

# Town of Stettler

**COUNCIL MEETING**

**SEPTEMBER 2, 2025**

**6:30 P.M.**

**BOARD ROOM**



# Town of **Stettler**

## Mission Statement



We will provide  
a high quality of life  
for our residents and visitors  
through leadership and  
the sustainable delivery  
of effective, efficient  
and affordable services  
that are socially and  
environmentally responsible.

**TOWN OF STETTLER  
REGULAR COUNCIL MEETING  
TUESDAY, September 2<sup>nd</sup>, 2025  
6:30 P.M.  
AGENDA**

**1. Agenda Additions**

**2. Agenda Approval**

**3. Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of August 19<sup>th</sup>, 2025 5-19

**4. Citizens Forum**

**5. Delegations**

(a) 6:35 pm – Stettler Friendship Circle – Culture Days 20-21

**6. Administration**

(a) Memo – Spray Feature Change of Scope 22-24

(b) Request for Decision – Subdivision 2025-03 25-29

(c) Meeting Dates

-Tuesday, September 9, 2025 – COW – 4:30 p.m.

-Monday, September 15, 2025 – Joint Town and County IDP Public Hearing –  
Community Hall – 6:00 p.m.

-Tuesday, September 16, 2025 – Council – 6:30 p.m.

-Tuesday, October 7, 2025 – Council – 6:30 p.m.

-Tuesday, October 28, 2025 – Organizational Meeting – 6:30 p.m.

-Tuesday, November 4, 2025 – Council – 6:30 p.m.

-November 12-14, 2025 – AB Municipalities Convention & Trade Show – Calgary,  
AB

-Tuesday, November 18, 2025 – Council – 6:30 p.m.

-Tuesday, December 2, 2025 – Council – 4:30 p.m.

(d) Accounts Payable in the amount of \$455,925.36 30-44

(\$157,121.83 + \$24,308.40 + \$184,052.99 + \$67,321.98 + \$1,116.56 + \$22,003.60)

**7. Council**

(a) Meeting Reports

**8. Minutes**

(a) Heartland Beautification Committee Meeting Minutes of August 12, 2025 45-47

**9. Public Hearings**

**10. Bylaws**

**11. Correspondence**

**12. Items Added**

**13. In-Camera Session**

(a) CAO Evaluation – In-Camera – ATIA – Section 20 – Disclosure Harmful to Personal Privacy

**14. Adjournment**



**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, AUGUST 19<sup>TH</sup>, 2025 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:**

Mayor S. Nolls

Councillors K. Baker, C. Barros, G. Lawlor, T. Randell, W. Smith & S. Pfeiffer

Assistant CAO K. Hymers  
Director of Operations M. Robbins  
Legislative Services Coordinator M. Standage

Media (3)

**Absent:**

CAO L. Graham

**Call to Order:**

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 25:08:16**

Moved by Councillor Baker to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held August 5<sup>th</sup>, 2025

**Motion 25:08:17**

Moved by Councillor Pfeiffer that the Minutes of the Regular Meeting of Council held on August 5, 2025 be approved as presented.

MOTION CARRIED  
Unanimous

- (b) Business Arising from the August 5<sup>th</sup>, 2025 Minutes

None

4. **Delegations:**

- (a) 6:35 – Drumheller Area Health Foundation – “Grow Your Own” Rural Nursing Program

Mayor Nolls welcomed members from Grow Your Own Rural

This program is a partnership between Alberta Health Services and University of Calgary. It allows rural residents (within 100km radius of Drumheller) to receive their Bachelor of Science in Nursing (RN) in their rural area. This will require a simulation lab to be built at the Hospital or instruction. The University of

Calgary will pay for the equipment for the lab and Alberta Health Services has provided the space and will maintain the equipment. Courses can be condensed from 4 years to 3.25-3.5 years which will reduce financial burdens.

They are requesting each municipality/town in the 100km catchment area for a commitment of \$10,000 for the 2026 budget

5. **Citizen's Forum:** (a)

6. **Administration:**

(a) 38 Avenue Dust Control Road Agreement

In 2024, the County of Stettler NO.6 sought options for dust reduction of a 550m section of road from 44 Street to 50 Street on 38 Avenue adjacent to the Anderson subdivision to reduce dust to the County residents who live adjacent to 38 Avenue. Approval was given by Town Council to apply the dust control, and following that, maintenance and a second application of dust control was applied to the road. The County suggested entering into an agreement outlining the limits of maintenance for that section of road to protect the integrity of the dust reduction and to hold each other harmless for any actions of either party.

The agreement outlines levels of responsibility including a timeframe of when the agreement is in place. The Town will still be in control of the road, with the County providing maintenance services for the Summer Grading Period. The Town of Stettler will be responsible for all ice control and snow removal on the portion of the road. The agreement outlines indemnity and hold harmless clauses for each party.

**Motion 25:08:18**

Moved by Councillor Barros that the Town of Stettler Council enters into the road maintenance agreement with the County of Stettler NO. 6 as presented.

MOTION CARRIED  
Unanimous

(b) Memo – Airport Operations Review

The Stettler Airport is a small community airport servicing a population range of 20,000 people. The Airport is situated on land owned by the Town of Stettler located just outside Town limits on the southwest side of Stettler, within the County of Stettler. The Airport has easy access to local highways and the community of Stettler. The existing airport can service a reasonable amount of commercial activity and recreational

use with modest capital investments. A Master Plan for the airport was developed in 2022 which is the guiding document for all capital and operational goals and plans.

Airport Operations:

The Stettler airport sees on average 1,500 flights annually. These flights vary from recreational, commercial and medical services flights. Stettler is also a common touch and go training runway due to it's east/west orientation. Many flight schools will use Stettler's airport to train on the east/west orientation of the runway and the prevailing west winds.

The airport is operated by the Town of Stettler in partnership with the County of Stettler, the Stettler Flying Club and the Stettler Stitchers.

The Town of Stettler provides general administration and management of the airport including daily safety checks including runway and runway lighting checks, building maintenance, runway, apron and taxiway repairs, line painting, crack filling, asphalt repairs, lighting repairs, windsock replacements, hangar lease management, rentals and invoicing, sweeping, issuing NOTAM alerts, site security and operating the airport within all regulatory compliance requirements.

The County of Stettler provides all snow removal operations. The Stettler Flying Club is actively involved at the airport. They own and manage the fuel system, perform all maintenance for the grounds and provide guiding support for all airport operations. The Stettler Stitchers provide custodial services for the terminal building.

Financial Summary:

Operational Revenue

| Revenue Source       | 2022      | 2023      | 2024     |
|----------------------|-----------|-----------|----------|
| Hangar Leases        | 4,838.40  | 4,838.20  | 5,277.60 |
| Transfer from County | 4,500     | 4,500     | 4,500.00 |
| Rentals              | 1,192.86  | 1,502.86  | 20.00    |
| Total                | 10,531.26 | 10,841.06 | 9,797.60 |

Operational Expenses

| Category         | 2022      | 2023      | 2024      |
|------------------|-----------|-----------|-----------|
| Admin Wages      | 14,000    | 15,000    | 15,000    |
| Wages            | 15,368.07 | 15,444.91 | 16,062.71 |
| Utilities        | 7,619.79  | 7,132.63  | 8,731.35  |
| Insurance        | 3,319.61  | 3,192.05  | 3,807.75  |
| Ground Repairs   | 5,420.30  | 14,054.42 | 17,130.57 |
| Building Repairs | 549.46    | 1,199.05  | 553.40    |
| Licenses         | 88.20     | 94.20     | 98.34     |
| Total            | 46,365.43 | 56,117.26 | 61,384.12 |

Value Added Services:

Not identified in the Town's operating budgets are the value-added services from the volunteer organizations that support the airport. The financial amounts indicated below would be the town's costs to provide the services if the volunteer organizations could no longer provide the service.

Stettler Flying Club:

Mowing and weed control - \$8,000

Fuel supply and POS - \$2,000

Operational Support - \$4,500

Stettler Stitchers:

Custodial services for terminal building - \$2,400

Equipment:

Equipment costs have not been included in the operating costs. The following equipment is utilized on a regular basis for line painting, crack filling, asphalt repair, sweeping, road repair, building maintenance, lighting and runway checks and overall site security.

- Street Sweeper
- Tandem
- Excavator
- Packer
- Grader
- Pick up trucks
- Line painter

- Crack filling machine
- Lawnmower

County of Stettler No. 6 Snow Removal:

The County has provided snow removal services exclusively since 2013. Prior to that date, the Town and County alternated years providing snow removal services at the airport. The County has provided two years of historic costs for snow removal. The values provided below from the County includes wages and a calculated equipment cost.

2024/25 season \$27,011.26  
2023/24 season \$27,221.15

**Motion 25:08:19**

Moved by Councillor Pfeiffer that the Town of Stettler Council accept airport operations review as information.

MOTION CARRIED

(c) Memo – Request for Decision – Airport Uses and Fees

Airport Uses:

The Stettler Airport serves as an important transportation connection for the Stettler Community. There are currently 19 active hangar leases, with several open spaces for new hangar development. There is one active aviation business permanently operating out of the facility, with a second aviation repair business just finalizing a lease on an existing hangar. Use of the existing hangars over the years has slowly transitioned from aviation related to storage spaces. Several aerial applicator businesses operate remotely in the fall of every year without an ability to gain revenue from these operations. Without a secured gate access, these businesses can drive directly into the facility, set up temporarily utilizing tie downs and leave without having entered into any type of agreement to ensure fuel and chemical spills don't occur and the Town currently does not generate any revenue from these applicators. Currently the Stettler Flying Club maintains the grounds at the airport, including all mowing. Their membership is declining over the years and the club may not be able to continue to mow the grass due to lack of volunteers. The Airport Advisory Board has discussed a tiered hangar lease fee structure to help encourage hangar owners to volunteer their time if there was an incentive to do so.

Airport Fees:

Current Hangar Lease Fees:

\$0.10/sq.ft for non-commercial aviation use  
\$0.20/sq.ft for commercial aviation use  
No tie down costs  
No out of town aviation business costs

Comparing other communities of our size the hangar rates vary from \$0.10/sq.ft to \$0.30/sq.ft. Some communities charge an additional membership fee that provides a lower fuel cost. Others charge the aerial applicators landing fees, or a percentage of their weight fee varying from \$250 to \$1,000 annually. 16 Proposal: Administration proposes the following updates to Policy X-1 (m):

1. Keep the hangar fee structure as is as long as a hangar owner has provided 10 hours of mowing services via the Stettler Flying Club. Any hangar owner that has not fulfilled their commitment will be charged \$0.20/sq.ft for non-commercial and \$0.30/sq.ft for commercial use. Confirmation of hours can be completed via the Flying Club prior to invoice preparation.

2. Include a non hangar lease business fee for all companies operating out of the airport an annual fee of \$350. This is in alignment with the Town of Stettler's Business license fee for all non-local business. Application for access to the airport and gate access will be provided once all fees have been paid and set up/safety operations have been agreed to.

Over the years a few of the existing hangars have transitioned from aviation use to storage. This is not in alignment with the existing hangar lease agreements. Administration is looking to provide information letters to hangar owners notifying them of requirements of their lease and the prompt removal of any items that are not included in the lease agreement with potential follow up inspections if necessary. Hangar owners are keeping their hangars for affordable storage instead of using the hangar as intended for aviation use. Administration is seeking Town of Stettler Council support for this initiative.

**Motion 25:08:20**

Moved by Councillor Pfeiffer that the Town of Stettler Council supports the initiative to return hangar use as defined in the current hangar leases updates policy X-1 (m) and increases the hangar fees as presented and includes the \$350 annual fee for all non-hangar lease businesses use of the airport.

MOTION CARRIED  
Unanimous

(d) Memo – Request for Decision – Airport Security Gate Purchase

A secure and safe airport was priority two in the 2022 Stettler Airport Master Plan. Installing a controlled access to the facility will ensure that all business' operating out of it are doing so in an approved manner, it will also provide each hangar owner their own unique code, so the ability to know who is in and out of the facility will help provide additional security. Quotes have been obtained from two companies for automated gates with secured access systems. The following prices were received:

Q and Q Fencing \$11,314.00

Command Gate \$12,200.00

The existing operating budget for the airport includes \$10,000 for runway repairs and \$3,000 hired equipment. With the recent runway rehabilitation, there will be no need to spend these funds in 2025, which allows for the opportunity to install the gate controller in 2025.

**Motion 25:08:21**

Moved by Councillor Smith that the Town of Stettler Council approve the gate controller supply and installation to Q and Q Fencing in the amount of \$11,314, excluding GST funded through the 2025 Operation Budget.

MOTION CARRIED

Unanimous

(e) Memo – Request for Decision – Lagoon Treatment Remediation

The Town's existing lagoon system consists of 9 cells, with 4 anaerobic cells and 5 treatment/storage cells. The treatment system experiences vastly changing weather, temperatures and input changes due to high strength industrial/commercial inputs. Prior to the 2025 season, the lagoons were operating quite well with low odor complaints being received. Odors in 2025 has been quite heavily reported and trends are being compiled to assist with mitigation measures.

Biological applications have previously proven to be quite effective at reducing sludge and minimizing odors. However, we have stopped achieving the necessary outcomes with the products we have been applying and need to re-evaluate and modify the process.

ACC Wastewater Solutions has prepared a proposal with biological product supply that will target commercial/industrial waste by installing aeration into the lift stations A and B to provide pre-treatment utilizing air and

several products applied at the lift stations and increasing Volatile Fatty Acids (VFA) that will fill the gap that perpetuates odor problems through multiple pathways.

The existing 2025 operating budget for treatment at the lagoons is \$40,000, with \$14,000 remaining for the year. ACC Wastewater Solutions proposal is \$34,568 for the remainder of 2025. Administration will work to ensure that we reduce expenditures in other areas of the water/wastewater department to ensure we stay within the 2025 department budget.

**Motion 25:08:22**

Moved by Councillor Randell that the Town of Stettler Council approves the purchase of lagoon remediation treatment to ACC Wastewater Solutions in the amount of \$34,568 excluding GST, funded from the 2025 Operating Budget.

MOTION CARRIED  
Unanimous

M. Robbins left the meeting at 7:21pm

(f) Memo – Town of Stettler Budget and Tangible Capital Assets Policies

As part of the ongoing Policy review and as Administration prepares to enter the next budget cycle, a review of Policy V-2(a) Town of Stettler Budget Policy and Policy VII-3 Tangible Capital Assets was recently conducted.

Administration is recommending to Council minor changes to these policies to ensure consistency with expected timelines including the intern operating budget being presented to Council in December prior to the budget year, the capital budget being presented to Council in February of the budget year and finally ensuring the Town records 100% of the annual amortization amount in a year which the asset is acquired.

**Motion 25:08:23**

Moved by Councillor Lawlor that the Town of Stettler Council amends Policy V-2(a) Tangible Capital Assets and Policy VII-3 Town of Stettler Budget Policy as per the attached policies.

MOTION CARRIED  
Unanimous

(g) Memo – Repeal – Policy VII-2(c)(i): Recovery of Frontage Taxes



Frontage taxes, also known as local improvements, are charges applied to properties that benefit from specific municipal infrastructure projects, such as road paving, sidewalk installation, or utility upgrades. This policy had historically addressed the case in which these taxes were charged incorrectly however does not align with current practices and legislation. In accordance with Section 397(1) of the Municipal Government Act, local improvements are authorized and implemented through the passage of a bylaw. Should there be a miscalculation or adjustment required, the correction is made through a bylaw amendment, which is then brought back before Council. If a miscalculation were to happen the Town would not invoice expect payment in 60 days as Policy VII-2(c)(i) states, rather the property owners would again be provided the option to either make the payment upfront or have the total added to their property taxes over a set number of years.

**Motion 25:08:24**

Moved by Councillor Baker that the Town of Stettler Council repeals Policy VII-2(c)(i) Recovery of Frontage Taxes.

MOTION CARRIED  
Unanimous

(h) Memo – Council Meeting Changes

The purpose of this memo is to request Council's consideration and approval of the following adjustments to the Council meeting schedule for fall 2025. These changes are being recommended to accommodate legislated requirements and the upcoming municipal election schedule.

1. Special Meeting – September 15, 2025 That Council establish a Special Meeting of Council on Monday, September 15, 2025, at 6:00PM at the Stettler Community Hall, to host a joint public hearing with the County of Stettler for the Intermunicipal Development Plan (IDP).

2. Cancellation – Committee of the Whole – October 14, 2025 That Council cancel the Committee of the Whole meeting scheduled for Tuesday, October 14, 2025, in recognition of the municipal election.

3. Cancellation – Regular Council – October 21, 2025 That Council cancel the Regular Council Meeting scheduled for Tuesday, October 21, 2025, in recognition of the municipal election.

4. Organizational Meeting – October 28, 2025 That Council establish an Organizational Meeting for Tuesday, October 28, 2025, at 6:30 PM following the municipal election. Section 192(1) of the Municipal Government Act, which states that a council must hold an organizational meeting annually, not later than two weeks after the third Monday in October.

**Motion 25:08:25**

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the above changes to the meeting schedule as outlined, to ensure compliance with legislative timelines and to accommodate the municipal election process.

MOTION CARRIED  
Unanimous

(i) Memo – Tax Public Auction Date

The following shows the timeline that must be followed for the Town of Stettler to hold the Tax Public Auction for the remaining properties in the tax recovery process:

| Date        | Action   |
|-------------|--|
| Mar. 20/25  | Prepared Tax Arrears List and sent notification to owners  |
| Aug. 19/25  | Council to set Reserve Bid and sale conditions   |
| Sept. 16/25 | Send ad to Alberta Gazette (send in 10 working days before ad)   |
| Sept. 30/25 | Advertise Public Auction in the Alberta Gazette  |
| Oct. 3/25   | Send copy of ad to the registered property owner(s) and all parties having an interest in the property |
| Oct. 31/25  | Advertise Public Auction in the Stettler Independent   |
| Nov. 18/25  | Public Auction at the Town Office at 1:00 p.m.   |

- Section 418 of the MGA states that the Public Auction must be held between April 1, 2025 and March 31, 2026.

- Under Section 419 of the MGA Council must set a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.

- The Town may apply for ownership of the property if it is not sold at the public auction.

- After the Town takes title to the property the property owner can regain title to the property if all taxes are paid before the Town sells the property.

- The following properties will go to the Public Auction on November 18, 2025 unless taxes are paid prior to the sale:

| Lot/Block/Plan | Civic Address    | Land   | Improvements | Total   |
|----------------|------------------|--------|--------------|---------|
| 8 / 1 / 943MC  | 4017 – 57 Street | 57,960 | 137,410      | 195,370 |

**Motion 25:08:26**

Moved by Councillor Smith that the Town of Stettler Council set the 2025 Tax Public Auction date as November 18, 2025 and approve using the 2025 assessment values as the reserve bids for all 2025 tax sale properties and that the terms for the sale be cash or certified cheque.

MOTION CARRIED  
 Unanimous

(j) Tax Public Auction Date for Designated Manufactured Homes

The following shows the timeline that must be followed for the Town of Stettler to hold the Tax Public Auction for the manufactured home in the tax recovery process:

| Date       | Action  |
|------------|---|
| Mar. 27/25 | Prepared Tax Arrears List   |
| Aug. 19/25 | Council to set Reserve Bid and sale conditions  |
| Oct. 3/25  | Send copy of ad to the registered property owners, owner of M/H Park and all parties having an interest in the property |
| Oct. 31/25 | Advertise Public Auction in the Stettler Independent  |
| Nov. 18/25 | Public Auction at the Town Office at 1:00 p.m.  |

- Section 436.09 of the MGA states that the Public Auction must be held between April 1, 2025 and March 31, 2026.

- Under Section 436.1 of the MGA Council must set a reserve bid that is as close as reasonably possible to the market value of the designated manufactured home and any conditions that apply to the sale.

- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.

- The Town may apply for ownership of the designated manufactured home if it is not sold at the public auction.

- After the Town takes title to the designated manufactured home the property owner can regain title to the designated manufactured home if all taxes are paid before the Town sells the property.

- The following designated manufactured homes will go to the Public Auction on November 18, 2025 unless the taxes are paid prior to the sale:

| <b>Civic Address</b>  | <b>Land</b> | <b>Improvements</b> | <b>Total</b> |
|-----------------------|-------------|---------------------|--------------|
| #10, 6017 – 52 Avenue | 0           | 35,900              | 35,900       |
| #59, 6017 – 52 Avenue | 0           | 38,520              | 38,520       |
| #5, 4822 – 58 Street  | 0           | 14,790              | 14,790       |

**Motion 25:08:27**

Moved by Councillor Baker that the Town of Stettler Council set the 2025 Tax Public Auction date as November 18, 2025 and approve using the 2025 assessment values as the reserve bids for all designated manufactured home Tax Public Auction properties and that the terms of sale be cash or certified cheque.

MOTION CARRIED  
 Unanimous

(k) July 2025 CAO Reports

**Motion 25:08:28**

Moved by Councillor Lawlor that the Town of Stettler Council accepts the item as information.

MOTION CARRIED  
 Unanimous

(l) July 2025 Bank Reconciliation

**Motion 25:08:29**

Moved by Councillor Randell that the Town of Stettler Council accepts the item as information.

MOTION CARRIED  
 Unanimous

(m) Meeting Dates

- Tuesday September 2, 2025 – Council – 6:30 p.m.
- Wednesday September 3, 2025 – Joint Town and County Council Meeting – Council Chambers – 6:30pm
- Tuesday, September 9, 2025 – COW – 4:30 p.m.
- Monday, September 15, 2025 – Joint Town and County IDP Public Hearing – Community Hall – 6:00 p.m.
- Tuesday, September 16, 2025 – Council – 6:30 p.m.
- Tuesday, October 7, 2025 – Council – 6:30 p.m.
- Tuesday, October 28, 2025 – Organizational Meeting – 6:30 p.m.
- Tuesday, November 4, 2025 – Council – 6:30 p.m.
- Tuesday, November 11, 2025 – COW – 4:30 p.m.

-November 12-14, 2025 – AB Municipalities Convention &  
Trade Show – Calgary, AB

-Tuesday, November 18, 2025 – Council – 6:30 p.m.

- (n) Accounts Payable in the amount of \$283,992.75

(\$204,062.59 + \$64,990.63 + \$14,939.53)

**Motion 25:08:30**

Moved by Councillor Barros that the Accounts Payable  
in the amount of \$283,992.75 be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Councilors outlined highlights of meetings they attended.

- (a) Mayor Nolls

- (b) Councillor Baker

August 7 – Fire Transition Meeting

- (c) Councillor Barros

August 11 – Hospital Foundation Discussion with Donor

August 12 – HBC Meeting

- (d) Councillor Lawlor

August 7 – Fire Transition Meeting

- (e) Councillor Pfeiffer

August 9 – Stettler Fest

- (f) Councillor Randell

August 18 – Museum Heritage Expo

- (g) Councillor Smith

**Motion 25:08:31**

Moved by Councillor Randell that the Town of Stettler  
Council accept the Council Reports as presented.

MOTION CARRIED  
Unanimous

8. **Minutes:**

- (a) None

**COUNCIL MINUTES**  
**AUGUST 19<sup>th</sup>, 2025**  
**PAGE 14**

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) STARS – Thank you for the Donation
- (b) Letter from Minister of Municipal Affairs – 2025-26 Canada Community-Building Fund

**Motion 25:08:32**

Moved by Councillor Randell that the Town of Stettler accept the items (a-b) as information.

MOTION CARRIED  
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) Fire Transition Agreement – In-Camera – ATIA – Section 30 – Disclosure Harmful to the Business Interests of the Public Body
- (b) School Resource Officer Agreement – In-Camera – ATIA – Section 30 – Disclosure Harmful to the Business Interests of the Public Body
- (c) Personnel Evaluations – In-Camera – ATIA – Section 20 – Disclosure Harmful to Personal Privacy

M. Standage left the meeting at 7:45pm

**Motion 25:08:33**

Moved by Councillor Randell that the Town of Stettler Council enter an In-Camera Session with Assistant CAO present to discuss the In-Camera items.

MOTION CARRIED  
Unanimous at 7:45 p.m.

**Motion 25:08:34**

Moved by Councillor Randell that the Town of Stettler Council return to the regular meeting

MOTION CARRIED  
Unanimous at 8:32 p.m.

Request for Decision – Fire Update and Termination Agreement

**Motion 25:08:35**

Moved by Councillor Randell that the Town of Stettler Council settle on Rescue 14 and the enclosed trailer in advance of the executed agreement leaving all other jointly owned equipment to the terms of the agreement. If this is not agreeable by the County, we alternatively request that the terms of the agreement be amended to exclude major assets from the dispute shotgun clause.

MOTION CARRIED

Unanimous

Request for Decision – SRO Agreement

**Motion 25:08:36**

Moved by Councillor Randell that the Town of Stettler Council accept the School Resource Officer (SRO) Agreement as presented by the SRO Steering Committee at their meeting on August 15, 2025.

MOTION CARRIED

Unanimous

14. **Adjournment:**

**Motion 25:08:37**

Moved by Councillor Randell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED

Unanimous at 8:32 p.m.

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Mayor

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Assistant CAO



# Alberta Culture Days

## Discover • Experience • Celebrate

Share the experience of Alberta Culture Days right here in Stettler. Enjoy the planned events celebrating Indigenous Culture and showcase our communities unique talents, pride and passions. Make your connection to culture. There is something for everyone.

### September 13<sup>th</sup>

**Stettler Town and Country Museum**  
**11:00am–4:00pm**

- Fish Processing Demonstration
- Metis Knowledge Keeper Talk
- 60 Scoop Survivor Speaker
- Traditional Medicine Talk
- Log Sawing Competition
- Trapper Demonstration
- Metis Jigger Display
- Local History Talk
- Artifact Display
- Art Workshops
- Tee Pee Display
- Stew Cook-Off
- Fire Pits

SCAN ME



**Free  
Admission**

An inclusive collaboration in partnership with:





# Alberta Culture Days <sup>CA</sup>

## Discover • Experience • Celebrate

Share the experience of Alberta Culture Days right here in Stettler. Enjoy the planned events celebrating Indigenous Culture and showcase our communities unique talents, pride and passions. Make your connection to culture.

There is something for everyone.

### September 1–30<sup>th</sup>

- Medicine and Local History Walk
- Beading Workshop
- Tufting Workshop
- Drumming Circles
- Cooking Classes
- Moon Ceremony
- Movie Screening
- Ghost Walks
- Cultural Food Tour
- “Oh, but They’re Weird & They’re Wonderful”  
Art Exhibition

**Limited space available.  
Remember to pre-register.**

SCAN ME

**For all event details and to register, visit:**  
**[www.stettlerculturedays.com](http://www.stettlerculturedays.com)**  
or call (403) 742-3181



Alberta  
Government

An inclusive collaboration in partnership with:



**Stettler**  
REGIONAL BOARD OF TRADE

**STETTLER**  
TOWN & COUNTRY  
21  
MUSEUM

Town of  
**Stettler**



## MEMORANDUM

To: Leann Graham -CAO

Date: August 20, 2025

From: Chase Peterson – Aquatic Manager

Cc: Brad Robbins – Director Parks & Leisure Services

Re: Spray feature change of scope

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### **History:**

The Stettler Aquatic Centre has proudly served the community since 2006, providing a welcoming environment for all ages and offering a wide range of opportunities for recreation, fun, and play.

Earlier this year, we completed the installation of two new raccoon characters as part of the 2024 capital budget to replace the aging and deteriorating water cannons. These additions have been very well received and are now a highlight of the facility. When Council approved the funding for these new features, expansion plans also included a proposed Wild West train slide.

During the recent planning process, it became clear that the size of the train slide exceeded the available deck space. The only feasible alternative placement would have required securing the structure within the pool basin itself. After careful consideration it was determined that drilling into the pool basin presented too great a risk of damage, including the potential for cracking or leaking. The original capital expense approved by council as part of the 2025 capital budget was \$35,000.

Following extensive review, we have identified a more suitable and sustainable solution for the slide feature that will also include the replacement of the deteriorating rainbow arch spray feature. Hub Aquatic Solutions has developed a custom-designed alternative that integrates sliding, spray features, and theming into a single, unique play structure. This solution not only resolves the current operational concerns but also significantly enhances play value and guest experience.

### Key Design Priorities

#### 1. Play Value

The proposed feature introduces four Dynamic Play spaces, designed to foster free, self-directed play that motivates children to explore, create, and challenge themselves. These spaces encourage physical activity, stimulate the senses, promote inclusivity, inspire creativity, and support age-appropriate development.

Children will be able to engage at their own comfort level, based on their individual abilities and interests.

2. Entertainment Value

The current spray features are outdated - industrial in appearance and lacking personality. The new proposal addresses these shortcomings by introducing a cast of imaginative, wilderness-themed characters that complement the existing raccoons, Bartholomew and Randall. Themed play encourages curiosity, creativity, and social interaction, creating a more engaging and memorable aquatic experience for families.

3. Custom Build Value

This proposal offers a one-of-a-kind play feature designed specifically for the Stettler Aquatic Centre. It replaces the existing rainbow arches with a structure that blends seamlessly with current theming while introducing new elements of sliding, spraying, and interactive play. This exclusive approach builds on the Centre's commitment to community engagement and ensures continued enjoyment, excitement, and positive word-of-mouth for years to come.

Following our design consultations, HUB Aquatics has provided an updated project quote of \$42,352 CAD, excluding GST and freight charges. Freight costs have been estimated at approximately \$5,000 CAD; however, these charges remain subject to fluctuation due to volatile shipping rates. To ensure sufficient funding to cover all anticipated expenses, we are requesting an allocation of \$48,000 CAD for this project.

This investment will:

- Address ongoing operational concerns by replacing aging infrastructure.
- Enhance the overall play and entertainment value of the facility through the addition of dynamic, interactive, and inclusive play spaces.
- Strengthening the Centre's reputation as a welcoming and engaging community hub by offering a unique, custom-built feature that aligns with existing theming and character elements.

**Recommendation:**

Administration respectfully recommends that the Town of Stettler Council approve the allocation of \$48,000 CAD to fund a slide for the leisure pool that will include the replacement of the rainbow arch spray feature at the Stettler Aquatic Centre with a custom-designed, wilderness-themed play structure developed by HUB Aquatic Solutions. Additional funds to come from general reserves.

**Alternative Options:**

We remain in the design phase so changes can be mad



## Spray & Slide Feature

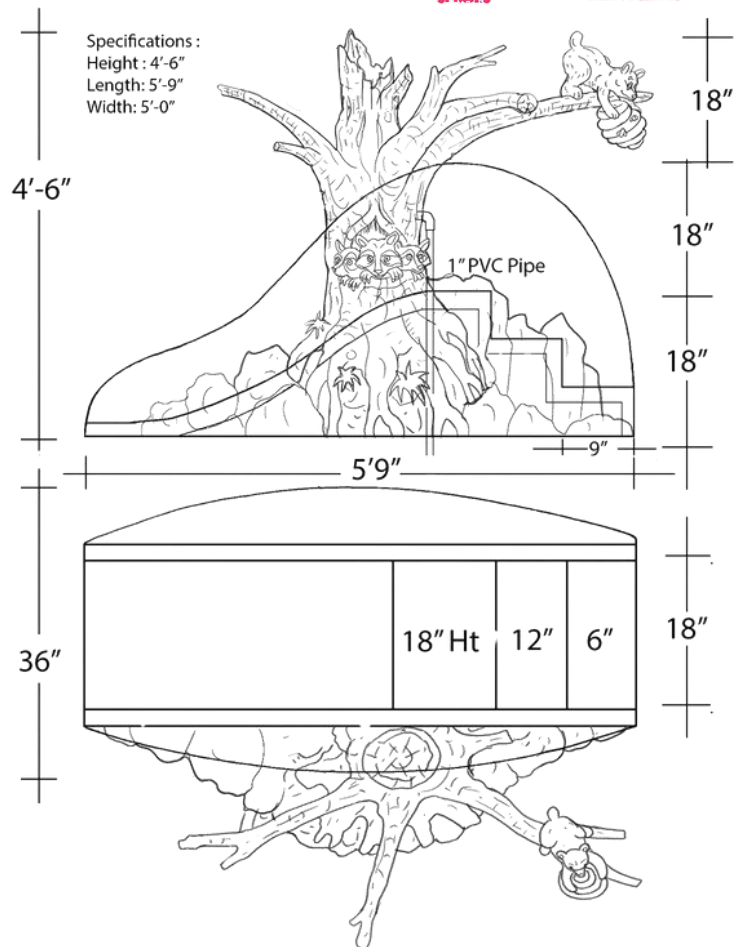


### Tree Trunk Theme Slide:

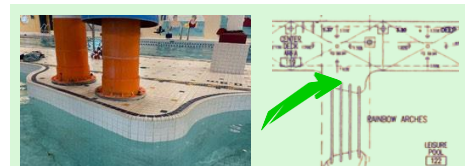
- 18" riding surface height, 36" feature height
- slide landing 3'8" (1.12m) pool depth, 3'2" (0.97m) water depth
- Access from pool deck

### Tree Trunk Theme Fountain:

- 54" feature height
- Spray 1: Beehive spray
- Spray 2: water curtain
- Spray 3: branch spray
- Bear cub reaching for beehive
- Raccoon family in tree nook watching Bartholomew and Randall
- Spray elements at approximately 6'8" - 7'8" above pool floor



● ● Wild West Tree Spray and Theme Slide  
54"H x 60"W x 69"L



\*Replaces 2 Arch Sprays

Predominant User Group

● Tots + ● 6+ ● 12+



## Request For Subdivision

### Agenda Item:

#### Issue:

Applicant: Kossowan, Kathleen  
Subdivision Application: #2025-03  
Legal Address: Lot 1, Block 5, Plan 1368AT  
Civic Address: 5720 – 52 Avenue  
Proposed Subdivision: Create Two (2) Residential Parcels

#### Recommendation:

That the application for a two (2) parcel subdivision as shown on the Tentative Plan has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, it is recommended that the application be approved as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with the Land Use Bylaw 2190-25.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
3. The owner/applicant shall ensure that at time of development of the newly created lot, a driveway off of 52 Avenue is provided with a rolled curb and must connect to Town of Stettler water and sewer services.

#### Notes:

Any existing instruments on the land title in favor of the users of lease roads, pipelines or other oil and gas facilities or other infrastructure shall be carried forward to the land title of the proposed parcel.

### **IMPLICATIONS OF RECOMMENDATION**

#### General:

The applicant is proposing to subdivide the above-mentioned lot to create two (2) individual lots.

A dwelling built in 1958 and a detached garage is currently located on the east side of the lot at 5720 – 52 Avenue. The applicant proposes to subdivide the lot to either sell as an undeveloped lot or develop themselves for residential use.

## **BACKGROUND**

### **Legislation and Policy:**

Staff has assessed this application against the provisions outlined in the:  
Town of Stettler Land Use Bylaw 2190-25.  
The Town of Stettler Municipal Development Plan.

### **Technical Review:**

#### External Agencies:

- Alberta Transportation – No Objections
- Apex Utilities – No Objections
- Atco Electric – No Objections
- Canada Post – No Concerns
- County of Stettler – No Concerns
- TELUS Communications – No Objections

#### Internal Review:

- Director of Operations – Servicing Requirements and new driveway access requires rolled curb at time of lot development.

#### Adjacent Landowners:

- Notice circulated July 31, 2025
- No response received

#### Technical Considerations (as per application):

- Zoning – The application is compatible with the R4: Residential Small Holdings District
- Parcel Size – The 1 acre lot is subdivided into one ~14,700 sqft lot and remainder ~28,860 sqft lot. This is compliant with the minimum parcel area of 1 acre within the R4: Residential Small Holdings Land Use District
- Topography – flat
- Soil Characteristics – Sandy/Clay
- Storm Water Collection and Disposal – N/A
- Accessibility to Road – 52 Avenue
- Water supply, sewage and solid waste disposal – The Town will require services to be installed at time of development
- The use of the land in the vicinity of the site – R1B: Residential Low Density Large Lot District, R2: Residential General District and R4: Residential Small Holdings District

### **Alternatives:**

Defeat the application, stating reasons

### **Author:**

Angela Stormoen, Development Officer

# Town of Stettler

SCHEDULE 1 FORM A

| APPLICATION FOR<br>SUBDIVISION APPROVAL | FOR OFFICE USE ONLY                       |             |
|---|---|-------------|
|   | DATE of receipt of<br>Form A as completed | FILE No.    |
|   | Fees submitted:                           | Receipt No. |

- ☒ By plan of subdivision  
☐ By other instrument  
Tick whichever applies

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THE SUBJECT OF THE APPLICATION OR BY AN AUTHORIZED PERSON ACTING ON HIS BEHALF

1. Name of Registered owner of land to be subdivided KOSSOWAN, KATHLEEN Address and Phone No. 5720-52 Avenue-403-742-2778  
Name in block capitals

2. Authorized person acting on behalf of registered owner KIMBERLY KOSSOWAN Address and Phone No. 4403-49 AVE. 403-742-6546  
Name in block capitals

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED  
All / part of the \_\_\_\_\_ ¼ sec. \_\_\_\_\_ twp. \_\_\_\_\_ range \_\_\_\_\_ west of \_\_\_\_\_ meridian  
Being all/parts of lot 1 block 5 Reg. Plan No. 1368AT C.O.T. No. \_\_\_\_\_  
Area of the above parcel of land to be subdivided \_\_\_\_\_

4. LOCATION OF LAND TO BE SUBDIVIDED  
a. The land is situated in the municipality of the Town of Stettler, or Yes  
b. Is the land situated immediately adjacent to the municipal boundary? Yes ☐ No ☒  
If "yes" the adjoining municipality is \_\_\_\_\_  
c. Is the land situated within 0.5 miles of the right-of-way of a Highway? Yes ☐ No ☒  
If "yes", the Highway is No. \_\_\_\_\_ the Secondary Road is No. \_\_\_\_\_  
d. Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? Yes ☐ No ☒  
If "yes", state its name \_\_\_\_\_  
e. Is the proposed parcel within 1.5 km of a sour gas facility? Yes ☐ No ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED  
Describe:  
a. Existing use of land Residential  
b. Proposed use of the land Residential  
c. The existing designated use of the land as classified under a land use bylaw or a zoning bylaw TSRD-Residential Improved  
d. The long term designated use of the land if different from "c." \_\_\_\_\_

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED  
a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) flat  
b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc – sloughs, creeks, etc.)  
shrubs, mature trees, grass,

7. EXISTING BUILDINGS ON THE LAND PROPOSED TO BE SUBDIVIDED. Storage Shed - to be retained,  
Describe any building, historical or otherwise, and any structures on the land and whether they are to be retained, demolished or removed:

8. WATER AND SEWER SERVICES  
If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage disposal  
Town services

9. REGISTERED OWNER OR PERSON ACTING ON HIS BEHALF  
I, KATHLEEN KOSSOWAN - KIMBERLY KOSSOWAN herby certify that I: ☒ am the registered owner  
(Full name in block capitals) ☒ am authorized to act on behalf of the registered owner  
and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of facts relating to his/her application for subdivision approval

Address 5720-52 AVE NWE Signature [Signature]  
Phone No. 403-742-2778 Date APRIL 2/25



10. FURTHER RELEVANT INFORMATION REQUIRED (Pursuant to Section 4(5) Part 1 of the Subdivision and Development Regulation:

a. Proposed land use classification (if amendment required)

Res

b. Total number of parcel is being created 1

c. Size of parcel being created APPROX. 1 acre

d. Proposed use and size (acres) of remaining lands in title

RES - 1/2 ACRE (approx.)

e. Proposed disposition of reserves: (Please indicate your preference)

☐ Land dedication (location and areas to be shown on sketch)

☐ Cash-in-lieu (see note)

☐ Deferment (by caveat)

☒ Not applicable (eg: existing title less than two acres, first parcel out of quarter section, reserves previously provided)

NOTE: In the event that the Subdivision Approving Authority (Stettler Town Council) rules in favour of taking money in place of municipal and school reserve or any of them, the registered owner will be notified by the authority to provide, at the owner's expense, appraisal of the land referred to in the subdivision application.

11. RIGHT OF ENTRY

The Current Government regulations require that land characteristics be taken into account when subdivision applications are dealt with. A visual inspection of the area proposed for subdivision is necessary to determine these characteristics. As the owner, or person in possession of the land proposed for subdivision, please indicate, below, your views regarding an authorized person of the Town of Stettler Subdivision Approving Authority entering upon your land to carry out a visual inspection.

☒ I am in favour of an inspection of the property

or

☐ I am opposed to an inspection of the property

12. PLEASE INDICATE

If the land that is the subject of the subdivision application is situated within 1,000 feet of land which is used or authorized for use as

|  | YES                      | NO                                  |
|--|--------------------------|-------------------------------------|
| a. A landfill for the disposal of garbage refuse, or | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. A sewage treatment plant or a sewage lagoon, or   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c. A livestock feeding lot                           | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

13. AUTHORIZATION

If applicable, to act on behalf of the registered owner:

I (We) hereby authorize KATHLEEN KOSSOWAN  
to act on my (our) behalf on matters pertaining to this application for subdivision.

X / Kathleen Kossowan  
Signature of owner or person in possession of land



**Town of Stettler**  
**Proposed Subdivision**  
**5720 – 52 Avenue**  
**Lot 1, Block 5, Plan 1368AT**



Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

Cheque Number 77930

To:

CU GENERAL

77944

Sorted By: Cheque Number

Distribution Types Included:All

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Alberta Hotel and Lodging Asso | 77930          | 2025-08-22     | \$418.95      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Parks - 2025 Campground Fee    | 31683          | \$418.95       |               |
| ATCO Electric Ltd.             | 77931          | 2025-08-22     | \$32,366.36   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Street Light - Replace Lights  | 3024227        | \$3,560.97     |               |
| Street Light - Replace Bulbs   | 3024228        | \$28,805.39    |               |
| Biologica Environmental Servic | 77932          | 2025-08-22     | \$1,701.76    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| WTP - Algae Testing            | 25-108-02      | \$1,701.76     |               |
| Canada Post Corporation        | 77933          | 2025-08-22     | \$1,862.08    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Water Bills - Postage          | 91000067333    | \$1,543.34     |               |
| Office - Tax Penalty Letters   | 99000028548    | \$318.74       |               |
| Carson, Nick                   | 77934          | 2025-08-22     | \$4,823.28    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Sidewalks - Replace Sidewalk   | 2516           | \$4,823.28     |               |
| Corspraying                    | 77935          | 2025-08-22     | \$7,762.59    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Pest & Weed - Chemicals        | 2511           | \$2,126.71     |               |
| Pest & Weed - Contractor       | 2510           | \$5,635.88     |               |
| Ingalls, Cheyenne              | 77936          | 2025-08-22     | \$244.98      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Water - Refund Credit Balance  | 2025.08.10     | \$244.98       |               |
| Konecranes Canada Inc.         | 77937          | 2025-08-22     | \$26,841.15   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| WTP - Crane Repairs            | 191830873      | \$24,867.15    |               |
| WTP - Crane Maintenance        | 191832793      | \$1,974.00     |               |

| Vendor Name                   | Cheque Number  | Cheque Date    | Cheque Amount |
|-------------------------------|----------------|----------------|---------------|
| =====                         |                |                |               |
| Ornamental Bronze Limited     | 77938          | 2025-08-22     | \$520.80      |
| =====                         |                |                |               |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| -----                         |                |                |               |
| Cemetery - Niche Wreath       | 111581         | \$520.80       |               |
| =====                         |                |                |               |
| Receiver General for Canada   | 77939          | 2025-08-22     | \$72,628.50   |
| =====                         |                |                |               |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| -----                         |                |                |               |
| Town Tax Remittance           | PP17-25        | \$57,908.71    |               |
| Town Tax Remittance           | PP17-25.       | \$7,808.75     |               |
| BOT Tax Remittance            | PP17-25.BOT    | \$2,627.06     |               |
| Library Tax Remittance        | PP17-25.LIBRAR | \$4,283.98     |               |
| =====                         |                |                |               |
| Smiley, Reed                  | 77940          | 2025-08-22     | \$298.57      |
| =====                         |                |                |               |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| -----                         |                |                |               |
| Water - Refund Credit Balance | 2025.08.21     | \$298.57       |               |
| =====                         |                |                |               |
| Stewart, Matthew              | 77941          | 2025-08-22     | \$1,686.36    |
| =====                         |                |                |               |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| -----                         |                |                |               |
| Tax - Refund Credit Balance   | 2025.08.19     | \$1,686.36     |               |
| =====                         |                |                |               |
| Town of Stettler - Petty Cash | 77942          | 2025-08-22     | \$271.85      |
| =====                         |                |                |               |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| -----                         |                |                |               |
| Town - Petty Cash             | 2025.08.20     | \$271.85       |               |
| =====                         |                |                |               |
| Van Electric                  | 77943          | 2025-08-22     | \$5,094.60    |
| =====                         |                |                |               |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| -----                         |                |                |               |
| Sewer - New Mast              | 1054           | \$5,094.60     |               |
| =====                         |                |                |               |
| Williams, Kayla               | 77944          | 2025-08-22     | \$600.00      |
| =====                         |                |                |               |
| Invoice Description           | Invoice Number | Invoice Amount |               |
| -----                         |                |                |               |
| Music in the Park - Aug 27    | 2025.08.27     | \$600.00       |               |
| =====                         |                |                |               |
| Total Cheques                 |                |                | \$157,121.83  |
|                               |                |                | =====         |

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

Cheque Number 77945

To:

CU GENERAL

77953

Sorted By: Cheque Number

Distribution Types Included:All

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Certified Laboratories         | 77945          | 2025-08-29     | \$609.68      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trans, Water, Park - Grease    | 1102368        | \$609.68       |               |
| Charles Cormier                | 77946          | 2025-08-29     | \$1,260.00    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Airport - RNAV Certification   | 25061          | \$1,260.00     |               |
| Cubex Limited                  | 77947          | 2025-08-29     | \$1,383.47    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trans - Parts & Freight        | P0906002       | \$1,383.47     |               |
| Fastimes Towing                | 77948          | 2025-08-29     | \$362.25      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Trans - Tow Bill               | 6192           | \$362.25       |               |
| Larson's Auto Electric 2010    | 77949          | 2025-08-29     | \$582.51      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Park - Blades                  | IN4080306      | \$582.51       |               |
| New West Truck Centres         | 77950          | 2025-08-29     | \$51.90       |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Equip - Drain Plug             | X108082752:01  | \$51.90        |               |
| RCAP Leasing                   | 77951          | 2025-08-29     | \$218.40      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Office - Telecommunications    | 1447290        | \$218.40       |               |
| Sands Dust Control & Water Wel | 77952          | 2025-08-29     | \$19,577.25   |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Roads - Oiling                 | 545            | \$19,577.25    |               |
| UPS Canada                     | 77953          | 2025-08-29     | \$262.94      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| WTP - Freight                  | 5695400260     | \$262.94       |               |

| Vendor Name   | Cheque Number | Cheque Date | Cheque Amount |
|---------------|---------------|-------------|---------------|
|               |               |             | -----         |
| Total Cheques |               |             | \$24,308.40   |
|               |               |             | =====         |

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

Cheque Number EFT0009427

To:

CU GENERAL

EFT0009460

Sorted By: Cheque Number

Distribution Types Included:All

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| =====                          |                |                |               |
| Air Liquide Canada Inc.        | EFT0009427     | 2025-08-26     | \$451.79      |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Shop - Gas Bottle Lease        | 79025824       | \$160.31       |               |
| Shop - Gas Bottle Lease        | 78653152       | \$145.74       |               |
| Shop - Gas Bottle Lease        | 78654795       | \$145.74       |               |
| =====                          |                |                |               |
| APEX Supplementary Pension Pla | EFT0009428     | 2025-08-26     | \$382.36      |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Pension Plan Remit             | PP17-25        | \$382.36       |               |
| =====                          |                |                |               |
| Black Press Group Ltd.         | EFT0009429     | 2025-08-26     | \$2,804.55    |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| P&D - Advertising              | BPI320216      | \$2,804.55     |               |
| =====                          |                |                |               |
| Border Paving Ltd.             | EFT0009430     | 2025-08-26     | \$2,989.43    |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Roads - Hot Mix                | 78355          | \$2,989.43     |               |
| =====                          |                |                |               |
| Bourgeois Brooke Chin Associat | EFT0009431     | 2025-08-26     | \$3,041.85    |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Fire - Legal Capital           | 52359          | \$3,041.85     |               |
| =====                          |                |                |               |
| Burmac Mechanical 2000         | EFT0009432     | 2025-08-26     | \$1,870.80    |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Sewer - Sewer Collapse         | B54762         | \$1,845.48     |               |
| WTP - Plumbing Materials       | 109899         | \$20.56        |               |
| WTP - FC                       | 12200          | \$4.76         |               |
| =====                          |                |                |               |
| Canadian Union of Public Emplo | EFT0009433     | 2025-08-26     | \$632.50      |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Union Dues                     | PP17-25        | \$632.50       |               |
| =====                          |                |                |               |
| Capital Power                  | EFT0009434     | 2025-08-26     | \$80,829.71   |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Affiliate - Capital Power      | 5196983        | \$6,947.64     |               |
| July - Power                   | 5197013        | \$73,882.07    |               |

| Vendor Name                    | Cheque Number | Cheque Date    | Cheque Amount  |
|--------------------------------|---------------|----------------|----------------|
| =====                          |               |                |                |
| Cinder MSP                     | EFT0009435    | 2025-08-26     | \$47.25        |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Shop - Router Repair           |               | 2659           | \$47.25        |
| =====                          |               |                |                |
| Clearview Public Schools       | EFT0009436    | 2025-08-26     | \$306.59       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Office - Joint Expenses        |               | 7540           | \$306.59       |
| =====                          |               |                |                |
| Combat Spraying Ltd.           | EFT0009437    | 2025-08-26     | \$2,310.00     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Park - Portable Toilet Rentals |               | 7564           | \$2,310.00     |
| =====                          |               |                |                |
| Fix, Grace                     | EFT0009438    | 2025-08-26     | \$46.80        |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| HBC - Pruners & Pail           |               | 2025.07.18     | \$46.80        |
| =====                          |               |                |                |
| GT Hydraulic & Bearing         | EFT0009439    | 2025-08-26     | \$654.12       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Shop - Pen Fluid               |               | 000-436624     | \$65.60        |
| Shop - O Rings                 |               | 000-436947     | \$23.93        |
| Shop - Hydraulic Fluid         |               | 000-438177     | \$297.91       |
| Shop - Batteries               |               | 000-438046     | \$266.68       |
| =====                          |               |                |                |
| Gyro Ag Ltd.                   | EFT0009440    | 2025-08-26     | \$122.97       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Cemetery - Tensioer Bearings   |               | 5057           | \$122.97       |
| =====                          |               |                |                |
| Icetech Refrigeration          | EFT0009441    | 2025-08-26     | \$9,468.06     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| SRC - Inspection of Headers    |               | I2130          | \$6,279.00     |
| SRC - Emergency Callout        |               | 2100           | \$1,307.25     |
| P&L - Blue Arena Startup       |               | I2102          | \$1,881.81     |
| =====                          |               |                |                |
| Innov8 Digital Solutions       | EFT0009442    | 2025-08-26     | \$1,305.02     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| P&L - Photocopies              |               | IN588761       | \$173.73       |
| Office & Water Billing - Print |               | IN573489       | \$1,131.29     |
| =====                          |               |                |                |
| Joe Johnson Equipment          | EFT0009443    | 2025-08-26     | \$3,959.65     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Sreet Clean - Brooms           |               | P46590         | \$2,323.10     |
| SHop - SHoes                   |               | P46567         | \$1,402.76     |
| Shop - Sweeper Rear Shoes      |               | P46571         | \$233.79       |

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| =====                          |                |                |               |
| KaizenLAB Inc.                 | EFT0009444     | 2025-08-26     | \$1,100.42    |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Sewer - Lagoon Sampling        | INV0103451     | \$439.95       |               |
| Sewer - Lagoon Sampling        | INV0103678     | \$124.95       |               |
| Sewer - Lagoon Sampling        | INV0103677     | \$133.88       |               |
| Sewer - Lagoon Sampling        | IN0103368      | \$133.88       |               |
| Sewer - Lagoon Sampling        | INV0103982     | \$133.88       |               |
| Sewer - Lagoon Sampling        | INV0103813     | \$133.88       |               |
| =====                          |                |                |               |
| Klearwater Equipment & Technol | EFT0009445     | 2025-08-26     | \$4,115.16    |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| WTP - Flouride                 | 260058         | \$4,115.16     |               |
| =====                          |                |                |               |
| Local Authorities Pension Plan | EFT0009446     | 2025-08-26     | \$30,743.51   |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| LAPP Contribution              | PP17-25        | \$30,743.51    |               |
| =====                          |                |                |               |
| Loomis Express                 | EFT0009447     | 2025-08-26     | \$96.17       |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Trans - Freight                | 11420238       | \$96.17        |               |
| =====                          |                |                |               |
| Manalastas, Victor             | EFT0009448     | 2025-08-26     | \$3,412.50    |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Office - Janitor               | 40             | \$3,150.00     |               |
| Fire - Joint - Janitor         | 41             | \$262.50       |               |
| =====                          |                |                |               |
| McCallum, Neil                 | EFT0009449     | 2025-08-26     | \$367.50      |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Water - AWWOA Course           | 2025.08.15     | \$367.50       |               |
| =====                          |                |                |               |
| MPE Engineering Ltd            | EFT0009450     | 2025-08-26     | \$2,553.60    |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Sewer - Eng Services           | 4360-002-00-10 | \$2,553.60     |               |
| =====                          |                |                |               |
| Nelson, Tyler                  | EFT0009451     | 2025-08-26     | \$157.45      |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| WTP - Clothing Allowance       | 2025.07.15     | \$157.45       |               |
| =====                          |                |                |               |
| Northstar Trucking Ltd.        | EFT0009452     | 2025-08-26     | \$12,917.04   |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Snow Removal - Sand            | 327324         | \$12,917.04    |               |



| Vendor Name                    | Cheque Number | Cheque Date    | Cheque Amount  |
|--------------------------------|---------------|----------------|----------------|
| =====                          |               |                |                |
| PSD Citywide                   | EFT0009453    | 2025-08-26     | \$708.75       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Asset mgnt - Support           |               | 24746          | \$708.75       |
| =====                          |               |                |                |
| Stettler Building Supplies Ltd | EFT0009454    | 2025-08-26     | \$295.03       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Cemetery - Cement              |               | AP0302         | \$35.99        |
| Parks - cement                 |               | AP0497         | \$35.66        |
| Parks - Cement                 |               | AP0511         | \$106.97       |
| Parks - Cement                 |               | AP0569         | \$106.97       |
| Parks - Supplies               |               | AP0663         | \$9.44         |
| =====                          |               |                |                |
| Stettler Flooring              | EFT0009455    | 2025-08-26     | \$517.70       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| SRC - painting                 |               | 79575          | \$213.70       |
| SRC - painting                 |               | 79652          | \$99.70        |
| SRC - painting                 |               | 79753          | \$17.80        |
| SRC - painting                 |               | 79757          | \$186.50       |
| =====                          |               |                |                |
| Stettler Tool & Hardware       | EFT0009456    | 2025-08-26     | \$41.98        |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Water - Pulleys for water tank |               | 10025010       | \$41.98        |
| =====                          |               |                |                |
| Stingray Radio Inc.            | EFT0009457    | 2025-08-26     | \$546.00       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| July Advertising               |               | 951716-7       | \$546.00       |
| =====                          |               |                |                |
| Tagish Engineering Ltd.        | EFT0009458    | 2025-08-26     | \$5,333.25     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Roads - Rehab                  |               | 21168          | \$5,333.25     |
| =====                          |               |                |                |
| Trinus Technologies Inc        | EFT0009459    | 2025-08-26     | \$9,846.59     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| COnputer - Software Support    |               | 111569         | \$9,846.59     |
| =====                          |               |                |                |
| Wet Water Industries Ltd.      | EFT0009460    | 2025-08-26     | \$76.89        |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Fire - Joint - Wtr Treat Equip |               | AR69583        | \$76.89        |
| =====                          |               |                |                |
| Total Cheques                  |               |                | \$184,052.99   |
| =====                          |               |                |                |

Ranges: From:

To:

From:

To:

Vendor ID First

Last

Chequebook ID CU GENERAL

CU GENERAL

Vendor Name First

Last

Cheque Number EFT0009461

EFT0009494

Cheque Date First

Last

Sorted By: Cheque Number

Distribution Types Included:All

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| 969754 Alberta Ltd.            | EFT0009461     | 2025-09-02     | \$110.25      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| HBC - Beautification           | 456            | \$110.25       |               |
| Alberta Municipalities         | EFT0009462     | 2025-09-02     | \$30.00       |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Admin - Title Searches         | STTR-INV-12202 | \$30.00        |               |
| Automated Aquatics Canada Ltd. | EFT0009463     | 2025-09-02     | \$2,880.83    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Pool - Supplies & Freight      | 0000127395     | \$2,880.83     |               |
| Burmac Mechanical 2000         | EFT0009464     | 2025-09-02     | \$56.34       |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Water - Drain Lines            | 109773         | \$56.34        |               |
| Canadian Tire #671             | EFT0009465     | 2025-09-02     | \$759.41      |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Parks - Pruners                | 2954           | \$125.97       |               |
| Shop - Inverter                | 2824           | \$131.24       |               |
| Shop - Electrical Box          | 2966           | \$52.48        |               |
| Parks - Pruners                | 2967           | \$157.45       |               |
| Parks - Fertilizer & Gloves    | 2969           | \$52.46        |               |
| Parks - Water & Nuts for Signs | 2975           | \$142.77       |               |
| Parks - Gas Can                | 2979           | \$31.48        |               |
| SRC - String for Ice making    | 2980           | \$48.77        |               |
| WTP - Supplies                 | 2959           | \$16.79        |               |
| Canoe Procurement Group of Can | EFT0009466     | 2025-09-02     | \$7,415.11    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Hydrovac - New Tires           | AB596946       | \$3,340.76     |               |
| Trans, Water, Park - Fuel      | PF-12708-12228 | \$3,468.30     |               |
| Trans - Tire Repair            | AB665995       | \$354.31       |               |
| Trans - Tire Repairs           | AB632861       | \$251.74       |               |
| Commercial Truck Equipment Cor | EFT0009467     | 2025-09-02     | \$7,602.35    |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| Fire - Supplies                | CA-0004777600  | \$5,764.56     |               |
| Fire - Supplies                | CA-0004777561  | \$1,837.79     |               |

| Vendor Name                    | Cheque Number | Cheque Date    | Cheque Amount  |
|--------------------------------|---------------|----------------|----------------|
| =====                          |               |                |                |
| Glover International Trucks Lt | EFT0009468    | 2025-09-02     | \$1,218.08     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Trans - Belts & Tensioners     |               | 452194         | \$1,218.08     |
| =====                          |               |                |                |
| Hawk Custom Sheet Metal        | EFT0009469    | 2025-09-02     | \$1,176.00     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Fire - Mounting Brackets       |               | 43271          | \$1,176.00     |
| =====                          |               |                |                |
| Heartland Auto Supply          | EFT0009470    | 2025-09-02     | \$3,900.65     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Parks - Belt                   |               | 001-59997      | \$10.37        |
| Trans - Grabage Bags           |               | 001-600163     | \$116.89       |
| Fire - Joint - Supplies        |               | 001-600175     | \$236.12       |
| Shop - Wire & Grinding Discs   |               | 001-599651     | \$194.93       |
| Trans - Air Filters            |               | 001-599983     | \$219.70       |
| Water - Fuel Filters           |               | 001-600189     | \$224.46       |
| Airport - Grease Fitting       |               | 001-600438     | \$28.58        |
| Trans - Air Fittings           |               | 001-600489     | \$31.12        |
| Parks- Deck Belt               |               | 001-600507     | \$31.40        |
| Trans - Tools - Capital        |               | 001-600556     | \$760.00       |
| Shop - Bolts                   |               | 001-600357     | \$28.47        |
| Shop - Wire for Stock          |               | 001-600894     | \$21.42        |
| Parks - Air Filters            |               | 001-601341     | \$241.67       |
| Parks - Filters                |               | 001-601395     | \$44.54        |
| Shop - Bolts for Stock         |               | 001-600896     | \$6.67         |
| Trans - Unit 6                 |               | 001-601699     | \$148.41       |
| Trans - Air Filters            |               | 001-601741     | \$392.08       |
| Shop - Fitting for Stock       |               | 001-601821     | \$18.95        |
| Water - Belt                   |               | 001-602085     | \$24.54        |
| Water - Light Rrpair Parts     |               | 001-602229     | \$99.14        |
| Shop - Duct Tape               |               | 001-602628     | \$16.15        |
| Shop - Vecro Tape              |               | 001-602793     | \$28.28        |
| Shop - Bulbs                   |               | 001-602231     | \$8.30         |
| Parks - Deck Belt              |               | 001-603243     | \$20.62        |
| Shop - Weekly Stock            |               | 001-603014     | \$205.39       |
| Shop - Lights for Stock        |               | 001-603686     | \$30.92        |
| Cemetery - Deck Hinge          |               | 001-603791     | \$48.14        |
| Fire - Supplies                |               | 001-603508     | \$489.98       |
| SRC-Hearing Protection         |               | 001-604420     | \$113.61       |
| Shop - Rust Cleaner            |               | 001-603933     | \$7.38         |
| Fire - Supplies                |               | 001-601487     | \$18.79        |
| Water - Pliers                 |               | 001-600199     | \$35.45        |
| =====                          |               |                |                |
| Heartland Express              | EFT0009471    | 2025-09-02     | \$175.20       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Trans - freight                |               | 17350          | \$90.62        |
| Trans - Freight                |               | 17330          | \$84.58        |
| =====                          |               |                |                |
| Heartland Promotions Inc.      | EFT0009472    | 2025-09-02     | \$294.00       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| HBC - Signs                    |               | 857            | \$294.00       |

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| =====                          |                |                |               |
| The Geo Hewitt's Co. Ltd.      | EFT0009473     | 2025-09-02     | \$749.74      |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| 2026 Animal Tags               | 250182         | \$749.74       |               |
| =====                          |                |                |               |
| Hitch to Headlights            | EFT0009474     | 2025-09-02     | \$1,928.76    |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Trans - CVIP                   | 7244           | \$1,928.76     |               |
| =====                          |                |                |               |
| Stettler Home Hardware         | EFT0009475     | 2025-09-02     | \$361.24      |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Admin - Tape                   | 141838         | \$50.02        |               |
| SRC - Courtesy Phone           | 141866         | \$18.42        |               |
| Shop - Water                   | 141934         | \$22.50        |               |
| Office - Water                 | 141952         | \$12.00        |               |
| Parks - Sulpher Bombs          | 141972         | \$94.44        |               |
| Parks - Sigs Parts             | 141983         | \$27.90        |               |
| Parks - Sidewalk Edger         | 142016         | \$31.49        |               |
| Arena - Alarm Sesnor Repair    | 142058         | \$14.69        |               |
| Shop - Mop Heads               | 142094         | \$39.88        |               |
| Office - Water                 | 142100         | \$12.00        |               |
| Pest &Weed - Flags for RX Mach | 142125         | \$18.89        |               |
| Parks - oil                    | 142142         | \$8.57         |               |
| Water - Garden Hose Trigger    | 142053         | \$10.44        |               |
| =====                          |                |                |               |
| Icetech Refrigeration          | EFT0009476     | 2025-09-02     | \$1,134.00    |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| SRC - Ice Plant Call Out       | 2145           | \$1,134.00     |               |
| =====                          |                |                |               |
| IJD Inspections Ltd.           | EFT0009477     | 2025-09-02     | \$2,441.71    |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| P&D - SCC Holdbacks            | JULY2025       | \$2,441.71     |               |
| =====                          |                |                |               |
| Ken-Mar Concrete               | EFT0009478     | 2025-09-02     | \$12,597.23   |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Sidewalk - Gravel              | 2733           | \$12,597.23    |               |
| =====                          |                |                |               |
| Linde Canada                   | EFT0009479     | 2025-09-02     | \$1,868.54    |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Pool - Chemicals               | 51051945       | \$383.92       |               |
| Pool - Chemicals               | 51187749       | \$828.92       |               |
| Pool - Chemicals               | 51239820       | \$9.87         |               |
| Pool - Chemicals               | 50133214       | \$645.83       |               |
| =====                          |                |                |               |
| Loomis Express                 | EFT0009480     | 2025-09-02     | \$58.84       |
| =====                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Trans - Freight                | 11427750       | \$58.84        |               |

| Vendor Name                    | Cheque Number | Cheque Date    | Cheque Amount  |
|--------------------------------|---------------|----------------|----------------|
| =====                          |               |                |                |
| Mega-Tech                      | EFT0009481    | 2025-09-02     | \$4,210.45     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Fire - WHE-PFH2B               |               | 25-4750        | \$4,210.45     |
| =====                          |               |                |                |
| NSC Minerals Ltd.              | EFT0009482    | 2025-09-02     | \$7,270.01     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Snow Removal - Road Salt       |               | SXP334492      | \$7,270.01     |
| =====                          |               |                |                |
| Practica Ltd.                  | EFT0009483    | 2025-09-02     | \$444.33       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Park - Dog Bags                |               | 47395          | \$444.33       |
| =====                          |               |                |                |
| Purolator Courier Ltd.         | EFT0009484    | 2025-09-02     | \$878.52       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| WTP, Water, SHop, P&D -Freight |               | 540204577      | \$878.52       |
| =====                          |               |                |                |
| Sea Hawk                       | EFT0009485    | 2025-09-02     | \$1,791.23     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Fire - Inspection              |               | M25-4810       | \$1,791.23     |
| =====                          |               |                |                |
| Sharpe, Ashley                 | EFT0009486    | 2025-09-02     | \$241.49       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| SRC - Clothing Allowance       |               | 2025.08.19     | \$241.49       |
| =====                          |               |                |                |
| Stettler Agri-Centre           | EFT0009487    | 2025-09-02     | \$410.69       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Park - Filters                 |               | 35022S         | \$410.69       |
| =====                          |               |                |                |
| Stettler Dads Services         | EFT0009488    | 2025-09-02     | \$1,500.00     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Water - Aug Meter Reading      |               | 2025-08        | \$1,500.00     |
| =====                          |               |                |                |
| Stettler Dodge Ltd.            | EFT0009489    | 2025-09-02     | \$318.89       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Trans - rear Spring            |               | 16286          | \$318.89       |
| =====                          |               |                |                |
| Stettler Electric Inc.         | EFT0009490    | 2025-09-02     | \$1,091.44     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               |                |                |
| Shop - Fans                    |               | 7993           | \$1,091.44     |

| Vendor Name                    | Cheque Number | Cheque Date    | Cheque Amount  |
|--------------------------------|---------------|----------------|----------------|
| =====                          |               |                |                |
| Stettler Registry Services Ltd | EFT0009491    | 2025-09-02     | \$155.25       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               | -----          | -----          |
| Admin - Discharge              |               | SR500004571    | \$155.25       |
| =====                          |               |                |                |
| Tagish Engineering Ltd.        | EFT0009492    | 2025-09-02     | \$1,970.89     |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               | -----          | -----          |
| Sewer - Lift A&B rehab         |               | 21167          | \$1,970.89     |
| =====                          |               |                |                |
| Trail Tire                     | EFT0009493    | 2025-09-02     | \$109.20       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               | -----          | -----          |
| SRC - Tire Change Over         |               | 28587          | \$109.20       |
| =====                          |               |                |                |
| Uptown Office Supply Ltd.      | EFT0009494    | 2025-09-02     | \$171.31       |
| =====                          |               |                |                |
| Invoice Description            |               | Invoice Number | Invoice Amount |
| -----                          |               | -----          | -----          |
| Shop - Tags for Sale           |               | 11397          | \$19.91        |
| P&L - Office Tape              |               | 11376          | \$24.10        |
| Shop - Supply                  |               | 11389          | \$59.39        |
| Shop - Supply                  |               | 2025.07.04     | \$67.91        |
| =====                          |               |                |                |
|                                |               | -----          |                |
|                                |               | Total Cheques  | \$67,321.98    |
| =====                          |               |                |                |

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

To:

CU GENERAL

Cheque Number ONL000929

ONL000932

Sorted By: Cheque Number

Distribution Types Included:All

| Vendor Name                    | Cheque Number  | Cheque Date    | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| =====                          |                |                |               |
| Poulin's Professional Pest Con | ONL000929      | 2025-08-22     | \$445.66      |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Office - Pest Control          | 1807725        | \$90.72        |               |
| WTP - Pest Control             | 1807712        | \$198.45       |               |
| P&L - Pest Control             | 1807721        | \$156.49       |               |
| =====                          |                |                |               |
| Shaw Cable                     | ONL000930      | 2025-08-22     | \$120.75      |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Comm Hall - Sep 17 - Oct 16    | 2025.08.17     | \$120.75       |               |
| =====                          |                |                |               |
| Shaw Cable                     | ONL000931      | 2025-08-22     | \$441.00      |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| SRC - Wifi                     | 2025.08.15     | \$441.00       |               |
| =====                          |                |                |               |
| Shaw Cablesystems GP           | ONL000932      | 2025-08-22     | \$109.15      |
| -----                          |                |                |               |
| Invoice Description            | Invoice Number | Invoice Amount |               |
| -----                          |                |                |               |
| Fitness - Cable                | 2025.08.01     | \$109.15       |               |
| Total Cheques                  |                |                | -----         |
|                                |                |                | \$1,116.56    |
|                                |                |                | =====         |

Ranges: From:

To:

Vendor ID First

Last

Vendor Name First

Last

Cheque Date First

Last

From:

Chequebook ID CU GENERAL

To:

CU GENERAL

Cheque Number ONL000933

ONL000934

Sorted By: Cheque Number

Distribution Types Included:All

| Vendor Name                  | Cheque Number  | Cheque Date    | Cheque Amount |
|------------------------------|----------------|----------------|---------------|
| Alberta Land Titles          | ONL000933      | 2025-08-29     | \$62.00       |
| -----                        |                |                |               |
| Invoice Description          | Invoice Number | Invoice Amount |               |
| -----                        |                |                |               |
| Admin, P&D - Searches        | 2025.07.31     | \$62.00        |               |
| -----                        |                |                |               |
| Collabria Payment Processing | ONL000934      | 2025-08-29     | \$21,941.60   |
| -----                        |                |                |               |
| Invoice Description          | Invoice Number | Invoice Amount |               |
| -----                        |                |                |               |
| BOT - Visa                   | 2025.08.13.BOT | \$554.82       |               |
| Pool - Visa                  | 2025.08.13     | \$1,100.81     |               |
| P&L - Visa                   | 2025.08.13.104 | \$5,057.92     |               |
| Fire - Town - Visa           | 2025.08.13.753 | \$82.94        |               |
| GIS - Visa                   | 2025.08.13.290 | \$3,374.25     |               |
| Water - Visa                 | 2025.08.13.763 | \$2,754.66     |               |
| P&L - Visa                   | 2025.08.13.764 | \$214.99       |               |
| Shop - Visa                  | 2025.08.13.826 | \$639.45       |               |
| Admin - Visa                 | 2025.08.13.244 | \$4,571.14     |               |
| Admin - Visa                 | 2025.08.13.038 | \$422.87       |               |
| Admin - Visa                 | 2025.08.13.665 | \$93.44        |               |
| Fire - Visa                  | 2025.08.13.755 | \$220.02       |               |
| Office - Visa                | 2025.08.13.726 | \$1,480.87     |               |
| Trans - Visa                 | 2025.08.13.762 | \$1,142.42     |               |
| PW - visa                    | 2025.08.13.766 | \$231.00       |               |
|                              |                |                | -----         |
| Total Cheques                |                |                | \$22,003.60   |
|                              |                |                | =====         |



**MINUTES OF THE HEARTLAND BEAUTIFICATION COMMITTEE MEETING**  
**August 12, 2025**

**Present:** Councilor W. Smith, Councilor C. Barros, Chairperson G. Fix, L. Norman, B. Robbins, J. Byers, J. Peterson

**Call to Order:** Chairperson G. Fix called the meeting to order at 12:01pm

1. **Additions/Agenda Approval**

Moved by J. Byers that the agenda be approved as presented.

MOTION CARRIED  
Unanimous

2. **Confirmation of July 3, 2025 HBC Meeting Minutes**

Moved by L. Norman that the Minutes from the July 3, 2025 Heartland Beautification Committee Meeting be approved as presented.

MOTION CARRIED  
Unanimous

3. **Statement of Revenue and Expenses**

Moved by W. Smith to approve the statement of revenue and expenses for July 30, 2025

MOTION CARRIED  
Unanimous

4. **General**

Nothing to report

5. **Green Spaces**

a) Weed management

- Weeding Wednesdays 13 people total with 4 or 5 volunteering each week. Joanne Pinder has volunteered a tremendous amount of time

- and is much appreciated.
- 120 man hours from volunteers for orchard weeding

b) Community gardens

- Extra spaces at central gardens
- Pollinator garden possibly
- Holding off on additional raised beds for a year
- Accessible raised beds to be discussed further. Brad and Mellisa will come up with a plan for pathway.
- Change literature for community gardens
- Make sure people know that it is run by a volunteer committee and not town staff.

c) Community Orchard

- Safety issues with metal poles used for staking trees. There are some that are no longer being used and should come out.
- Brad will inform parks staff to pull them out
- Small stakes that hold tree tags need to be painted orange so they are more noticeable
- Tripping hazard with some of the hose for the irrigation. Needs to be dug down and covered as well with mulch
- Jacqui will call around and see what other Community Gardens are charging in other communities.
- Social media post regarding volunteers
- Need replacement people to volunteer to do irrigation as Tom and Linda will no longer do after August.
- All the mulch in the Community Orchard is needing replaced.

Moved by W. Smith to approve purchasing a truck load of mulch at a cost of \$6000

MOTION CARRIED  
Unanimous

- Signs at people gates that say Please close gate when you leave
- Big gate will have a pad lock with a code. Brad to purchase.

d) Beautify your Business contest

- 70 entries. Narrowed down to 10 and will post on facebook for public voting. Jacqui will have the Town FB page share as well.

e) Container contest

- Winner is Destination Stettler – Kami Ritz - \$50 Heart of Alberta dollars

- f) Mason's Donation
  - Cement bench waiting for sealant and will likely be placed in the Homesteaders park.
- g) Beautiful Yards
  - Sign was never put out. J. Byers will take and place.
- h) Rain barrel rebate
  - 2 rebates have been issued
- i) Repair Café
  - Will be held on Oct 18 so long as there are enough volunteers to make that date work.
  - Will be upstairs at SRC
- j) Wildlife Signs
  - Have been installed
  - 1 left to put in after a replacement stone has been made

8. Next Meeting- Sept 4, 2025

9. Adjournment- 1:06pm