

TOWN OF STETTLE

<u>Prepared by:</u>	Regional Fire Chief	<u>Number:</u>	XVII-1 (a)
<u>Adopted by:</u>	Town of Stettler Council	<u>Original Policy:</u>	1993 12 21
		<u>Previous Policy:</u>	2012 03 06
		<u>Current Policy:</u>	2025 07 22

Title: **Fire Service Fees**

Purpose: To provide for the levying of a service charge for services provided by the Town of Stettler Fire Department.

Policy Statement: The Town of Stettler may charge fees for fire services provided in response to incidents as outlined in this policy.

Fees shall be applied based on the type of incident, the personnel and equipment involved, and the time spent on scene.

Costs may be recovered from: (1) property owners; (2) insurance companies (where applicable); (3) responsible individuals, companies, or agencies; (4) Alberta Transportation; (5) other municipalities, jurisdictions or persons per mutual aid agreements.

The Town reserves the right to invoice third-party insurers directly, or require payment in advance for certain types of services.

The Fire Chief or CAO, or designate, has discretion to waive or reduce fees where circumstanced warrant.

Billing: Invoices will be issued by the Town of Stettler based on reports provided by the Fire Department and authorized by the Fire Chief and/or CAO.

Outstanding balances may be subject to interest, collection actions, or recovery through property tax roll as permitted under Section 553 of the *Municipal Government Act*.

Fees: Unless one of the exceptions listed below applies, residents and rate payers of the Town of Stettler will not be charged for emergency response services provided by the Fire Department:

- a) Response to a motor vehicle incident/fire located on public property and roadways;
- b) Response to a fire that has been intentionally set or is presumed to be intentionally set;

- c) Response to a fire when a person is in contravention of the current Fire Services Bylaw; or
- d) Response to a fire monitoring system false alarm.

The fee levied for response to a motor vehicle incident/fire in the Town of Stettler shall be in accordance with the Alberta Transportation fee schedule that is in effect at the time the service is provided. In addition the cost of other equipment and personnel as required.

Item	Fee
Aerial Platform	\$900 per hour
Fire Engine	Alberta Transportation rates
Heavy Rescue Unit	Alberta Transportation rates
Command Unit	Alberta Transportation rates
Equipment other than Fire Department Apparatus	Town of Stettler rates
Personnel other than Fire Department Members	Town of Stettler Rates
Response to Fire Monitoring System False Alarm	1 st response – no charge 2 nd response - \$100 3 rd and subsequent response - \$400
Burn Permit	No charge
Initial with compliance	No charge
Initial not compliant	\$75
Second with compliance	No charge
Second not compliant	\$150
Third and subsequent with compliance	No charge
Third and subsequent not compliant	\$300
Annual Permit to Sell Fire Works	\$75 per permit
High Hazard Fire Works Permit	No charge
Occupancy Load Permit	\$75 per permit
Additional rush fee (within 1-3 business days)	\$100 No charge for non-profit
Level 1 Environmental Information Request and Property History Letter	\$100 per property
Summary Incident Report	\$250
Fire Investigation Report Request (with pictures)	\$100 per hour
Plans Review	Calculated per Policy VI-1

Fees of emergency response to incidents outside of the Town of Stettler's municipal boundaries, where a mutual aid or service agreement is in place with another authority, shall be applied in accordance with the terms of that agreement.

Where charges are indicated per hour, the rate of charge shall be applied from the recorded Incident Start Time until the recorded Back in Service Time. The first hour shall be a full hour and subsequent hours will be rounded and charged out to the next ¼ hour.

At the discretion of the Town CAO or Regional Fire Chief:

- a) The rate of charge levied for responses to other municipalities may be adjusted pursuant to a reciprocal arrangement with that municipality.
- b) The charge levied for responses may be adjusted based on the level of fire suppression or rescue services provided at the incident i.e. charges will reflect the resources used at the incident.
- c) Other costs may be charged for items including but not limited to:
 - ✓ Replacement of firefighting foam
 - ✓ Meals and refreshments
 - ✓ Mileage at \$0.50/km
 - ✓ Replacement of lost or damaged equipment and clothing
 - ✓ Fire investigation expenses
 - ✓ Specialty fire fighting services