto Supply	EFT0009238	2025-06-30	\$2,174.51
=====			
Invoice Description		Invoice Number	Invoice Amount

Shop - Wetland Pump Gaskets		001-597398	\$2.76
SHop - Trailer Plug		001-597422	\$8.23
Shop - Weekly Stock		001-596966	\$139.95
Street Clean - Parts		001-597750	\$48.23
Trans - Hose for Filling Sweep		001-597916	\$195.64
Trans - Filters		001-597148	\$93.17
Trans - Filters		001-597458	\$70.79
Shop - Bolts		001-597520	\$1.68
Shop - Bolts		001-597559	\$94.76
SHop - Connectors		001-598088	\$43.26
Shop - Bolts and Cleaner		001-598096	\$24.19
Roads - Speed Trailer Parts		001-598287	\$37.35
SHop - Wire		001-598959	\$21.42
Shop - Tools		001-599239	\$135.91
Snow - Plow Bolts		001-596967	\$75.33
Shop - Filters		001-599288	\$98.38
Trans & Water - Sunscreen		001-599537	\$70.77
Trans - Diff Oil		001-599542	\$109.96
Shop - Connectors		001-596624	\$141.50
Shop - Wire for Stock		001-599252	\$64.13
Trans - Lights and Light Boxes		001-599099	\$125.31
Trans - Parts for Air Compress		001-599753	\$65.71
Trans - -Water for Crew		001-599765	\$130.26
SRC - Saftey Glasses		001-597401	\$44.00
Water - 3 Inch Flat Trash pump		001-597075	\$331.82
=====			
Heartland Glass Ltd.	EFT0009239	2025-06-30	\$88.46
=====			
Invoice Description		Invoice Number	Invoice Amount

Park - Keys for Students		110116	\$88.46
=====			
Hitch to Headlights	EFT0009240	2025-06-30	\$2,007.11
=====			
Invoice Description		Invoice Number	Invoice Amount

Shop - Grease		7156	\$104.69
Shop - Grease and Sealer		7254	\$206.90
Shop - Flange Gaskets		7155	\$24.57
Trans - CVIP and Repairs		7169	\$1,610.58
Trans - Air Valve		7178	\$39.87
Trans - Unit86		7172	\$20.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Innov8 Digital Solutions	EFT0009241	2025-06-30	\$215.40
=====			
Invoice Description	Invoice Number	Invoice Amount	

P&L - Photocopies	IN576024	\$215.40	
=====			
Kal Tire	EFT0009242	2025-06-30	\$223.89
=====			
Invoice Description	Invoice Number	Invoice Amount	

Park - Mower Deck Wheels	647266763	\$223.89	
=====			
Klearwater Equipment & Technol	EFT0009243	2025-06-30	\$3,711.02
=====			
Invoice Description	Invoice Number	Invoice Amount	

WTP - Aqua Ammonia	251534	\$3,711.02	
=====			
Local Authorities Pension Plan	EFT0009244	2025-06-30	\$31,759.78
=====			
Invoice Description	Invoice Number	Invoice Amount	

LAPP Contribution	PP13.25	\$31,759.78	
=====			
Roadway Traffic Products	EFT0009245	2025-06-30	\$3,354.91
=====			
Invoice Description	Invoice Number	Invoice Amount	

traffic - Paint	1403	\$2,120.65	
tRANS - sIGNS	1404	\$1,234.26	
=====			
Shanes Instrument Services Ltd	EFT0009246	2025-06-30	\$9,943.50
=====			
Invoice Description	Invoice Number	Invoice Amount	

Water - Pump Upgrade	20871	\$9,943.50	
=====			
Shirley McClellan Regional Wat	EFT0009247	2025-06-30	\$15,333.19
=====			
Invoice Description	Invoice Number	Invoice Amount	

Water - Phase 1 Principal	SMRWSC004111	\$15,333.19	
=====			
Stettler Agri-Centre	EFT0009248	2025-06-30	\$399.84
=====			
Invoice Description	Invoice Number	Invoice Amount	

Park - Oil	33779S	\$69.17	
Park - Chain	33861S	\$330.67	
=====			
Stettler Dodge Ltd.	EFT0009249	2025-06-30	\$180.60
=====			
Invoice Description	Invoice Number	Invoice Amount	

SShop - Bolt and Oil	162358	\$130.83	
Shop - TCase Plugs	162360	\$49.77	
=====			
Stettler & District Handibus	EFT0009250	2025-06-30	\$212.24
=====			
Invoice Description	Invoice Number	Invoice Amount	

Handibus - Utlities	4277	\$212.24	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Stettler Tool & Hardware	EFT0009251	2025-06-30	\$2,819.81
=====			
Invoice Description	Invoice Number	Invoice Amount	

Shop - Impact	10021744	\$346.49	
Shop - Battery	10021745	\$209.99	
Shop - Tools	10021746	\$451.49	
Parts - Drainage	10021900	\$193.12	
Drainage -Parts for Solar Pump	10021903	\$31.39	
Shop - Shovel for Shop	10022178	\$41.99	
Shop - Dewalt Inverter	10022502	\$556.49	
Shop - Grease Gun	10022516	\$209.99	
Cemetery - Lifting Apparatus	10022617	\$178.42	
Parks - Leaf Blower	10022640	\$556.49	
Water - Anchors	10023027	\$6.28	
Water - Anchors	10023021	\$37.67	
=====			
Tagish Engineering Ltd.	EFT0009252	2025-06-30	\$14,520.29
=====			
Invoice Description	Invoice Number	Invoice Amount	

Water - Reservoir Upgrades	21070	\$8,973.05	
Roads - Eng Services	21069	\$258.55	
Water - 50 Ave water replace	21073	\$813.08	
Trans - 47 Ave Rehab	21072	\$3,168.11	
Sewer - Lift A Rehab	21071	\$1,307.50	
=====			
Uptown Office Supply Ltd.	EFT0009253	2025-06-30	\$464.54
=====			
Invoice Description	Invoice Number	Invoice Amount	

P&L - Office Supplies	11184	\$52.79	
Office - Supplies	11085	\$112.40	
Office - Supplies	11204	\$85.28	
P&D - Stationary - IDP	11164	\$11.68	
WTP - Printer Ink	11098	\$115.34	
WTP - Printer Ink	11077	\$87.05	

Total Cheques		\$122,204.25	
=====			

Attendees

Sheri – Hosting

Blaine Barody - Manager

John – Notes

Brigitte – Moderator

Brooke Quinn – Dispatch Liaison

Nicole – Dispatch Liaison

Sunita Sekhon – Director SCC

Michelle Hart – Wainwright Fire

Jason Gabriel– EMS Ops

Christopher John Socholotuk – EMS Ops

Housekeeping/Admin

- Introduce yourself
- Blaine will monitor the chat

Purpose and Scope

Purpose: To share information and discuss topics impacting EMS Operations, Dispatch and MFR with zone partners.

Scope: Requests for specific event reviews ideally take place outside of this meeting, with themes, opportunities, concerns and kudos discussed here.

Land Acknowledgment

We openly acknowledge that we, our families and our communities, live, work, grow and thrive on the lands of Treaties 6, 7 and 8. These are the traditional lands of many First Nations, Inuit and Metis peoples whom we recognize as teachers, stewards and leaders, whose knowledge can guide us all to live in harmony with these lands and one another.

Representation / Brief Introductions

1. MFR Program
2. EMS Dispatch
3. EMS Operations
4. Thank MFR agency representatives for joining; invite them to introduce themselves by name and organization in the chat window.

Agenda

1. Review action items from the previous meeting (none)
2. Roundtable
3. Review new action items (who/what/when)

Roundtable

MFR Program

1. **Two MFR financial support streams are currently underway** (Blaine)
 - a. MFR Training & Equipment Fund is open for applications until end of day Jun 30th. This fund supports patient care primarily through the purchase of medical training and/or equipment by MFR partners.
 - i. There is no cap to the amount that can be applied for. Any MFR agency may apply, and patient care-related requests will receive higher priority. Agencies may also submit more than one application.
 - ii. Frequently requested items that are a good fit for this fund include first aid & CPR training, CPR training mannequins and related training equipment and instructor training. Medical supplies, response kits, AEDs, AED electrodes, batteries, AED trainers and mechanical CPR devices. Please review the fund criteria for many more examples of items and expenses that are eligible.
 - b. **MFR Direct Financial Support**
 - i. The direct financial support is intended to help offset some of the costs associated with MFR activity. No application is needed, and qualifying agencies have already been contacted with their allocated amount for 2025.
 - ii. Funding has been allocated according to factors such as overall participation in life-threatening medical events and community size.
 - iii. Some smaller communities do not have sufficient MFR activity to support them in a meaningful way through this funding stream. These partners are encouraged to apply for the Training & Equipment Fund to better meet their needs.
 - iv. What can this be used for? The Direct financial support may be used at the discretion of the MFR partner for future expenses or as reimbursement for related expenses such as personnel, training, equipment, supplies, vehicles, and dept. time on task.
2. **Health Restructuring** (Blaine)
 - a. EMS will move under the responsibility of Acute Care Alberta later this year. After this transfer, EMS will be known as Emergency Health Services (EHS) to align with legislation and the broader health system.

- b. EHS will manage all aspects of ground & air ambulance, dispatch and interfacility transfers. This also includes provincial programs and supports, such as the MFR program.
- c. Although Acute Care Alberta has already been stood up as a provincial health corporation, an effective date for the functional transfer of EMS has not been announced. In the meantime, AHS retains responsibility.
- d. We are not aware of any planned changes to the MFR program, team staffing or any of the supports currently available to MFR partners.
- e. We were recently informed that The Freedom of Information & Privacy Act (FOIP) has been replaced earlier this month by the Access to Information Act and Protection of Privacy Act. We are learning more about any potential privacy and information impacts for the MFR program.

3. Response Plan Updates

- a. It is important that MFR partners feel they are responding to the right emergencies. Making changes to MFR response plans is a common request handled by the MFR team.
- b. During local states of emergency, such as wildfires, MFR plans can be paused or scaled back at your request to ease operational pressures and demands on fire rescue personnel.
- c. Response plans can be viewed at any time on the MFR portal in your agency profile. If you would like help reviewing your response plan or discussing options that are available, please contact us at MFR@ahs.ca.

4. MFR MCPs v3.0 update work is underway (Sheri)

- a. The latest batch of MCPs that have been updated includes 'Adult & Pediatric Allergic Reaction', 'Adult & Pediatric Anti-Pyretic Therapy'; 'Adult & Pediatric Anaphylaxis'.
- b. The skills comparison chart has been updated to include the new PCP-level medications and reformatted.
- c. Up next: Adult Headache, Adult Traumatic Hemorrhage, Adult Pain Management, and Standard Approach and Ongoing Assessment will be sent to the MCP working group for feedback shortly

5. Continuing Education Opportunities (Marissa)

- a. Educational opportunities are posted on the MFR portal AlbertaMFR.ca>events calendar
- b. EMS Educational Rounds: The next session is Friday, Jun 27, 2025, 1100-1230h online with a focus on 'Symposium Snippets'. Pre-registration is not required. This is an example of College of Paramedics self-directed educational activity.
- c. Monthly EMS wellness webinar series is now open to MFRs
- d. Leduc EMS Paramedic Symposium, an in-person educational event, Sep 9th, 0830-1630h.

- e. Stryker Virtual Emergency Care Symposium, Jun 26th. 0800-1230h. Free registration link is available on the MFR portal. This event is eligible for 12 CE credits for college-registered responders.
6. **Supporting Inter-Professional Training** (Marissa)
- a. A High Performance-CPR equipment hub site has been established in Leduc. Four training pods are available for short term loan out.
 - b. We are trialing a virtual HP-CPR trainer session to expand access to this training. In-person instructor development sessions are also still being explored as interest arises.
 - c. Mock Disaster Planning/MCI Exercises; the MFR team can connect you with the EMS Emergency Management Office to help coordinate EMS participation
7. **MFR Partner Spotlight** – Michelle Hart, lieutenant, fire prevention officer, Wainwright Fire and Rescue

EMS Dispatch and Liaisons

- Specific event review requests can be sent to EMSDispatchMFRliaison@ahs.ca
- **Update by Sunita**

EMS Operations Update

Chris Socholotuk – leadership/manager spots have been filled, recruiting supervisor position to improve resources and response plans, MFR will see less pain management tools on calls resulting in increased vehicle response as needed.

- Ongoing work with SCC and SSM to improve deployment
- Red Deer hospital times to be worked on with a working group
- Destination criteria work ongoing
- Measles still a current issue

MFR Agencies/Q&A (please state your name and organization after coming off mute)

- **None**

Review New Action Items

1. **None**

Closing Remarks

- The next meeting will be held in late-October
- Thank you to everyone for joining this update and for the work done by partners across the zone supporting patient care.

Maya Brennan

From: Veronica Weber <veronicajweber4@gmail.com>
Sent: June 21, 2025 2:03 PM
To: townoffice
Subject: Thank you for the Invitation

Follow Up Flag: Follow up
Flag Status: Completed

CAUTION: This email originated from outside of the Town of Stettler. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear members of town council,

I want to thank you most sincerely for the invitation you extended to Hayley Anderson, Haylah Haustien and the Gracenotes choir to your council meeting on Tues. June 17. As the piano teacher of Hayley and Haylah, I regret not being able to attend that day.

Getting a first place win at the Provincial festival is not an easy feat, as the level of talent across Alberta, especially in the larger cities, is phenomenal. However, these two gals came through beautifully representing their local Stettler festival. The fact that you took time out of a busy agenda to acknowledge their achievement is appreciated very much. People are the strength behind this beautiful town, and you again reiterated this by your invitation.



Thank you again for your encouragement of the arts, and support of young people.

Veronica Weber

Sent from my iPad